

PRESENT:

Richard B. Hatheway, Mayor
Margaret Duff, Trustee
Benjamin Gajewski, Trustee
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer
Frank Manzo, Fire Chief

ALSO PRESENT:

SUNY Director of Alumni & Parent Relations Ronna Bosko
SUNY Asst. Director of Alumni Relations Tracy Gagnier
Lisa Burns-SUNY Rick Vattimo, Village Café
Bill Davis MRB Group Town Supervisor Will Wadsworth
Dave Matthews

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the January 5, 2015 meeting were reviewed. Trustee Gajewski moved to approve the minutes as presented with second from Trustee Duff. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

2. SUNY ALUMNI PLANS-TRACY GAGNIER:

The Office of Alumni and Parent Relations has been working on the summer reunion program that brings 100's of Geneseo alumni to the Campus. Typically the events are held the same weekend as the summer festival and the Air Show. Timing the event during that weekend somewhat overwhelms the Village and so they decided to move it to the first weekend in June. Tracy distributed a schedule of events to the Board members.

Event organizers are hoping to have a block party on Saturday afternoon, June 6th from 2-6PM, partnering with the Village Café (Rick Vattimo) and the Riviera Theater (Don Livingston). They would like permission to block off Center Street in the same area that the Farmer's Market occupies for that purpose. There will be Alumni performances and a farewell slideshow at the end of the event in the theater. There will be food and drink and a photo booth etc. Portable restrooms are being obtained. Guests will be given instruction to park on Campus and walk up to the Main Street area. Planners of the event are eager to work with the community and the local shop owners, Tracy noted.

Mayor Hatheway stated that blocking off the entire length of Center Street would not be possible but the barricades could be placed at the entrance to the municipal parking lot to allow for vehicles to turn around etc. Also there would need to be access for emergency vehicles and that should be taken into consideration in the placement of tents etc. The board was supportive of the event with the one concern being the liquor sales. Mr. Vattimo plans to set up a bar outside and inside of the Riviera with 6 staff people: two at each bar, two for distributing wristbands and stamping hands (for those over 21) and one at each end of the space to make sure there is no entrance or exit with the alcohol.

Trustee Gajewski noted that the street barricades are usually in the alley between the Theater and the Nothnagle building. Additional time for set up and tear down was discussed and the plans are to set up at noon and have tear down completed by 6PM. Mayor Hatheway stated that the various departments will be kept apprised of the plans including Police, Fire and DPW. Tracy and the others thanked the Board for their consideration and look forward to making this an annual event uptown in the Village.

3. MRB GROUP BILL DAVIS:

Bill reported that the wastewater treatment plant digester project has been completed. The project included emptying the digester, cleaning it, repairing the gas line and repairing/replacing corbels used to hold the cover in place. The invoice for payment to Blue Heron Construction is included in the vouchers to pay tonight and is on the order of \$130,000 for that work.

While on the subject of the WWTP, Mayor Hatheway asked about the College's thought to use gases emitted from the processing of foot waste to fuel vehicles and/or facilities. Bill stated that there is a group meeting to look at this aspect of waste management for the purpose of saving energy, with the next meeting planned for February 17.

With regard to the DEC planning grant for the wastewater treatment plant study, that is still being worked on, and will look at addressing the phosphorous load in the wastewater and future requirements to limit that as well as plan for the future of the facility. The College's initiative is timely with regard to the WWTP study, he noted.

MRB is also working on the raw well containment wall at the water plant. Plans are in draft form and include recasting a new wall behind the existing wall that will form a separation between the raw well and the clear well. The project cost estimate will hopefully come under the threshold and will not involve the entire bidding process.

As far as street lighting in conjunction with the Main Street project, Supt. Frazier is coordinating with RG&E to see if that can be done. Perhaps the first step will be to install the infrastructure during the project and then at some point in the future, install the poles and lights.

