

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Matthew P. Cook, Trustee
Margaret Duff, Trustee
Mary V. Rutigliano, Trustee

Marsha B. Merrick, Village Clerk/Treasurer
David Woods, Planning Board Chair

ALSO PRESENT:

Sam Cooper-Genesee Sun Hop Manapol & Kathy Trainor-Tourism Committee
Stuart Bailey-MRB Group Josh Williams

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5PM. The minutes of the October 17, 2016 regular meeting were reviewed. Deputy Mayor Brennan moved to approve the minutes as presented with second from Trustee Duff. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Cook-Aye, Trustee Duff-Aye, Trustee Rutigliano-Aye, and Mayor Hatheway-Aye.

2. WASTEWATER TREATMENT PLANT UPGRADE SEQR:

Stuart Bailey from MRB distributed SEQR documents to the board. Stuart explained that the intent is to review the full Environmental Assessment Form (EAF) and then review and approve the resolution for Lead Agency status. The SEQR document seeking lead agency status for the Village Board will then be sent to all Interested and Involved agencies with the deadline for comments December 12.

Involved agencies include: Village of Genesee Board of Trustees, Village of Genesee Water & Sewer Department, US Army Corps of Engineers and the NYS Department of Environmental Conservation. Interested agencies include: Village of Genesee Planning Board, Town of Genesee Board, NYS Office of Parks, Recreation and Historic Preservation and SUNY Genesee.

Following review, Deputy Mayor Brennan moved to adopt the following resolution:

SEQR RESOLUTION

Declaring the Intent to be Lead Agency

WHEREAS, the Village of Genesee Village Board of Trustees (hereinafter referred to as Village Board) has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Village Engineer) on the above referenced Village of Genesee Wastewater Treatment Plant Improvements Project (hereinafter referred to as Action); and

WHEREAS, the Village Board determines that said Action is classified as an Unlisted Action under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board determines that said Action is also subject to review and approval by other involved agencies under SEQR Regulations; and

WHEREAS, the Village Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED that the Village Board does hereby declare its intent to be designated as the lead agency for the Action.

BE IT FURTHER RESOLVED, that the Village Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before noon on **Monday, December 12, 2016**. Trustee Rutigliano seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Cook-Aye, Trustee Duff-Aye, Trustee Rutigliano-Aye and Mayor Hatheway-Aye.

The Board then authorized Mayor Hatheway to sign the letters to be sent to the interested and involved agencies.

If all goes well, the Village Board will be considering a negative declaration in the SEQR process at their December 19th meeting. The Board thanked Stuart and MRB for preparing the documents.

3. TOURISM COMMITTEE REQUEST-HOP MANAPOL:

A large banner promoting Geneseo was initiated by the Tourism Committee and made by Sign Blazer at no cost. It was displayed on the wall while Kelly's was being rebuilt. The banner is very attractive and now that Kelly's building has progressed it needs a permanent place to be displayed.

Hop has been in contact with Mike Bishop, owner of 120-126 Main Street who is very receptive to the banner being displayed on the east side of his building, facing the Village Park. Hop was also in touch with Jason Frazier about the banner, who directed him to the Village Board.

Mayor Hatheway posed the question to Planning Board chair David Woods with regard to the banner technically being a sign and thus subject to the sign regulations in the Village Code. David replied that the sign codes are very expansive and the size of the banner would more than likely be problematic. If that section of the Code were to be revisited, along with the Code revisions currently on the table, the banner in question could be something to be addressed. Deputy Mayor Brennan mentioned murals and David responded that there is no wording currently in the Code about murals but they could be put on the list of items to be addressed also. Discussion followed with the consensus being that the banner might have to be put away until the Code can be revisited and proper wording is included for this type of signage. Hop thanked the Board for their consideration.

Kathy Trainer mentioned that a question was raised on the .com website about the Main Street manager position that has been advertised on the Perry government site. She wondered if the advertisement should be on the Geneseo.org website as well. Mayor Hatheway said he would look into that and thanked Kathy for bringing it to the Board's attention.

4. FOUNTAIN UPDATE:

Things are moving along, Mayor Hatheway reported. The final treatment recommendations report has been received from Moorland Studios. An invoice was approved by Liberty Mutual including the following charges: Rock of Ages to get the granite out of the ground costs \$108,698, \$17,500 to cut the stone, bronze scroll work \$6,600, Bronze Bear conservation \$5,200, iron work conservation \$3,800, Dutchman repair (this is when a piece cannot be found for repair so a piece is taken from the inside to make the repair) \$900, Capital and plywood templates \$7,000, pick up and delivery of the Bear \$4,657 for a total of \$ \$158,307.28 or \$60,413.48 down payment at this time. The pieces are in place, the invoice has been approved and the project should move forward now.

