

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Margaret Duff, Trustee
Benjamin Gajewski, Trustee
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Conrad Baker

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5PM and the Board reviewed minutes from the June 15, 2015 regular meeting. Trustee Gajewski moved to approve the minutes as presented with second from Trustee Wilcox. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Planning Board Chair David Woods noted a correction that is necessary for item 5 of the May 18th minutes. Item 5 discussed the Millennium Drive Extension and stated: *David would like the Planning Board to consider giving subdivision approval at the meeting on the 27th.* The minutes should have read: sketch plan approval instead. Trustee Duff moved to make that correction with second from Trustee Gajewski. All were in favor.

Deputy Mayor Brennan entered the meeting.

2. MAIN STREET PROJECT UPDATE:

- Construction: Mayor Hatheway stated that it appears the construction crews are a little bit behind schedule. MRB engineer on the project, Dave Willard, gave them a little nudge in the form of an email sent. Currently they are seven days behind schedule for the water portion and ten days behind on the sewer work. A revised schedule will be forthcoming.
- Finances: An updated schedule for financing was received today from BPD Municipal Finance. The total authorization is for \$1.183 million bond anticipation note that will be paid back in five years beginning with fiscal year 2016-17. Currently the worrisome general fund portion of the payment is around \$130,000 which will be reduced when the CHIPS funding is received and pending how much contingency funds have to be used. It would be helpful if the State was considering exempting construction projects from the tax cap calculation, but none of the Board members had heard the latest word on that. An official statement for the borrowing must be prepared by the Municipal Finance folks and one question was about future plans. Mayor Hatheway indicated that Oak and Second Streets could be the next major infrastructure projects perhaps in the next five years.
- Bank Street: In the area of Main and Bank Streets, the initial project scope was to replace the first 90 feet of water main and end at a new hydrant on Bank Street. As the design was being completed, the thought was to perhaps also replace 250 feet of water main contiguous to the planned 90 feet. When this

additional length of water main replacement was discussed, the design for the project was nearly complete. Subsequently it was decided that this additional work could simply be completed through a change order on the construction contract, and this would in turn save the Village the additional engineering expenses involved with design survey and plan depiction of this area. This section of 4" water main has experienced four water main breaks in the recent past, and with the increase in water pressure resulting from the Main Street water main replacement, there is a concern that water main breaks on Bank Street will become more prevalent after project completion. This water main currently has connections to the Big Tree Inn, the Vital Spot and the college. The replacement has also been discussed with the Livingston County Health Department who has issued approval of the design drawings. Per an email message from MRB engineer Dave Willard, he has been able to confirm with Nardozzi Construction that they are agreeable with a cost of approximately \$29,700 to complete the additional water main on Bank Street. The cost estimate has been developed based on using the unit prices already bid for the project. Jim Nardozzi did note that he would like to close Bank Street during the water main work, and asked if traffic could utilize the entrance to the back parking lot which is next to the Big Tree. MRB's Dave Willard recommends that the additional cost to do the Bank Street work would be portrayed as approximately \$31,000 which would be funded by the contingency funds currently in the project budget. If the work is approved by the Village Board, a change order will be issued after tonight's meeting. Following discussion, Trustee Wilcox moved to approve a change order for the Main Street Project to include replacing an additional 250 feet of aged 4" water main along Bank Street at a cost estimated to be \$31,000 funded through contingency funds already in the project budget. Trustee Duff seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

3. MILLENNIUM DRIVE WATER MAIN ENGINEERING PROPOSAL:

Mayor Hatheway noted that the initial proposal from MRB to design and engineer the water line portion of the project was on the order of \$10-15,000 dollars. Dick discussed the proposal with MRB's Bill Davis and Jim Oberst during a recent informal gathering and the suggestion was made to contact Livingston County Environmental Health Director Mark Grovanz to see what exactly is needed for the project. Dick did that and Mr. Grovanz is going to discuss the project with MRB in hopes that the cost for the work will be pared down somewhat.

4. PATHSTONE INITIATIVE:

Pathstone is a not-for-profit organization that helps folks with housing maintenance assistance, particularly energy savings. Courtney Klee, a representative, had left a message for Mayor Hatheway to discuss a local site to inform the public about their services. The Board was supportive of allowing the group to meet with residents in the Geneseo Building, if that meets with the Town's approval. Meetings will start up in October.

5. PARKING METER ATTENDANT:

An advertisement for the position has been posted in the local newspapers. Applications will be accepted until the close of business on July 17th. Interviews will take place after that date and Chief Osganian and Deputy Mayor Brennan will take care of that process. The position is part-time, five days per week, two hours per day.

6. MISCELLANEOUS CORRESPONDENCE:

NYMIR sent a check in the amount of \$1,946.88 representing the first distribution of capital return as a subscriber to the New York Municipal Insurance Reciprocal. According to the letter accompanying the check, Insurance Agent Chanler says, "*NYMIR is probably the best insurer in our state for municipality coverage. I hold their practices and service in very high regard. No other insurer is offering the same services and programs the way NYMIR is.*"

Ronna Bosko and Tracy Young Gagnier sent a nice letter on behalf of the SUNY Alumni Relations team thanking the Village for assisting with Reunion 2015. The letter states that "*we had our best year ever with record attendance of more than 1,000 alumni, guests and faculty.*"

Municipal notification was received from the Alcohol Beverage Control Board that Giovanna's Pizza is applying for a liquor license at their new location in Livingston Plaza (the former Shanghi location).

