

**Minutes of the Geneseo Town Board Meeting  
April 12, 2023**

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**Members Present:**

William Wadsworth, Town Supervisor  
Ron Maxwell, Councilmember  
Gary Mix, Councilmember  
Robert Deming, Councilmember  
Ellen M. Zapf RMC, Town Clerk

**Excused:**

Matthew Griffo, Deputy Town Supervisor

**Meeting Opening:**

Supervisor Wadsworth called the meeting to order at 4:30 PM and led the group in the pledge to the flag. Supervisor Wadsworth requested a moment of silence to be held for service men and women serving around the world.

**New Business:**

**Approval of Minutes:**

Councilmember Mix moved, and Councilmember Deming seconded the motion to approve the March 22, 2023, meeting minutes as presented. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-absent, Mix-aye, and Griffo-absent. Nays: None.

Councilmember Maxwell arrived at 4:33 PM.

**Approval of Vouchers:**

Councilmember Deming moved, and Councilmember Mix seconded the motion to approve Abstract #4 and vouchers 899 through 970 as they stand.

| FUND                                            | AMOUNT       |
|-------------------------------------------------|--------------|
| GENERAL A VOUCHERS                              | \$68,268.24  |
| GENERAL B VOUCHERS                              | \$7,793.62   |
| HIGHWAY DA VOUCHERS                             | \$30,253.11  |
| HIGHWAY DB VOUCHERS                             | \$7,045.16   |
| SW6 CAPITAL FUNDS                               | 0.00         |
| SPECIAL LIGHTING DISTRICT VOUCHER (SL)          | 0.00         |
| SEWER DISTRICT #1 (SS1)                         | \$159.69     |
| WATER OPERATING & MAINTENANCE<br>VOUCHERS (SW0) | \$10,380.88  |
| SPECIAL ITEMS (H6)                              | 0.00         |
| FIRE CONTRACTS (SF)                             | 0.00         |
| ENGINEERING (SW1)                               | 0.00         |
| TOTAL                                           | \$123,900.70 |

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-absent. Nays: None.

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**Local law #2 of 2023 – Short Term Rentals:**

Councilmember Deming presented the Town Board with a revised Draft version of the Short-Term Rentals Law and the following items were discussed:

- Regulating parking on state and private roads. Identify parking spaces available on each property.
- More restrictive occupancy rules than the NY Property Maintenance Code need to be approved by the Code Council.
- Fireplaces.
- Who should be called when a complaint takes place. Make sure the Town follows through on complaints.
- Local Law should be sent to NYS Code council for their review.

After further discussion changes were made to the draft Local Law and the Town Board took the following action:

**Set Public Hearing for Local Law #2 of 2023 - Short Term Rentals**

Councilmember Mix moved, and Deputy Supervisor Griffo seconded the motion to set the public hearing for Local Law #2 of 2023 for May 10, 2023, at 4:45 PM at the Town of Geneseo Town Hall. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-nay, Mix-aye, and Griffo-absent. Nays: None.

**Professional Municipal Clerk Week:**

April 30 through May 6, 2023, is Professional Municipal Clerk Week and the Town Board took the following action:

**Professional Municipal Clerk Week:**

Councilmember Maxwell moved, and Councilmember Mix seconded the motion to approve the following resolution:

**Whereas**, The Office of the Professional Municipal Clerk, a time-honored and vital part of local government exists throughout the world, and

**Whereas**, The Office of the Professional Municipal Clerk is the oldest among public servants, and

**Whereas**, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels, and

**Whereas**, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

**Whereas**, The Professional Municipal Clerk serves as the information center on functions of local government and community.

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**Whereas**, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county, and international professional organizations.

**Whereas**, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

**Resolved**, the Town Board of the Town of Geneseo, do recognize the week of April 30 through May 6, 2023, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Ellen M. Zapf, RMC, Deputy Clerk, Patricia Velez, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-absent. Nays: None.

**Public Hearing Signs for code Department:**

There was discussion regarding how the public receives notification for Zoning public hearings. The homeowner who is applying for a variance needs to send certified letters to neighboring properties within 500 feet and needs to place a sign in their front yard according to the town code.

**Town Short Term Investment Policy:**

Supervisor Wadsworth presented the board members with an amended Investment Policy adding NYCLASS as one of the towns investors. The Town Board took the following action:

**Adopt Updated Short Term Investment Policy:**

Councilmember Deming moved, and Councilmember Maxwell seconded the motion to adopt the updated Short Term Investment Policy adding NYCLASS. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-absent. Nays: None.

**Old Business:**

Councilmember Mix stated he spoke with the Curtains on Lima Road regarding removing trees in the creek behind their house. Mr. Curtain stated that he had no problem with the work being done. Supervisor Wadsworth will let Highway/Water Superintendent Levey know.

**Financial Update:**

Supervisor Wadsworth provided the board with a financial update stating that Tom and Linda are doing a great job and are close to closing the books for 2022. The Town Board will be getting a detailed update when things are done, hopefully in May. Tom is hoping to stay on and come in once or twice a month to verify that things are being done correctly.

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Councilmember Mix would like to invite representatives from the Geneseo Garden Club to come to the next board meeting so the town can present them with their certificate of appreciation. Town Clerk Zapf will send the invitation.

**Informational Items:**

Code Office Report

Town Clerk Monthly report – March

2023 Tax Collection Report

**Adjournment:**

Councilmember Mix moved, and Councilmember Deming seconded the motion to adjourn the meeting at 5:45 PM. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-absent. Nays: None.

Ellen M. Zapf, RMC

Town Clerk