

Minutes of the Geneseo Town Board Meeting
February 14, 2024

Members Present:

William Wadsworth, Town Supervisor
Matthew Griffo, Deputy Town supervisor
Ronald Maxwell, Town Councilmember
Robert Deming, Town Councilmember
Gary Mix, Town Councilmember
Ellen M Zapf RMC, Town Clerk

Also Present:

Larry Levey, Highway Superintendent

Visitors:

Susan Richardson and Susan Wright, Highway/water clerk

Meeting Opening:

Supervisor Wadsworth called the meeting to order at 4:30 PM and Deputy Supervisor Griffo led the group in the pledge to the flag. Supervisor Wadsworth requested a moment of silence to be held for service men and women serving around the world and for the passing of former Town Supervisor Harold Stewart.

Approval of Minutes:

Deputy Supervisor Griffo moved, and Councilmember Deming seconded the motion to approve the January 24, 2024, meeting minutes as presented. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Highway/Water Superintendent Levey introduced his new clerk Susan Wright to the Town Board. The Board thanked Susan for coming in and for the work she is performing.

Supervisor Wadsworth welcomed Susan Richardson and gave her the Privilege of the floor:

Visitor Susan Richardson approached the Town Board regarding the speed limit on Crossett Road. The speed limit on the road is fifty-five miles per hour right up until you get to the Village line. Just before the speed limit drops there is a hill and a curve in the road. She would like the speed limit to drop to forty miles per hour. It was suggested to put up a speed zone ahead sign.

The Town Board will need to fill out and send two TE-9 forms to the Livingston County Traffic and Safety Board, one for Crossett Road and one for Lima Road to get the process started.

Approval of Abstract #1 of 2024:

Councilmember Deming moved, and Councilmember Mix seconded the motion to approve Abstract #1 of 2024 and vouchers 62 through 122 as they stand.

FUND	AMOUNT
GENERAL A VOUCHERS	\$51,441.96
GENERAL B VOUCHERS	\$7,214.12
HIGHWAY DA VOUCHERS	\$37,149.61
HIGHWAY DB VOUCHERS	\$28,164.66
SW6 CAPITAL FUNDS	\$89,324.56
SPECIAL LIGHTING DISTRICT VOUCHER (SL)	\$239.40
SEWER DISTRICT #1 (SS1)	\$45,666.78
WATER OPERATING & MAINTENANCE VOUCHERS (SW0)	\$56,050.20
SPECIAL ITEMS (H2)	\$0.00
FIRE CONTRACTS (SF)	\$163,988.89
ENGINEERING (SW1)	\$0.00
TOTAL	\$389,915.62

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

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Accept the Town Clerk’s Monthly Report – January 2024:

Councilmember Mix moved, and Deputy Supervisor Griffo seconded the motion to accept the Town Clerk’s Monthly Report for January 2024.

<u>Supervisor for General Fund</u>	<u>\$ 11,941.50</u>
<u>Supervisor for Part Town Fund</u>	<u>\$ 1,165.00</u>
<u>Livingston County Treasurer for Dog Licenses</u>	<u>\$ 73.50</u>
<u>New York State Department of Health</u>	<u>\$ 0.00</u>
<u>NYS Ag. & Markets for spay/neuter program</u>	<u>\$ 33.00</u>
<u>TOTAL</u>	<u>\$ 13,213.00</u>

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Accept the Town Clerk’s 2023 Year End Report:

Councilmember Deming moved, and Councilmember Maxwell seconded the motion to accept the Town Clerk’s 2023 Year End Report.

<u>Supervisor for General Fund</u>	<u>\$ 65,635.50</u>
<u>Supervisor for Part Town Fund</u>	<u>\$ 38,755.05</u>
<u>Livingston County Treasurer for Dog Licenses</u>	<u>\$ 1,060.50</u>
<u>New York State Department of Health</u>	<u>\$ 1,845.00</u>
<u>NYS Ag. & Markets for spay/neuter program</u>	<u>\$ 613.00</u>
<u>TOTAL</u>	<u>\$ 107,909.05</u>

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Accept the Town Clerk and Tax Collection Audits for 2023:

Councilmember Deming moved, and Councilmember Maxwell seconded the motion to accept the Town Clerk and Tax Collection audits performed by Councilmember Deming on February 9, 2024. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

Approve the 2023 End of Year Budget Transfers:

Councilmember Mix moved, and Deputy supervisor Griffo seconded the motion to accept the 2023 end of year budget transfers as follows:

