

VILLAGE OF GENESEO
BOARD OF TRUSTEES

May 6, 2013

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Margaret Duff, Trustee
Benjamin Gajewski, Trustee
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer
David W. Parish, Village/Town Historian

ALSO PRESENT:

Howard Appell
Barbara Scoville

Louise Wadsworth

Lauren Hollasch

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the April 15, 2013 regular meeting were reviewed. Trustee Gajewski moved to approve the minutes as presented with second from Trustee Duff. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Mayor Hatheway-Aye, and Trustee Wilcox-Abstain. The motion carried.

2. LOUISE WADSWORTH – MAIN STREET:

Louise introduced Lauren Hollasch, the Main Street Manager intern, who has brought a great deal of enthusiasm to the position and has done a great job of bringing the Main Street merchants and the College together. Lauren is a sophomore working 10-15 hours per week with Louise, and will be returning again in the fall to continue her work. Greg O’Connell’s donation to the Geneseo Foundation is supporting this intern position.

Lauren has updated the Geneseo Downtown Business Inventory. This inventory was compiled in 2008, 2010 and updated this year. The inventory has a wealth of information on each business and is a useful tool. She also worked on the *Find It in Livingston* program and the Cash Mob program that was in several communities last fall. There were 22 vendors on Main Street during the Fall Festival that was held in conjunction with Parent’s Weekend. It was a large collaboration between several groups. She also worked with the merchants on the Christmas in the Village event.

Lauren has worked with the local Tourism Committee as well as the County-wide Chamber of Commerce.

Deputy Mayor Brennan entered the meeting

Louise noted that the work of Lauren and other interns is all part of the Downtown Partnership. The office continues to look for ways to assist local merchants and to bring business to the downtown areas across the County. An intern will be working part-time in the summer.

Discussion followed with regard to the Main Street grant program and the availability of uncommitted funds because one of the awardees has decided to back out of the program. The suggestion was made to send it back to the selection committee to make the recommendation as to how to reallocate the funds. The committee will be reconvened by Louise and Trustee Gajewski, the Village Board liaison, and will take the feelings of the Board back to the committee for their recommendation.

3. DAVID W. PARISH – ANNUAL REPORT:

Historian David Parish came before the Board to give his 2012 annual report. He mentioned at the outset that he was very appreciative of the new phone that has been installed in his office downstairs in the Geneseo Building. Along with that, he is looking into obtaining a laptop computer with the help of the computer store across the street.

David distributed the newest edition of the Bear Facts. He gave the usual mini quiz that ended up noting that Roderick R. Stewart honored Geneseo NY by giving the name to Geneseo, Illinois in 1836.

David thanked the Village Board as well as the Town Board for allowing him to attend a conference entitled, *Outside the Box*. A lot of information was provided on renewing main streets. A field report from the Dept. of Preservation and History included information on determining whether or not your home qualifies for NYS historic credits. Up to \$50,000 of New York State tax credit can be obtained through the program. There are 52 municipalities in New York State that have historic preservation requirements and standards.

The annual report of the historian is sent to the State each year and the State representative responded that Geneseo is very active in preserving their historical background and documents as well as helping the public with genealogy and other research.

David concluded his report by stating that the 225th anniversary of the Town of Geneseo is coming up in 2014. As part of his role in that, he hopes to write one more book in the Geneseo series, tentatively titled, *Our Town, Geneseo's Heroes, Heroines and Hooligans*. Hopefully lesser known folks that have contributed to Geneseo will be included in the book.

David thanked the Board and they thanked him for his continued efforts to preserve the history of Geneseo.

4. BARBARA SCOVILLE – HANDICAP PARKING:

Barbara came before the Board with a report on handicap parking spaces in the Village. The current spaces are noted in the report as well as some of the issues related to them. For example, there is a handicap spot on Center Street spot that cannot be used by a van with a ramp, due to obstructions at the site. All wheelchairs exit from the passenger side. People being transported due to mobility issues are dropped off from the passenger side. Parallel places are needed for paraplegics who drive their own vehicles. Barbara had discussed the situation with Supt. Frazier and Code Officer O'Keefe prior to the meeting.

Following discussion, the Board agreed to give Jason the direction to start making additional handicap parking spaces and any necessary improvements to the ones already in place. They thanked Barbara for her input and her research on the situation and she thanked them for their attention to the matter.

5. GENESEO BUILDING UPDATE:

Jon Norris conducted a meeting last week with Window Specialists, the contractor awarded the project. Window samples, brick samples and paint samples were made available and Mayor Hatheway showed the Board the various samples chosen. There will be Douglas fir wood on the inside and the Village crew members will stain the framing after installation. The two doors upstairs to the outside will be replaced with white six panel doors that will be locked until such time as they can be used. The brick work will begin soon.

There will be another meeting scheduled. A construction schedule has not been drawn up yet, but the project is moving along.

