

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Matthew P. Cook, Trustee
Margaret Duff, Trustee
Mary V. Rutigliano, Trustee

Marsha B. Merrick, Village Clerk/Treasurer
Steve McTarnaghan – Senior Water/Wastewater
Treatment Plant Operator

ALSO PRESENT:

Conrad Baker – Genesee Sun Stuart Bailey-MRB Group Matt Leader - LCN

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5PM. The minutes of the May 2, 2016 regular meeting were reviewed. Trustee Duff moved to approve the minutes as presented with second from Deputy Mayor Brennan. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Cook-Aye, Trustee Duff-Aye, Trustee Rutigliano-Aye, and Mayor Hatheway-Aye.

2. STUART BAILEY – MRB GROUP:

Stuart gave an update on projects MRB is involved in. The raw water well containment wall advertisement was completed and will be published in the May 19th edition of the Livingston County News. Bids are due and will be opened on June 2. Stuart gave an overview of the project that involves demolition and removal of debris, supply of materials and labor associated with the cleaning of the existing concrete masonry unit wall, construction of a new reinforced concrete containment wall (and water stopping) to fortify the existing concrete masonry wall (including formwork), new aluminum access grating to be installed in place of the existing floor manhole and a new telescopic access stair from lower ground to gallery level below ground. Dick was a bit concerned about the short span of time between advertisement publication date and when bids are due; Stuart stated that wasn't a concern. Final completion for the project should be around July 29, with final sign off a week after that. Bids will be awarded, hopefully, at the June 6 Board meeting.

One other project on the water side is the water meter that will complete the Water Improvement Project, HR18. The contractor to install the meter should be calling back soon on that.

Another water plant issue is the need to replace the GAC (Granular Activated Carbon) filter media at the plant along with the sand layer in the filters. Stuart met with Supt. McTarnaghan last Wednesday morning to discuss the filters. Culligan Water Treatment has been contacted and can replace the filter media in June. The media is 5.5 years old and funds have been set aside each year for replacement. As for the sand layer, that has been in place since the plant upgrade in 1995. The project to replace the media and sand will cost approximately \$70,000 and will be open to the competitive bid process. Hopefully the process can move forward and the project be completed in June, when the filters can be shut down. Stuart will prepare the specs based on what was done the last time the media was replaced and based on the specs prepared for the Village of Avon's plant that is very similar to ours.

Regarding the wastewater treatment plant improvements, Stuart explained that the Engineering Planning Study was completed and submitted to DEC (Department of Environmental Conservation) on September 15, 2015. DEC comments on the report were received on May 2, 2016. MRB is going through those comments with the intention of sending the revised report to EFC (Environmental Facilities Corporation) in July for the October Intended Use Plan (IUP). The consolidated funding application for the \$4 million plant modification is due at the end of July to EFC's Clean Water State Revolving Fund. Stuart further explained that there has been a bottleneck at DEC, but despite that MRB is trying to keep the momentum going in line with the plan for the wastewater treatment plant. Supt. McTarnaghan has also received the comments on the study from DEC and plans to review them entirely before going forward with plans for the plant.

Milling and paving of Main Street will take place during the first couple weeks in June and that will complete the Main Street Project, HR-19.

3. FOUNTAIN UPDATE:

Emmeline is now indoors at the Livingston County Historical Society Museum on Center Street and Deputy Mayor Brennan mentioned additional hours the museum will be open for viewing purposes.

Liberty Mutual, Insurance Company for Upstate Milk Cooperative received the estimate for professional consultation for repair of the fountain. They felt it was a reasonable proposal but did not feel it was their place to make a decision because the repair is for property owned by the Village. Mayor Hatheway wrote back to thank them for the clarification; Moorland Studios is officially on board in the process and will keep us informed.

4. SUNY SEARCH PROCESS:

Mayor Hatheway was invited to the candidate luncheons for the Vice President for Advancement at the College. There was a group of around ten community members involved. All of the Board members were invited to the candidate dinners for the Senior Associate to the President position held Monday-Wednesday of last week. Folks filled in evaluation forms and all agreed it was good that they were asked to participate.

5. WORKSHOPS:

Mayor Hatheway is planning to attend a seminar on Playground Equipment Inspection and Maintenance/Managing Recreation Liability & Facility Users hosted by NYMIR at the Town of Brighton on Thursday. NYMIR also has an online university now. Trustee Rutigliano attended the Southern Tier West training held this month in Houghton. Trustee Rutigliano also participated in two NYCOM webinars for newly elected officials and has one more to finish up.

The International Town/Gown conference to be held in early June in Chicago has been taken off the table for Trustee Cook. Funding for the conference wasn't a possibility this year. However, there are many more opportunities for training ahead.

