

VILLAGE OF GENESEO
BOARD OF TRUSTEES

September 14, 2015

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Margaret Duff, Trustee
Benjamin Gajewski, Trustee
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer
Jason Frazier, Village Street Supt.
David Woods, Planning Board Chair

ALSO PRESENT:

Conrad Baker-Genesee Sun
Grayce McLaughlin

Matt Leader-Livingston County News
Kurt Cylke

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5PM. The minutes of the August 17, 2015 regular meeting were reviewed. Trustee Wilcox moved to approve the minutes as amended with second from Deputy Mayor Brennan. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Wilcox-Aye, Mayor Hatheway-Aye and Trustees Duff and Gajewski-Abstain.

2. KURT CYLKE:

Kurt came before the Board to talk about three things, APOG's wall project, the Village Clock and the Chicken Wing festival.

The wall project will finish up its fourth year on September 26th. The "wet" wall portion of the project has been completed from the traffic light at the end of Main east as far as it can go. The wall changes character to the east into a "dry stacking" wall that will be addressed next spring. Volunteers are now working from the traffic light south toward Mt. Morris on that section of "wet" wall. SUNY student volunteers are very enthusiastic and raring to go. Unfortunately, the work last Saturday was hampered by the rainy wet weather. All of the Board members agreed that the wall project is just a marvel and it is amazing what has been accomplished thus far.

The Village clock has not been chiming, as some residents have noted. It continues to keep correct time, but the chimes have not been chiming. Kurt climbed up into the clock tower to see if he could determine what is wrong, but it appears to be mechanical and in need of further expertise. He has been in contact with Michael Kuyt from the American Tower Clock Company in Rochester. Mr. Kuyt plans to come out and look at the clock within the next few weeks. Jason Frazier mentioned that members of his crew, TJ and Tim would benefit from looking on as they are the ones to regularly maintain the clock. The clock was repaired and refurbished in 2006.

Plans for the Chicken Wing Festival to be held on September 26 from noon to 3PM continue. The event, held this year on Center Street, will be in collaboration with the Main Street merchants. There has been an increase in the cost of chicken wings due to supply and demand issues. A mascot has been named, *Lucky Clucky* who will entertain during the event. The Board wished APOG well in this endeavor and looks forward to the event to be held on Saturday of SUNY Family Weekend.

3. MAIN STREET PROJECT – JASON FRAZIER:

In order to let the fill in the excavations settle over the winter, it has been proposed to have the contractor finish all of the work including water, sewer, storm sewer and soil remediation and then apply a binder layer to the street this fall. Milling and final paving work would then be accomplished next spring after the students leave in May. The timeframe for that work would be about one week. In the meantime, Court Street and Bank Street work would be finished.

In addition to that, Jason would like the Board to consider a construction change order to remove the 7' of asphalt that is currently between the curb and the new water line excavation from Ward Place to North Street. Rather than hand pave the 3' filled in trench, and hand pave the excavation adjacent to the curb, it makes more sense to remove the asphalt that is between the two excavations and use a paving machine to pave the entire width with binder coat. The cost for this additional work would be on the order of \$35 - \$40,000. Jason expects additional Consolidated (State) Highway Improvement Project (CHIPS) funds to pay for most of the work.

Discussion followed. Delays in the project have been frustrating to say the least. However, it really is neither MRB's nor the Village's fault. Work at the intersection of South Street and Main Street is still unfinished awaiting a part, Jason reported. To add to that, a water line was nicked during construction that resulted in water leaking through a conduit tunnel down through the Village Park and near the Doty Building. After extensive searching, it was determined that the leak stemmed from the intersection. However, as a result of that searching, it was determined that the Village water line that serves residences south of the Village should not transect the College's new geothermal field, as is now the case. New water line has been purchased and Village crews have installed it across the western portion of the Village Park, thus abandoning the original line over which the geothermal field was constructed..

The curbs are finished, Jason reported, as well as water services between the fountain and Ward Place. They will start on Bank Street services this week and then onto services from Ward Place to North Street. Their own restoration will be completed this fall including sidewalks and boulevards. The next step will be the remediation area in the vicinity of 57 Main. That might start next week. In any event, work will not be completed until at least mid-October.

Following further discussion, Deputy Mayor Brennan moved to approve a change order for the Main Street project to include milling and paving of approximately 900 linear feet of asphalt between Ward Place and North street at a cost not to exceed \$45,000. Trustee Wilcox seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Some issues with individual property owners have come up. The letters have been forwarded on to MRB and the Village's insurance agent.

