

PRESENT:

Richard B. Hatheway, Mayor  
Margaret Duff, Trustee  
Benjamin Gajewski, Trustee  
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Conrad Baker-Genesee Sun

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5PM. The minutes of the July 6, 2015 regular meeting were reviewed. Trustee Wilcox moved to approve the minutes as presented with second from Trustee Gajewski. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

2. MAIN STREET PROJECT UPDATE:

Mayor Hatheway reported that the first progress meeting was held last Thursday with the construction firm, Village representatives and the engineers. They are behind schedule, reasons being the rainy the weather and the difficulty they encountered finding exactly where the sewer line was located. The sewer work is now essentially done. They seem to feel now that the water line portion of the work will go along smoother and they will be able to make up for lost time. Last Thursday they put in the first piece of water main including a large valve and connection along with 21' of water line. Crews are working at the intersection of Main and Route 20A now also. MRB's Steven May, the inspector, had a vacation scheduled so another inspector is in his place and he will begin work this week.

3. MRB PROPOSAL-MILLENNIUM DRIVE:

The initial proposal received from MRB for engineering for the water line portion of the Millennium Drive extension was on the order of \$12,750. Following consultation between the Village, MRB and Livingston County's Mark Grovanz, Environmental Health Director, MRB has submitted a revised proposal. Because of the reduction in engineering required by the County, the design phase proposal is now a lump sum of \$4,500, while the construction phase will be billed at approximately \$85 per hour for an estimated 40 hours not to exceed \$3,400 for a maximum total compensation of \$7,900. Following review of the proposal and discussion, Trustee Gajewski moved to approve the proposal for professional services for the Millennium Drive water main extension at a cost not to exceed \$7,900. Trustee Duff seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion carried and Mayor Hatheway was authorized to sign the proposal.

4. SUMMER RECREATION PROGRAM:

According to an email received from Rob Walker at the YMCA, as of week two there are 142 participants registered. It seems as though the program has really taken off this year and participation is great! Mayor Hatheway forwarded the email to Supervisors Wadsworth and Carman to keep them in the loop. Jeff Rose was happy as well with the numbers and the program.

5. COUNTY COMMUNICATIONS UPGRADE:

The County is preparing to upgrade their emergency communications. They plan to construct and/or alter eight communication sites at various locations throughout the County. Five existing sites will have new equipment installations and three new communication sites will be constructed. The new facilities generally consist of the construction of a new communications tower, equipment shelter, emergency generator and associated general site/civil construction. Modifications to existing facilities will generally consist of the addition of 911 communication antennas to existing towers/structures, an emergency generator, and necessary site construction for installation of this equipment. The project also includes purchase and distribution of new mobile radio equipment to system users. C&S Companies has been retained to work with the County on this upgrade; they are requesting that the Village (*an Interested Agency*) consider Livingston County serving as lead agency for the SEQR process. The Board had no objection to the County being lead agent on the project.

6. “CAPITOL FOR A DAY” EVENT:

Mayor Hatheway reported that Governor Andrew Cuomo hosted a large meeting for city and county officials at the downtown Convention Center in Rochester. Other local officials were invited to a smaller meeting at MCC in the afternoon. Included in the Governor’s entourage were four or five of his cabinet people including the new head of the NYS Dept. of Transportation (formerly the head of Environmental Facilities Corporation), the Secretary of State and the head of the NYS Department of General Services. A common theme during the presentation was the willingness of the Governor’s Office to help local municipalities reduce costs. Of course, the tax cap and unfunded state mandates were big concerns on the minds of attendees. Overall the meeting was beneficial and a good way to connect with administrative leaders in Albany.

7. TOURISM REQUEST:

Arleen Somerville requests use of the Village Park on Resident Event Saturday, August 22 for the final portion of the Resident Assistant’s visit to Main Street. The event will take place from noon until 4:45PM. The Board was supportive and notification will be sent.

8. GRANT PROPOSALS:

- ✓ Finger Lakes Opera: Mayor Hatheway has written a letter of support for a grant application through the Finger Lakes Regional Economic Development Council. Continuing to fund the Opera will attract visitors to the community and contribute to tourism efforts in the region.
- ✓ Livingston County Historical Museum: Mayor Hatheway as well wrote a letter of support for a funding application made by the Historical Museum for an addition to the building on Center Street.

9. LITTLE FREE LIBRARY:

Dedication of the new Little Library took place on July 14<sup>th</sup> at Highland Park. Megan Mikolajczyk did a marvelous job on the project. Congratulations to her on a job well done. The Library, attached to the Depot building, will be a nice addition to the Park.

10. MISCELLANEOUS CORRESPONDENCE:

Assemblyman Bill Nojay (133<sup>rd</sup> Assembly District) has moved his District Office to 30 Office Park Way in Pittsford.

The Board discussed the Summer Festival held on the weekend of July 10<sup>th</sup>. It appears that the only issue was with the closure of Center Street on Friday. One merchant was upset because there wasn't much going on the street during that day. Trustee Gajewski was instrumental in settling the dispute about the street closure.

Mayor Hatheway talked to Kurt Cylke today and APOG would like to move the Chicken Wing event held during the AutumnFest weekend (September 26) to Center Street rather than in the Village Park. APOG is just thinking about it at this point; no official request has been received. Kurt reports that a dozen wing vendors have expressed an interest in attending. There were six last year. APOG plans to limit ticket sales to 500, but vendors will be able to sell wings to non-ticket holders as well.

