

VILLAGE OF GENESEO  
BOARD OF TRUSTEES

February 22, 2016

PRESENT:

Richard B. Hatheway, Mayor  
Margaret Duff, Trustee  
Benjamin Gajewski, Trustee  
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Kurt Cylke                      Sarah Simon-Genesee Sun                      Julie Randall-Nothnagle Realtors

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5PM. The minutes of the February 8, 2016 regular meeting were reviewed. Trustee Duff moved to approve the minutes as amended with second from Trustee Gajewski. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

2. KURT CYLKE – CHICKEN WING FEST:

Kurt gave a quick update on the Village clock. It is in need of repairs mechanically. Since there is no heat in the clock tower, Mike Cuyt from American Tower Clock Company will be coming as soon as the weather is warmer. It has been determined that the repairs are more than just the routine tweaking that the Village DPW crew handles.

With regard to the APOG Save the Wall project, Phase One has taken four years to repair the section between the Homestead entrance and close to Elm Street. It is projected that another four years will be necessary to complete the project. Phase Two will include continuing the masonry work on the wall around the Doty curve and south along Route 20A. From Elm Street east, the project will be more difficult because the wall is a dry stacking wall rather than a masonry wall. Dry stacking the displaced boulders will be challenging for that section east to Crossett Road. APOG member Ben Gajewski produced a map showing the work that has been done and the work to be designated as Phase Two. A grant application has been completed and submitted to help fund the next phase. If that funding is realized and fundraisers in the meantime garner more than what is needed, the money will be placed in a trust for future projects. Volunteers will start this season's work on the first Saturday in June and work thru the last Saturday in September.

A major fundraiser for that project is the Chicken Wing Festival. This year's festival will be the third annual and the committee would like to start the planning process. Last year's event on Center Street was well received. A fairly nice amount of money was raised, \$4,000. This year's event would be held Saturday, September 24<sup>th</sup> which is family weekend for the College. The merchants are not planning any events for that weekend at this time; however, Kurt does not see a problem working with them again if events are also planned in the Main Street area. Trustee Wilcox thought it worked very well last year. Kurt added that each year more of the bugs are worked out and things go smoother than the last. The Board was supportive of the date and of closing Center Street for the day and for plans to move forward. Kurt assured them they will be kept in the loop.

3. JULIE RANDALL: NOTHNAGLE REALTY-PARKING CONCERNS:

Julie came before the Board to discuss the loss of their two hour meter. Some time ago it was changed to a one hour meter directly in front of the business at 81 Main Street. They would like it put back. Mayor Hatheway noted that there are 12 two-hour meters within 50' of Nothnagle's front door. Parking is a problem and is always going to be a problem. Trustee Wilcox noted that most of the merchants say that parking availability is better now than it used to be. Julie disagreed and said that the street is empty now and that is not good either. People are staying away for fear of a ticket.

Discussion followed. Julie attended the parking informational meeting held last fall and agreed that the parking situation has its share of problems and possible or impossible solutions. It was determined that a two-hour meter could be reinstalled where it was; Julie thanked the Board and left the meeting.

4. GENESEO DOWNTOWN PARTNERSHIP:

Mayor Hatheway met with Downtown Coordinator Louise Wadsworth last week. In terms of sign and façade grants, there have been thirteen projects over five years. \$170,000 has been spent on these improvements, with the Village's contribution amounting to \$19,000. That equates to \$9 of private investment in Main Street for every one dollar of Village funding. In addition, the New York Main Street Program recently provided a grant for restoring 93 Main, which amounted to a \$150,000 project using \$66,000 in grant funding. Over the last few years the total New York State Main Street Program investment in Geneseo amounts to \$1.3 million dollars. Louise asked the Village to consider continuing with the Downtown Partnership Program and include \$4,000 in the 2016-17 budget for that purpose.

5. MEETING WITH TOWN OF YORK REPRESENTATIVES:

Mayor Hatheway met with Town of York officials last week. York is a possible site for a major dairy business looking to expand in the area. The decision is whether the business will come to Livingston or go to Genesee County. In order for it to come to York, they need to be assured they can have an additional 250,000 gallons of water per day above what they currently use. Their allotment per the contract between the Town of York and the Village of Geneseo is 800,000 gallons daily; York currently uses about 400,000 GPD of the allotted 800,000. It would be a great boon to the County, but it needs to be determined whether the Village can provide that additional amount of water necessary for the business. Mayor Hatheway has contacted MRB's Bill Davis to look at the feasibility of filling the request.

