

VILLAGE OF GENESEO
BOARD OF TRUSTEES

February 24, 2014

PRESENT:

Richard B. Hatheway, Mayor
Margaret Duff, Trustee
Benjamin W. Gajewski, Trustee
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Grayce McLaughlin
Spring Morrow

Lauren Pszonak (Genesee Sun)
Angel Berry

Bill Davis (MRB)

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the February 10, 2014 regular meeting were reviewed. Trustee Gajewski moved to approve the minutes as presented with second from Trustee Wilcox. The vote was as follows: Trustee Gajewski-Aye, Trustee Duff-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

2. GENESEO MERCHANTS ASSOCIATION:

Spring Morrow gave the Board a check for \$150 toward the holiday lights from the Merchants Association. Plans are underway for Summer Fest in July. They will come to another board meeting to share plans for that weekend after further Association meetings.

An event they are planning before that is a Wine/Art Stroll to take place Friday, May 2nd from 4-7PM. Individual businesses will be hosting wineries, which will be offering samples. They are in the process of contacting artisans for the event and any street closing will not be necessary. The Board was supportive of the event.

With regard to Christmas in the Village and holiday decorations for this year, Spring and the merchants plan to meet with the decorations committee and Deputy Mayor Brennan to see how Genesee might lead the County in street decorations. Spring hopes that additional funding might be provided in the budget for that purpose.

Angel Berry wondered about reinstating a parking committee to look at ways to improve parking availability in the Village business district. Mayor Hatheway stated said that there have been committees in the past, but that one of the signs of a healthy main street is to have merchants approaching the Board with parking issues. Discussion followed. The merchants stated they would be willing to serve on a committee to look at the parking situation.

3 BILL DAVIS – MRB:

- WWTP Upgrade proposal: The Village received a planning grant from EFC and Bill presented the Board with a proposal for engineering services. The fee for MRB is \$24,800 to go through and assess the plant again (a major plant upgrade was finished in 2007) with an eye toward modifications that will be necessary to comply with new regulations. DEC is planning to enforce regulations to limit phosphorous in wastewater emptying into the Genesee River. Another issue they will be looking at is the infiltration and inflow into the wastewater system and how that pertains to plant capacity. Some televising of the wastewater system will also be done. MRB will provide a comprehensive evaluation of the plant, and identify components of the plant. The information can be used for budgeting purposes as components require replacement. The planning grant is a 20/80% match with approximately \$6,000 being the

Village share. As for the televising portion of the study, that will be contracted out to a M/WBE firm. EFC requires that some of the work, when a grant amount reaches \$25,000 be done by a woman or minority owned business. MRB is obtaining two quotes for that work for the Board to consider hopefully at the next meeting. When that is accomplished, the two proposals and the resolutions approved at the January 27th meeting will need to be sent to EFC and then they will come back with an agreement. Trustee Gajewski then moved to approve the formal proposal provided by MRB Group for an engineering planning study to provide a long range plan and to identify potential improvements needed at the wastewater treatment plant. The total lump sum cost for the study is \$24,800. Trustee Duff seconded the motion and all were in favor.

- Main Street rebuild proposal: Bill explained that there has been a lot of discussion about completing the second phase, or the north section of Main Street from the fountain to Court Street. MRB prepared an overview of the area. Included in the second phase would be water service lines including rectifying an issue at the end of Main at South Street. A small portion of sewer line would be replaced near Court Street, along with curbing and sidewalk replacement where needed and some storm sewer line replacement. There is a sewer line inside a large storm pipe and that would be relocated outside the pipe. Budget numbers were put together for the project by MRB and distributed to the Board members. The numbers were recently updated to show that the Village crew would be doing the curb work. The total project cost would be on the order of \$840,000 across all three funds, general, water and sewer. Coordination would be with DOT wherever necessary, especially at the South Street intersection and possibly the Court Street intersection. Even though the Village owns Main Street, the Department of Transportation might require at least a partial review. Bill will have a formal proposal for the next meeting for that project, even though the project is slated for 2015.
- Update on WTP improvements: The Board is aware that MRB and MW Controls have been doing some SCADA improvements including some meter replacements, some telemetry and some variable drives that were incorporated into the project. Another meeting will be held soon to wrap that project up as a majority of the computer programming has been done. One component of that project has been put on hold involving communication via radio from the water tank to the plant. A test was successful but costs for that are in the realm of \$40-50,000 plus the project would entail erecting a large antenna tower. Rather than that, there are a couple other technologies to explore including cell phone telemetry.
- Town of York request: Town of York Supervisor Deming wrote to the Village asking for approval for the sale of water on behalf of the Town of Leicester. If permitted, the additional volume of water provided to the Town of Leicester will not cause the Town of York to exceed the maximum draw permitted by the current contract (800,000 gallons per day in excess of the needs of the Village users). Bill explained that before the tank project was undertaken last year, it was determined the maximum amount of water produced per day is two million gallons. MRB does not see an issue in writing back to the Town of York and approving the request. During December the plant was actually shut down as the tank was topped off and when that occurs the pumps shut down until the demand increases again. With regard to the tank solution for the Towns of Geneseo and York the plumbing issues were solved in that the water circulates much faster than it did before the tank was re-plumbed. As for the THM issue (excess chlorine residuals in the water) it will take a year to a year and half to find out if that problem was solved due to the many variables involved. The Town of York installed a system on their end to help solve the issue and anything further necessary for the Town of Geneseo will fall into their hands to rectify. Trustee Gajewski, on recommendation of MRB Group engineers and the water department moved to approve the request by the Town of York to sell

up to 50,000 gallons of Village of Geneseo water per day to the Town of York, to be resold to the Town of Leicester. That water will be in excess of the needs of the Village of Geneseo users. Trustee Wilcox seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

