

VILLAGE OF GENESEO
BOARD OF TRUSTEES

June 20, 2016

PRESENT:

Richard B. Hatheway, Mayor
Matthew P. Cook, Trustee
Mary V. Rutigliano, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Anthony Rutigliano-GCS student

Josh Williams-Genesee Sun

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5PM. The minutes of the June 6, 2016 Public Hearing on Games of Chance were reviewed. Trustee Rutigliano moved to approve the minutes as presented with second from Trustee Cook. The vote was as follows: Trustee Cook-Aye, Trustee Rutigliano-Aye, and Mayor Hatheway-Aye.

The minutes of the June 6, 2016 regular meeting were reviewed. Trustee Rutigliano moved to approve the minutes as presented with second from Trustee Cook. The vote was as follows: Trustee Cook-Aye, Trustee Rutigliano-Aye, and Mayor Hatheway-Aye.

2. COMMUNITY CHAT DE-BRIEF:

Mayor Hatheway asked the Board members about their thoughts following the Community Chat that was held on June 2. Trustee Rutigliano said that follow up is necessary with regard to possible code violations that were mentioned. Trustee Cook thought that the Board and the College need to keep up efforts at communication and keeping the public apprised of shared concerns. The consensus was the idea of holding a community chat was a good one, it was in a good location and perhaps another one can be held at some point in the future.

3. DOWNTOWN REVITALIZATION INITIATIVE:

The County Economic Development Office applied for a Downtown Revitalization Initiative for the chance at \$10 million dollars. The application was not selected as a finalist in the competition, according to a letter from Economic Director Bill Bacon. They will continue to pursue other funding sources.

The Village of Perry is working with LaBella Associates to write the Letchworth corridor main street manager grant application. The first invoice of \$600 arrived this month representing one third of the cost, the remaining two thirds are to be shared by the Villages of Mt. Morris and Perry.

4. MAIN STREET PROJECT:

Mayor Hatheway was pleased to learn that the milling project that took place while he was away went smoothly. The paving was completed last Monday in one day and looks great. The temporary center yellow line will suffice for now with the permanent markings to be painted using the county contract later in the summer..

The last item associated with the Main Street Project is the stamped concrete crosswalks adjacent to the fountain, but installing these will be delayed until we know a little more about the fountain repair.

5. GENESEO MERCHANT'S ASSOCIATION REQUEST:

The merchants would like to close Center Street from the fountain to the municipal lot entrance on Saturday, July 9 from 7:30AM to 6PM during Summer Festival. Trustee Rutigliano talked to Code Officer Ron Maxwell about the request to find out what extra amenities might be necessary and there were none. The Board was supportive of the request but ask to be kept informed as plans progress.

Trustee Cook noted that the SUNY Alumni event on June 4 went smoothly and was well attended.

6. COLLEGE ORIENTATION PROGRAM:

Mayor Hatheway stated that he has been doing 'tours' for incoming freshmen and their families for several years, meeting for about an hour to introduce parents to the community. They will begin this year on June 28th. There are six tours scheduled.

Along those same lines, Trustee Cook mentioned the activity fair that will be held for incoming students. The suggestion was made to perhaps have local officials attend to a table at the fair.

7. FOUNTAIN REPAIR UPDATE:

Mayor Hatheway reported that representatives from Moorland Studios visited today. They picked up the round sandstone cap that was on top of the post used to hold Emmeline. There has been damage to the piece and it will be repaired at their shop in New Jersey. They took all the little pieces that were picked up when the fountain was struck, and will attempt to use those in the repair process.

The fountain basin is more or less impossible to repair they reported. They are looking for a quarry with similar rock. Possible quarries are in Vermont, Connecticut and Maine. They are trying to match the color of the basin. The 15 ton piece of granite will need to be 14 feet square (the basin is 13 feet in diameter) and 3 feet high. They are confident that it can be done, but it will not be overnight. Emmeline will stay where she is (Livingston County Historical Society Museum) for the time being. The polished granite pedestal has also been taken apart to repair some of the metal work and the stone itself. When they furnish a report, it will be shared and discussed. The insurance carrier for Upstate Milk Cooperative has been very supportive throughout the process. They have assured the Village that the fountain will be made right again.

