

VILLAGE OF GENESEO
BOARD OF TRUSTEES

June 15, 2015

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Margaret Duff, Trustee
Benjamin Gajewski, Trustee
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Conrad Baker-Genesee Sun
Kathleen Houston

Matt Leader-Livingston County News
David Woods

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5PM. The minutes of the May 18, 2015 regular meeting were reviewed. Trustee Wilcox moved to approve the minutes as amended with second from Trustee Gajewski. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

The minutes of the June 1, 2015 regular meeting were reviewed. Trustee Wilcox moved to approve the minutes as presented with second from Trustee Gajewski. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, Mayor Hatheway-Aye, and Deputy Mayor Brennan-Abstain.

2. KATHLEEN HOUSTON:

Kathleen came before the Board as a concerned resident. Folks in the community have been talking about student housing and the increasing number of owner occupied properties that are being bought and turned into rental units as non-owner occupied residences. She explained that she has friends and neighbors who are landlords and she respects it as a business and a livelihood. She realizes that the College is here and she is glad that they are. However, there currently are several houses still available for rent for the fall semester. Kathleen wonders if maybe there is a glut at this point in time and the rental market has been saturated.

Rental housing has somewhat of a domino effect and it seems that more and more houses are being turned into student housing. Landlords then gravel the back yards for more parking and generally the old neighborhoods are transformed. Kathleen stressed that it was a very difficult and long process for the Village to obtain National Landmark Status from the Department of the Interior in the early 1990's. She fears that status could be stripped away very easily in the wake of former residences falling into disarray as rental properties.

Mayor Hatheway and the Board shared Kathleen's sentiments completely. For the past thirty years Village Boards in Genesee have been tackling this very issue. Examples of legislation that has been adopted include the rental housing law, single family only zoning, no overnight parking on the street, no parking on the grass or boulevard, nuisance abatement, noise, open container law, property maintenance laws, and most recently, the social host legislation. We have also been over-ruled in our efforts to maintain our quality of life by the courts on 2 separate occasions.

Kathleen concurred that we have attempted to address the situation, but expressed a willingness to look into additional possible solutions. The first step would be to map out just how many houses are non-owner

occupied, which is available in the Village office. The Board was receptive to the idea and supportive of providing any information the group seeks.

3. MAIN STREET PROJECT STATUS & FINANCING TIMELINE:

Construction will start soon on the south end of the street near the Homestead. Sewer line work will begin in the Court Street area as well. Soon there will be a construction schedule posted online.

As for the water line portion of the work, the current plan is to replace the main from the fountain to Court Street and then down Court a short distance with a 12" line. A second improvement is to install a 6" line across to Bank Street to feed the hydrant near Key Bank. An additional thought, Mayor Hatheway stated, is to extend that 6" line another 250 feet west to the bottom of Bank Street. When Supt. McTarnaghan approached MRB about that extension, they were too far along in the design phase but stated that the work could be accomplished later using a *change order*. The proposal under discussion is to submit a change order for an additional 250 feet of 6" water line to be included in the project.

Concerned that the additional work might not be included in the Bond Resolution passed on April 6, MRB engineer Dave Willard contacted Bond Counsel Tim McGill. He did not object to the concept of a change order, but suggested the Village consult our local attorney. The cost to do the additional work is estimated at \$20,000. Cost for the 6" line is estimated at \$68 per foot (250 feet needed) plus a couple valves etc. The additional cost would be covered with contingency funding within the Capital Project budget.

Following discussion, the Board was in favor of including the Bank Street water line in the Main Street project once further information is provided.

Mayor Hatheway added that the timeline for the borrowing has been worked out with BPD Municipal Finance and Clerk Merrick. The project moves forward.

4. GENESEO BUILDING:

On Friday, June 5 around 8:45AM, plaster fell from the boardroom ceiling down through the suspended ceiling and onto the carpet below. Six feet above the suspended ceiling erected circa 1980, is the original plaster and lathe ceiling constructed circa 1900. Supt. Frazier and crew installed new ceiling tiles and inspected the area above. It does not appear that any more plaster will fall.

In Site Architecture's Rick Hauser continues to work on the latest building evaluation.