4. GENESEO BUILDING UPGRADES:

- Office windows: Jason Frazier and Charlie Parent were able to make and install interior storm windows in the front office at a cost of about \$800.
- Hose tower door: Supt. Frazier found a door for \$19 at Bargain Outlet and Charlie Parent installed it at the back of the building.
- Entry locks: There is a new keyless touchpad entry lock on the back door. All staff appear to be happy with the lock, so Chief Osganian will order more of them for the other doors.

5. SUMMER RECREATION PROPOSAL:

A proposal for this year's program was emailed to the Board members. The proposal (from Rob Walker at GLOW YMCA) includes a swimming component at a cost of \$10,500, remaining the same as last year. The enrollment fee would be lowered to \$5 from \$10/camper/week, and the Y would keep the fees collected. Based on 90 (but less than 120) children per week, the cost to the Village would be \$50 per week per child or \$27,000 for the six-week program. If enrollment is between 60 and 89 children, the cost would be \$55 per week or \$19,800-\$29,370. Mayor Hatheway looked at the budget from last year and the Village allocated \$40,000. If enrollment stays at 90 kids, the cost will remain the same for the coming season. Jeff Rose will be involved in the program again this year and the Y is working with LATS for the bus service. The Board was supportive of moving forward with the proposal.

6. OFFICE OF COMMUNITY RENEWAL VISIT:

Representatives from the Office of Community Renewal visited on February 12 and they reviewed the administration of the project and toured the Main Street renovations. They will follow that visit up with a letter which will be forthcoming.

7. SIGN & FAÇADE PROGRAM:

There was a good turnout for the general meeting for the 2014 program held on February 11 according to Trustee Gajewski. The grants will be awarded at a meeting scheduled for Tuesday April 1st. Last year Trustee Gajewski and Liz Porter served on the selection committee. Ben will contact Liz to see if that will work again this year.

8. EMPLOYEE CONTRACT DISCUSSIONS:

Mayor Hatheway reported that he and Deputy Mayor Brennan have met a couple of times with the Police Union reps, Sergeant Carson and Officer Piedmonte. A representative from Bond Financial, the Village's health insurance agent, was here at the last meeting to go over various options. The health plan in place now (Excellus Healthy Blue Copay) will be discontinued as part of the new Affordable Care Act. Discussion of offering two different plans to the group was discussed and is possible. It does appear that there will be some insurance cost savings in the coming year.

9. TAP PROGRAM:

Applications for the most recent version of the Transportation Alternative Program are due by June 11. County Planner Angela Ellis asked County Administrator Ian Coyle if the Village could use the County Grants Office, Thoma Development to work on revamping the application submitted last

year for the sidewalk project on the south side of Route 20A. Mr. Coyle approved of that request and Deputy Mayor Brennan and Trustee Wilcox (who worked on the grant application last year) will attend the required DOT meeting on March 26.

10. WARPLANE MUSEUM MISSION:

There is a campaign to raise money to fly the Douglas C-47 Whiskey 7 from Geneseo (National Warplane Museum) across the North Atlantic to Cherbourg, Normandy in commemoration of the 70th anniversary of D-Day. Mayor Hatheway displayed a folder of materials for that campaign along with a nice video explaining the mission. It is an impressive undertaking to be sure!

11. LEUNG EVENT:

SUNY student Sherry Leung is planning a fundraiser and has been very active in community affairs during her years in Geneseo. Sherry, as student coordinator of the Livingston County's End Hunger Planning Committee, is helping to plan a day to end hunger on March 30th at Geneseo United Methodist Church. The event, running from 1-3PM will feature three events that will provide individuals and families with the information and services needed to break the cycle of hunger. An informational fair, the 3rd Annual Alpha Phi Omega's Mobile Food Pantry and a SNAP Benefits Clinic. Sherry invited the Board to assist at the event.

12. NYCOM PROGRAM:

NYCOM sent information about their annual winter legislative program listing topics of concern to municipalities across the State. Included as usual is a need for an increase in State aid to municipalities, an increase in CHIPS (Consolidated Highway Improvement Fund) funding, and to keep up the continued fight against unfunded State mandates.

13. PUBLIC SAFETY:

Personnel: Chief Osganian notified the Board that part-time Officer Ryan Dale has resigned effective February 22. Since two officers were appointed at the last Village Board meeting, nothing more needs to be done at this time.

