

VILLAGE OF GENESEO  
BOARD OF TRUSTEES

May 19, 2014

PRESENT:

Richard B. Hatheway, Mayor  
Sandra F. Brennan, Deputy Mayor  
Margaret Duff, Trustee  
Benjamin Gajewski, Trustee  
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

None

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the May 5, 2014 regular meeting were reviewed. Trustee Wilcox moved to approve the minutes as presented with second from Trustee Gajewski. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, Mayor Hatheway-Aye, and Deputy Mayor Brennan-Abstain.

2. BOND ANTICIPATION NOTE RENEWAL:

The renewal of the \$250,000 Water Improvement Project BAN is coming up on May 29<sup>th</sup>. Bernard P. Donegan's Office and Bond Counsel Tim McGill assisted with bidding the renewal in order to obtain the best interest rate. Mayor Hatheway reported that the net interest bid results from May 15 were as follows: Oppenheimer & Co. 1.834%, Sage Ruddy & Co. 1.139%, Five Star Bank 1.11% and Roosevelt & Cross Inc. 1.05720%. The BAN renewal was awarded to Roosevelt & Cross with a net interest expense that will be due May 29, 2015 of \$2,643. As Mayor Hatheway summed up, it will cost the Village an extra \$2,600 to renew the BAN for this year and then pay it down in the next two years.

3. TIME WARNER AGREEMENT:

The current agreement expired in 2009, but has continued on in the absence of a renewal agreement. In early May, the Village was notified by an outside firm that Time Warner would be sold to Comcast. Clerk Merrick wrote to Computel, a firm that worked for the Village to regain some uncollected franchise fees in 2010 to ask what should be done with regard to the transfer of ownership.

Computel wrote back to say that they would be willing to assist with the transition from Time Warner to Comcast, but that the first order of business would be to have Time Warner renew the current franchise agreement. Time Warner was contacted and a renewal agreement was received. Computel then looked at the agreement and offered some suggestions. Clerk Merrick will be inserting those suggestions into the renewal and forwarding it back to Time Warner. Mayor Hatheway reviewed the suggestions made by Computel with the Board.

4. GUIDELINES FOR BLOCK PARTIES:

Following the issues with the Wadsworth Street event recently, Mayor Hatheway reviewed the noise ordinance to see what sort of parameters could be set up for future events. For starters, the Board agreed that the Board needs to know about the event in advance and know what the specific plans are in terms of music, entertainment and events. Dick will put something together for the Board's review.

5. MEMORIAL DAY PLANS:

The VFW has obtained a certificate of insurance in coordination with the American Legion and thus is covered for the parade on Memorial Day. The annual event will begin at 10:30AM with the traditional parade route from the Village Park to the Civil War Memorial in front of St. Mary's Church and then back to the Village Park for closing ceremonies.

6. LABOR AGREEMENTS FINALIZED:

Mayor Hatheway stated that the two labor agreements are completely edited and in shape. The Police Union has read theirs and found one mistake and the DPW Union members are looking theirs over. The high deductible healthcare plan (Simply Blue Plus Gold 6) had only one applicant out of the eligible employees, all the rest took the Simply Blue Plus Platinum 2 Plan. Employment contracts with the management staff will be finalized shortly.

7. MERCHANTS ASSOCIATION PLANS:

Spring Morrow and Angel Berry plan to meet with Mayor Hatheway tomorrow to brainstorm ideas for summer festival. Deputy Mayor Brennan plans to attend as well.

8. MISCELLANEOUS ITEMS:

The YMCA have shared a plan for marketing this year's program. It was distributed to the Board members.

Mason John White is working on re-setting/re-pointing the patio stones at the base of the Veteran's Memorial at the Village Park. Mr. White worked on the upper level of the memorial last year and has returned to finish the lower level. The VFW agreed to finance last year's effort, but asked if the Village would be willing to pay for the second phase, which will amount to \$3,800 for labor and materials. Mr. White and his son do a superb job and hope to have the work done by this Friday, weather depending. The Board was supportive.

