

**Minutes of the Geneseo Town Board Meeting
September 13, 2023**

Members Present:

William Wadsworth, Town Supervisor
Matthew Griffo, Deputy Town Supervisor
Ron Maxwell, Councilmember
Gary Mix, Councilmember
Robert Deming, Councilmember
Ellen M Zapf, RMC, Town Clerk

Also Present:

Larry Levey, Highway Superintendent

Visitors:

David A Parish, Kim Levey, and Mary Underhill, Livingston County Planning Department

Meeting Opening:

Supervisor Wadsworth called the meeting to order at 4:30 PM and Councilmember Maxwell led the group in the pledge to the flag. Supervisor Wadsworth requested a moment of silence to be held for service men and women serving around the world.

New Business:

Presentation of Proclamation Honoring Former Historian David Parish:

Councilmember Mix read the following proclamation and presented it to the family of David Parish in honor of his many years of service to the Town of Geneseo.

**PROCLAMATION
HONORING OUR FORMER HISTORIAN DAVID W. PARISH**

Whereas, David W. Parish served the community of Geneseo with 37 years of distinguished service as the Town Historian; and

Whereas, the Town of Geneseo has long and widely been recognized for the agricultural, historical, cultural, and educational traditions and contributions that David W. Parish's research and efforts has both reinforced and enhanced the knowledge, value, and appreciation of those traditions; and

Whereas, through the efforts and contributions of David W. Parish, the people and events that have made Geneseo the special community that it is, are more widely known, respected, and revered; and

Whereas, that in his capacity as Town Historian, David W. Parish has distinguished himself as a role model of a good citizen, as well as a quality representative and an asset to the Town of Geneseo; and

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Therefore, Be It Resolved, by the Town Board that it is with great sympathy and appreciation this Proclamation is approved and will be presented to David A. Parish, on behalf of the Town of Geneseo.

Dated August 23, 2023
Geneseo Town Board

Privilege of the Floor – David A. Parish

Mr. Parish thanked the Town Board for honoring his father's service to the Town and stated that he would like to further his father's legacy and give an initial donation of \$10,000.00 to the Town of Geneseo and then give \$5000.00 annually.

The Board thanked Mr. Parish for his generosity and for appearing to accept the proclamation in honor of his father.

Privilege of the Floor – Mary Underhill, Livingston County Planning Department

Mary Underhill representing the Livingston County Planning Department gave the Board an annual update on the Conesus Lake Watershed which included the following:

Conesus Lake Watershed Council 2023 Annual Report Distribution, highlights, Q&A

- SUNY Monitoring, DOH beach surveillance, streamgage investigation, Watercraft steward program, WQIP grants
- Invasive species – Starry Stonewort (WEC training session 9/16), Spotted Lanternfly
- Conesus Lake Watershed Council Annual Report Card:

<https://www.livingstoncounty.us/DocumentCenter/View/17563/2022-Annual-Report-Card>

Grant Updates

Road Ditch Grant, Long Point Road

- Contract with NYSDOS is in process, made it through the MWBE process.

Long Point Stormwater Management Pond

- Application submitted.

Conesus Lake Watershed Management Plan & GI Zoning Update Grant

- RFP was posted to Contractor Reporter for Consultant services.
- Anticipating watershed municipal/community involvement

Landowner Issues with flooding, erosion, and ice jams – 3-part series

- The last session was held, 8/23/23. Property Owner's Guide to Increasing Resiliency to Flooding, Erosion & Ice Jams. Several Long Point residents were in attendance.

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HABs Response Plan Update, HABs reports this season to date: 4

Conesus Lake Watershed Council meeting, December 1, 2023

Solar Tour in Livingston County, September 22, 2023 – contact Heather Ferrero or Mike Dunn (mdunn@co.livingston.ny.us) for registration

Approval of Minutes:

Deputy Supervisor Griffo moved, and Councilmember Maxwell seconded the motion to approve the August 23, 2023, meeting minutes as presented. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Abstract #9

The voucher for the YMCA Summer Camp was discussed and it was requested that the information about the camp be sent to the Board Members. Town Clerk Zapf will send the information to the Board Members.

Approval of Abstract #9:

Councilmember Deming moved, and Councilmember Mix seconded the motion to approve Abstract #9 and vouchers 1197 through 1265 as they stand.

FUND	AMOUNT
GENERAL A VOUCHERS	\$65,508.81
GENERAL B VOUCHERS	\$32,401.05
HIGHWAY DA VOUCHERS	\$8,932.56
HIGHWAY DB VOUCHERS	\$53,440.57
SW6 CAPITAL FUNDS	0.00
SPECIAL LIGHTING DISTRICT VOUCHER (SL)	\$200.84
SEWER DISTRICT #1 (SS1)	\$226.08
WATER OPERATING & MAINTENANCE VOUCHERS (SW0)	\$7,574.97
SPECIAL ITEMS (H6)	0.00
FIRE CONTRACTS (SF)	0.00
ENGINEERING (SW1)	\$4,190.00
TOTAL	\$172,474.88

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Approval for the Highway Department to Purchase a Pickup Truck:

The Highway Department needs to replace one of their pickup trucks and is asking the Town Board to approve the expenditure using money from the Equipment Reserve Fund in the amount of \$60,000.00. The Board took the following action:

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Use Capital Funds to Purchase a New Pickup Truck:

Councilmember Mix moved, and Deputy Supervisor Griffo seconded the motion to adopt the following resolution:

RESOLVED, that the Town Council does hereby approve the purchase of a pickup truck at the cost of \$60,000.00; and it is

FURTHER RESOLVED, that the Town Council does hereby approve and authorize the expenditure from the Reserve Fund of the Town of Geneseo a total amount of \$60,000.00, for the purchase of said pickup truck; and it is

FURTHER RESOLVED, that the transfer of funds as indicated and the overall project expenditure of \$60,000.00 as hereby approved by the Town Council, is subject to Permissive Referendum in accordance with Section 6-g of the General Municipal Law of the State of New York, and in the absence of a referendum election, this resolution will be effective 30 days after the date of its adoption on September 13, 2023.

The Town Clerk is directed to publish a notice of this resolution in compliance with the aforesaid Section 6-g of general Municipal Law.

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Create a Capital Reserve Fund for Water District #6:

Supervisor Wadsworth spoke with the Board about creating a Capital Reserve Fund for Water District #6. Water District's 1 through 5 all have a Capital Reserve Fund, and one needs to be created for District #6 to be used for any construction or repairs in that district. The Board took the following action:

Create a Capital Reserve Fund for Water District #6:

Councilmember Mix moved, and Deputy Supervisor Griffo seconded the motion to adopt the following resolution:

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**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GENESEO
ESTABLISHING A CAPITAL RESERVE FUND PURSUANT TO GENERAL MUNICIPAL LAW
SECTION 6-C TO BE KNOWN AS THE WATER DISTRICT #6 CAPITAL RESERVE FUND**

RESOLVED, THAT PURSUANT TO Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Water District #6 Capital Reserve Fund" (hereinafter "Reserve Fund") in an amount not to exceed \$250,000. The purpose of this Reserve Fund is to accumulate money to finance the cost of a type of capital improvement. The type of capital improvement to be financed from the Reserve Fund is the construction, reconstruction, and/or repair including design and planning for Water District #6.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Chief Fiscal Officer may invest the money in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Geneseo. Any interest earned or capital gains realized on the money deposited or invested shall accrue to and become part of the Reserve Fund. The Chief Fiscal Officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Budget Amendment for Water District #6:

Supervisor Wadsworth presented the final budget amendment for the work done creating Water District #6. The money is in the contingency fund and needs to be moved to the Town's force account. This will close out the Water District #6 project. The Board took the following action:

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Budget Amendment for Water District #6:

Councilmember Deming moved, and Councilmember Mix seconded the motion to adopt the following resolution:

WHEREAS the Town of Geneseo has received funding from Rural Development for their Lima Road Water Project ("Project"); and

WHEREAS the Town board wishes to adjust project budget items to reflect actual costs more accurately; and

WHEREAS Rural Development requires the Town Board to authorize all changes to the Administrative Budget as shown of Form E; NOW, therefore be it

RESOLVED, that the Town Board of the Town of Geneseo authorizes the following Budget modifications for the Project:

Town Force Account	Increase of	\$4,204.09
Contingency	Decrease of	\$4,204.09

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Accept the Standard Workday and Reporting Resolution for Highway/Water Superintendent:

Councilmember Deming moved, and Deputy Supervisor Griffo seconded the motion to approve the Standard Day and Reporting Resolution for Highway/Water Superintendent Larry Levey. The resolution is to be posted for 30 days then sent to NYS retirement. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Highway Clerk Working Remotely

There was discussion regarding Highway Clerk Bow working remotely until a new clerk is hired and trained. Supervisor Wadsworth will speak with Town Attorney Russell and report back to the Board.

There was further discussion regarding hiring a new Clerk. The advertisement will run when the Board determines a salary for the position. Supervisor Wadsworth will report more at the next meeting.

Informational Items:

Town Clerk Monthly report – August
Code Office Report

Executive Session:

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Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to enter executive session to discuss negotiations at 5:20 PM. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Close Executive Session:

Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to close executive session with no action taken at 6:48 PM. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Hiring a New Bookkeeper:

Supervisor Wadsworth stated that Accountant Thomas Lauffer will be leaving the Town and would like to Hire Paula Parker in his place. Paula has many years of experience in the field, and he feels she would be a good fit.

Ms. Parker would be hired by contract and is requesting she be paid \$1,300.00 a month. The Board Took the following action:

Contract with Paula Parker to be the Town Bookkeeper:

Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to enter into a contract with Paula Parker to perform as the Town Bookkeeper with a monthly fee not to exceed \$1,300.00 Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Solar Letter:

The Town Received a letter from Abundant Solar asking if the Town would be willing to sell or lease property on Warner Road for a new solar array. There was discussion about whether this would be a good idea and if selling the property would be a good option. No action was taken.

Adjournment:

Councilmember Deming moved, and Councilmember Maxwell seconded the motion to adjourn the meeting at 6:55 PM. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Ellen M Zapf, RMC
Town Clerk