Comments were received from interested and involves agencies in accordance with the SEQR process on the Main Street project, Bill continued. During a recent water main repair on Main Street, petroleum tanks were discovered underground. DEC was contacted and core samples of the soil have been taken by LaBella Associates to find out the extent of the soil contamination. The tank issue, which comes as a surprise, will have to be addressed in order to go forward with the project.

In relation to SEQR, the next steps are to have the Village Board declare lead agency status and go through the Environmental Impact Statement; if there are situations to be mitigated (such as the underground storage tanks) they must be mitigated. Mayor Hatheway asked if DEC puts a time limit on when mitigation must be done and Bill said that as long as things are moving forward DEC should be okay with that. The first step is to see what the extent of the problem is. SEQR will last through this year and a negative declaration can be issued stating that anything that is found will be mitigated. If the project does not go forward (due to the extent of the mitigation process), then the SEQR process would need to be redone when the project does go forward.

Trustee Gajewski moved to adopt the following resolution:

SEQR Resolution Designating Lead Agency

WHEREAS, the Village of Geneseo Board of Trustees (hereinafter referred to as Village Board) has on Monday, December 15, 2014 declared its intent to be designated the Lead Agency for the Village of Geneseo

Main Street Rehabilitation Project under the provisions of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board has provided written notices to this effect to the involved and interested agencies; and

WHEREAS, the Village Board has not received any written objections from the involved agencies to the Board's being designated as the lead agency under the SEQR Regulations; and

WHEREAS, the Village Board has previously determined that it is the most appropriate agency to insure the coordination of this Action and for making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED that the Village Board does hereby designate itself as the lead agency for the Action identified above herein. Trustee Duff seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

The full environmental assessment form was reviewed including Part 2 which is the Identification of Potential Project Impacts. Affirmative responses were given for question 1, Impact on Land, question 4, Impact on Groundwater, question 10, Impact on Historic and Archeological Resources (because the area is in a designated Historic Landmark Site), question 13, Impact on Transportation, question 15, Impact on Noise, Odor and Light, question 16, Impact on Human Health (because of the remediation issue).

Trustee Wilcox moved to adopt the following resolution:

SEQR Resolution Determination of Environmental Significance

WHEREAS, the Village of Geneseo Board of Trustees (hereinafter referred to as Village Board) has determined the above referenced Action to be a Type 1 Action pursuant to Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board has reviewed and accepted the Full Environmental Assessment Form Parts 1, 2, and 3 on the Action prepared by the MRB Group; and

WHEREAS, the Village Board has completed the coordinated review and public comment period provided for under the SEQR Regulations; and

WHEREAS, the Village Board has designated itself as lead agency under the SEQR Regulations for making the determination of significance upon said action; and

WHEREAS, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7 (c) (1) of the SEQR Regulations and the information contained in Full Environmental Assessment Form Parts 1, 2, and 3.

NOW THEREFORE BE IT RESOLVED, that said Action **WILL NOT** result in any significant adverse environmental impacts based on the review of the SEQR Full Environmental Assessment Form; and

BE IT FINALLY RESOLVED that the Village Board does hereby make a Determination of Non-Significance on said Action, and the Mayor is hereby directed to issue the Negative Declaration as evidence of the Village Board determination of environmental non-significance. Trustee Duff seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Easements necessary for the Project have been reviewed from a legal standpoint and include a permanent water main easement on the Wadsworth property, a permanent water line easement on County property and a permanent sewer line easement from Dominic Friscia. Supt. McTarnaghan is communicating with the three property owners who have received copies of the documents. Trustee Duff moved to approve the easements as recommended by Counsel Reynolds, and to authorize Mayor Hatheway to sign the documents that include a water line easement in to the Homestead, a water line easement from east/west from the top of Court

Street across County property, and one for a sanitary sewer line through Dominic Friscia's property on the west side of Main Street in order to move the line outside of the storm tunnel. Trustee Wilcox seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Bill Davis thanked the Board for their attention to the many projects that are going forward and he will keep them apprised of the progress along the way.