Mayor Hatheway reports that the freshmen orientation tours for parents have wrapped up for another year.

There have been ongoing discussions (via email) with Time Warner Cable service providers with regard to the franchise agreement renewal. Mike Caton from Computel Consultants has been reviewing the draft agreements provided by Time Warner's representative Chris Mueller. Mr. Caton performed an audit of the franchise agreement for the Village in 2009. That audit prompted a franchise fee dispute that Time Warner eventually won in court. As for the renewal, a couple more changes were suggested by Mr. Caton which will go back to Mr. Mueller. Overall, the agreement is pretty close to being in its final form. Once that happens, the Board will review it and the necessary steps will be taken for renewal. Clerk Merrick noted that Mr. Caton is now performing an audit of the Village's Gross Utility Receipts Tax Payments (GRT). If any savings are realized, Computel Consultants will receive 40% of any and all recovered funds.

A request for use of the Village Park was received from Fatima Johnson, representing the SUNY-Geneseo Office of Multicultural Programs & Services. They would like to hold a *Welcome Back BBQ/Mixer* on September 5<sup>th</sup> from 1-4PM, as they have done in the past. The Board was supportive.

The Board approved the request to hold the annual Oak Street Block Party on August 25<sup>th</sup> from 5-9:30PM. GPD and GFD will be notified of the event.

The Village's annual insurance renewal was received and Insurance Agent Chanler advised that there was a slight increase in some categories of coverage with decreases in others. Overall the premium is below what was budgeted for 2015-16.

#### 11. PUBLIC SAFETY:

Trustee Gajewski talked to Chief Chanler today who reports that things have been quiet at the fire hall lately. Probably a good thing since the crew staffed three trucks through last weekend for the Air Show. Staffing this summer has been somewhat of a challenge as fewer and fewer students spend the summer in town. One ambulance is being staffed and if another is called, the County has had to respond. Chief Chanler stated that procedures are being tweaked to make sure the fastest response times are achieved.

In terms of the Police Dept., Mayor Hatheway reported that Officer Chris Matteson injured his back on an ambulance call and will be out until August 3 and then on a week's vacation after that. Chief Osganian is filling the open shifts with part-time officers and overtime hours assigned.

Eleven applications were received for the parking meter attendant and Chief Osganian and Deputy Mayor Brennan will be reviewing them.

#### 12. PUBLIC WORKS:

Trustee Duff gave the following report for Supt. Frazier:

1. Crew painted all crosswalks, stop lines and parking stalls before the Festival
2. Crew set up for Festival, trash cans, ramp, dumpster, ash container, banner, trash pick up during the weekend. Then take all down Monday and Tuesday.
3. All the streets are ready for Micro-Paving that have been slated for sealing.
4. The exercise equipment has been installed in Highland Park. We dug out the area, set equipment, poured concrete, set a sign pole, mulched the area and helped to purchase the equipment.
5. Sewer flushing has begun around the Village.
6. Catch basins have been cleaned out around the Village.
7. Flowers are doing very well, kudos to flower crew.
8. Project: Sewer line is complete; water line has started, and the contaminated dirt if any, is being taken to the Bio-Cell. The sewer work was behind schedule, but the contractor feels he can make up time during the water line portion of the project.

13. TRUSTEE REPORTS:

Trustee Duff: The Long Point Park committee has moved ahead and a presentation to the Town Board will be held on August 13 at the park. Lots of good ideas will be presented, Margaret added. Everyone on the committee hopes that there will be some crossover from other communities and that it just won't be a Town project.

Trustee Duff also mentioned that some things on the geneseony.org website are not accessible through a phone or tablet app. Margaret will talk to Aprile Mack to see how that can be changed.

Trustee Gajewski: Ben reported that the new Highland Park exercise equipment has been installed, including three different workout stations that are impressive and well worth the time and money put into the project. The new equipment blends in with the park surroundings. Finishing touches will be put on the stations during a Volunteer Day with United Way and Wegmans on July 29<sup>th</sup>. A ribbon cutting event has been planned on the 14<sup>th</sup> of August probably at 3 or so in the afternoon. By then it should all be done. There will be a photo op there and then the final story will be in the local paper. The County Health Department has awarded an ACHIEVE grant for the project and will want feedback in terms of a survey that perhaps can be posted to the website. There will also be a brochure box near a station with the surveys that folks can fill out. Everyone involved with the project has done a great job, Ben concluded.

Trustee Wilcox: Bob mentioned the College Community Compact and the hope that it will be revisited sometime soon. Trustee Duff asked if any other communities had enacted the Social Host legislation and Bob had not heard of any others in the area.

14. CLERK/TREASURER'S REPORT:

Following review by Trustee Gajewski, the Board reviewed abstract 002 of fiscal year 2015-16. Trustee Gajewski moved and Trustee Wilcox seconded the motion to approve payment for voucher #044 through #146 in the following amounts:

General Fund voucher #045-#146	\$146,441.79
Water Fund voucher #052-#145	\$ 51,877.93
Sewer Fund voucher #044-#142	\$ 51,391.42
HR19-Main Street Project #018-#021	\$122,938.90
HR18-Water Improvement Project #056	\$ 943.23
Total	\$373,593.27

The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. It was noted that the HR19 vouchers were approved by MRB Group engineers prior to submittal.

15. ADJOURN:

With no further business to discuss, Trustee Gajewski moved to adjourn the meeting with second from Trustee Duff. The motion carried and the meeting adjourned at 6:02PM.

Marsha B. Merrick, Village Clerk