Noise permits: Proprietors of the Village Tavern (137 Center Street) have asked for a noise permit for Saturday July 26 (Breast Cancer Benefit) with bands from 1-9PM. A second request was received from the same proprietor for a pig roast on Saturday August 16<sup>th</sup> with bands from 1-9PM. Discussion followed and the Board concluded that perhaps the two requests could be considered as four requests, two for each day. Perhaps the time limits could be 1-5PM and then 6-9PM or something within those parameters. Dick will talk with the proprietor.

A noise permit request was received from APOG's president Tony Jones for the annual fundraiser with live music on June 13<sup>th</sup> at 79 Center Street from 7-10PM. The Board was supportive and approved the request.

MRB's Clement Chung presented a report on the Village's water tank project at the New York State Water Works meeting recently. The presentation won him a trip to Boston to present it to the national competition. He thanked us for helping him gain that recognition with the project,

Environmental Facilities Corporation sent an official agreement approving the engineering planning study grant for the Wastewater Treatment Plant in the amount of \$24,800.

There was a sewer backup at Fox Run apartments during the storm last Friday, May 16<sup>th</sup>. Fourteen to sixteen apartments have been vacated and four are unlivable. Any claims will have to go through the insurance channels. The backup was due to the heavy rains the area experienced.

#### 9. PUBLIC SAFETY:

Deputy Mayor Brennan and the Board received Chief Osganian's monthly report. In addition the Chief sent a note that one of our part-time officers had an unfortunate run-in with a deer on Lima Road early Saturday morning. The police vehicle sustained minor damage, which Geneseo Collision will be able to repair and get it back in service.

Friday's rainstorms involved fifteen requests for service from the Fire Department, Trustee Wilcox reported for Chief Manzo. The calls were mostly for pumping basements and assisting with sump pumps. Between that and EMS calls, the crews did not have much of a break between 6AM and 4PM that day. Indian Meadows and many other areas in the Village were overwhelmed with storm water, but thankfully the drains worked and the water gradually subsided.

SUNY graduation took place during two ceremonies on Saturday. Any emergencies that arise are better handled with the current practice of holding two smaller ceremonies rather than the one large gathering that was the former practice.

#### 10. PUBLIC WORKS:

All the trees we purchased this year have been planted, according to Supt. Frazier. The flooding wasn't too bad on Friday, although Lima Road was an issue out in the Town. The gardening crews are putting the flowers up along Main Street in time for Memorial Day. The American flags are up along with the new blue "Live, Shop, Think Local" banners. The various potholes are being dug out and patched. The United Way Day of Caring will take place on Wednesday. There will be a group at the Village Park and at Highland Park.

Steve McTarnaghan reported to Trustee Gajewski that there was a leaky filter at the wastewater treatment plant, and that M.W. Controls did a lot of work last week at the water plant. There have been some small water issues to remedy and Steve has completed the Annual Water Quality Report that will be published in the Genesee Valley Pennysaver within the next week or so.

#### 11. TRUSTEES:

Deputy Mayor Brennan: Sandy attended the bi-monthly Code Enforcement staff meeting last Thursday and Supervisor Wadsworth was there as well. Projects around the Town and Village continue.

Trustee Duff: Margaret inquired about the rules for rental property in the Village.

Trustee Gajewski: Ben extended thanks to the Garden Club as they begin taking care of the flowers around the Village. APOG asked for a letter of support for a grant application for the stone wall project and will work with Mayor Hatheway to get that accomplished. Saturday, June 7<sup>th</sup> will be the first work session for the wall project. The Farmer's Market starts back up on June 19<sup>th</sup>. On May 22<sup>nd</sup> the farmer's market committee will host a dinner for the various farm vendors at 6:30PM at the Presbyterian Church. Ben extended an invitation to that event to the Board members as well.