8. CORRESPONDENCE:

Marcia Podhorecki received a \$3,400 grant for storefront remodeling at 127 Main Street, the Not Dot Shop. Grant funding is from the County Sign and Façade program.

Kathryn Fitsimmons, on behalf of the Tourism Committee, thanked the Board for the use of the courtroom for the Orientation Advisor event held on June 11.

NYMIR certificates recently were sent to Chief Osganian, Sgt. Carson and Mayor Hatheway for attendance at risk management workshops.

According to the Good Neighbor Committee minutes received, the group continues to do a good job providing recreation opportunities for the youth in the area.

According to notes on the NYMIR insurance package renewal proposal the cost is 6.6% higher than last year but with a net premium increase of 3.3%. The difference is for internal growth in number of vehicles etc., activities that the Village has done to increase the premium.

A request came in from a property owner having four water/sewer accounts. She would like the late fees forgiven as she has paid on time for the last six years. The Board discussed the issue and decided since forgiveness of late charges has been avoided in the past it would be best not to start the practice now. Bills are

sent well in advance of the due date; forgetting to pay them on time is not a valid excuse. Utility billing clerk Mack will respond to the request.

9. PUBLIC SAFETY:

Chief Osganian sent a memo to the Board asking to fill the part-time position vacancy with Michael Donals. Three candidates were interviewed. Trustee Rutigliano participated in the interview process and stated that Michael appeared to be the best candidate. Trustee Rutigliano then moved to appoint Michael Donals, upon recommendation of Chief Osganian, to the part-time police officer position recently vacated by Officer Bauers. Trustee Cook seconded the motion and all were in favor.

Upon request from Chief Osganian, Trustee Rutigliano moved to declare a laptop computer purchased in 2005 (Panasonic Toughbook CF-51 Inventory Code 000176) as surplus to the needs of the Village. Trustee Cook seconded the motion and all were in favor. Clerk Merrick noted that several items of surplus equipment were taken to the electronics recycling event held at Geneseo Central School on June 11.

Chief Osganian recommends approval of Dylan DiPasquale's permanent civil service status as his one year probationary period began on July 15, 2015. The Board was supportive of that recommendation and approved the permanent appointment. Chief Osganian hopes to move Dylan into the School Resource Officer position at Geneseo Central in the fall.

The following Fire Department items were sent via email to Deputy Mayor Brennan from Chief Chanler:

1. Preparations are underway for the annual Air Show. We have to plan for staffing for on-site stand-by at the airport, review operations plans with our members, coordinate with other agencies for operations, etc.
2. Our most recent training exercise was CPR re-certification class and a hands-on session for boat operations on Conesus Lake.
3. I am still working reviewing information and scoping out the used ladder truck located in Virginia. So far the truck shows promise as a good acquisition for us.
4. I've been working with Jason Frazier on having some re-surfacing at the firehouse driveway and parking lot.
5. A matching grant of \$5,000 will be procured from Senator Gallivan later in the year for the replacement of supply fire hose. Senator Gallivan's office contacted me last week to say our request would be honored (total project cost is \$9,600 – we pay half).

10. PUBLIC WORKS:

Trustee Cook gave the following report for Supt. Frazier:

1. Main Street has been milled and paved. Suit-Kote took 2 days to do the milling and the trucking. The hand work and flagging was done with Village forces. Three dump trucks were also used from the Town of Geneseo. Hanson had the County bid for the paving but was tied up out on Route 63, so Ramsey Construction did the paving. They paved Main St in 1 day (1014 tons). Everything went as smooth as the new road.
2. Crew has started to paint the parking stalls and crosswalks.
3. Crew had to pick up rubbish a bit later in the week due to the milling.
4. Pavement patch work has begun.
5. The flowers are starting to bloom quite nice on Main Street.

