

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Benjamin Gajewski, Trustee
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Angel Berry Spring Morrow Louise Wadsworth

1. MEETING OPENED:

Deputy Mayor Brennan opened the meeting at 5:30PM. The minutes of the November 3, 2014 meeting were reviewed. Trustee Wilcox moved to approve the minutes as presented with second from Trustee Gajewski. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, and Trustee Wilcox-Aye.

2. GENESEO MERCHANTS – HOLIDAY PLANS:

Angel Berry and Spring Morrow came before the Board to discuss the events taking place on Saturday, December 6th. Merchants will have open houses beginning at noon with sales and treats. Mr. & Mrs. Claus will be strolling along Main Street from 3-6PM and meeting children at Touch of Grayce. There will be free sleigh rides as well. The ChristmaSing will take place at 6PM. The Merchants request that Main Street be shut down at 5:45PM until about 7PM. Discussions about lighting the trees in the fountain and using the PA system will take place during the decorations committee meeting tomorrow at the DPW garage. The Board was supportive of the plans thus far and looks forward to the annual event.

Following discussion, Trustee Gajewski moved to approve the closure of Main Street on December 6 from 5:45PM to 7PM as long as plans are coordinated with Chief Osganian. Trustee Wilcox seconded the motion and all were in favor.

3. WATER SYSTEM INSPECTION:

The water system inspection results were received from the Livingston County Department of Health on November 7, 2014. The inspection was conducted on October 6, 2014. The inspection report contains observations, requirements, and recommendations. The report states: *The survey of the water supply system is conducted to ensure that there are no existing public health hazard violations at the time of inspection. The condition and operation of the water system are in good working order. Mr. McTarnaghan and the other water operators do a fine job operating the system and preparing the required reports.* The report can be reviewed in the Clerk's office.

4. MEETING WITH DEPARTMENT HEADS:

Mayor Hatheway and Deputy Mayor Brennan met with department managers Osganian and Frazier (Merrick, McTarnaghan and Manzo were not able to attend) to discuss the first quarter financial reports. Chief Osganian and Street Supt. Frazier are attempting to keep payroll costs down from budget projections. However

as the first quarter only was reviewed, weather conditions and other factors could and most likely will come into play during the remainder of the fiscal year.

5. MISCELLANEOUS ITEMS:

A Freedom of Information (FOIL) request has been received from Attorneys Ward Greenberg in Rochester. The request involves identifying the age of the Village's water/sewer infrastructure. This request is going out to many if not all municipalities in New York State in an attempt to *identify at-risk natural gas pipelines so that utilities can make the necessary repairs in order to maintain and improve the safety of natural gas distribution systems throughout New York State.* That directive is from the New York State Department of Public Service who issued an Order Requiring Risk Assessments and Remediation of New York Gas Facilities (issued and effective February 20, 2014) also known as the Risk Assessment Order. Supt. Frazier has been copied on the request.

In compliance with *Section 2019-a of the Uniform Justice Court Act requiring town and village justices to annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings,* Sue Richardson examined the records provided by Village Court Clerk Jane Dulmage. Using the *Checklist for Review of Justice Court Records* provided by the Office of the State Comptroller, she performed the audit and *commended Jane Dulmage for the way she has organized her records, making it very easy for me to follow the monthly procedures and find the information I needed to complete the worksheets.* Deputy Mayor Brennan moved to adopt the following resolution: BE IT RESOLVED, that the Village Court records provided by the Village Court Clerk Jane Dulmage were examined by Sue Richardson, an auditor appointed by the Village Board, and found them to be in compliance with General Recordkeeping Requirements for Town and Village Justice Courts for the Village fiscal year June 1, 2013 through May 31, 2014. BE IT FURTHER RESOLVED, that the findings will be sent to the New York State Unified Court System to comply with section 2019-a, of the Uniform Justice Court Act. Trustee Wilcox seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye and Trustee Wilcox-Aye.

The Good Neighbor Committee sent minutes from their last meeting and will meet again on Friday.

Carpooling for the Association meeting in Caledonia on Wednesday was discussed.

A billing reminder was sent to Jay Phillips for his Business Development Loan. A letter will be sent monthly as the Board requested.

6. PUBLIC SAFETY:

Chief Osganian's report was received as well as information via email about a bomb threat at Wal-Mart today. The Department was involved with that investigation during the day today.

There has been discussion with regard to the timing of reports coming back from the Monroe County Medical Examiner's Office. There has been a rather long delay with regard to autopsy results following an unattended death last year.

