

VILLAGE OF GENESEO
BOARD OF TRUSTEES

March 4, 2013

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Benjamin Gajewski, Trustee
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Becky McKeown-Genesee Sun

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the February 25, 2013 regular meeting were reviewed. Trustee Gajewski moved to approve the minutes as presented with second from Deputy Mayor Brennan. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion carried.

2. TANK PROJECT BID AWARD:

MRB's Clement Chung sent a letter of recommendation for the material bid. Four bids were received on February 21 and bid tabulation was compiled. The bids ranged from \$44,886 to \$54,142 with three of them ranging between \$44 thousand and \$47 thousand. The bid amounts were less than expected and all are fairly consistent with each other indicating the scope of the bids appear to be consistent according to Mr. Chung's letter. MRB had projected the amount of the material bid to be \$50,000. MRB recommends awarding the bid to HD Supply Waterworks, LTD (formerly RAMSCO) in Rochester. HD Supply is a reputable piping and equipment supplier in the area with long standing service.

After discussion, Trustee Gajewski moved to adopt the following resolution: **WHEREAS** the Village of Genesee sought and received bids for the Material Bid Contract for the Reservoir Road Water Tank Site Piping Improvements, and **WHEREAS** the bids received for the aforementioned contract were opened on February 21, 2013 at 10AM prevailing time, and **WHEREAS** the Village's Engineer, MRB Group, P.C., has reviewed the bids, qualifications and references of the apparent low bidder and finds no reason to deny award of the contract to the apparent low bidder, **NOW THEREFORE BE IT RESOLVED** that the Village of Genesee hereby finds that HD Supply Waterworks, Ltd., is the lowest responsible bidder for the Material Bid Contract and authorizes the award of this contract to HD Supply Waterworks, Ltd., at a total price of \$44,886.00, and **BE IT FURTHER RESOLVED** that the Mayor of the Village of Genesee is hereby authorized to take such steps and to execute such further documents as may be necessary, desirable, and/or appropriate to effectuate the purpose and intent of the foregoing resolutions. Deputy Mayor Brennan seconded the motion to adopt the resolution and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye and Mayor Hatheway-Aye. It was noted that some of the items might not be necessary now and the actual cost of the materials will be lower.

3. COUNTY PLANNING BOARD REPRESENTATIVE:

Mayor Hatheway reported that Stewart Leffler has agreed to be the Village representative on the County Planning Board to replace David Matthews. Mr. Leffler is an architect by trade, was the construction manager for HOK Architect Firm's construction on recent building projects at the College and now has taken a position in the facilities office at the University of Rochester. It is a big plus that

he is willing to serve in this capacity. Mayor Hatheway emailed Angela Ellis at the County and she advised that Mr. Leffler will now need approval from the Board of Supervisors.

4. INTERMUNICIPAL AGREEMENT-CODE OFFICE:

We received the agreement from the Town which is essentially the same as last year. The numbers show that the Village is responsible for an additional amount of the department cost; however some fund balance was used to keep the contract amount the same. The Town/Village split has remained at 40/60% of the department costs.

The Town of Geneseo acts as the managing agency for the Code Office in terms of compensation. Following review by the Board and discussion, Deputy Mayor Brennan moved to adopt the Intermunicipal Agreement with the Town of Geneseo for the Code Enforcement Department dated January 2013. Trustee Wilcox seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye and Mayor Hatheway-Aye.

5. SUMMER RECREATION PROPOSAL:

Mayor Hatheway sent a note to YMCA Director Scott Taylor but he will be out until next week. The Board discussed the administration of the program and Mayor Hatheway will invite Mr. Taylor to come to the next Board meeting.

6. TELEPHONE SYSTEM UPDATE:

Clerk Mack has kept the Board apprised during the process and another meeting is scheduled for Wednesday to discuss the next steps.

7. RELAY FOR LIFE REQUEST:

Clerk Lund received an email from Kayla Gurbacki, event chair for Relay for Life (Cancer fundraiser) on Campus. They are planning an event week (beginning March 24) called "Paint the Campus Purple". They would like to bring the purple up onto Main Street and decorate the trees with purple ribbons and/or parking meters and perhaps the fountain (with a t-shirt for the bear). The Board discussed the request and stated that the trees and parking meters may be decorated but not the fountain.