The next project will involve what to do with the broken basin. Mayor Hatheway asked Insurance Agent Chanler to advise as to who owns the broken basin, as perhaps it is Liberty Mutual's property as in the

case of a “total loss” in an automobile accident. Once that is determined, a committee will be formed to see how best to repurpose the damaged basin. Trustee Rutigliano suggested a public forum also.

APOG will get a copy of the final report from Moorland Studios for their archives. APOG will also be posting updates on their Facebook page.

5. VILLAGE PARK INITIATIVE:

Deputy Mayor Brennan and Mayor Hatheway were invited to a meeting with Tim Brinduse to talk about a proposal that the Concert Committee has suggested for constructing bathrooms at the Village Park as well as a covering for the stage area. Currently bathrooms are used at Café Shilo or the Geneseo Building during the concerts. The concept is to build a bathroom to accommodate males and females with two stalls in each section and a storage area on the end. The building would be behind the log cabin and in keeping with the historic flavor of the area. Water to the site is available and the DPW crews could install a sewer connection to the Park Street main.

The proposed stage covering would be above the brick area. The Veteran’s only concern was that the Memorial should be visible from down in the Park.

The entire project would cost \$180,000, about \$90,000 for the bathrooms and \$90,000 for the stage enclosure. Mayor Hatheway stipulated that the project could only be done with outside support; the Concert Committee has some funding on hand and is exploring the possibilities of additional sources. If the entire amount cannot be raised, the bathrooms will take priority.

The Board was enthusiastic about the possibility of restroom facilities at the Park as long as the Veterans and APOG were on board as well.

6. WATER ISSUES:

The Town of Geneseo, Village, Town of York, County Health Department and Livingston County Water and Sewer Authority met recently to discuss possible improvements to the water systems. There has been some concern expressed about the quality of the water in outlying areas. The water coming from the Village tank on Reservoir Road is above quality, but as it travels longer distances the quality decreases according to York and Geneseo. They would like to be assured the water leaving the tank meets or exceeds standards, thus further testing at the tank is necessary. Additional testing will cost the Village, but since the cost is being incurred by the Village and then passed on to the users, that is acceptable. Foreman Quinlan said the additional sampling began last week. There were good low THM (byproduct of chlorination) numbers in August and the Town numbers were good but the numbers weren’t so good in York. There are many long fingers of water mains and some dead ends causing the water quality to diminish. If the water sample results from the tank are good, then the Village is not the cause. However, if the samples show a problem, the Village might be in for another capital project. The tank piping was changed in 2013 but an aeration system might be needed as the next step in improving water quality.

7. NORTH/COURT/MAIN INTERSECTION:

SUNY students presented an online petition asking for further study of the intersection. The last traffic study of the area was completed in 2009. Mayor Hatheway wrote to the individual who started the petition and told him that there is no easy fix to the complicated intersection. If you change one thing, then problems might occur elsewhere. That is what happened during construction on Main Street last year. Traffic increased dramatically on Second Street, which resulted in congestion and delays.

The 2009 study determined that a traffic light was not the only appropriate solution, Deputy Mayor Brennan recalled. Mayor Hatheway added that traffic engineers grade intersections A-F using the length of time that motorists have to wait. That intersection was graded A in a north - south direction, but F in east - west. If a four-way stop was installed, that would decrease the A north and south to a C and the east-west would maybe then be a C. DOT policy is to not make changes that will degrade an intersection. The worst time is around 4-4:15PM when the County workers leave, and early morning when they are arriving.

Mayor Hatheway wrote to Kevin Bush, Regional Director at NYS Dept. of Transportation to ask who the intersection actually belongs to. Does it belong to the State (Route 39) or to the Village (Main Street). In 2009 when the study was done, DOT representatives sat in on the discussions and the implication was that DOT would have a say in whatever happens at the intersection. Mayor Hatheway communicated to the SUNY student initiating the petition that we are working on a response and will get back to them. Mayor Hatheway added that the subject has been forwarded also to the Livingston County Traffic Safety Committee for their input. In the meantime, Supt. Frazier will look into a pedestrian crossing sign near the intersection.

Board consensus was that the intersection has been like that forever, but very few accidents have happened there. Deputy Mayor Brennan added that that intersection gets more favorable marks than the South/Crossett/Groveland/Temple intersection as far as safety and incidents.

