

VILLAGE OF GENESEO
BOARD OF TRUSTEES

February 10, 2014

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Margaret Duff, Trustee
Benjamin Gajewski, Trustee
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Casey Larkin (Lamron) Branden Gimpelman Lauren Pszonak (Genesee Sun)

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the January 27, 2013 meeting were reviewed. Trustee Gajewski moved to approve the minutes as presented with second from Trustee Wilcox. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

2. COMPTROLLER'S FINDINGS:

Mayor Hatheway reported outstanding news from the Comptroller's Office. They have been performing fiscal stress monitoring statements for all municipalities. The object is to find out if municipalities are at risk or not at risk based on a review of their annual update document (Annual Report filed each year). The report for the Village of Geneseo (VOG), which was delivered via email, was distributed to the Board members.

The scoring they do is as in golf, Mayor Hatheway continued, low score is better. The VOG ended up with a Fiscal Stress Score of 6.7%, very low. According to the Comptroller's Office, significant fiscal stress would be a score between 65% and 100%, moderate between 55% and 64.9%, susceptible to fiscal stress would be a score between 45% and 54.9% and no designation (VOG category) would be 0% to 45%. Another graph on the OSC website (<https://www.osc.state.ny.us/localgov/fiscalmonitoring/index.htm>) shows the VOG's Fiscal Stress Score of 6.7% compares to a 40% score for all NY villages, a 43% score for Finger Lakes villages, and a 27% score for Large Upstate villages (which includes VOG).

The Score takes into consideration various indicators including, *assigned and unassigned fund balance, total fund balance, operating deficit, cash ratio, cash % of monthly expenditures, short term debt issuance and trend, personal services and employee benefits and debt service % revenue*. The VOG had all zero's for those categories except one point was assessed for operating deficit (which was attributed to inclusion of the Highland Park Project into the total equation while the Village was awaiting State reimbursement), and two points for the debt service % revenue being 15.5% (scoring is based on the last three fiscal year average being greater than or equal to 15% but less than 20%).

The Board was impressed with the findings and felt that it shows that the Village has been fiscally responsible. Mayor Hatheway added that the report corroborates the way the Village has conducted business.

3. MRB MEETING:

- Main Street Project: The plan is to install new curbs and water and storm water lines from the fountain north to Court Street, and tie in the North Street sanitary line to the Court Street line. Main Street would then be rebuilt. MRB has estimated project expenses and presented them at

a meeting last Monday. The total project would be on the order of a million dollars, which includes water main replacement, sanitary sewer line replacement, storm water lines and street rehabilitation. Timing was discussed: MRB would use the last ¾ of this year to get together the scope of work and complete the design, put it out to bid in January 2015, with the thought of starting construction in late May, 2015 after college graduation. The major share of the expense will be in the water fund, where monies have been set aside. As for the Main Street reconstruction, Supt. Frazier plans to have enough CHIPS (State funding for highway improvements) money allocated so that additional borrowing will not be necessary.

- Wastewater Treatment Plant Project: The Village received a planning grant from EFC in the amount of \$24,800. Resolutions for that purpose were approved by the Board at the last meeting. The scope of that project will be to examine the facility to determine where the new treatment processes might be constructed in order to remove phosphorus and to anticipate any other treatments that might be required by DEC in the future. One component of the grant is to include minority and woman owned contractors if the project goes over a certain threshold. A means of accomplishing that would be to retain a M/WBE contractor to perform video monitoring of the existing sewer lines to determine the condition of the lines and identify locations of inflow. That information will then be used to create a long-range plan for future infrastructure improvements and replacements.
- Water Treatment Plant Project: The computer upgrades are ongoing, and in process. It will need more work, Trustee Gajewski reported. MW Controls will be finishing up that work soon, hopefully.
- Hydraulic Study: A draft of the study was received and reviewed by Mayor Hatheway. MRB's Bill Davis will refine the document further.

4. GENESEE RIVER BASIN SUMMIT:

The Center for Environmental Initiatives hosted a meeting concerning issues facing the Genesee River Basin last Thursday, February 6. The Center is making efforts to get all of the players involved to talk about and think about the Genesee River watershed, which encompasses a large area from Alfred to the south all the way upstream to Rochester. There are 25 wastewater treatment plants along the way that empty into the Genesee. There are huge agricultural components as well, Mayor Hatheway reported. The goal is to involve all the government entities, as well as educational facilities and private businesses. Mayor Hatheway and Trustee Gajewski attended the summit held in Rochester at Ontario Beach Park, along with about 150 people representing many different stakeholders. The CEI will gather the information and establish a Genesee River Basin Improvement Action Plan documenting ideas gleaned at the summit. The plan is to hold the summit annually.

Trustee Duff entered the meeting.