Trustee Wilcox: The new tourism brochures are out and the next event will be for the SUNY Orientation Advisors on June 14<sup>th</sup> in the Geneseo Building. There will be a SUNY Resident Advisor event in August.

12. CLERK/TREASURER'S REPORT:

Clerk Merrick mentioned that she and Deputy Clerk Mack have been helping out the new clerk/treasurer in Leicester as there was a change in that office following the election.

The March Treasurer's report was distributed to the Board with the April report being finalized shortly in order to close out the fiscal year at the end of the month.

Deputy Mayor Brennan moved to adopt the following resolution: RESOLVED, that the Board of Trustees of the Village of Geneseo hereby authorizes the expenditure of up to \$62,000 towards the purchase of a police vehicle, mini excavator, and implements, a skid steer loader, and other miscellaneous equipment from the General Fund Equipment Reserve. Trustee Gajewski seconded the motion and all were in favor.

13. EXECUTIVE SESSION:

Trustee Wilcox moved to enter into executive session at 6:15PM to discuss a matter pertaining to a specific employee and/or department. Trustee Duff seconded the motion and all were in favor.

Trustee Wilcox moved to come out of executive session at 6:39PM with second from Trustee Duff and all were in favor. No official action was taken during the session.

14. MEETING RECESS:

With no further business to discuss, Trustee Duff moved to recess the meeting until May 28<sup>th</sup> at 3:30PM to pay end of fiscal year bills and any other business that may come up before the Board. Trustee Wilcox seconded and all were in favor. The meeting recessed at 6:40PM.

Marsha B. Merrick, Village Clerk

May 28, 2014

The recessed May 19<sup>th</sup> meeting was reconvened at 3:30PM on May 28, 2014 with the following Board members present:

Richard B. Hatheway, Mayor  
Margaret Duff, Trustee  
Benjamin W. Gajewski, Trustee  
Bob Wilcox, Trustee

Marsha B. Merrick, Clerk/Treasurer

PUBLIC PRESENT:

None

15. MEETING OPEN:

Mayor Hatheway reconvened the meeting at 3:30PM.

16. BLOCK PARTY:

A request was received from a resident of Westhampton to have a block party on Saturday June 7<sup>th</sup> from 4PM until dusk. The organizers would like permission to close Westhampton, Dorchester and Steeplechase

streets in that development off Lima Road. Mayor Hatheway contacted Chiefs Manzo and Osganian and they do not have an issue as long as vehicles could still get through in the event of an emergency. The Board was supportive.

**17. TOWN OF GROVELAND AMBULANCE:**

Supervisor Bill Carman has written to Mayor Hatheway asking for review of the ambulance contract between the Village of Geneseo and the Town of Groveland. Dick forwarded a copy of the letter to Fire Chief Manzo and they will sit down and discuss the contract.

Also with regard to ambulance service, Livingston County has borrowed the 2009 Ford (VIN#1FDXE45P79DA38856) from Geneseo Fire Department and a memorandum of understanding between the County and the Village for use of that equipment was drawn up. The term of the MOU is May 28, 2014 thru June 13, 2014, a temporary situation as the County prepares to put a new ambulance in service.

**18. PIGGYBACK BID – BACKHOE/LOADER:**

A new “Piggybacking” Law was added to General Municipal Law in August 2012. The law *allows political subdivisions and districts therein to purchase apparatus, materials, equipment and supplies, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein. The contract must be made available for use by other governmental agencies.* Supt. Frazier obtained a bid from the Town of Brighton for a new and unused 2013 Caterpillar 420F IT four wheel drive backhoe loader. The backhoe would be purchased from Milton CAT in Batavia, NY. Following review by the Board, Trustee Duff moved to allow Supt. Frazier to purchase the above named backhoe from Milton CAT at a bid price of \$93,219 that includes all equipment, products, materials, services and delivery as was outlined in the bid specifications. This will be funded by reserve funds approved earlier and funds in the 2014-2015 budget. Trustee Wilcox seconded the motion and all were in favor.