6. The brush pile has been ground into mulch. We had the contractor grind some double ground brown mulch that is available for the residents.
7. Road side mowing and perimeter sewer brush hog mowing is taking place.
Trustee Rutigliano met with Supt. McTarnaghan today and had a tour of the water and wastewater facilities.

The bid notice for the media replacement project at the water plant went into the newspaper. Bid opening will take place on Friday, June 24. The Board scheduled a special meeting for Monday, June 27th at 4:30PM to award the bid for the project so that it can take place as soon as possible.

11. TRUSTEE REPORTS:

Trustee Cook: no further report

Trustee Rutigliano: Mary attended the Tourism Committee meeting where they discussed the recent Orientation Advisor event that went well. Matching money funding with the Chamber of Commerce looks promising in terms of tourism efforts.

12. CLERK/TREASURER'S REPORT:

The Board considered the following fund transfers for fiscal year end May 31, 2016:

General Fund

<u>From Account #</u>	<u>To Account #</u>	<u>Amount</u>
A3410.20R Fire Equipment	Fire Equipment Reserve Fund A231F	\$50,000
A4540.22 Ambulance Equipment	Ambulance Equipment Reserve Fund A231A	\$170,000
A1110.1 Justice Wages	A1325.41 Clerk/Treasurer phone	\$145
“	A1325.47 Clerk/Treasurer miscellaneous	\$214
“	A1325.48 Clerk/Treasurer copier use	\$451
“	A1420.4 Law Contractual (Misc.)	\$4
“	A1460.4 Records Management	\$50
“	A1640.4 Central Garage miscellaneous	\$825
A1110.4 Court Miscellaneous	A1210.4 Mayor Miscellaneous	\$107
Accounts Receivable	A3120.1 Police Wages	\$16,383
A3120.42 Police Gas & Oil	“	\$10,252
A1910.4 Insurance	“	\$11,056
A8989.4 Joint Code Enforcement	“	\$13,000
A3120.47 PD Computers	A3120.41 PD Repairs	\$3,045
“	A3120.46 PD Uniform cleaning	\$19
A1325.1 Clerk/Treasurer wages	A3320.1 Parking wages	\$221
“	A3320.4 Parking miscellaneous	\$100
A4540.45 Med-Ex fees	A4540.452 Ambulance fees ALS/EMS	\$7,850
“	A4540.46 Ambulance miscellaneous	\$8582
A5410.1 Sidewalks wages	A5110.1 Street Dept. wages	\$2,001
A5142.1 Snow wages	“	\$10,509
A8160.4 Refuse miscellaneous	A5182.4 Street lighting	\$2,097
“	A7140.1 Park wages	\$1,299
A5110.4 Street Maintenance	“	\$55
A8664.4 Rental Housing	A8020.1 Planning Board wages	\$125

A8989.4 Joint Code Enforcement	A8020.4 Planning Board miscellaneous	\$386
A8160.1 Refuse wages	A8560.1 Shade Trees wages	\$846
A9060.8 Health & Dental Insurance	A8560.4 Shade Trees	\$2,028
A8989.4 Joint Code Enforcement	“	\$2,438
A5110.4 Street Miscellaneous	A9030.8 Social Security benefits	\$2,440
Equipment Reserve Fund Balance	A5110.21 DPW Equipment	\$134,568

Trustee Cook moved to approve the General Fund transfers with second from Trustee Rutigliano. All were in favor.