6. WATER PROJECT UPDATE:

Trustee Gajewski reported that they were doing a trial run of taking the tank offline today, and it didn't work as well as they hoped, but better than Supt. McTarnaghan expected. The population is still a factor until the College students leave for the summer. They are looking at issues that might come along as the project starts around the 18th of May. Two inserts were placed in the water/sewer billing that went out at the beginning of the month: one was the project FAQ sheet and the other was the water conservation information. Trustee Duff said she received positive feedback on the inserts. The public information meeting was held last Monday, April 29th. There is good progress so far!

The Bond Anticipation Note Sale for the project will be held next Wednesday, May 15 at 11AM. The amount is \$250,000 to be used towards the \$400,000 project. Bernard P. Donegan's office is handling the sale for the Village. The note will be dated May 29, 2013 and will mature in one year. At that time the note can either be paid off or renewed or transferred to permanent financing (bond).

7. MOHAN'S CLASS UPDATE:

A meeting has been scheduled for Friday at 5PM to hear the presentations from the class members on ideas for re-branding Geneseo.

8. CONFERENCES:

- ✓ NYCOM Workshop for Village Officials: Mayor Hatheway reported that the workshop was meant for new mayors but was also very beneficial to veterans. One of the NYCOM staff members, Barbara VanEpps, had experience with the NYS Budget Office and offered to help with any outstanding grant funding issues. After the conference, Dick contacted her for help with the outstanding Highland Park grant. She contacted the Budget office and was told that the funds might be arriving in June or July, following what had previously been referred to as a State "blackout".
- ✓ G-FLATS (Genesee Finger Lakes Active Transportation Summit): Dick attended the event last Tuesday that highlighted walking and biking in communities. It turned out to be pretty valuable as well, he noted. Rich Perrin, Genesee Regional Transportation Director, and others, presented ways to make communities more pedestrian friendly. Interesting!
- ✓ Youth Court Law Day was held last Thursday. This was a culminating event including a mock trial for the Livingston County Youth Court which holds sessions in the Geneseo Building on the off Mondays (when Village Board meetings aren't scheduled). The program, led by Steve Todisco (Hillside Children's Center), is for high school aged kids who volunteer for the program and serve as judge and jury for kids who are referred there as an alternative step rather than face actual court proceedings.
- ✓ YEA! Mayor Hatheway and Louise Wadsworth will be attending an event tomorrow for the Young Entrepreneurs Academy involving kids in the Geneseo academy that meet on the campus and come from all over the County.

9. HIGHLAND PARK:

Mayor Hatheway reported that SUNY Student representative Sherry Leung came to the office to donate \$176.94 raised through service group fundraisers for Highland Park. The students worked under the coordination of Kay Fly. Supt. Frazier will be contacted to put the money to good use.

10. APOG REQUEST:

APOG will be holding their annual event on June 14th at 71 Center Street and submitted a noise permit request for live music from 7-10PM. The Board was supportive and approved the event.

11. MISCELLANEOUS ITEMS:

Jay Phillips did not appear tonight as originally planned, but did drop off a payment on his Business Development Loan for the former Papa Jay's Restaurant.

Paint the Campus Purple week: A thank you note was received and ninety thousand dollars was raised for cancer research by the College organizers of the Relay For Life event.

Bernard P. Donegan, Inc. is celebrating their 40th anniversary with an event on June 13. They handle municipal finance issues for the Village (Chuck Bastian).

In a recent issue of the Pathfinders newsletter, it was noted that the Governor agreed to provide statewide library assistance. Carolyn Meisel is vice president of the Pioneer Library System.

HAG: The Historical Aircraft Group is having a celebration of reaching a new milestone achievement in re-acquiring the name of the National Warplane Museum. The event will be held on Thursday, May 23rd at 10AM at the Museum on Big Tree Lane in Geneseo. As Western New York's only hands-on warplane museum that operates with an active runway, and the longest active grass runway in the United States, this is a tremendous accomplishment and opportunity for the museum, our region and New York State. (Press release by Austin Wadsworth)

Friends of Wadsworth Library sent a thank you note for allowing them to post signage for their book sale in April.

A letter of support was written for the Livingston County Historical Museum's efforts to obtain a technical assistance grant.

Mayor Hatheway placed a copy of a memo in the Board member's folders that was written to the department heads about signing vouchers and other purchasing issues.

12. PUBLIC SAFETY:

The monthly report was received from Chief Osganian, Deputy Mayor Brennan reported. Sheriff York wrote to thank GPD for participating in the 2013 STOP DWI Impaired Driving Crackdown during St. Patrick's Day weekend. On May 22, 2013 a check will be issued to the Village for reimbursement of enforcement hours submitted. There will be three more events scheduled during the summer months.

Trustee Wilcox reported that he had an opportunity to sit in the new ambulance that was recently delivered to the Fire Department. The new 2012 model looks like the other models, which makes it easy for all of the drivers to use them; however it is the first Chevrolet chassis. The 2006 Ford that is being sold to the County has 112,000 miles on it. The new vehicle has many, many lights and reflective material on it, making it even easier to avoid on the road, Bob noted. It will be placed in service as soon as all of the equipment is transferred.

The Fire Department had a good open house event on April 27th. The prescription drug drop off event was also beneficial to all who took advantage of it. Three large boxes of medicine will be disposed of properly as a result.