8. BUDGET PROCESS:

Mayor and Budget Officer Hatheway reported that the process is moving along with budget requests received from all departments. The first meeting of the committee (Mayor Hatheway, Deputy Mayor Brennan, Clerk/Treasurer Merrick, Chiefs Chanler and Osganian, Supts. Frazier and McTarnaghan) was held last Thursday. The department heads have been exceptionally conscientious about what they're asking for. The problems are not of their doing, but rather the external items like pension and health care costs. Clerk Merrick is confident about performing the tax cap calculation and filing the document with the State. The process has been streamlined this year and it looks like outside help on that won't be necessary. A review of the revenues received thus far will perhaps show where additional monies might be realized. That along with keeping spending flat might enable the use of the additional tax revenue to fund salary increases, pension and health care costs. The next meeting of the committee is scheduled for Tuesday the 12th and the tentative budget will be presented to the Board on March 18.

9. MISCELLANEOUS ITEMS:

Liz Porter has agreed to serve on the County façade grant committee along with Trustee Gajewski, Mayor Hatheway reported. This committee will meet on March 27 to recommend awards for the 2013 façade grant program.

Payment in the amount of \$621.66 for the tree that was cut down at 5 Main Street was received along with a letter of apology from property owner Rocco Dragani.

Jay VanIngen came in last week to discuss the water main break and subsequent excavation at 25 Temple Hill Acres, which occurred in late January. Many landscaping items that were in the Village right-of-way had to be removed in order to repair the water line. Mr VanIngen was seeking restitution. Mayor Hatheway explained that the Village, by law, is not permitted to replace landscaping or other homeowners' items that are on Village property. He cited a similar situation that occurred several years ago when a homeowner's fence that was actually on Village property was damaged during snow plowing; it was not replaced. According to an estimate obtained by Mr. VanIngen, the cost of the items removed was \$2,700. A claim was submitted to NYMIR, the Village's insurance carrier, which was subsequently denied because the items were planted in the Village right-of-way. Discussion followed. Mayor Hatheway will consult with Attorney Reynolds to determine if there is anything further the Village would be able to do for the property owner.

10. PUBLIC SAFETY:

Deputy Mayor Brennan stated that Chief Osganian's report speaks for itself. The officers are all busy out there enforcing the laws. There was one recent quality of life issue.

Trustee Wilcox reported that according to Chief Chanler, plans are in place to replace the sign on the façade of the building when the weather warms up. He has also been working on budget estimates for the coming year.

11. PUBLIC WORKS:

Trustee Gajewski reported the following for Supt. Frazier:

1. We needed to get 75 tons more of salt to carry us through the winter season.
2. Asphlund is still trimming and removing dangerous trees in the Village.
3. Crew installed a new storm line from the catch basin in front of the old Moses Collision to Haley Avenue. We will also install a panel box and run electric to our two meter pits in the parking area so that we can install sump pumps in the pits, so we may get into those pits and adjust the pressures in a timely matter during this Tank Renovation Project.
4. Crews went to an 8 hour O.S.H.A. safety training course, held at the Town office for many Towns employees.
5. DDS is still installing gas services in the Village, restoration will be done in the spring by DDS.
6. Steve and I attended an Emergency Management Meeting with Livingston County to see the roles and responsibilities of a large emergency.

12. TRUSTEES:

Deputy Mayor Brennan: Sandy reported that the decorations/celebrations committee is meeting again next week and will be sending a recommendation to the Board for additional items to be purchased.

Trustee Gajewski: Ben rode along on Friday with PD Officer Ray Goulet and was shocked to see the number of people out walking around. Overall, however, it was a relatively quiet night and low key but well worth the time.

Trustee Gajewski also reported that the "Save the Wall" committee that has been working on the Wadsworth stone wall along South Street (Route 20A) met last Sunday and is very interested in

moving the project forward. They discussed new strategies for fundraising. Only the skilled masons are actually rebuilding the wall. The volunteers are clearing and performing other tasks. They are looking at ways to improve progress in rebuilding what has been taken apart or fallen down. The crews will work on Saturdays from nine to noon beginning in June and they are always looking for volunteers. There are actually three types of walls going from Main Street up to the top of the hill and that involves three different strategies. APOG was committed last year and will serve again this year as coordinator of the efforts. It is an exciting project that has a huge impact on folks that live near the wall or those that travel through the Village.

Trustee Wilcox: Bob stated that there will be a planning meeting tomorrow for the Healthy Campus Coalition and there will be another tourism meeting in a couple weeks.

13. CLERK/TREASURER:

Clerk Merrick reported that she is working on the budget and expects the auditor back tomorrow to finish up field work.

14. OLD BUSINESS:

The Board discussed budget items including staffing and personnel.

15. MEETING CLOSE:

With no further business to discuss, Deputy Mayor Brennan moved and Trustee Gajewski seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 6:54PM.

Marsha B. Merrick, Village Clerk