5. EFC LETTER:

Official notification has been received that the Village has finished paying off the serial bonds for the water filtration plant built in 1995. The fifteen year bond with EFC began in 1999 and the last principal payment of \$100,000 was made in December. The principal amount will now be freed up in the budget to be used for other projects, such as the Wadsworth and Main Street projects. Clerk/Treasurer Merrick laughingly suggested a "bond burning" party, perhaps down at the Lake.

6. HISTORIAN:

David W. Parish has been invited to a NYS Association of Public Historian's conference on March 17th in Saratoga Springs. He provided a detailed listing of expenses totaling \$500. The Board was supportive.

7. UPCOMING MEETINGS:

- ❖ Association meeting – the next one will be February 19 in Lima.
- ❖ College/Village Meeting February 25 – the meeting will be held at the Tower Room in the Doty Building at 8AM that day.
- ❖ Doty Building grand opening March 1 – invitations have been out in the mail and Deputy Mayor Brennan will be attending.
- ❖ United Way March 11 – the annual campaign kick off will be held at the Valley Oak Event Center at the Quality Inn.
- ❖ Mayor Hatheway attended the annual meeting of the Livingston County Economic Development Office. Julie Marshall opened the meeting held at Questa Lasagna in Mt. Morris and then turned it over to the folks that handle the various programs. Geneseo was one of five villages receiving the Main Street Grant.

With regard to that grant, Mayor Hatheway will be available to meet with the Main Street grant administrators from the State Office in Albany on Wednesday. Crystal Loffler, Director of the Program at the Office of Community Renewal, Julie Marshall and Louise Wadsworth will be walking through the Village to see the improvements firsthand and to review the finances.

On that same note, the improvements will have to be inspected on an annual basis for five years according to the agreement. Those inspections will fall on the Code Office. The first project, an awning on the Muddy Waters Coffee Shop, was inspected already and a letter was sent to the owner, Eric Rasmussen informing him he was in compliance. Louise Wadsworth provided pink sheets with the property addresses for the Code Office to fill out each year for that purpose.

8. BUDGET PREPARATION:

A note was sent to the department heads asking them to compile their budget numbers and submit them to Clerk Merrick by February 21. The Board discussed the budget schedule and the fact that new board members being sworn in at the first meeting in April must consider a final budget in the first month of their tenure. They are more than likely unfamiliar with the process and are asked to consider a spending plan for the upcoming year. Mayor Hatheway, who also serves as Budget Officer, explained that the schedule is set by the State and works that way for the villages. On the Town side, the sitting board has time to consider the budget and pass it before January 1 when the new members are sworn in.

9. CONTRACT NEGOTIATIONS:

Mayor Hatheway and Deputy Mayor Brennan have had informal meetings with Officer Piedmonte and Sergeant Carson with regard to upcoming negotiations. On the DPW side, a letter has been received from the Service Employees International Union requesting information on the crew and a meeting will be set up with workers Dan Quinlan and TJ Johnson.

The discussion with the two police officers has been very cordial, Mayor Hatheway commented, with the two major areas being understandably wages and health benefits.

10. MISCELLANEOUS CORRESPONDENCE:

- o Cedarwood Plans: The developers on Lima Road would like to begin phase II of the subdivision. In the plans, there are more cul-de-sacs involved and Supt. Frazier would

like to see through streets rather than those. He has been in contact with Planning Board Chair David Woods and Village Attorney Tom Reynolds. The engineering firm is going to look at other ways to plan the development. One reason cul-de-sacs are discouraged is that dead end water lines come into play as well as maintenance issues for snow removal.

- State of New York TAP (Transportation Assistance Programs): A note came this afternoon that applications for funding are due by June 11. The funding involves an 80/20 match with \$50 million available. Mayor Hatheway will check with County Planner Angela Ellis to see how to proceed. An application was submitted and recently turned down for sidewalks along the south side of Route 20A from Reservoir Road to the Wegman's Plaza.

11. PUBLIC SAFETY:

PD Annual Report: Chief Osganian's annual report of activity for 2013 was distributed and reviewed. By all accounts, the Chief and his department do a fine job protecting the citizens of Geneseo.

Chief Osganian has interviewed for new part-time officers along with Investigator Fuller and Deputy Mayor Brennan. The first one, Dylan DiPasquale will graduate from the GCC Batavia rural police training academy in March. Deputy Mayor Brennan moved to approve the hiring of Dylan DiPasquale to fill the part-time position recently vacated by Chris Matteson who was promoted to full-time status. Dylan will be in training for 160 hours with members of GPD. Trustee Duff seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

A second officer, Connor Sanford would be available to fill another part-time position should it become vacant. Connor will also be graduating from the police academy in March. Chief Osganian would like to have Connor ready to go if that should happen. Therefore, Deputy Mayor Brennan moved to approve the hiring of Connor Sanford when it becomes necessary. Trustee Duff seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

On the fire side of public safety, Trustee Wilcox encouraged everyone to attend the annual banquet being held February 15th at the Big Tree Inn. Trustee Wilcox then nominated the following new members to the department: Haley Rose, Andrew Sykes, Pamela Emengo and Kimberly Lotito. Deputy Mayor Brennan seconded the motion and all were in favor.