Trustee Wilcox moved to approve the following new members: Matthew Brennan, David Harrel and Madelyn Sayed. Trustee Gajewski seconded the motion and all were in favor.

Trustee Wilcox moved to accept the following resignations: Bill Sheahan and Sarah Schaefer. Trustee Gajewski seconded the motion and all were in favor.

13. PUBLIC WORKS:

Personnel recommendation: Trustees Duff and Gajewski participated in interviews with Supt. Jason Frazier for the position recently vacated by Eric Scoville. There were three good strong local candidates among those that applied. Jason developed a process for scoring the applicants based on abilities and then choosing the three finalists to interview. Their recommendation is to offer Peter Kingston the full-time position of Motor Equipment Operator/Mechanic. Trustee Duff so moved with second from Trustee Wilcox. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. Mr. Kingston will be able to start work on May 21st.

The crews are all involved in the water tank project and picking up brush and planting trees.

Trustee Duff moved to declare the following items as surplus to the Village needs so that they can be sent to auction on May 11:

- 2007 Chevrolet 2500 HD pickup VIN#1GCHK29U37E117728
- 2012 Bobcat S185 Skid Steer loader VIN#A3L944542
- 2006 Kubota RTV 900 VIN#62036
- 2011 Ferris Zero Turn mower VIN#2015214970
- 2003 Bobcat 68" power broom attachment VIN#231312532

Trustee Gajewski seconded the motion and all were in favor.

Trustee Duff moved to adopt the following resolution: RESOLVED: that the Board of Trustees of the Village of Geneseo hereby authorizes the expenditure of up to \$50,000 towards the purchase of a skid steer loader, Bobcat broom, utility truck vehicle (UTV) and a landscape rock hound implement. Such supplemental expenditures will be from the General Fund Equipment Reserve Fund. Deputy Mayor Brennan seconded the motion and all were in favor.

Amy Sheldon's SUNY Geneseo Geology students placed some of the *Drains to Streams* project stickers on the storm drains. The aluminum stickers are blue and remind folks that anything placed in the drains ends up in our waterways eventually.

The annual Drinking Water Quality Report will be coming out in the Genesee Valley Pennysaver. The annual publication is a requirement of the State Health Department and is published by each water purveyor.

Trustee Gajewski reported for the water/sewer department that the project is keeping crews busy. The new pipe is in the ground from the road to the tank and was pressure tested and sanitized with chlorine. A key part of the project is to have that pipeline working before the tank is drained.

14. TRUSTEES:

Deputy Mayor Brennan: Sandy reported that Liz Porter would still like to see a celebration of the park improvements perhaps when Little League season is finished and is willing to organize such an event. The Board was supportive.

Deputy Mayor Brennan reminded the Board that Mary Mohan's class groups will be presenting their ideas during a meeting on May 10th here at the Geneseo Building.

With regard to Concerts in the Park, the concert series has been set and schedules will be available, Sandy reported. On a related note, Rob Donnan has approached the committee and is asking if he would be able to demonstrate pony polo in the park on a one-time occasion. This could be done during one of the concert nights. They have a liability policy and would be able to provide a certificate. The consensus was that perhaps Mr. Donnan should start with a park reservation form and then the Board would have all of the information to review.

Trustee Duff: Margaret continues to receive positive feedback on Highland Park all the time. It's great to see the park in full use most of the time and many different groups utilizing the facilities.

Trustee Gajewski: Ben has met with George Stooks and Sarah McLean about the feral cats in the community. There are a lot of good things happening in the community with regard to the issue (trap and spay, etc.), but they aren't coordinated. There could be an opportunity to coordinate those efforts.

Trustee Gajewski attended opening day at Highland Park for Little League where Mayor Hatheway threw out the first pitch.

Trustee Wilcox: The Tourism Committee is moving right along. Mary Kay Nitsche is now the co-chair of tourism. There will be a new ad in the *Life in the Finger Lakes* publication that receives multiple viewings in many places like doctors offices etc. The cost of the ad includes small ads on the website to draw attention to Geneseo as well. There will be an ad in the Letchworth Park brochure and it will be in color this year. Tourism Committee meetings are now on the third Friday of the month usually at Miceli's or Bank Street Café and Grill.

The Healthy Campus Coalition held their last meeting today. People perceive the late night situation is better since the inception of the group and the consensus is that they have made a difference.

Bob also reported that the Temple Hill Cemetery Board has formed a *Friends group*. They received money for a sign from APOG and other donors. It will be on the corner of Temple Hill and South Street, hopefully erected in time for the Memorial Day weekend. They have been doing fundraising etc. and College groups have been helping out as well.

15. CLERK/TREASURER:

Clerk Merrick distributed the March financial report.

The Board scheduled the end of fiscal year meeting for May 29th at 3PM.

16. OLD BUSINESS:

The Board discussed parking meter enforcement and staffing issues.

17. MEETING CLOSE:

With no further business to discuss, Trustee Wilcox moved and Trustee Gajewski seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 7:26PM.

Marsha B. Merrick, Village Clerk