6. MEETING WITH COLLEGE REPRESENTATIVES:

Mayor Hatheway and Wastewater Treatment Plant foreman Dan Quinlan met with College representatives regarding the proposed micro grid. The SUNY Director of Sustainability started the conversation with the concept of making better use of food waste; that has been extended to study the feasibility of creating a micro grid. The partners within a micro grid would become self-sufficient in the event of a power outage. The College currently receives its electricity from one power feed, the WWTP another and the Geneseo building still another. Because of this disconnect, it does not appear to be economically feasible to run power lines to the WWTP and the Geneseo Building in order to participate in a proposed micro grid.

The College and Village received a NYSERDA/GOSR grant that provided \$100,000 to study the concept. Eighty three entities across the state are in phase one of the competition; only ten of those will make it to the next phase. It does not appear that this project qualifies, because the requisite public-private partnership will not work out. However, it has been quite beneficial to study this. The micro grid would be solar powered,

but the use of food waste gas for power is also worth exploring. Discussion followed. Trustee Duff added that Cooperative Extension might be a good resource as this is a trending topic of discussion on many levels.

7. DEPARTMENT OF HEALTH NOTIFICATION:

LCDOH notification stated that a required water monitoring sample was not submitted by the Village last year. The Livingston County Department of Health is responsible for monitoring local water suppliers in compliance with New York Sanitary Code Part 5, which has strict schedules for water sampling. According to Supt. McTarnaghan, the sample date was scheduled on the calendar, but was missed. It is an oversight; one repercussion is that WTP personnel has to meet with DOH to discuss preventative measures, that meeting to take place at the end of this week. There will also need to be a notation in the Annual Drinking Water Quality Report. The sample has since been collected and everything is back on track. Senior Public Health Sanitarian Cathy Higgins has been in contact with Mayor Hatheway and stated that this does happen occasionally with various water purveyors.

8. CODE OFFICE COSTS:

Following the departure of shared Code Officer O'Keefe, the Town Office reduced the monthly billing for the shared service accordingly. However, it has been determined that they reduced it too much. They have been under billing the Village by \$756.25 per month. In seeking reimbursement, they are only reaching back to the first of the year. A spreadsheet was included showing the calculations.

9. TOURISM BROCHURE:

The 2016 County tourism brochure has been delivered and is available.

10. NATIONAL SERVICE RECOGNITION DAY:

The Mayor and County Recognition Day for National Service (volunteers) will take place on Tuesday, April 5, 2016. The goal is to highlight the impact of National Service in helping to tackle local problems and managing volunteers for greater impact, and also to thank national service members for their commitment.

11. CORRESPONDENCE:

Joseph D'Amico, Superintendent of the NY State Police wrote a letter thanking Mayor Hatheway for his letter regarding the response and assistance provided by the New York State Police Troop E during the homicide investigation in January.

A letter was received from SUNY UP Chief of Police Thomas Kilcullen thanking Chief Osganian and his department for their response and cooperation during the homicide investigation. It was a very positive letter illustrating all the ways that all of the agencies cooperated.

Minutes from the Good Neighbors committee sponsored by Geneseo Rotary show that they hosted a bowling event earlier in the winter and 90 youngsters attended including fifteen kids from the Highlands. The committee does a great job very quietly. They hope to have another event during school break in March. Trustee Wilcox noted that an after school program has begun at St. Michael's Church. The program is also being quietly run to help kids in grades 3-6. There were fifteen participants in the first week and the program can accommodate up to 25.

Notification from NYCOM indicates that their annual dues will remain the same as that of the prior five years. NYCOM understands the fiscal restraints imposed on villages and cities across the State.

## 12. PUBLIC SAFETY:

Folks have been reminded to dig out their fire hydrants during large snowfalls.

The SUNY Plattsburgh hockey team donated \$1,500 to the Geneseo Fire Department in memory of GFD member and SUNY Geneseo hockey player Matt Hutchinson. The donation was given after the hockey game versus SUNY Geneseo in Plattsburgh.

FD member Dan Teall was struck by a car during a response to an accident on February 12 on Route 390. He had surgery last Wednesday to repair his broken arm. He will be out quite a while. This sort of incident was pretty serious but thankfully pretty rare. It has been years since anything like this has happened.

The 1990 pumper truck has been out of service having work done on the rear suspension.

Trustee Gajewski talked to Chief Chanler about the use of the FD tent for summer recreation rainy days. The Chief wasn't in favor of the tent being used all summer for that purpose.

Mayor Hatheway pointed out an article in the Democrat & Chronicle about FD member and past chief Frank Manzo. The main focus of the article was about teaching people how to tourniquet a wound and be able to stop bleeding. That skill is just about as important as being able to administer CPR for heart issues.

In terms of the Police Department, Board members have been updated regularly by Chief Osganian. The Chief also alerted the Board members about a recent Armory event whereby the National Guard will be performing maneuvers in the Village this weekend.