8. CODE ENFORCEMENT:

- ❖ Temporary Code Officer Alan Rudgers has completed 20-25 fire inspections so far. Clerk Lund is scheduling them and that is working well.
- ❖ An advertisement for a part-time code enforcement officer has been drawn up and Deputy Mayor Brennan and Chief Osganian have reviewed it. The new code officer would report to Chief Osganian and be certified to enforce the provisions of the NYS Uniform Fire Prevention and Building Code as well as the codes, laws, rules and regulations pertaining to the construction or alteration of buildings and structures. In addition, the person hired would issue permits and certificates of occupancy, inspect rental housing, follow through on property maintenance issues and perform all other duties that go along with the position. Hiring a Village Code Officer is the most cost effective way to do the job and get the full range of services necessary. Deputy Mayor Brennan will respond to business owners and rental housing owners that might want to participate in the process. David Woods has also indicated a willingness to review the position description.

9. CEDARWOOD ESTATES SUBDIVISION:

Phase II of the development is moving forward off of Lima Road. A Letter of Credit has been established for Geneseo Land Corp. in the amount of \$385,590. They would like to draw down on the letter of credit as the work is completed. Attorney Reynolds has approved the form and procedure. Developers would like to get some of the infrastructure started this fall including water and sewer lines, street, curbing, and sidewalks. That probably won't happen but with the letter in place, work can start next spring. David Woods added that more Cedarwood plans were signed this past week; he thinks that is perhaps the 4th set since the development began in the 1980's.

10. MISC. ITEMS:

- Garden Club: The 7th District of the Federated Garden Clubs of New York State will be hosting a holiday tour of five houses in the Village on November 12 from 11AM-4PM. They are the Homestead,

the President's House, Cornerways, Hartford House and the Methodist Church Fellowship Hall. The sixth house, Dr. Benjamin's house on Center Street, was pulled out due to a death in his family. Over 700 tickets have been sold for the event. The planning committee hopes to keep disruptions to a minimum with the use of signs for parking and such. Each one of the garden clubs is responsible for decorating the houses. Event planner Carolyn Ann Peck (Countryside Garden Club of Livonia) stopped by and chatted with Mayor Hatheway today. She was very happy with the way plans were going.

- Insurance issue: A letter was received from Craig Investigative Unit on behalf of Old Dominion Insurance Company representing Alfred Mingrino after a claim on September 2, 2016. The accident happened at the rear of 106 Main Street as a 2010 Mercedes-Benz struck a drainage grate and caused \$2,307 worth of damage to the vehicle. Insurance Agent Chanler looked and Street Supt. Frazier confirmed that the Village does not own that driveway, Mayor Hatheway reported. It seems not to be a Village issue.
- Association meeting: The next meeting is scheduled for November 16th in Lima.
- Letchworth Gateway Director: The advertisement for a Director has been posted to the Perry website. The ad states: *The three villages (Perry, Mt. Morris and Geneseo) seek a full-time Director of the Letchworth Gateway Villages Program, a collaboration aimed at addressing several underlying problems.* Problems are then outlined as lack of "critical mass" of customer base within each village alone, absence of a network structure for such cooperation between the three villages, with the large number of visitors to Letchworth Park, the local businesses have not been able to effectively tap into this large potential customer base and small businesses lack financial resources and technical skills. Fifth and finally, the communities, while in close geographical proximity and to Letchworth, currently are not viewed as being connected with each other. Salary for the position is in the \$45,000-\$52,000 range and is being funded on a year to year basis through a grant from the USDA Rural Business Development program. Resumes are due by November 30th and then interviews will take place. Jim Whitehead is the Village's representative in the process and the job advertisement will be posted to the geneseony.org website. It will be posted on the Geneseo web site as well.
- Mayor Hatheway has been invited to a NYS Department of Transportation meeting on November 18th to discuss the bridge replacement over the Genesee River on Route 63 bordering the Towns of York and Geneseo. DOT is starting the design process for that major project and is looking for input from key public officials.

11. PUBLIC SAFETY:

A Memorandum of Understanding (MOU) has been agreed upon by Geneseo Central School District commencing September 1, 2016 through June 30, 2017 for the School Resource Officer (SRO), Dylan DiPasquale. The MOU stipulates the compensation for the officer, goals of the partnership, and responsibilities of the SRO. The document was signed by Timothy Hayes, Geneseo Central School Superintendent, Richard Hatheway, Mayor and Police Chief Osganian. The Geneseo Central Board of Education approved the MOU on October 18, 2016.