6. LETTER TO DOT:

A letter was sent to the NYS Dept. of Transportation from Geneseo Central School Supt. Tim Hayes regarding the speed limit in front of the school. The letter states that: *In a recent survey, 55% of school community members expressed support for changing the current speed limit in front of the school campus from 40 mph to 30 mph. 403 responses were received from community members for this survey.*

7. DAY OF CARING:

United Way Volunteers will be working on projects around the Village tomorrow for the annual Day of Caring. One group will be at the Village Park weeding, mulching and painting benches. Another group will be at Highland Park helping with similar tasks. Wegmans is involved and lunch will be served up at Highland Park.

8. EMPIRE ACCESS:

Mayor Hatheway met with two representatives from Empire Access, a Telecommunications provider that has started in the southern part of the State and northern Pennsylvania. They hope to expand the business that uses fiber optic cable to provide telephone, cable and internet services. They claim that their service is 20% less expensive than Time Warner, the Village's Internet service provider. Dansville switched over to them. Clerk Merrick wondered if they need to have a franchise agreement in place to provide service for Village residents.

9. MEMORIAL DAY EXERCISES:

The annual exercises will take place in the Village Park after the parade. VFW Frederick W. Totten Post 5005 Inc. and American Legion J. Livingston Wadsworth Post 271 organize the annual event and the Meritorious Parade Marshall is John "Toat" LaGeorge, an honor bestowed upon him posthumously. GCS Supt. Tim Hayes will be giving the remarks this year and Student Council President Mitchell Walton will be reading the Gettysburg Address.

10. CORRESPONDENCE:

The Association of Village Board's meeting will be held on June 15, at the Warplane Museum with the Village Café catering the event. An email has been sent to the various Villages urging them to save the date.

Mayor Hatheway and President Battles are planning a 'Community Chat', a chance for community members to talk to the College Cabinet and the Village Board about any concerns they might have. The event is planned for June 2 from 4:30-6PM at the Livingston County Historical Museum on Center Street.

A Cooperative Agreement has been drafted between the Livingston County Drug Task Force, the Livingston County District Attorney's Office, and various village police departments and other law enforcement agencies in Livingston County. The purpose is to cooperate and act collectively as a task force team pursuant to Federal policies and guidelines. This will replace a prior similar agreement that has been in place. All agreed that working cooperatively has been very beneficial and helped all of the communities within the County. Following review by the Board, Chief Osganian and Insurance Agent Chanler, Deputy Mayor Brennan moved to adopt a resolution approving the Cooperative Agreement with the Livingston County Drug Task Force and authorize Mayor Hatheway to sign the document dated 3/1/2016-12/31/2016. Trustee Cook seconded the motion and all were in favor.

Mayor Hatheway stated that in looking further at a local law allowing games of chance, it seems that under General Municipal Law, authorizing the conducting of games of chance requires a permissive referenda. It is one of the few sections of Municipal Law with permissive referenda requirements. That involves adopting the local law, then publishing the law in the official newspaper and waiting thirty days before enacting the law. Within that thirty day period, local residents can force a referendum (vote of the residents) to be held by filing a petition with the local government. If a petition is not filed within the required time period, the legislative act takes effect automatically.

11. PUBLIC SAFETY:

An invitation was received from the NYS Division of Criminal Justice Services in Albany for Chief Osganian and Sergeant Carson to attend the next meeting of the NYS Law Enforcement Accreditation Council, at which Geneseo's application for accreditation will be voted on. The meeting will be held June 2, 2016 in Albany and Eric and Dana plan to attend. It is thought that perhaps the accreditation is going to be approved and that is a great achievement for the Department.

Deputy Mayor Brennan gave a report for Chief Chanler that included mutual aid in Livonia for a house fire and standby at the Mt. Morris fire station for a fire in that community. The Department also stood by for the SUNY Commencement ceremonies and during that weekend all three ambulances were in service for various calls around the area. Deputy Mayor Brennan will be meeting with Chief Chanler tomorrow to talk about future equipment purchases.

Trustee Rutigliano reported that the Police Department has been busy with a Buckle Up-NY campaign to remind drivers to buckle their seatbelts. On Friday there will be a Division of Community Justice audit of funds received in 2014 for a license plate reader grant. Chief Osganian plans to begin interviewing to fill the recently vacated part-time position. It was noted that Trustees Rutigliano and Cook attended the SUNY graduation ceremonies and there was a nice tribute to SUNY students Hutchinson and Annese who were lost in January.

12. PUBLIC WORKS:

Reserve resolution: Trustee Duff moved to adopt the following: **RESOLVED:** that the Board of Trustees of the Village of Geneseo hereby authorizes the expenditure of up to \$100,000 from the General Fund

Equipment Reserve for the purchase of a skid steer loader, a one ton dump truck and a backhoe. The resolution is subject to permissive referendum, pursuant to Article 9 of Village Law of the State of New York. Deputy Mayor Brennan seconded the motion and all were in favor.

