

Minutes of the Geneseo Town Board Meeting

January 12, 2023

Members Present:

William Wadsworth, Town Supervisor
Matthew Griffo, Town Councilmember
Ronald Maxwell, Town Councilmember
Robert Deming, Town Councilmember
Gary Mix, Town Councilmember
Ellen M Zapf RMC, Town Clerk

Public Present:

Larry Levey, Highway Superintendent
Ericka Elliott, Attorney
Eddie Lee, Village Trustee
Marlene Hamann-Whitmore, Village Trustee

Meeting Opening:

Supervisor Wadsworth called the meeting to order at 5:00PM and led the group in the pledge to the flag. Supervisor Wadsworth requested a moment of silence to be held for service men and women serving around the world.

I. Appointments:

Supervisor Appointment:

Supervisor Wadsworth appointed Councilmember Matthew Griffo to Deputy Town Supervisor for a one-year term.

Board Appointments:

Councilmember Mix moved and Councilmember Deming seconded the motion to approve the reappointment of Ken Book and Robert Irwin and Jared Radesi to the Architectural Review Board for a one-year term. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

Councilmember Deming moved and Deputy Supervisor Griffo seconded the motion to approve the reappointment of Ken Book to the Zoning Board of Appeals for a five-year term. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

Councilmember Maxwell moved and Councilmember Deming seconded the motion to approve the reappointment of Holly H. Harvey to the Board of Assessment Review for a five-year term. Motion carried with Wadsworth-aye, Maxwell-abstain, Deming-aye, Mix-aye, and Griffo-aye. Nays: None.

II. Designations:

Deputy Supervisor Griffo moved, and Councilmember Maxwell seconded the motion to approve the designation of the Livingston County Newspaper as the official Town of Geneseo newspaper. Motion passed with voting as follows: Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

Councilmember Maxwell moved and Councilmember Mix seconded the motion to approve the designation of all local banks and State recognized municipal investment options acceptable for official Town of Geneseo business. Motion passed with voting as follows: Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

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Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to approve the designation of the current IRS Mileage Rate as the official Town of Geneseo rate. Motion passed with voting as follows: Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

III. Authorize Supervisor to prepay “time sensitive” bills:

Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to authorize the Town of Geneseo Supervisor to approve prepay or “time sensitive” bills. Motion passed with voting as follows: Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

IV. Adopt 2022 Tentative Meeting Schedule:

Councilmember Mix moved, and Councilmember Deming seconded the motion to approve the 2023 meeting schedule with the meetings moved to the 2nd & 4th Wednesday evenings at 4:30 PM and meet on the 2nd Wednesday of the month when there is only one meeting. Motion passed with voting as follows: Wadsworth-aye, Maxwell-aye, Deming-aye, Mix-aye, and Griffo-aye. Nays: None. Nays: None.

V. Open Position Association of Towns:

Deputy Supervisor Griffo moved, and Councilmember Maxwell seconded the motion to appoint Supervisor Will Wadsworth as the delegate and Town Attorney Edmund Russell as the alternate for the Association of Towns Annual Meeting. Motion passed with voting as follows: Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

VI. Procurement Policy:

Councilmember Mix moved, and Councilmember Deming seconded the motion to approve the updated Procurement Policy. Motion passed with voting as follows: Wadsworth-aye, Maxwell-aye, Deming-aye, Mix-aye, and Griffo-aye. Nays: None. Nays: None.

VII. Fire Protection Policy

Councilmember Deming moved, and Councilmember Maxwell seconded the motion to approve the Intermunicipal Fire Protection Policy with Livingston County and the Village of Geneseo. Motion passed with voting as follows: Wadsworth-aye, Maxwell-aye, Deming-aye, Mix-aye, and Griffo-aye. Nays: None. Nays: None.

VIII. Intermunicipal Court Agreement:

Deputy Supervisor Griffo moved, and Councilmember Mix seconded the motion to approve the Intermunicipal Court Agreement with the Village of Geneseo. Motion passed with voting as follows: Wadsworth-aye, Maxwell-aye, Deming-aye, Mix-aye, and Griffo-aye. Nays: None. Nays: None.

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5:45 Regular Meeting

Privilege of the Floor was given to Marlene Hamann-Whitmore, Village Trustee who spoke about updating the joint website between the Town and Village. The Village has spoken with a website designer call Little Hive and was given a quote of \$25,000.00 to create a new website. They would like to go with this company and would like the Town to participate. The Town Board would like to have a breakdown of startup and yearly maintenance fees. It was suggested that the Board contact the Mayor of Perry, as they use this web designer.

I. New Business

Department of Transportation Update:

Councilmember Mix updated the Board on the situation on Route 20A. He met with several people from the DOT. A lot of time and effort has been put into surveys, plans, and studies. Several funding sources were identified to help with costs.