4. PARKING ENFORCEMENT:

Teresa Easton started her position with the Village on August 25th. She has been able to get around and make herself known. Parking tickets have been written and she seems to be working out well. One idea she had, after numbering each meter, was to create an inventory of the meters noting the number, location and condition of the meter as well as any repairs it might need. Mayor Hatheway remarked that now that we have numbered meters it might be interesting if we could determine how much revenue each meter generates, purely an 'academic exercise'. In addition to patrolling Main street, the municipal lot has been patrolled as well; Teresa varies her hours during the day, even writing tickets late on a Friday afternoon.

Although the Board has been made aware of general merchant satisfaction for increased parking enforcement, there has been some kick back from some merchants in terms of wanting to park near their

businesses in order to make deliveries etc. Trustee Duff sympathized with the issues that are out there including loading/unloading/delivery situations. Solutions to the parking dilemmas are continually sought. Discussion followed. The Board consensus was, however, that Teresa is doing a great job and is a great addition to the Village staff.

5. CODE ISSUES:

- ✓ 71 Main Street: The saga of the burned out building continues, Mayor Hatheway stated. According to Code Officer Maxwell, there was a commitment from a contractor to start tearing down the building last week. Apparently the delay is a result of the contractor not having the necessary asbestos removal report. There have been a significant number of delays since the building burned on July 29. Code Officer Maxwell has been in contact with building owner Steve Burnette. Next door neighbor and proprietor of the toy shop, Grayce McLaughlin is frustrated and wondering when it will be safe and worthwhile to re-open her shop. Smoke and dust from the burned building have impacted her business and she does not want to re-open until the mess is cleaned up next door. All of the merchants in the area are concerned about the upcoming Family Weekend and Autumn Fest and the impact the cordoned off area will have on those events. Discussion followed as to the status of the building and what future plans for the site may be. Deputy Mayor Brennan will contact Ron Maxwell to see what the latest news is and what can be done to hasten things along.
- ✓ 12 Highland: The Code Office received a building permit application for a kitchen and bath renovation at the address. Since that work began, the top floor of the house has been removed! Following inspection by the Code Office, another building permit was issued with the requirement that an engineer/architect has to be involved and that proper inspections of the now significant renovation will occur along the way.
- ✓ Sign Code revision: Since Chair Woods learned during a planning webinar of a Supreme Court decision that affects all signage in every jurisdiction in terms of *content neutrality*, some changes to the Code will be necessary. The consensus is that it would make good sense to have the Town and Village Codes similar in wording. The Town is currently working on that.
- ✓ Personnel: Code Officer O'Keefe will be retiring at the end of the month. The Board needs to determine personnel to be involved with property maintenance enforcement, sign review and other issues, Mayor Hatheway stated. Perhaps those items can be separated from the shared Town/Village Code Office staff responsibilities. Especially in the Village, those items have a high priority. Discussion followed and the Board consensus was that perhaps a job description review could take place as a first step.

6. SUMMER RECREATION PROGRAM RECAP:

The program has wrapped up for another year and the participant listing was received. In 2014 there were 107 total participants while this summer there were 215. Approximately 60% were Village children, 10% Groveland children and 30% Town of Geneseo children. Total program cost was \$60,240 and the Village's share of that amounted to \$35,301. Geneseo and Groveland have been billed for their share. All in all the program has been deemed successful and it's great to see an increased number of participants.

7. COLLEGE EVENTS:

SUNY events include a reception on October 7, College/Village meeting on October 14, dedication of the new College Stadium on October 16 and the inauguration of President Battles on October 22.

8. SEWER UNIT REVIEW SEPTEMBER 28:

Board members stated their availability for the annual sewer unit review that will take place on September 28 between 3:30 and 4:30PM. Letters have been sent to affected account holders. The regular Village Board meeting will follow that afternoon at 5PM.

9. ASSOCIATION OF VILLAGE BOARDS:

The next meeting of the Livingston County Association of Village Boards will take place this Wednesday at 6PM in Mt. Morris.

10. MISCELLANEOUS CORRESPONDENCE:

An outside organization has proposed having a rock climbing wall and a quad jump attraction included in the 2016 Summer Festival. The information was passed on to Rotary.

A thank you letter has been received from Arleen Somerville representing the RA FunFest Planning Committee arm of the Tourism group. The event, held on August 22, was a success. Village DPW crews, the office staff and the Village Board were acknowledged.

The Code Office received a letter from Insurance Services Office, Inc. that they plan to visit Geneseo to determine whether to revise the BCEGS (Building Code Effectiveness Grading Schedule) grading for the jurisdiction. Previously Geneseo had been given a rating of 4 for both residential and commercial buildings (ratings are Classes 1-10, 1 being exemplary commitment to building code-enforcement). A questionnaire was prepared and given to Code Officer Maxwell.