4. DAVE MATTHEWS-BANK STREET CONCEPTUAL THOUGHTS:

David Matthews is an independent architect as of January 1st. David has been working with Trustee Gajewski, the owners of the Vital Spot and David Woods. In order for businesses to have dining outside on Bank Street during the summer months, the sidewalk would need to be terraced by the owner. David prepared a proposal for the site wall and steps to be built on the south side of Bank Street. The proposal has been shown to Supt. Frazier and he is comfortable with maintaining the steps and the business owner will maintain and salt the sidewalk. The proposal illustrates the minimum changes necessary to make the existing sidewalk into a useable and functional space. Other businesses on Main Street have a functional space outside their business that has been used for outside dining, and this proposal would make the Bank Street space functional as well. It was noted that the Village would not be doing anything that hasn't been done for any other business. The Planning Board has given the project a general thumbs up. When the plans are drawn up for façade and building renovations, the entire package will be taken to the Planning Board as a whole, David noted.

The Board was impressed with the design and felt that use of the space would enhance Bank Street, as well as the business district. Trustee Gajewski moved approval of this design plan schematic conceptually subject to the Planning Board's final review and approval. Trustee Wilcox seconded the motion and all were in favor.

The second issue that arises after seating is made available on the sidewalk is a permit for serving alcohol outdoors. A revised draft of the *Sidewalk Permit: Alcohol Sales and Consumption Requirements* was reviewed but will be tabled for now pending further review by Attorney Reynolds. Dave Matthews made it clear to the Board that if the alcohol sales are not allowed, the project will die. The business owners would not want to go further if that won't be allowed. The Board was supportive of continuing the discussion.

5. WILL WADSWORTH-LONG TERM PLAN FOR GOVERNMENT HOUSING:

A proposal was received from In Site Architecture to do a feasibility study to expand the use of the Geneseo Building, Mayor Hatheway stated. The Town received the proposal as well and they have had their discussion on the subject; the Village Board has been awaiting the Town's decision before considering the proposal.

Supervisor Wadsworth stated that when the Town left the Geneseo Building in 2007, they agreed to continue to support the Geneseo Building especially in terms of housing the Town Court and the Town/Village Historian. That costs roughly \$25,000 a year. The Town has also committed \$54,000 per year or \$1,000,000 over 20 years for leasing a portion of the County complex on Millennium Drive. With that in mind, it is their duty as a Town Board to explore other places to use as their offices. In the interest of doing the right thing, they are exploring various options, such as building another facility or to somehow use this building. Some \$400,000-\$500,000 has been spent between the two entities over the last few years for exterior preservation, new windows and replacement of the roof.

With regard to the proposal to examine the building again, most of the Town Board members are in favor of spending up to \$6,000 for the proposal with only one dissenting vote. The best case scenario would be to repurpose the building in a way that works for everyone. Will it cost less than \$2,000,000 and can it be functional? That remains to be seen. The feasibility study presented by ISA is for \$10,400, to be split between Town and Village. Much of the groundwork has already been done and the firm will be reviewing those documents. One of In Site Architecture's (Rick Hauser) strengths is to repurpose old buildings, specifically the second floors of old buildings. This particular study should not take a long time. The Town Board will then evaluate what the study concludes and decide what course to take from there. Trustee Wilcox moved to authorize the Village Board to spend up to \$6,000 on the proposal to *re-vision and develop long range planning for the Geneseo Building* as stated in the In Site Architecture proposal dated November 25, 2014. Trustee Gajewski seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye and Mayor Hatheway-Aye.

Trustee Wilcox left the meeting.

6. FIRE DEPARTMENT-AIR PACK BID:

Chief Manzo sent a copy of the specifications to replace the fire-fighter air packs (self-contained breathing apparatus) to the Board members. The current air packs are fifteen years old. Financing for the \$59,310 (20 air packs, 19 for fire trucks and one for the chief's vehicle) purchased in 2000 was through the Village's operating account and then the funds were replaced over a period of years. Four additional packs were purchased for a total of 24. Frank said that the packs have served the department members well, but by law can only be hydro-tested three times; they have thus outlived their usefulness. Purchasing 24 new air packs with 48 thirty-minute bottles is sufficient for the department.