5. GCS REQUEST:

Notification has been received from an attorney representing Geneseo Central School with regard to acquisition of property and construction of a transportation facility. This will be an unlisted action under the State Environmental Quality Review Act (SEQR) and the District is undertaking a coordinated review. The Geneseo Central Board of Education proposes to act as Lead Agency. The District is proposing to construct a transportation facility on property immediately adjacent to the school campus. The property for the project is a five acre parcel to be acquired from a 136 acre property immediately adjacent to the school campus. The parcel is proposed to be annexed from the Town of Geneseo to the Village to allow for Village services to the facility. Deputy Mayor Brennan moved to allow the Geneseo Central School Board of Education to act as lead agency for the SEQR process and to allow Mayor Hatheway to sign any necessary documentation to that effect. Trustee Wilcox seconded the motion and all were in favor.

6. LIVINGSTON COUNTY DEVELOPMENT CORP.:

Mayor Hatheway asked the Board to formally consider renewing the Memorandum of Understanding between the Livingston County Development Corporation and the Village for the 2015 Downtown Revitalization Partnership Scope of Services. The amount of \$4,000 was included in the 2015-2016 budget that

the Board adopted previously, and that payment is now included in the June abstract of vouchers. The term of the agreement is one year, commencing June 1, 2015 to May 31, 2016 coinciding with the Village's fiscal year. The 2015 scope of services includes:

- Downtown revitalization and community development
- Preservation and enhancement of downtown buildings
- Integrated marketing of the existing businesses and community
- Entrepreneurship development and recruitment of new businesses

The Board was in favor of continuing this partnership and Deputy Mayor Brennan moved approval of the renewal of the MOU. Trustee Duff seconded the motion and all were in favor.

7. FARMER'S MARKET:

A letter was received from the Market Manager, Cate Concannon, thanking the Village Board for their continued support. The Market is now going into its fifth season. One of their ongoing challenges, however, is storage of equipment used each week. Currently that consists of three tents, three tables, some folding chairs, two umbrellas and stands, and other miscellaneous items. The Market would like to consider the purchase of a shed and wondered if the Village Board would allow its placement in the Municipal Parking Lot. The request was posed to Supt. Frazier who is not in favor of granting it. As rationale, over the years several other organizations have had similar requests at Highland Park and Kelsey Field, and they have not been granted. Currently the items are stored behind the Idle Hour on Center Street. Discussion followed as to where the market organizers might find a spot to store their items and the Board was supportive of finding a way to do that.

8. MISCELLANEOUS CORRESPONDENCE:

A memorandum was received from Cohen Law Group announcing that Charter Communications and Time Warner Cable have entered into an agreement for Charter to acquire Time Warner. The "action alert" lets municipalities know that they have the right to approve or deny the transfer of their cable franchise if their franchise agreement or ordinance includes specific transfer approval language. The Village's contract with Time Warner for cable franchise services technically expired in 2009 but contract wording states: *If the current Franchise Agreement expires by its own terms before the completion of the renewal procedures set forth in Section 10.1, the current Franchise Agreement shall be deemed extended until either a new Franchise has been granted or the Franchisee has exhausted all appeals (Section 10.2).* Clerk Merrick has been working with Time Warner representative Chris Mueller and franchise consultant Michael Caton from Computel Consultants to renew the agreement since April 2014. Currently the contract is in the hands of Time Warner's legal department for review. The last communication received was from Time Warner on May 14, 2015 stating that the legal department is working on contract revisions that will include wording that many entities have requested. Clerk Merrick says "stay tuned" for further details as they become available!

An invitation was received from Pastor John Zatkiewicz at the Cornerstone Baptist Church as they dedicated the new Children's Education Wing on Sunday, June 14. The Church is located at 4232 Reservoir Road.

9. PUBLIC SAFETY:

Deputy Mayor Brennan had nothing further to report other than what was contained in Chief Osganian's weekly report. Kudos to Officer Swanson for clearing the storm drains in front of the Geneseo Building garage

so that the heavy rainwater could flow freely. A significant amount of water was accumulating in the basement during that weather event.

Trustee Gajewski reported that Chief Chanler and the FD have been helping out with minor calls during the flooding. Andrew is preparing schedules for the upcoming Air Show. That event requires a fair number of FD personnel on hand in case of emergency.

10. PUBLIC WORKS:

Trustee Duff gave the following report for Supt. Frazier:

1. Crews have been milling and patching asphalt on the streets.
2. Contractors have moved in. They will be starting on the sewer line near the North St end of Main St.
3. We had a large amount of rain this past Sunday. We handled it as well as we could, some areas were flooded in the street, but no damage to much of anything. Our system handles it well except for Oak St and Second St. Oak St takes all of Highland Rd, Highland Park and behind the houses of Oak St.
4. Roadside mowing has begun around Village areas and inbound streets.
5. Board Room: 3 ceiling tiles fell in due to the plaster on the existing ceiling fell off. We checked the old ceiling plaster and the rest of the ceiling seemed to be solid.
6. We patched up a sewer drying bed area with asphalt.