The change of ownership to Craig Chiara has been completed at the Village Tavern. It was noted that paperwork was re-signed for the Summer Festival beer and wine tasting in the Village Park for that change in ownership. Mr. Vattimo will be involved in the event, however.

Coast Professional sent another notification that the employment terminations in Geneseo will not be as many as they originally thought. The letter listed 112 employees who will be retained at their Volunteer Road location in the Town.

Board members noted that the new SUNY President, Denise Battles, has moved in to the President's house on Main Street.

An email arrived this afternoon inviting the Board members to the opening ceremony of the Little Free Library. The event will be held Tuesday the 14th at noon at Highland Park and congratulations go to Megan Mikolajczyk for accomplishing her Girl Scout Gold project.

7. PUBLIC SAFETY:

According to statistics given in Chief Osganian's report, Officers have responded to 541 calls this past month and a total of 3,902 for the year. They responded to five motor vehicle accidents and issued 210 traffic citations. Thirty-one criminal arrests were made along with three DWI arrests making a total of 16 DWI arrests so far this year. Deputy Mayor Brennan commented that the Officers are busy every day.

Deputy Mayor Brennan moved to adopt the following resolution: **RESOLVED:** that the Board of Trustees of the Village of Geneseo hereby authorizes the expenditure of up to \$5,000 toward the purchase of a police vehicle. The expenditure will be from the General Fund Equipment Reserve. Trustee Wilcox seconded the motion and all were in favor.

Trustee Gajewski reported for Chief Chanler that the Fire Department personnel remain busy as well answering calls. They are prepping for the Airshow this weekend. The annual event involves lot of hours and commitment down at the airfield. It was noted that Coast Professionals donated to the Fire Department and appreciate the work that they do for the community.

Trustee Gajewski moved to approve the membership to the Fire Department of Jessica DeRoller. Trustee Wilcox seconded the motion and all were in favor. Trustee Gajewski moved to accept the resignations of Leanne Cole and Emily Bressner from the Fire Department. Deputy Mayor Brennan seconded the motion and all were in favor.

8. PUBLIC WORKS:

No reports were given for DPW or water/sewer. Crews are coordinating their regular routine tasks with the Main Street Project and other seasonal work.

Notification was received from DEC with regard to the comprehensive inspection of the wastewater treatment plant conducted March 24, 2015. A full report is on file in the Clerk's Office; however, the letter states: *This facility is found to be in compliance with the requirements and limitations set forth in the facility's State Pollutant Discharge Elimination System (SPDES) permit. We note that construction to resolve some historic sanitary main issues is underway, and that work on the infiltration and inflow to the treatment plant is reducing flows. The microscreen, again this year, was not needed. Also, steps have been taken to ensure plant coverage is adequate for the future. I understand from conversations with plant (operators) Steve and Dan that the digester #1 gas collection problem has been operationally repaired, and the digester is back on line.*

9. TRUSTEE REPORTS:

Deputy Mayor Brennan: Sandy mentioned that she had an occasion to visit Highland Park with her grandson recently and saw that the Park is a very nice place. She congratulated all that worked so hard to complete the improvement project and make the Park a very nice addition to the community.

Trustee Duff: Margaret mentioned that some folks living on Center Street are getting frustrated about how many times the west end of the street is closed. Another concern is that the food truck during the Farmer's Market has been parking perpendicular to the sidewalk and perhaps there is not room for emergency trucks to pass through.

Trustee Duff also mentioned a thrust from some residents to make the community more bicycle friendly including adding more racks etc. Discussion followed.

Trustee Gajewski: Ben noted that the Farmer's Market is in full swing. Also the park equipment has arrived and he met with folks from the United Way, along with Josh Williams and Jason Frazier, and found three spots that will work for the equipment placement. The next step is to cement the bases into concrete and then the United Way volunteers will do the rest of the build out. A work day will be scheduled for that. Ben will be meeting with Karen Rumfola and Lisa Beardsley to have a ribbon cutting and celebration when the project is complete. The Village is happy to participate, Mayor Hatheway stated, as part of a general park celebration since all the work has been done. Former Trustee Bill Lofquist should be invited as he was instrumental in beginning the project. The publicity for the new equipment will put the concept out there that other people can donate as well.

Trustee Wilcox: The Tourism Committee has been involved in the orientation information sessions on Campus. Bob hopes that the College compact work can begin sometime after August 1 and feels that it is something that needs to be on the agenda. The next College/Village meeting will be held in the fall, hosted by the College.

10. CLERK/TREASURER'S REPORT:

Clerk Merrick continues to close the books on the 2014-15 fiscal year in preparation to file the Annual Report with the Comptroller's Office by August 31.

11. ADJOURN:

With no further business to discuss, Deputy Mayor Brennan moved to adjourn the meeting with second from Trustee Duff. The motion carried and the meeting adjourned at 6:15PM.

Marsha B. Merrick, Village Clerk