Mayor Hatheway has received another letter from a Ballston Spa resident who has remotely studied traffic and intersections in Geneseo. Mayor Hatheway will respond and thank him for his suggestions.

11. PUBLIC SAFETY:

Chief Osganian distributed his periodic reports to the Board. Deputy Mayor Brennan highlighted several of the statistics. The Department has received kudos from the Elementary School, the Farmer's Market, and from Teresa House for the motorcycle dice run. We should be proud of them, Deputy Mayor Brennan stated, they do a very good job.

Chief Osganian has notified the Board that Travis Lana will complete his probationary period according to County Civil Service rules, as of September 30, 2015. Finding his conduct satisfactory during the probationary period, Chief Osganian asked the Mayor to sign the form to be returned to the County. The Board was supportive of that action and Officer Lana will be retained.

Trustee Gajewski moved approval of two members of the Fire Department, Rebecca May who has switched from Pumper to Protective Company and Stacy Haley Chien who has returned from medical leave. Along with those changes, Trustee Gajewski also moved to accept a resignation from Pamela Emengo. Trustee Wilcox seconded the motion and all were in favor.

12. PUBLIC WORKS:

Trustee Gajewski heard from Supt. McTarnaghan that they are starting to test and chlorinate the new water line on Main Street and they are making progress. The Board noted that Supts. Frazier and McTarnaghan have done a great job supervising the Main Street Project.

Trustee Duff reported the following items for Supt. Frazier:

- Crew is busy on our sidewalk replacement program. Remove blocks, pour concrete, topsoil sides and pavement back to any driveway area.
- Sewer flushing around the Village is completed.
- We had a water break on Orchard St last Friday. Crew repaired no problems.
- We had 3 sealed bids for a new 2016 truck. Joe Basil Chevrolet: \$32,589, West Herr: \$31,310 (bid did not conform to our spec for the truck) and Van Bortel: \$32,300 (price is less than the 2009, 2011 and 2014 Chevrolet trucks we bought). Following recommendation from Supt. Frazier, Trustee Duff moved to approve the purchase of the 2016 Chevrolet pickup from Van Bortel for \$32,300. Trustee Gajewski seconded the motion and all were in favor.

13. TRUSTEE REPORTS:

Deputy Mayor Brennan: Sandy noted for the Board that an artist will be on-site carving a log rendition of Emmeline the Bear in front of the Geneseo Building during Autumn Fest on September 26th.

Regarding the Code issues, Deputy Mayor Brennan suggested a special workshop for the Board to discuss the Code changes that have been on the drawing board for a few months, as well as the change in personnel in the shared Code office. Calendars were consulted and the Board agreed to hold the workshop meeting next Tuesday, September 22 at 5PM.

Trustee Duff: no further report.

Trustee Gajewski: Ben reported that United Way rescheduled the ribbon cutting for the exercise station project at Highland Park to October 2 at 2PM and he plans to attend on behalf of the Board. The County Health Department (thru the Genesee Valley Health Partnership) is conducting a survey on the new equipment and the trail since some of the funding came from an ACHIEVE (Action Communities for Health, Innovation and Environmental Change) grant. The trail user survey can be completed online at <https://www.surveymonkey.com/r/GeneseoTrailSurvey> or at the trail by September 30 for a chance to win a \$100 gift card from Olympia Sports.

Ben reported that the Oak Tree race went very well with 640 participants (from 15 different states and 3 countries) finishing the course.

Trustee Wilcox: The Healthy Campus Community Coalition has not started meeting this semester as yet. However, the Tourism Committee is running at full blast. They are getting ready to start raising money for the new brochure. 16,000 brochures were used this year. A supply of Geneseo brochures is now available at the SUNY admissions office which increased the need. Along with that, Bob noted that the Resident Advisor event was very successful as was noted earlier in the meeting.

14. CLERK/TREASURER'S REPORT:

- Final quarterly reports for 2014-15: Clerk Merrick distributed the May reports to the Board finishing up fiscal year 2014-15.
- Annual Update Document: The annual report was filed with the State Comptroller on August 27th. Clerk Merrick presented the Board with a file copy and will be available for any questions they might have as the document is reviewed. The document will be posted on the website, www.geneseony.org as well as emailed to various organizations that request a copy including Five Star Bank, BPD Municipal Finance, Bloomberg.net, Chanler Agency (NYMIR), Standard & Poor's and Dun & Bradstreet.

15. ADJOURN:

With no further business to discuss, Trustee Duff moved to adjourn the meeting with second from Trustee Gajewski. The motion carried and the meeting adjourned at 6:40PM.

Marsha B. Merrick, Village Clerk