Trustee Rutigliano highlighted Chief Osganian's report of activity for October. Department personnel handled 748 calls for service during the month of October. On October 5, the PD assisted with traffic control for Geneseo Central's Walk to School Day. The busses stopped at the Armory and the kids walked to school from there. All agreed that having SRO Officer DiPasquale passing out candy at the Fountain was good exposure for the PD.

Deputy Mayor Brennan moved to approve the following new members to the Fire Department: Leslie Rosales, Robert Romano, Jeremy Medina, Kenneth Capellan and Dylan Green. Trustee Duff seconded the motion and all were in favor.

The annual turkey raffle fundraiser for the FD will take place on November 19th at the Fire Hall.

Permission was granted for the Christmas Sing that will be taking place on Saturday, December 3rd.

12. PUBLIC WORKS:

Personnel: Mayor Hatheway stated that today is Steve McTarnaghan's last official day as a Village employee. Therefore tomorrow there will be a vacancy in the position of Senior Water/Wastewater Treatment Plant Operator. Mayor Hatheway proposed that the Board concur with his recommendation to appoint current Foreman Dan Quinlan to that position. Dan has submitted a resume listing his background qualifications and accomplishments during the past 25 years with the Village. This position is subject to County Civil Service procedures, in that the appointee has to be on the Civil Service list after having taken the exam. From what we have gathered the exam for the position is scheduled by the State, and was last offered in September, 2016 (although we were not notified), and probably will not be offered again until September, 2017. In the meantime, Dan is eligible to be appointed to the position as a *Provisional Promotion*. After he takes the test and is on the Civil Service list, the provisional designation can be changed to permanent. Following review of the resume provided by Mr. Quinlan, Trustee Cook moved to appoint Dan Quinlan to the position of Senior Water/Wastewater Treatment Plant Operator on a provisional basis. Deputy Mayor Brennan seconded the motion and all were in favor.

Trustee Cook reported the following for Foreman Quinlan: (WTP is Water Treatment Plant and WWTP is Wastewater Treatment Plant)

- Crew members replaced the chemical transfer piping in the chlorine room at the WTP
- Installed a two ton lift at the WTP for removing/installing pumps and motors
- Painting motors and motor pedestals at WTP
- Met with County and State Health Department officials as well as Town of York and Town of Geneseo water departments to discuss disinfection byproducts in all of the water systems
- Installed sampling ports at water tank for additional disinfection byproduct sampling being done in November
- The annual sludge removal process was completed from the WWTP to High Acres Landfill in Perinton
- A new water main connection was made for Cedarwood Estates off of Lima Road

Trustee Duff reported the following for Supt. Frazier:

1. Kens Tree Service has completed the tree trimming on Highland Rd. and on Main St. The trimmer they hired (subcontracted) did a great job on all the trees.
2. We have 400 tons of salt in our shed ready for the winter season.
3. Crew has been busy with leaf collection.
4. All flowers have been taken down and planter areas are being cleaned up.
5. The Village clock has been repaired; we installed a new motor to keep the time. Kurt Cylke has been taking care of oiling and Daylight Savings time changes.
6. We have received an estimate for changing out 30 street lights to LED on Ryan and Veteran Dr. The fixtures will be retro fitted with LED lamps. We pay National Grid \$255 per month for the 150w HPS fixtures; the cost savings to LED should be considerable. The new Millennium Drive portion has LED fixtures and with Ryan and Veteran Drive LED fixtures, our National Grid bill will be lower. The total amount we would have into these changes is \$5,150. We would like the Board to approve these changes

to the street light system on Ryan and Veteran Dr. Following discussion Trustee Duff moved to approve of this street lighting fixture change at a cost of \$5,150 with future savings on electric service charges. Trustee Cook seconded the motion and all were in favor.

Mayor Hatheway noted that Ian Coyle at the County is interested in getting the Millennium Drive Extension dedicated to the Village. Greg O'Connell worked out a land transfer with the County so the actual dedication will be from Mr. O'Connell to the Village. The paperwork is in the hands of Mr. O'Connell's attorney. Village Attorney Reynolds has been kept in the loop and is on top of it. The dedication should happen soon and the road can be opened up.

Services for Town Development: Mayor Hatheway reported that Hunt Engineers for CDS Housing sent an engineering report for a new 40-unit apartment complex to be built on Volunteer Road in the Town. Village engineer Bill Davis has been in contact with Hunt to correctly estimate the amount of water to be used and the sewer capacity necessary for the new project.