The following report was given by Trustee Duff for Supt. Frazier:

1. Crews have been grinding stumps from tree removals last year. We have to clean up debris, topsoil, seed area.
2. Tree planting is taking place; we try to plant a new tree where one has been taken down.
3. We have cleaned out an area of Jaycox Creek near Seneca Avenue. We will keep trying to do areas when time permits.
4. Crews have changed out a Hydrant on 20A.
5. Equipment went to the auction last week. The auction was Saturday. I have not received the results yet from our equipment.
6. Plants have been bought and in planters in our green house. We are still waiting for warmer weather to put out on Main Street
7. Crews have touched up the Main Street and Court Street project area with topsoil.
8. We had a special rubbish day May 2nd -3rd.
9. We have started with our "weekend personnel" for the Parks/Main Street. This person is needed due to Park reservations and activities in the Parks and Main Street.
10. A tree was replaced on Stuyvesant Manor where one was taken down.

Trustee Cook reported items for the water/sewer department including that members of the crew are working on water/sewer license renewal training and a pump was installed at the water plant along with more water meter replacements. Supt. McTarnaghan continues to work on various projects with MRB engineers.

Chris Dermody received his Wastewater Treatment Plant Operator Grade 2 certification.

Congratulations to Chris! He will now get a pay raise to "plant operator with two licenses (water and sewer).

13. TRUSTEE REPORTS:

Deputy Mayor Brennan: Sandy attended the ribbon cutting for the Willows at Cornerways, sponsored by the Chamber of Commerce. The bed and breakfast property at the corner of Center and Highland has been renovated and is absolutely fabulous.

Trustee Cook: Matthew has approached Anna Kowalchuck for an internship at the Livingston County Historical Society museum. Deputy Mayor Brennan suggested that he contact Anna. The Geneseo/Groveland food pantry is looking for volunteers to help unload food and Matthew will be helping tomorrow at 10AM.

Trustee Duff: Margaret had a call from someone on the Library Board and she directed them to Supt. Jason Frazier. When there is heavy rain they have a flooding issue. Mayor Hatheway noted that Jason has checked that out and it doesn't seem to be a Village issue.

Trustee Rutigliano: Mary attended her first meeting with tourism committee on Friday. The merchants association and a Rotary subcommittee are working on finding new vendors for the Festival. Mary has also been working with ladies in the front office to talk about deadlines and timelines to get everyone on the same page.

Mayor Hatheway noted that he and David Woods will be meeting with Dawn Aprile to talk about a subsidized housing project for DePaul on property that she hopes to acquire this week. Premium Development properties are all for sale at auction this Friday.

14. CLERK/TREASURER'S REPORT:

- March Treasurer's report: Clerk Merrick distributed the March report to the Board.
- 2016-17 Budget: Clerk Merrick prepared the budget in its final form and distributed it to the Board members and the various Department managers. It has also been submitted to the Comptroller and other interested parties and posted on the www.geneseony.org website.

Following review by Mayor Hatheway, the Board reviewed abstract 012 of fiscal year 2015-16. Deputy Mayor Brennan moved and Trustee Duff seconded the motion to approve payment for voucher #926 through #1030 in the following amounts:

General Fund voucher #926-1030	\$ 187,603.85
Water Fund voucher #927-#1026	\$ 235,046.69
Sewer Fund voucher #941-#1026	\$ 66,402.46
HR19-Main Street Project voucher #044	<u>\$ 7,254.97</u>
Total	\$ 496,307.97

The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Cook-Aye, Trustee Duff-Aye, Trustee Rutigliano-Aye, and Mayor Hatheway-Aye.

Since the Board has dispensed with holding an “end of year” meeting to pay final bills for the fiscal year (since many of those arrive in June and must be paid in a 13th abstract in the prior year), Clerk Merrick projected transfers at year end based on funds earmarked for reserves and other possible transfers. The Board reviewed the list of tentative transfers and Deputy Mayor Brennan moved to allow Clerk/Treasurer Merrick to transfer the funds to the reserve accounts in all three funds by May 31 based on availability. Many of the transfers are routine such as fire, ambulance and equipment reserve transfers as well as project transfers in the water and sewer funds. Trustee Duff seconded the motion and all were in favor.

15. OLD/NEW BUSINESS:

Mayor Hatheway suggested that the new Board members read the Comprehensive Plan or at least the last few summary pages to familiarize themselves with the document.

16. ADJOURN:

With no further business to discuss, Trustee Duff moved to adjourn the meeting with second from Trustee Rutigliano. The motion carried and the meeting adjourned at 6:25PM.

Marsha B. Merrick, Village Clerk