The following members either resigned or were terminated and Trustee Wilcox moved that the Board accept those designations for: Raviv Katz, Frederick Kavanagh, Glen Krugolets, and Angela Maresca. Deputy Mayor Brennan seconded the motion and all were in favor.

12. PUBLIC WORKS:

Mayor Hatheway reported that Supt. Frazier has found another way to purchase goods and services which will be considered at the annual organizational meeting in April.

Trustee Gajewski reported that the water/sewer crew members are helping remove snow with the street crew as weather continues to be a factor this season. There was a small water main break between 14 and 16 Main Street. Even though it was small, it was hard to find and a lot of the street surface had to be excavated. The hydrant damaged during a car accident on Reservoir Road was repaired by Town Highway Supt. Larry Levey. The crews are servicing some of the mowers in their spare time, hoping that spring might arrive after all of the winter weather. Hiring for the open position on the water/sewer crew will be delayed until Supt. McTarnaghan is back to work.

13. TRUSTEES:

Deputy Mayor Brennan: no further report.

Trustee Duff: no further report.

Trustee Gajewski: nothing further other than he will be absent for one March meeting.

Trustee Wilcox: Bob asked if members of the Healthy Campus Community Coalition could come to the March 3rd meeting approximately 20 minutes early to do a focus group survey with the Board members and Clerk Merrick. The Board agreed they would assemble at 4:40PM on the 3rd for that purpose.

Along those same HCCC lines, a new Dance Club called Bada Bing is concerning. The club is located in the Statesman and operated by James Spero even though 86 Court Street Geneseo LLC (Rocco Dragani) owns the building and the business. The club is attracting youngsters 18 years of age and older and some of the promotions have been controversial.

The HCCC plans to meet Wednesday this week to see how to involve more of the tavern owners in the coalition.

Trustee Wilcox informed the Board that the tourism presentation on the 24th will not be necessary. Once a new brochure and rack card are published, they will be presented. Their 2014-15 Village budget projection remains at \$5,000 and they hope their line item will be continued into the new fiscal year.

14. CLERK/TREASURER:

Mayor Hatheway reviewed the annual College sewer bill with the Board. As a result of the master meters being fully installed on the College campus, due to a significant break College water consumption increased significantly. As the quarterly bills were issued, the College paid for the water usage. Last summer into fall, however, a large water leak was discovered; it was repaired in mid October, and the consumption is now getting back to normal.

The annual sewer bill, calculated each September, is based on water consumption over the four quarters making up the Village fiscal year, August, November of the prior year and February and May of the current year. When the bill was calculated, the abnormally high water usage was included in that calculation, making the bill abnormally high.

When the College received the bill, they indicated that the lost water did not empty into the wastewater treatment system, but rather was carried away through the storm water system and directly to the River. Therefore, since the runoff did not need treatment, they questioned whether they should be charged in their sewer bill for the excess usage.

Through a series of emails between the Clerk/Treasurer, Supt. McTarnaghan and Dan Quinlan, Mayor Hatheway and Brice Weigman, CPA, Associate VP of Administration and Controller at the College, the determination was made that it was most likely that the water ended up in the River and was not processed through the wastewater treatment plant. After averaging the water consumption used in the previous annual bills, 2005 to 2012, it was determined that rather than the 48% of consumption on the campus in relation to consumption in the Village used to calculate this year's bill, a fairer number would be 38% (the average of 35% plus 3%). Therefore, the SUNY sewer payment for 2012-13 will be \$200,046.50 instead of the \$250,000 originally billed. The budgeted amount in the sewer fund was \$165,000. The Board supported the rationale and Trustee Wilcox reasoned that in essence, the College grieved the bill much like the commercial users do in the summer before the sewer units are reassigned. It makes sense and using the average is a fair way of coming up with a solution.

15. NEW BUSINESS:

The Board discussed the possibility of extending the new streetlights north on Main Street to the Courthouse. Street Supt. Frazier will be asked to work up the numbers to see if replacing the lights would be feasible either all at once, or on a replacement schedule of a few lights per year.

16. MEETING CLOSE:

With no further business to discuss, Trustee Duff moved and Trustee Wilcox seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 6:45PM.

Marsha B. Merrick, Village Clerk