Mayor Hatheway noted that he received a reminder from EFC (Environmental Facilities Corporation) with regard to the Clean Water State Revolving Fund Engineering Planning Grant Program. MRB has been working on the study with grant funding from EFC. That study needs to be completed soon and Mayor Hatheway corresponded with Bill Davis at MRB who assures that the work will be done. The grant for the study was awarded in spring 2014.

With regard to the Millennium Drive extension and the water line portion of that project, the Village will be responsible for installing the line and making the necessary modifications so that the weekly flushing of the dead end lines can be discontinued. MRB will be engineering the placement of the line in conjunction with the County's project to extend the roadway. David Woods added that the County did come before the Planning Board and was given concept sketch plan approval. The next step will be for them to submit an official preliminary plat to the Planning Board.

Trustee Wilcox submitted the following for Supt. McTarnaghan: crews have been repairing the concrete on the tanks and filters at the wastewater plant. The areas are now ready to be painted and that will commence as soon as the wet weather subsides. Crews have also been performing a lot of stake outs for the Main Street project and the contractor for the project started the prep work today.

11. TRUSTEE REPORTS:

Deputy Mayor Brennan: Sandy wondered how the summer rec program is coming along for this year. Dick has not heard much from folks at the Y. However, recently the Methodist Church was looking for another way to reach out and help the community. Dick suggested scholarships for the summer program. The issue now is how can we reach this population? Suggestions were made and will be forwarded to the Y and to Supervisor Jeff Rose.

Deputy Mayor Brennan and Trustee Gajewski noted that the exercise equipment will be delivered soon to Highland Park. It is exciting that this United Way project is coming to fruition.

Trustee Duff – No report

Trustee Gajewski: Ben noted that the Library flooded again in the basement. Ben talked with Carolyn Meisel. Apparently Supt. Frazier has visited and the storm sewer line has been dyed, but they need to find where it is coming out.

Trustee Gajewski asked about when a new parking meter attendant would be hired and Mayor Hatheway responded that an ad will be going to the newspaper soon.

Trustee Wilcox: Bob reported that the Tourism Committee decided to list the ten best things to do in Geneseo. When the question was posed, the list grew to 50! They will be having a meeting on Friday to discuss. The Orientation Advisor event this past Saturday was a success, and planning is already in the works for the Resident Advisor event later in the summer. The tourism table at the orientation fair will be manned by the Whiteheads. That event will take place in the Letchworth Dining Hall instead of the usual Union location.

12. CLERK/TREASURER'S REPORT:

Following review by Trustee Duff, the Board reviewed abstract 013 of fiscal year 2014-15. Trustee Duff moved and Deputy Mayor Brennan seconded the motion to approve payment for voucher #1081 through #1119 in the following amounts:

General Fund voucher #1081-#1119	\$12,866.84
Water Fund voucher #1084-#1115	\$ 7,455.81
Sewer Fund voucher #1084-#1117	\$ 1,023.90
HR19-Main Street Project #015-#016	<u>\$ 5,192.78</u>
Total	\$26,539.33

The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Following review by Trustee Duff, the Board reviewed abstract 001 of fiscal year 2015-16. Trustee Duff moved and Trustee Wilcox seconded the motion to approve payment for voucher #001 through #043 in the following amounts:

General Fund voucher #001-#043	\$102,778.07
Water Fund voucher #006-#040	\$ 18,284.55
Sewer Fund voucher #012-#039	\$ 17,466.54
HR19-Main Street Project #017	<u>\$ 1,136.00</u>
Total	\$139,665.16

The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

13. EXECUTIVE SESSION:

Trustee Wilcox moved to enter into executive session at 6:20PM to discuss personnel and the proposed acquisition of real property. Trustee Gajewski seconded the motion and all were in favor.

Trustee Wilcox moved to come out of executive session at 6:45PM with second from Trustee Duff. The motion carried unanimously and it was noted that no official action took place during the session.

14. ADJOURN:

With no further business to discuss, Trustee Wilcox moved to adjourn the meeting with second from Trustee Duff. The motion carried and the meeting adjourned at 6:46PM.

Marsha B. Merrick, Village Clerk