Water Fund

From Account #	To Account #	Amount
F1325.43 Clerk/Treasurer Computer	F1325.41 Clerk/Treasurer Phone	\$85
F8320.4 Source of Supply Misc.	F1440.4 Engineering	\$1,665
“	F8310.4 Water Administration Misc.	\$263
“	F8320.1 Power & Pumping wages	\$721
“	F8330.1 Purification wages	\$1,902
“	F8330.22 Purification projects	\$1,891
“	F8340.1 Transmission/Distribution wages	\$15,100
“	F8340.4 Transmission/Distribution misc.	\$2,456
F1620.22 Buildings projects	Land & Building Reserve A231L	\$5,000
F8320.20R Source of Supply Media Replacement	Reserve for Projects F231P	\$15,000
F8340.22 Transmission/Distribution Projects	Reserve for Water Line Projects F231L	\$55,000

Sewer Fund

From Account #	To Account #	Amount
G1325.1 Clerk/Treasurer wages	G1325.47 Clerk/Treasurer Miscellaneous	\$847
G1420.4 Law contractual	G1440.4 Engineering	\$280
G8120.21 Sanitary Sewer equipment	G8110.1 Sewer Administration wages	\$15,347
G8130.4 Wastewater Treatment Plant Misc.	G8110.4 Sewer administration wages	\$865
G1990.4 Contingent	G8130.1 WWTP wages	\$10,000
G9060.8 Health & Dental Insurance	“	\$4,689
G8120.4 Sewers miscellaneous	“	\$4,716
G8130.4 WWTP Miscellaneous	G8130.22 WWTP Projects	\$2,003
“	G9030.8 Social Security benefits	\$2,316
G1620.22 Buildings projects	Land & Building Reserve A231L	\$5,000
G8120.21 Sewer line equipment	Sewer Line Reserve G231L	\$16,300
G8120.22 Sanitary sewer lines	Sewer Line Reserve G231L	\$40,000
G8130.20R WWTP Projects	Sewer Project Reserve G231	\$60,000
G8031.22 WWTP Projects	Sewer Project Reserve G231	\$5,600

Miscellaneous Transfers

From Account #	To Account #	Amount
HR12 Geneseo Building Project	Land & Buildings Reserve A231L	\$5,636.28

Trustee Cook moved to approve the water/sewer/misc. fund transfers as prepared by Clerk/Treasurer Merrick. Trustee Rutigliano seconded the motion and all were in favor.

Following review by Trustee Cook, the Board reviewed abstract 013 of fiscal year 2015-16. Trustee Cook moved and Trustee Rutigliano seconded the motion to approve payment for voucher #1031 through #1099 in the following amounts:

General Fund voucher #1031-1099	\$ 55,348.13
Water Fund voucher #1033-#1095	\$ 29,511.75
Sewer Fund voucher #1032-#1096	<u>\$ 8,484.09</u>
Total	\$ 93,343.97

The vote was as follows: Trustee Cook-Aye, Trustee Duff-Aye, Trustee Rutigliano-Aye, and Mayor Hatheway-Aye.

Following review by Trustee Cook, the Board reviewed abstract 001 of fiscal year 2016-17. Trustee Rutigliano moved and Trustee Cook seconded the motion to approve payment for voucher #1 through #51 in the following amounts:

General Fund voucher #1-#51	\$ 144,987.86
Water Fund voucher #2-#48	\$ 53,322.41
Sewer Fund voucher #7-#48	\$ 53,305.16
HR18-Water Improvement Project voucher #061	\$ 575.92
HR19-Main Street Project voucher #045	<u>\$ 1,474.04</u>
Total	\$ 253,665.39

The vote was as follows: Trustee Cook-Aye, Trustee Duff-Aye, Trustee Rutigliano-Aye, and Mayor Hatheway-Aye.

13: OLD/NEW BUSINESS:

With regard to the petition from merchants and shopkeepers to install additional crosswalks north of the fountain, the Village Board, on advice of the Police Chief and Fire Chief along with the Supt. of Streets, has decided not to honor that request.

A complaint was published in the local Penny Saver from a vendor that has been turned down for this year's Farmer's Market. According to Market Committee member Cate Concannon, the disgruntled farmer said he was going to retire last year and thus was not forwarded an application this season. When he attempted to apply, he was told that the vendors were all in place and he was turned down.

14. ADJOURN:

With no further business to discuss, Trustee Cook moved to adjourn the meeting with second from Trustee Rutigliano. The motion carried and the meeting adjourned at 6:00PM.

Marsha B. Merrick, Village Clerk