**19. BUDGET TRANSFERS AND VOUCHERS:**

Clerk Merrick distributed the April financial report to the Board members. The following budget transfers were reviewed and discussed. Trustee Duff moved approval of the General Fund transfers with second from Trustee Gajewski. All were in favor.

**GENERAL FUND**

<b>FROM ACCOUNT</b>	<b>TO ACCOUNT</b>	<b>AMOUNT</b>
A3120.21 PD Radios	A3120.24 PD Misc. Equipment	\$606
A1990.4 Contingent	A5142.4 Snow Contractual	\$7,796
A5110.20R Street Equip. Reserve	A5110.21 Street Equipment Purchased	\$12,000
A1325.1 Clerk/Treas. Pers. Service	A1210.1 Mayor Personal Service	\$8
A3320.1 Parking Pers. Service	A8010.1 Zoning Personal Service	\$1,637
A8989.4 Joint Code Enforcement	A9030.8 Social Security Benefits	\$2,413
“	A9035.8 Medicare Benefits	\$97
“	A1620.1 Buildings Personal Service	\$1,129
“	A7550.4 Celebrations	\$806
A8160.1 Refuse & Garb. Pers. Service	A5110.1 Street Main. Personal Service	\$15,000
A3320.1 Parking Personal Service	“	\$6,500
A7140.1 Parks Personal Service	“	\$7,600
A5410.1 Sidewalks Personal Service	“	\$2,900
A8140.1 Storm Sewers Pers. Service	“	\$1,000

A9060.8 Health & Dental	“	\$12,851
A5110.4 Street Maint. Contractual	A5142.1 Snow Removal Personal Service	\$2,524
A1110.1 Court Personal Service	A1110.4 Court Contractual	\$2,108
A1010.4 Board Contractual	A1210.4 Mayor Contractual	\$72
A1325.1 Clerk/Treas. Personal Serv.	A1325.41 Clerk/Treas. Phone	\$104
“	A1325.45 Clerk/Treas. Payroll Service	\$1,235
“	A1325.46 Clerk/Treas. Supplies	\$480
“	A1325.47 Clerk/Treas. Miscellaneous	\$849
“	A7510.4 Historian Contractual	\$461
A1990.4 Contingent	A1420.4 Law Contractual	\$3,383
“	A1440.4 Engineering Contractual	\$11,940
“	A1640.4 Central Garage	\$8,875
A1620.4 Buildings Contractual	A5182.4 Street Lighting	\$1,000
A3320.4 Parking Contractual	“	\$1,156
A7310.4 Youth Programs	“	\$2,294
“	A7140.4 Parks & Recreation Contractual	\$5,585
A1450.4 Elections Contractual	A8140.4 Storm Sewer Contractual	\$1,226
A7310.4 Youth Programs	A8160.4 Refuse & Garbage	\$1,700
A1990.4 Contingent	“	\$1,650
A599 Fund Balance	A3120.1 Police Personal Service	\$21,463
A3120.21 PD Radios	A3120.22 PD Uniforms & Equipment	\$1,994
A1110.1 Justice Personal Service	“	\$2,547
A3120.21 PD Radios	A3120.41 PD Vehicle Repairs	\$1,994
A3120.45 PD Phones	“	\$1,389
A3320.2 Parking Equipment	“	\$1,388
A1990.4 Contingent	A3120.42 PD Gas & Oil	\$3,652
A1325.48 Clerk/Treas. Copier Use	A3120.46 PD Uniform Cleaning	\$218
A3410.46 FD Misc.	A3410.45 FD Physicals	\$190
A4540.44 Ambulance Repairs	A4540.48 Ambulance Training	\$2,618
A4540.21 Ambulance Equipment	A4540.45 Ambulance Med-Ex Fees	\$5,932
A4540.41 Ambulance Communicatns.	“	\$12,236
A4540.42 Ambulance Fuel	“	\$5,896
“	A4540.46 Ambulance Miscellaneous	\$5,592
A4540.43 Ambulance Utilities	“	\$10,019
A3410.20R FD to Reserve	A231F Fire Equipment Reserve	\$70,230
A4540.22 Ambulance to Reserve	A231A Ambulance Equipment Reserve	\$114,642
A1620.22 Buildings Projects	Land & Buildings or Streets & Storm Drains	\$10,000
“	Streets & Storm Drains Reserve	\$27,000
Payroll funds back to HR-18 Water Tank Project (Transferred in error)		\$9565.06