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Budget Transfers December 31, 2023		Increases will be financed by the following changes					
	Increase	Decrease	Increase	Fund Balance	Decrease	Appropriated	
	Expenditure	Expenditure	Revenue	Set Aside	Contingency	Fund Balance	Explanation
GENERAL FUND A							
A1110.110 Justices - Clerk Salary		\$260.00					Year End Transfer to cover overage
A1110.120 Justices - Asst. Clerk Salary	170						Year End Transfer to cover overage
A1110.410 Justices - Telephone	\$90.00						Year End Transfer to cover overage
A.1220.420 Supervisor - Payroll Fee	\$415.00						Year End Transfer to cover overage
A1220.430 Supervisor - Training/Dues		\$415.00					Year End Transfer to cover overage
A1320.490 Finance - Auditor	\$6,000.00						Year End Transfer to correct error
A1990.400 Contingency							
A1410.100 Town Clerk - Salary	\$120.00						Year End Transfer to cover overage
A1410.110 Deputy Town Clerk - Salary	\$15.00						Year End Transfer to cover overage
A1410.440 Town Clerk - Computer Support	\$985.00						Year End Transfer to cover overage
A1410.140 Town Clerk - PT Salary		\$1,120.00					Year End Transfer to cover overage
A1420.490 Attorney - Miscellaneous	\$2,545.00						Year End Transfer to cover overage
A1450.490 Elections - Miscellaneous	\$5,375.00						Year End Transfer to cover overage
A1620.470 Buildings - Lease	\$325.00						Year End Transfer to cover overage
A1620.490 Buildings - Miscellaneous	\$990.00						Year End Transfer to cover overage
A1650.410 Cental Comm - Telephones	\$30.00						Year End Transfer to cover overage
A1670.490 Cental Printing/Mailing	\$780.00						Year End Transfer to cover overage
A1680.490 Central Data Processing	\$590.00						Year End Transfer to cover overage
A5010.430 Supt. Hwy - training/Dues	\$220.00						Year End Transfer to cover overage
A5010.490 Supt. Hwy - Miscellaneous	\$90.00						Year End Transfer to cover overage
A5010.100 Supt. Hwy - Salary		\$305.00					Year End Transfer to cover overage
A5132.490 Garage - Miscellaneous	\$335.00						Year End Transfer to cover overage
A5132.480 Garage -Heating fuel/Supplies		\$1,840.00					Year End Transfer to cover overage
A5182.450 Street Lights - Electric	\$1,505.00						Year End Transfer to cover overage

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	Expenditure	Expenditure	Revenue	Set Aside	Contingency	Fund Balance	Explanation	
A7020.490 Arts Council - Keyboard Camp	\$240.00						Year End Transfer to cover overage	
A7110.220 Parks - Misc. Equipment	\$235.00						Year End Transfer to cover overage	
A7110.480 Parks - Beautification	\$55.00						Year End Transfer to cover overage	
A7110.450 Parks - Electric		\$290.00					Year End Transfer to cover overage	
A8161.100 Recycling - Personal Services		\$1,900.00					Year End Transfer to cover overage	
A8161.120 Recycling - Personal Services	\$1,900.00						Year End Transfer to cover overage	
A8161.220 Recycling - Equipment	\$8,835.00						Year End Transfer to cover overage	
A1990.400 Contingency					\$25,715.00		Year End Transfer to cover overage	
Totals in General A	\$31,845.00	\$6,130.00	\$0.00	\$0.00	\$25,715.00	\$0.00		
General Town Outside Village B								
B1440.200 Engineering - Zoning Reviews	\$95.00						Year End Transfer to cover overage	
B1440.490 Engineering - Miscellaneous	\$540.00						Year End Transfer to cover overage	
B1420.490 Attorney		\$1,410.00					Year End Transfer to cover overage	
B1680.490 Central Data Processing	\$50.00						Year End Transfer to cover overage	
B8010.430 Zoning - Training/Dues	\$300.00						Year End Transfer to cover overage	
B8020.110 Planning Board - Secretary	\$325.00						Year End Transfer to cover overage	
B9030.800 Social Securtiy	\$100.00						Year End Transfer to cover overage	
Totals in General B	\$1,410.00	\$1,410.00	\$0.00	\$0.00	\$0.00	\$0.00		

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	Increase	Decrease	Increase	Fund Balance	Decrease	Appropriated	
	Expenditure	Expenditure	Revenue	Set Aside	Contingency	Fund Balance	Explanation
Town Highway Department DA							
DA5130.460 Machinery - Parts & Supplies	\$74,500.00						Year End Transfer to cover overage
DA5130.480 Machinery - Gasoline & Fuel	\$11,445.00						Year End Transfer to cover overage
DA5142.100 Regular Payroll	\$4,335.00						Year End Transfer to cover overage
DA5130.220 Machinery Equipment		\$64,500.00					Year End Transfer to cover overage
DA5142.470 Snow Removal - Salt		\$25,780.00					Year End Transfer to cover overage
Totals in Highway DA	\$90,280.00	\$90,280.00	\$0.00	\$0.00	\$0.00	\$0.00	
Town Highway Department DB							
DB5110.460 General Road Repair	\$32,160.00						Year End Transfer to cover overage
DB9010.800 Retirement	\$1,765.00						Year End Transfer to cover overage
DB1990.400 Contingency					\$5,000.00		Year End Transfer to cover overage
DB5110.100 Regular Payroll		\$13,913.00					Year End Transfer to cover overage
DB5110.130 Payroll from CARE Act		\$90.00					Year End Transfer to cover overage
DB5110.490 General Road Repair - Misc.		\$660.00					Year End Transfer to cover overage
DB5140.100 Brush Removal Payroll		\$2,940.00					Year End Transfer to cover overage
DB9030.800 Social Security		\$1,281.00					Year End Transfer to cover overage
DB9035.800 Medicare		\$299.00					Year End Transfer to cover overage
DB9060.800 Medical/Dental Ins.		\$7,016.00					Year End Transfer to cover overage
DB599 Fund Appropriated Fund Balance				\$2,726.00			Year End Transfer to cover overage
Totals in Highway DB	\$33,925.00	\$26,199.00	\$0.00	\$2,726.00	\$5,000.00	\$0.00	
Sanitary Sewer District SS1							
SS1-8120.480 Contractual	\$30.00						Year End Transfer to cover overage
SS1-8120.490 Miscellaneous		\$30.00					Year End Transfer to cover overage
Totals in Sanitary Sewer SS1	\$30.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	