## 13. PUBLIC WORKS:

Trustee Duff gave the following report for Supt. Frazier:

1. We have completed the 8" water line on the new Millennium Dr. Extension Project. It has passed the pressure test and chlorination samples have passed also. The new line is in service. We still have to tie the 4" into the medical building after we pressure test and run samples.
2. We had a water break on North Street near Second Street; the 6" line had a very large hole in it. Repaired with no problems. North St and Second St is where we will start to see these problems in the future.
3. Crews have been in shop servicing equipment when time permits.
4. We have received the new Muni Lot Parking sign for Main St next to Hicks Funeral Home, we will be installing soon.
5. The College Quidditch team damaged our Log Cabin Park yard area. I contacted the College and they will repair the yard in the spring. They will also be contacting the office about insurance and scheduling.
6. Crews have replaced a hydrant on Orchard St and a curb stop on Kimberly Dr., all went well
7. The recent snow storm dumped about 14"-16" of snow on Tuesday, no problems with handling the storm. We took approximately 250 loads of snow off of Main St Wednesday morning with the help of some dump trucks from Kircher Construction and Banker Construction. Using 6 Dump trucks, 2 Backhoes, 1 Skid Steer broom and bucket, we had Main St back to business as usual Wednesday morning. Crews also took another 50-60 loads of snow from intersections around the Village, to insure a clear view of cars and pedestrians.

Trustee Duff noted that she wrote a note to Supt. Frazier on Wednesday thanking him for the great job during the storm.

Trustee Wilcox gave the following for water/sewer: crew members have been replacing meters and reading meters. The Millennium Drive water line has passed all tests and is now in service. One member of the crew attended a license recertification class. Crews also helped with snow removal, including all facilities, and pumped sludge to drying beds. Supt. McTarnaghan has spent a lot of time going over the water/wastewater budget and expects expenses to hold the line for 2016-17.

14. TRUSTEE REPORTS:

Trustee Duff: nothing further.

Trustee Gajewski: Ben and the Board members compiled a list of topics for discussion at Thursday’s Village/College meeting.

Trustee Wilcox: Bob reported that while working on a formal structure for the Tourism Committee, the thought is to perhaps call it the *Tourism & Promotion Committee*. There were eighteen people at their last meeting. Bob has joined the nine-person steering committee for Long Point Park.

15. CLERK/TREASURER’S REPORT:

Clerk Merrick distributed the January Treasurer’s Report to the Board.

The following budget transfers were reviewed by the Board:

<u>From</u>	<u>To</u>	<u>Amount</u>
<b>GENERAL FUND</b>		
A9015.8 PD Retirement	A1440.4 Engineering	\$4,000
“	A1420.4 Law	\$2,500
A3120.24 PD Misc. Equip.	A3120.23 PD Computers Etc.	\$510
“	A3120.48 PD Miscellaneous	\$100
A3320.2 Parking Equipment	A3320.4 Parking Contractual	\$1,000
<b>WATER FUND</b>		
F8330.4 Purification Contractual	F8330.2 Purification Projects	\$1,000
<b>SEWER FUND</b>		
G599 Fund Balance	G8110.1 WWTP Admin.Pers. Serv.	\$15,000
“	G8130.1 WWTP Personal Service	\$15,000

Trustee Wilcox moved to approve the budget transfers with second from Trustee Gajewski. All were in favor.

Following review by Trustee Wilcox, the Board reviewed abstract 009 of fiscal year 2015-16. Trustee Wilcox moved and Trustee Gajewski seconded the motion to approve payment for voucher #682 through #764 in the following amounts:

General Fund voucher #682-764	\$ 72,996.73
Water Fund voucher #689-#761	\$ 39,803.88
Sewer Fund voucher #682-#757	\$ 12,343.44
Community Development voucher #004	<u>\$ 165.00</u>
Total	\$ 125,309.05

The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Notification has been received from the Office of the State Comptroller following review of the 2015 Annual Update Document for the Village that the State has determined that the Financial Stress of the Village is rated 11.3% or *No Designation*. The Environmental Stress rating was determined to be 18.3% amounting to a determination of *No Designation* as well. The scores for all municipalities in the State will be released to the public in the near future on the Comptroller’s website.

16. OLD/NEW BUSINESS:

Trustees Brennan, Duff and Wilcox attended the Association of Village Boards meeting in Dansville last Thursday evening. There expects to be a slight increase in dues for next year, Trustee Wilcox noted.

17. ADJOURN:

With no further business to discuss, Trustee Gajewski moved to adjourn the meeting with second from Trustee Wilcox. The motion carried and the meeting adjourned at 6:17PM Marsha B. Merrick, Village Clerk