Fire: Trustee Wilcox reported that the FD has joined an organization that checks driver's licenses and sends a report about suspended licenses etc. On another topic, it seems that more people have high deductible health insurance and so the ambulance charge plus an advanced life support charge might not be covered and would require an out of pocket payment by the patient or the patient's family. Sometimes those folks are reluctant to pay the bill or might refuse the service all together.

Trustee Wilcox would like to explore the possibility of instituting a "keg" registration process. It appears that folks buying beer in a keg do not need to register and many, many kegs are purchased. He would like to check with Attorney Reynolds to see if that would be feasible. It might serve as a deterrent if folks had to register in order to obtain kegs.

14. PUBLIC WORKS:

Trustee Duff reported for Supt. Frazier that the crew has been servicing equipment and repaired a water main leak on Route 20A. An additional supply of road salt has been obtained and work has been done on the windows in the Depot.

Jason furnished Mayor Hatheway with information (from the Office of the State Comptroller) on a new "Piggybacking" Law that is an exception to the competitive bidding process. The new law authorizes political subdivisions and districts to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, through the use of contracts let by the United States or any agency thereof, any state or any other political

subdivision or district therein. The contract must be made available for use by other governmental entities. There is no need to change Village protocol, as this is a change in State procedures, which therefore applies to municipalities.

With regard to replacing streetlights on the north end of Main Street, Supt. Frazier thinks that RG&E would rather do them all at once, 6 on each side (12 in total). The cost might be on the order of \$8,000-\$10,000 and the project might be feasible next year during the Main Street rehab project in that area. Trustee Wilcox suggested including funding for it in the budget.

Supt. McTarnaghan was back last week fro medical leave and the crew has been busy helping out the street crew with snow removal. Steve has been working on the annual DEC and DOH reports. The Village crew helped the Town crew with a water break at Wegman's. There was also a break on Main Street needing repair.

Trustees Duff and Gajewski and Supt. McTarnaghan interviewed a possible candidate for the open water/wastewater treatment plant operator/trainee position. Christian Michael Dermody lives in the York area and has a farm background. He is currently working for a gas pipeline company and has taken the Civil Service exam for the position and tied for the first position on the list. He has also worked for the Town of York in the water/sewer department. A second interview was held with Foreman Dan Quinlan and Supt. McTarnaghan. Trustee Gajewski moved for approval to hire Christian Dermody for the water/wastewater treatment plant operator/trainee position. Trustee Duff seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. If Christian accepts the position, he will be able to start around the 17th of March.

15. TRUSTEES:

Trustee Duff: nothing further.

Trustee Gajewski: Ben talked to Louise Wadsworth about promoting the work recently done through the Main Street grant program. One idea is to wait until the Riviera Theater work is completed and then plan an overall promotion.

The Geneseo Farmer's Market committee met this past week. Most of the vendors want to return for this fourth year of the market. Some small changes were discussed. Plans are to run the season from June 19 thru October 23 on Thursdays from 3-6:30PM. Center Street would be closed from 2-7PM in order for set up and tear down. The Board was supportive and enthusiastic for another season of the Geneseo Farmer's Market to begin.

Trustee Wilcox: The Tourism committee is moving ahead with the 2014 pamphlet, and plans to charge businesses \$50 if they want their businesses in bold type on the map along with an icon. That charge could garner \$2,500 for the committee. Bob gave a shout out to Mary Kay Nitsche in her role as co-chair of the committee. She is doing a great job.

The Healthy Campus Community Coalition is planning a brunch for the bar owners. The idea is to persuade them to attend the bi-monthly meetings.

16. CLERK/TREASURER:

The Board discussed the fee schedule in terms of one imposed on Food Vendors per Chapter 67 of the Village Code. The Code for Food Vendors was initiated by Local Law in 2012, but the fee has not yet been instituted. The code reads: *67-4 Fees. The fee for a permit shall be set by resolution of the Board of Trustees.* The Board discussed the fact that the Code applies to transient food vendors but not ones that partake in Summer Festival or the Farmer's Market. Following discussion, Trustee Wilcox moved to adopt an annual fee of \$200 for food vendors in the Village of Geneseo. They must comply with other sections of Chapter 67 and obtain a Village permit along with a valid permit from the Livingston County Department of Health. Trustee Gajewski seconded the motion and the vote was

as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion carried and the fee was set at \$200 per year.

Following review by Trustee Duff, voucher numbers 766-856 (for general, water, and sewer funds) were presented for approval. After discussion, Trustee Gajewski moved and Trustee Duff seconded the motion to approve general fund vouchers for \$108,351.35. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Duff moved and Trustee Gajewski seconded the motion to approve water fund vouchers for \$76,297.59. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Wilcox moved and Trustee Duff seconded the motion to approve sewer fund vouchers for \$19,980.32. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

17. OLD/NEW BUSINESS:

Mayor Hatheway spoke with John LaGeorge today and he is willing to start cleaning the Geneseo Building. The staff was amenable to that change in cleaning service and Service Master will be notified. Mr. LaGeorge will be a part-time employee of the Village.

18. MEETING CLOSE:

With no further business to discuss, Trustee Duff moved and Trustee Gajewski seconded the motion to adjourn. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 6:56PM.

Marsha B. Merrick, Village Clerk