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Motion carried with Wadsworth-aye, Deming-aye, Griffo–aye, Maxwell-aye, and Mix-aye. Nays: None.

There was discussion about renewing the boat house agreement with the Geneseo Crew Club and the Board decided that they would like members of the Crew Club present at a meeting before renewing the agreement. Highway/Water Superintendent Levey and Deputy Supervisor Griffo would like contact information for the Crew Club.

There was also discussion regarding the \$1,000 fee which is paid each year to cover the cost of the floating dock. It should be paid for within the next few years.

New Property Acquisition Update:

Deputy Supervisor Griffo spoke about the strip of land the Town would like to purchase from the County. The County is concerned about the gravesites near this property. It is suggested that a field study be done to determine that we would not be disrupting any gravesites. The Cost of the study is \$2,300.00 and the cost could possibly be shared with the County Historians Office.

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Approve the Expenditure of Up To \$2,300.00 to Conduct a Standard Geo Physical Investigation of the Newly Purchased Property Located on Lakeville Road:

Deputy supervisor Griffo moved, and Councilmember Deming seconded the motion to approve the expenditure of up to \$2,300.00 to conduct a standard geo physical investigation of the newly purchased property on Lakeville Road and to look at sharing the expense with the County and applying for a grant. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Supervisor Wadsworth stated he has been in contact with a representative from TextMYGov regarding their service of texting notifications to Geneseo residents. There was discussion regarding what the service provided and how the phone numbers would be acquired. The yearly fee is around \$7,000.00.

The Town Board received a petition to extend the water line project on Pole Bridge Road. Supervisor Wadsworth stated that we are currently trying to button up water district #6 which the Town is close to getting done.

This work would be done in house and the property owners would be responsible for the cost.

Property Owner Stephen Scovill needs a map planning report. Supervisor Wadsworth and Highway/Water Superintendent Levey have reached out to Clark Patterson and have not heard back from them. Highway/Water Superintendent Levey has been speaking with another engineering firm and has received a quote for \$2,300.00.

Highway/Water Superintendent Levey stated that the Town is not happy with work executed by MRB Group but does admit that they are very good at planning and design work. They are less expensive than other engineering firms and he would like to get a quote from them for the design.

The town board received a letter from resident Jennifer Chan regarding a school zone sign on Avon Geneseo Road in front of Geneseo School. Councilmember Mix drafted a response, and it will be sent to Jennifer.

Councilmember Mix gave an update from the Traffic and Pedestrian Safety committee as follows:

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**TRAFFIC AND PEDESTRIAN SAFETY SIDEWALK DISTRICT RECOMMENDATIONS
2/14/24**

TOWN

AFTER 2/6/24 MEETING: First priority is to complete sidewalk from town line on 20A (former doctor's office/town park to Volunteer and from 20A to Veteran's Dr. The Town will need to work with the county to complete this section.

Village committee reps will be recommending the 430' from Ryan DR. to village/town line along 20A to be completed.

District 1

- 1a. End of Hammocks to Lima Rd intersection
Volunteer to Lima Rd (west).
- 1b. Volunteer Rd. from end of Gateway to Lima Rd. (east side of Volunteer)

District 2

- Connect from 20A stop light to plaza (Plaza owners)
- Options:
 - 1. South of 20A to Morgan (along 20A or inside berm)
 - 2. Connect from Tractor Supply to Morgan Dr.
- Morgan to Apartments (or to Reservoir)

VILLAGE

- 430' from Ryan Dr. to town park parallel to 20A.
- "District 1"**
 - Route 20A (southside) from Haley to Genesee Valley Plaza
- "District 2"**
 - Route 20A (southside) from Haley to Groveland Rd.
- "District 3"**
 - Haley Ave (west side)

Councilmember Deming stated that the designer of the new website needs a high-resolution Town of Geneseo logo picture. It was suggested to go to Special Tees as they have our logo on file.

Adjournment:

Deputy supervisor Griffo moved, and Councilmember Maxwell seconded the motion to adjourn the meeting at 5:48 PM. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-aye, and Griffo-aye. Nays: None.

Ellen M Zapf, RMC
Town Clerk