Approval of Minutes:

Deputy Supervisor Griffo moved, and Councilmember Mix seconded the motion to approve the November 10, 2022, meeting minutes as presented. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Approval of Minutes:

Councilmember Deming moved, and Deputy Supervisor Griffo seconded the motion to approve the December 8, 2022, meeting minutes as presented. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-abstain, Mix-aye, and Griffo-aye. Nays: None. Griffo

Approval of Minutes:

Councilmember Deming moved, and councilmember Mix seconded the motion to approve the December 28 12PM, 2022 meeting minutes as presented. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Approval of Minutes:

Councilmember Deming moved, and Deputy Supervisor Griffo seconded the motion to approve the December 28 5PM, 2022 meeting minutes as presented. Motion carried with Wadsworth-aye, Deming-aye, and Griffo-aye. Nays: None. Deputy Supervisor

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Approval of Vouchers

Councilmember Deming moved, and Councilmember Maxwell seconded the motion to approve Abstract #1 and Vouchers 716 through 786 as they stand.

FUND	AMOUNT
GENERAL A VOUCHERS	\$74,720.47
GENERAL B VOUCHERS	\$2,324.12
HIGHWAY DA VOUCHERS	\$65,394.14
HIGHWAY DB VOUCHERS	\$7,826.25
SW6 CAPITAL FUNDS	\$562.40
SPECIAL LIGHTING DISTRICT VOUCHER (SL)	0.00
SEWER DISTRICT # 1 (SS1)	\$183.06
WATER OPERATING & MAINTENANCE VOUCHERS (SW0)	\$2,773.78
TOTAL	\$203,784.22

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Senior Citizen Exemptions Limit

As a Town we need to decide if we would like to follow what the County is doing. We would need to pass a local law. Attorney Elliott could not find anything in our Code. She will investigate this.

Water Rates:

We are falling behind in some of the districts. We may need to update the water rates.

Appoint Debra Streeter as Part Time Deputy Town Clerk:

Councilmember Deming moved, and councilmember Maxwell seconded the motion to appoint Debra Streeter as Part Time Deputy Town Clerk Term to Expire December 31, 2024. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Approve the Agreement for Expenditures to Spend Highway Funds:

Councilmember Deming moved, and councilmember Maxwell seconded the motion to approve the Agreement to Spend Highway Funds presented by Highway Superintendent Levey. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

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Allow Supervisor Wadsworth to Sign Letter to USDA:

Deputy Supervisor Griffo moved, and councilmember Mix seconded the motion to allow Supervisor Wadsworth to sign the letter to the USDA to reimburse the Town up to \$60,000.00 for work the Highway Department will perform to close out the water district #6 project. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Host Agreement for Jaycox Creek Solar:

Deputy Supervisor Griffo moved, and councilmember Maxwell seconded the motion to allow Supervisor Wadsworth to sign the final copy of the Host Agreement with Jaycox Creek Solar with no alterations. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Allied Financial Cancellation of Services:

Supervisor Wadsworth stated that we will terminate the services of Allied Financial and would like to hire Tom Lauffer as an accountant to help clean up the books and possibly train personnel to take over the accounting duties. He would be here frequently until the books are cleaned up and then 4 days a month after that. He would like to be on staff so he would be under the Town's insurance. He was offered \$140 .00 an hour. The Board took the following action:

Authorize Supervisor Wadsworth to Negotiate a Salary for Tom Lauffer:

Councilmember Maxwell moved, and councilmember Deming seconded the motion to Authorize Supervisor Wadsworth to hire Tom Lauffer as Accountant and negotiate a salary. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

II. Old Business

Comprehensive Plan Grant Update:

The town received a letter stating that the Town was not approved for a grant to revise the Comprehensive Plan. We will try again next year.

III. Informational Items

- **Town Clerk's Monthly Report**
- **Code Office Report**
- **Teen Recognition Awards**
- **Kops for Kids Day**

Councilmember Griffo performed the annual audit for the Town Court. The Office is in good shape, and we are lucky to have personnel we have working in the office.

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Executive Session:

Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to enter executive session to discuss litigation at 7:05 PM inviting Attorney Elliott. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

Close Executive Session:

Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to close executive session with no action taken at 7:13 PM. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

Allow Attorney to Draft Appellate Brief for Pending Litigation:

Councilmember Mix moved, and Councilmember Maxwell seconded the motion to Authorize Underberg and Kessler, LLP to draft an appellate brief for pending litigation due January 26, 2023. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

ADJOURNMENT:

At 7:16PM Councilmember Deming moved, and Councilmember Maxwell seconded the motion to adjourn the meeting. Motion carried with Wadsworth-aye, Maxwell-aye, Deming-aye, and Griffo-aye. Nays: None

Ellen M Zapf, RMC
Town Clerk