

**Minutes of the Geneseo Town Board Meeting
March 22, 2023**

Members Present:

William Wadsworth, Town Supervisor
Matthew Griffo, Deputy Town Supervisor
Ron Maxwell, Councilmember
Gary Mix, Councilmember
Robert Deming, Councilmember
Ellen M. Zapf RMC, Town Clerk

Also Present:

Edmund Russell, Town Attorney
Larry Levey, Highway Superintendent
John Rutigliano, Boy Scout Troop 4070
Patti LaVigne, Geneseo Rotary
Jenni Bow, Highway/Water Clerk

Meeting Opening:

Supervisor Wadsworth called the meeting to order at 4:30 PM and led the group in the pledge to the flag. Supervisor Wadsworth requested a moment of silence to be held for service men and women serving around the world.

New Business:

Approval of Minutes:

Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to approve the March 8, 2023, meeting minutes as presented. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Geneseo Rotary Club and Temple Hill Cemetery Association

Supervisor Wadsworth welcomed Patti LaVigne from the Geneseo Rotary/Temple Hill Cemetery Association and gave her privilege of the floor:

Ms. LaVigne stated that the Geneseo Rotary club and the Temple Hill Cemetery Association are applying for a grant from the Rotary District 7120 Grants Program. The funding from this grant will support the creation, printing, and installation of educational material in a newly built kiosk at the Temple Hill Cemetery entrance. She is asking for the Town Board to write a letter of support for the grant application. The Town Board took the following action:

Geneseo Rotary/Temple Hill Cemetery Association Grant Support Letter:

Councilmember Deming moved, and Councilmember Mix seconded the motion to approve Supervisor Wadsworth to sign a support letter for the Geneseo Rotary Club/Temple Hill Cemetery Association's Grant request. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Boy Scout Troop 4070 – Annual License Agreement

Supervisor Wadsworth welcomed John Rutigliano representing Boy Scout Troop 4070 and gave him privilege of the floor:

**Minutes of the Geneseo Town Board Meeting
March 22, 2023**

Mr. Rutigliano asked the Town Board to approve the renewal of the annual license agreement they have with Boy Scout Troop 4070 to occupy surplus space at the Town garage at Long Point Park. He also thanked the Town Board for their continued support of the boy Scouts and Cub Scouts through the years. The Town Board took the following action:

Annual Renewal of the License Agreement Between the Town of Geneseo and Geneseo Boy Scout Troop 4070:

Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to approve Supervisor Wadsworth to sign the Annual License Agreement with Geneseo Boy Scout Troop 4070. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Geneseo Garden Club

Supervisor Wadsworth stated that the Geneseo Garden Club would like permission to use Gateway Park on May 20, 2023, for their annual plant sale and on July 12, 2023, to dedicate the gazebo to the Town of Geneseo. The Town Board took the following action:

Geneseo Garden Club use of Gateway Park

Councilmember Deming moved, and Councilmember Mix seconded the motion to approve the use of the Gateway Park by the Geneseo Garden Club on May 20, 2023, for their annual plant sale and on July 12, 2023, to dedicate the gazebo to the Town of Geneseo. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Town Court Yearly Audit

The Town received a letter from the State of New York Unified Court System for a copy of the yearly audit for the records of Town Justices. Deputy Supervisor Griffo performed the audit on January 11, 2023, but a resolution was not passed accepting it. The Town Board took the following action:

Accept Yearly Audit for the Records of Town Justices:

Deputy Supervisor Griffo moved, and Councilmember Maxwell seconded the motion to accept the annual review of the court audit performed by Deputy Supervisor Griffo on January 11, 2023, and that a copy of this resolution be sent to the Office of Court Administration Internal Audit Services Unit. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

NYCLASS

Supervisor Wadsworth would like to add NYCLASS as one of the Town's depositories. He explained how NYCLASS works as an investment account and how it differs from CD's. It is a great tool for investing the Town's money and is 100 percent guaranteed. The money is available to the Town at any time with no penalty. The Town Board took the following action:

**Minutes of the Geneseo Town Board Meeting
March 22, 2023**

Register with NYCLASS:

Councilmember Maxwell moved, and Councilmember Deming seconded the motion to approve the following:

Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o") empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS the Town of Geneseo wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS the Town of Geneseo wishes to assure the safety and liquidity needs of their funds;

Now, therefore, it is hereby resolved as follows:

That William Wadsworth, Supervisor of the Town of Geneseo is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Agreement Amended and Restated as of March 28, 2019.