Air packs now have computers built in and many safety features, Frank explained. The face piece has a wider view and a heads up display of bottle life etc. is included, alarms in the event the fire fighter stops moving, buddy lights and telemetry is all built in. From a computer screen, the chief is able to see where every person is. An escape rope is also included.

There are three vendors for the equipment, Survivor, MSA and Scott air packs. The specification package prepared by the committee is generic with exception of the rope requirement: *Units equipped with emergency egress system shall also comply with NFPA 1983 Standard on Fire Service Life Safety Rope and System Components 2012 Edition; Type: Escape.* The rope requirement is a law and it is safer and more cost effective to have the rope equipment contained within the air pack assembly, Frank stated.

Chief Manzo is looking for Board approval to commence with the air pack bid process. As stated in the bid specifications, *Bidder shall provide a proposal(s) for tax exempt lease arrangements based on the total cost of equipment bid. Terms of seven (7) years and ten (10) years finance terms shall be provided.* The purchase will be through an installment purchase contract similar to the diesel exhaust system and the last fire truck purchased. The committee would like to add a bottle filling station and they plan to use their fund drive money for that purpose on the order of \$29,000.

Trustee Gajewski moved approval for the Fire Chief to proceed with the bidding process for 24 Self-Contained Breathing Apparatus units. Trustee Duff seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye. Clerk Merrick will post an advertisement in the official newspaper and Chief Manzo will get the specifications to the major vendors. Chief Manzo thanked the Board for their support and they thanked the Chief for continuing to serve the community in his capacity.

7. CONTRACTS TO BE ADOPTED:

- Code office with Town: Mayor Hatheway stated that the Town pays 40% of the expenses and the Village pays 60%. Trustee Gajewski moved to approve the Intermunicipal Agreement between the Town of Geneseo and the Village of Geneseo for jointly employing code enforcement staff. The term of the agreement is one year, January 1 thru December 31, 2015. Trustee Duff seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye. The contracts, already signed by Town Board members, were signed and one copy will be sent back to the Town.
- Emergency services with Town: The contract price of \$139,000 hasn't changed in a few years, Mayor Hatheway noted. The contract provides fire and ambulance services, plus a contribution towards capital reserve. Trustee Duff moved to approve the Contract for the Protection of the Geneseo Fire Protection District between the Town Board of the Town of Geneseo and the Village of Geneseo. The contract term is one year beginning on January 1, 2015 thru December 31, 2015 for a contract price of \$139,000. Trustee Gajewski seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye.
- Equipment with County: A letter was received from the County along with an *Intermunicipal Agreement for Machinery, Tools, Equipment and Services Sharing*. The letter stated that the County has a similar agreement with all of the towns, and felt it would be beneficial to also have one with each village. Mayor Hatheway discussed the agreement with Supt. Frazier. Following review by the Board, Trustee Gajewski moved to adopt the following resolution: WHEREAS Livingston County has proposed including villages within the County in its program for sharing services, machinery, tools and equipment, and WHEREAS this sharing would provide the Village of Geneseo greater access to a variety of machinery, etc. not currently available, and could provide cost-saving measures. NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Geneseo supports the Village's participation in this initiative and authorizes the Mayor to sign the agreement on behalf of the Village. Trustee Duff seconded the motion to adopt the resolution and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye.

8. BARBARA SCOVILLE REQUEST:

A letter was received from Barbara Scoville asking for reconsideration of the placement of a handicap parking place on Center Street. The spot was designated as the second one on Center and folks find it difficult to parallel park in the spot. Barbara wrote that it would be better if the *first* spot was the handicap spot and the second one was for all other parking. Supt. Frazier said it was okay to fulfill the request and he will switch the spots.

9. WATERSHED COUNCIL:

Mayor Hatheway continues to attend the meetings of the Watershed Council as well as some other meetings on the health of Conesus Lake.