7. PUBLIC WORKS:

Trustee Gajewski reported the following for Supt. Frazier:

1. Leaf Season is closing fast.
2. Crews have got one salt truck ready for November/December.
3. Crew helped at Sewer plant, removing Gas pipe from the wall of the digester.
4. All tree removals and trimming are completed. We will grind the stumps during winter.
5. The crew is using the backhoe to pick up leaves as the vacuum machine cannot function with snow covered leaves.

As to water/sewer activity, Ben reported that the wastewater treatment plant digester has been thoroughly cleaned and the workers are able to get inside. Sludge removed from the digester in the early stages of the project was placed in the sludge drying beds, which have since been emptied and cleaned as well. The old broken pipe inside the digester has been removed. Blue Heron, the contractor working on the project, may come tomorrow to install the new pipe. Hopefully by the end of the week the plant could be up and running and operations back to normal. Also, the new Ford pickup truck has been placed in service.

8. TRUSTEE REPORTS:

Deputy Mayor Brennan: no further report.

Trustee Gajewski: With regard to the SUNY presidential search, Trustees Gajewski and Wilcox attended a breakfast hosted by the search committee for one of the candidates. It was a very nice affair and well attended. Another breakfast will be held Tuesday and another on Friday of this week. Trustee Gajewski suggested sending a letter to the College at the end of the process thanking them for the opportunity to attend the meetings and get acquainted with the candidates.

Trustee Wilcox: Bob distributed information about *Social Host legislation*. The Village of Alfred has this legislation in place to address underage drinking that occurs in a home setting (rather than at a bar). Bob wanted the board to review the information and discuss it at a future meeting.

Mayor Hatheway entered the meeting.

Along those same lines, Trustee Wilcox has a copy of a survey showing various trends of alcohol and drug use specifically for college community demographics. Some of the information was pleasantly received, one of the statistics indicated that 16% of the students have never used alcohol. Bob made the information available for the other Board members to review.

9. CLERK/TREASURER’S REPORT:

The September Treasurer’s Report was distributed and Clerk Merrick advised the Board that she had enough of October completed to put forth budget transfers this month. They are as follows:

<u>From General Fund Account</u>	<u>To</u>	<u>Amount</u>
A4540.461 Ambulance Admin.	A1325.1 C/T Personal	\$8,000
A1325.47 C/T Misc.	A1325.44 C/T Seminars	\$207
A4540.41 Ambulance Commun.	A4540.452 EMS Fees	\$5,300
“	A4540.48 Amb. Training	\$613
From Equipment Reserve	A5110.21 DPW Equip.	93,430
A5110.4 DPW Cont.	A5410.4 Sidewalks Cont.	\$1,276

A3120.42 PD Gas & Oil	A3120.41 PD Veh.Repairs	\$2,000
A1990.4 Contingent	A7310.4 Youth Programs	\$2,235
“	A9040.8 Worker’s Comp.	\$982
“	A9015.8 PD Retiremt.	\$7,931

<u>From Water Fund Account</u>	<u>To</u>	<u>Amount</u>
F1620.22 Bldgs. Projects	F9950.8 Main St. Proj.	\$5,000
F1990.4 Contingent	F9010.8 Retirement	\$5,800
F8340.22 T/D Projects	F8340.21 T/D Equipmt.	\$6,101
<u>From Sewer Fund Account</u>	<u>To</u>	<u>Amount</u>
G8120.22 Sewer Line Projects	G8130.30R WTP Reserve	\$17,678
“	G8130.22 STP Projects	\$22,269
G1620.22 Bldg. Projects	G9950.98 Main St.	\$5,000
G1325.47 C/T Misc.	G1325.46 C/T Supplies	\$200
G1990.4 Contingent	G9010.8 Retirement	\$5,818
G8130.4 STP Contract.	G8120.21 Sewer Eq.	\$6,103

Following review by the Board, Trustee Gajewski moved to approve the budget transfers as listed with second from Deputy Mayor Brennan. All were in favor.

Following review by Trustee Wilcox, voucher numbers 426-521 (for general, water, and sewer funds) were presented for approval. After discussion, Trustee Wilcox moved and Deputy Mayor Brennan seconded the motion to approve general fund vouchers in the amount of \$328,199.87. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Brennan moved and Trustee Wilcox seconded the motion to approve water fund vouchers in the amount of \$115,067.51. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Brennan moved and Trustee Gajewski seconded the motion to approve sewer fund vouchers in the amount of \$79,471.96. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Wilcox moved to approve HR19-Main Street Project vouchers in the amount of \$22,642.11. Deputy Mayor Brennan seconded the motion and all were in favor.

10. ADJOURN:

With no further business to discuss, Deputy Mayor Brennan moved to adjourn the meeting with second from Trustee Wilcox. The motion carried and the meeting adjourned at 6:50PM.

Marsha B. Merrick, Village Clerk