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Municipal Solutions

Municipal Solutions reached out to Supervisor Wadsworth to request that he sign the documents that were approved last fall regarding the Lima Road water project. Supervisor Wadsworth signed the documents and forwarded them on to Municipal Solutions.

Old Business

Water Rates:

Highway/Water Superintendent Levey spoke to the Board regarding the need to increase water rates to help boost the water reserve fund to keep up with increasing operational expenses.

The following are some of the topics discussed:

- Water loss.
- Updating failing antiquated infrastructure.
- New master meter – operational in April
- NYS mandated lead and copper rule – inventory must be done on every property in Geneseo and evaluated by mid-2024. This will add additional labor costs.
- Old State Trooper Barracks is still getting free water.
- Consistent billing across all water districts.

**Minutes of the Geneseo Town Board Meeting
March 22, 2023**

- Rates per unit for single, multiunit, and commercial properties.
- Exemptions for dairy farms and nursing care facilities.
- District six will not be increased as it is a new district.
- The water rate has not increased in the last twelve years.

After much discussion the Town Board took the following action:

Establishing New Water Rates

Deputy Supervisor Griffo moved, and Councilmember Mix seconded the motion to establish new water rates in districts one through five. The new rate will be \$6.00 per 1,000 gallons and the new unit rate will be 1 water unit (aka: Administration fee) at \$35.00 and ½ water unit will be \$17.50. Single Family homes are billed 1 water unit. Multi-family buildings are billed a ½ water unit per residence unit. Commercial users are billed 1 water unit per 30,000 gallons. Dairy farms are billed 1 water unit per water meter/account and are exempt from additional water units. Nursing Care Facilities are billed 1 water unit per meter/account and are exempt from additional water units. For Commercial users, the number of water units will be calculated in December based off the previous 4 quarter's average usage and the new number of units will start in the new year. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Promote Geneseo

Each year the Town provides money to Promote Geneseo. Last year they only needed 50 percent of what the Town normally gives. The Town only budgeted \$2,750 this year and stated that if asked we would provide \$5,500. The request for this year is \$5,500. The Town Board took the following action:

Promote Geneseo:

Councilmember Mix moved, and Councilmember Deming seconded the motion to increase the Town's contribution to Promote Geneseo from \$2,750 to \$5,500 for the year 2023. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Short Term Rentals:

Councilmember Deming provided the Town Board with a draft of a proposed local law and application for short term rentals. The Board members were asked to review and provide comments to Councilmember Deming before the next meeting.

Informational Items:

Code Office Report

Response Letter from USDA

Garden Club Recognition:

Councilmember Mix stated he would like the Board to create a certificate of appreciation for the Geneseo Garden Club to validate all that they do for the Town. The Board took the following action:

**Minutes of the Geneseo Town Board Meeting
March 22, 2023**

Garden Club Recognition:

Deputy Supervisor Griffo moved, and Councilmember Mix seconded the motion to issue a certificate of appreciation to be signed by all Board Members for the Geneseo Garden Club. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Councilmember Maxwell inquired about a payroll issue and was asked to wait until the Board went into executive session.

Executive Session:

Councilmember Mix moved, and Deputy Supervisor Griffo seconded the motion to enter executive session to discuss the medical, financial, credit, or employment of a particular person and collective negotiations inviting attorney Russell at 6:10 PM. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Close Executive Session:

Councilmember Mix moved, and Deputy Supervisor Griffo seconded the motion to close executive session with no action taken at 6:42 PM. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Adjournment:

Supervisor Wadsworth adjourned the meeting at 6:45 PM. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Ellen M. Zapf, RMC
Town Clerk