10. ZONING/PLANNING TRAINING OPPORTUNITIES:

There are many opportunities for training throughout the year and the County keeps track of the training each Planning Board and ZBA member attends. Our members are all in good shape except for one Planning

Board member who needs to catch up on training before his term expires or he will not be eligible for re-appointment.

11. GENESEO MERCHANTS:

The Merchants are planning a *ChocoFrolic* event on Saturday the 7th of February.

12. MISCELLANEOUS CORRESPONDENCE:

Mayor Hatheway reported that a nice note was received from the incoming president of the College, Denise A. Battles. A thank you note also went to the College for including the Village in the candidate presentations through the process.

Geneseo Central School's Athletic Director Craig Veley requests using Kelsey field for modified baseball and softball teams this spring. The Board was supportive. Use of the field will be afternoons and Saturday mornings from March 30 through June 1, 2015.

Geneseo will be hosting the next Association of Village Boards of Livingston County meeting. It was hoped to hold the meeting at the Homestead but that will not be available. Mayor Hatheway quickly got in touch with the Big Tree Inn and reserved the date, February 18th. A possible speaker could be Kathy Wood from the RSVP of Livingston County. She sent an email today offering to speak at an Association meeting with regard to the Mayor's Day of Recognition for National Service.

Mayor Hatheway mentioned attending a meeting held to discuss the quality of Conesus Lake and steps being taken to address new EPA standards interpreted and enforced by DEC. Some new regulations and practices may be put in place in early summer.

13. PUBLIC SAFETY:

Chief Manzo mentioned the Hammocks fire that occurred on January 12. The volunteers worked very well at putting the fire out. The owners and construction people were very appreciative.

Frank reported that specs for the next truck to replace 315 are being considered and the new ambulance should be delivered in another month or so. The Department is planning to paint the inside of the apparatus rooms now that the diesel exhaust system is installed and operational. Money for that project will come from ambulance funds. Streetlights in the parking lot (six poles) were converted to LED lights. Cost for the project amounted to \$4,500 covered by NYSERDA program and \$1,500 funded by FD. The project involved a bucket truck rental. Frank is going back to ask if they can do the lights on the building as well.

A letter was sent to Town of Groveland Supervisor Bill Carman about their ambulance contract; finalization of the contract has not yet occurred.

The Fire Department Banquet will be held on February 28th at the Big Tree Inn.

Trustee Gajewski moved to approve the following new members to the Fire Department: Tanzeen Sultana, Michael Carey and Syed Abmad and to accept the resignation of Alp Bilenler. Trustee Duff seconded the motion and all were in favor.

Chief Osganian presented the Board with his annual report for activity throughout the year.

14. PUBLIC WORKS:

Trustee Duff gave the following report for Supt. Frazier:

1. Crews have taken down all Christmas decorations for 2014.
2. Crews have been out on 9 Salt overtime runs, not counting the plowing dates we have been out on. More salt will be needed soon.
3. We repaired a water main crack on Melody, no problems.

Trustee Gajewski moved approval of the transfers with second from Trustee Duff. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye.

Following review by Trustee Duff, voucher numbers 609-707 (for general, water, and sewer funds) were presented for approval. After discussion and pending signatures from department managers on some vouchers, Trustee Duff moved and Trustee Gajewski seconded the motion to approve general fund vouchers in the amount of \$115,676.99. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Duff moved and Trustee Gajewski seconded the motion to approve water fund vouchers in the amount of \$34,818.66. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Duff moved and Trustee Gajewski seconded the motion to approve sewer fund vouchers in the amount of \$141,950.38. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Duff moved to approve an HR19-Main Street Project voucher in the amount of \$4,417.00. Trustee Gajewski seconded the motion and all were in favor.

17. ADJOURN:

With no further business to discuss, Trustee Gajewski moved to adjourn the meeting with second from Trustee Duff. The motion carried and the meeting adjourned at 7:32PM.

Marsha B. Merrick, Village Clerk