Dairy Farmers of America: Mayor Hatheway met with representatives from Dairy Farmers of America that are planning to construct a cheese factory in York or Pavilion. They inquired about a possible budget water rate for the factory if the water were to be supplied from the Village. Mayor Hatheway stated that the Village has water contracts with the Towns of York and Geneseo and with SUNY Geneseo. Water for those entities is sold at cost (and at the same rate Village residents pay) and it would not be possible to lower the rate for the new factory. There is a possibility that they might obtain water from Monroe County through the Town of Leroy. Caledonia is now supplied from Monroe County and their rates are about double the Village rates.

Sewer Grievance: Mayor Hatheway explained the process to the new Board members. The time has been set for November 21 from 3:30 to 4:30PM for folks to dispute the number of sewer units to be assigned to their commercial businesses. Board members will be on hand to listen to those disputes. A final determination will be made at a December meeting.

13. TRUSTEE REPORTS:

Deputy Mayor Brennan: Sandy noted that Attorney Reynolds has been in the process of retiring and wondered if he intended to continue on as Village Attorney. Mayor Hatheway stated that he has not indicated any different at this point in time.

Trustee Cook: Matthew stated that he really enjoyed the Halloween Parade. It is a nice event for all of the children in the community and a nice collaboration between Kiwanis, Rotary and the Fire and Police Departments.

Trustee Duff: Margaret reported that the first meeting of the Healthy Campus Community Coalition will be on December 2. Trustee Duff shared some interesting information with regard to SUNY Geneseo Student Conduct during 2015-16 as well as numbers from 2003-16. It seems that the College is aware and sensitive to the situation and does take steps to make it clear to students that drug and alcohol activity is not appropriate. Mr. Bonfiglio shared guidelines for the Coalition with Trustee Duff including an effort to make sure decision making is shared and that a clear vision is understood. The Coalition must have collaborative leadership. Mayor Hatheway noted that another College/Community Chat has been scheduled for Thursday, December 1st from 4:30-6PM at the Homestead.

Trustee Rutigliano: Mary reported that the Tourism Committee is starting work on next year's brochure. They are doing a redesign with a new and jazzy feel. Dick has asked Insurance Agent Chanler to draw up a resolution for the formal organization of the tourism group. He will get something to us.

14. CLERK/TREASURER'S REPORT:

Change in email provider: Mayor Hatheway reported that Tom Hill suggested a change to the email provider from Logical Solutions to Google. It will cost \$5 per month per line. The service provided now is at

no cost. However, due to issues occurring with poor service, a move to Google would be a good one. More details will follow.

Serial Bond sale: The ten year \$230,000 bond for the aerial ladder truck will be sold on November 17th. The notice of sale has been sent out and advertised. When the bids come in, the bond will be sold to the lowest bidder (in terms of interest cost) and the closing will take place on December 1st.

July & August Financial Reports: Clerk/Treasurer Merrick distributed the financial reports to the Board. August 31 marks the close of the first quarter of the fiscal year.

15. OLD/NEW BUSINESS:

Mayor Hatheway explained to the new Board members that the Village Board has hosted a holiday reception in the past for the employees and various board members that serve during the year as well as folks that are involved with the Village on a regular basis. Traditionally that reception has been held after the second Monday meeting of December. The meeting is moved up to an earlier time and the reception is held from 5-7 at 62 Second Street. The Board members will check their calendars and come back with suggestions for this year's reception.

Josh Williams (Genesee Sun) wanted to update the board on the Genesee Merchant's Association (GMA). He is now the Vice Chair of the Association and he will be the Chair in January. He wanted to talk to the Board about the holiday decorations. GMA would like to donate some money for additional decorations. Josh talked to Louise Wadsworth who was involved when the decorations were last purchased. Deputy Mayor Brennan was also involved and will get in touch with Jason Frazier and see what the next steps would be. She will be in contact with Josh via email: josh@geneseesun.com.

Other news on the GMA front is that they are putting together an ad campaign to target Monroe County shoppers that might like to come south to shop in Genesee. Josh has talked to Jim Whitehead about ways to mesh Tourism and GMA. He is in the process of looking into establishing a corporation and 501c6 status for GMA. He is thankful that the Village has always been supportive of the Association's efforts.

16. ADJOURN:

With no further business to discuss, Trustee Duff moved to adjourn the meeting with second from Trustee Cook. The motion carried and the meeting adjourned at 7:25PM.

Marsha B. Merrick, Village Clerk