The following Water Fund transfers were reviewed and discussed. Trustee Gajewski moved to approve the budget transfers with second from Trustee Wilcox. All were in favor.

**WATER FUND**

<b>FROM ACCOUNT</b>	<b>TO ACCOUNT</b>	<b>AMOUNT</b>
F1440.4 Engineering	F8740.4 Watershed fee to County	\$350
F1325.2 Clerk/Treas. Equipment	F1325.43 Clerk Computer & Internet	\$18
“	F1325.47 Clerk Miscellaneous	\$216

F8330.4 Purification Contractual	F8330.21 Purification Equipment	\$430
“	F8340.4 Transmission/Distribution Cont.	\$650
F1010.4 Board Contractual	F1010.1 Board Personal Service	\$28
F1325.46 Clerk/Treas. Supplies	F1325.1 Clerk/Treasurer Personal Service	\$331
F8320.1 Trans/Dist. Personal Service	F8310.1 Water Administration Pers. Serv.	\$11,800
F8330.1 Purification Pers. Service	“	\$1,234
F8320.22 Source of Supply Projects	F1620.22 Buildings Projects	\$5,000
“	Project Reserve	\$15,000
F8330.22 Purification Projects	Project Reserve	\$2,950
F8340.22 Trans/Dist. Projects	“	\$45,000
F8340.21 Trans/Dist. Equipment	“	\$16,800
F8320.20R For Media Replacement	To Reserve	\$15,000
Payroll funds back to HR-18 Water Tank Project (Transferred in error)		\$40,434.94

The following Sewer Fund budget transfers were reviewed by the Board members. Following that review, Trustee Wilcox moved to approve the transfers with second from Trustee Duff. All were in favor.

**SEWER FUND**

<b>FROM ACCOUNT</b>	<b>TO ACCOUNT</b>	<b>AMOUNT</b>
G1325.2 Clerk/Treas. Equipment	G1325.43 Clerk Computer & Internet	\$17
G8120.4 Sewers Contractual	G1620.22 Building Projects	\$5,000
G8130.4 Wastewater Treatment Plant	G8130.22 WWTP Projects	\$1,404
“	G8130.21 WWTP Equipment	\$28
G1010.4 Board Contractual	G1010.1 Board Personal Service	\$28
G1325.44 Clerk/Treas. Seminars	G1325.1 Clerk/Treas. Personal Service	\$331
G8120.22 Sanitary Sewer Projects	Project Reserve	\$40,000

Following review by Mayor Hatheway, voucher numbers 1043 - 1147 (for general, water, and sewer funds) were presented for approval. After discussion, Trustee Gajewski moved and Trustee Duff seconded the motion to approve general fund vouchers for \$222,054.65. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Gajewski moved and Trustee Duff seconded the motion to approve water fund vouchers for \$98,742.85. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Gajewski moved and Trustee Duff seconded the motion to approve sewer fund vouchers for \$70,288.24. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

A Community Development voucher in the amount of \$213.75 for administration services by Stuart I. Brown Associates for the Business Development Loan Program was presented for payment. Trustee Duff moved to pay the voucher with second from Trustee Gajewski. All were in favor.

**20. MEETING CLOSE:**

With no further business to discuss, Trustee Duff moved to close the meeting with second from Trustee Gajewski. The motion carried unanimously and the meeting closed at 4PM.

Marsha B. Merrick, Village Clerk