

VILLAGE OF GENESEO  
BOARD OF TRUSTEES

February 11, 2013

PRESENT:

Richard B. Hatheway, Mayor  
Sandra F. Brennan, Deputy Mayor  
Margaret Duff, Trustee  
Benjamin Gajewski, Trustee

Marsha B. Merrick, Village Clerk/Treasurer  
Rick Taylor, Town Councilman  
Jerry Wrubel, Town Councilman  
Will Wadsworth, Town Supervisor  
Jean Bennett, Town Clerk  
Roberta Irwin, Town Council

ALSO PRESENT:

Becky McKeown-Genesee Sun  
Tina Cottone, Ginny Gullo and Chris Meyers from University of Rochester Medical  
Jon Norris, Clark Patterson Lee  
Keith Provo, SeaCow Grill  
Howard Appell-Livingston Co. News

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the January 7, 2013 regular meeting were reviewed. Deputy Mayor Brennan moved to approve the minutes as presented with second from Trustee Gajewski. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye. The motion carried.

The minutes of the January 28, 2013 regular meeting were tabled.

2. KEITH PROVO – SEACOW GRILL LIQUOR LICENSE:

The Alcohol and Beverage Control Law requires that when a liquor license is applied for, the owner of the establishment must notify, in writing, the Clerk of the Village, Town or City wherein the premises are located of the application to the State Liquor Authority not less than thirty days prior to the submission of the application to the Authority. Keith Provo, owner of the SeaCow Grill located at 4262 Lakeville Road, came before the Board to ask for a waiver of the required thirty day waiting period so that he will be able to open the restaurant by the end of the month. He explained that he sent out the application too fast, not giving the proper 30 day waiting period. Mayor Hatheway stated that the Village received a copy of the application on December 5<sup>th</sup>, 2012. Notice of the application was also published in the Genesee Valley Pennysaver on December 2, 2012. The Village Board minutes of December 17<sup>th</sup> reflect that the application was received.

Keith further explained that the Liquor Board forwarded him a letter stating he was in a pending status because he did not give proper notice. In any event, in order to progress with the application, he will need the letter from the Village Board. Trustee Gajewski moved to waive the thirty day notice for Keith Provo and the SeaCow Grill, noting that, in reality, the Village has been aware of the pending application for more than 60 days.. Deputy Mayor Brennan seconded the motion and all were in favor. Mr. Provo thanked the Board for their consideration.

3. JON NORRIS – GENESEO BUILDING PROJECT UPDATE:

Town Board members present joined the Village Board to discuss the Genesee Building project which is to reinforce and preserve the structural integrity of the building. Jon Norris went over the bids that were received. Post bid interviews were held with both of the low bidders, Window Specialist from Lancaster, NY and S&W Contracting of WNY, Inc. in Buffalo. Following the interviews, Clark Patterson Lee recommends awarding the bid to Window Specialist Inc. for the base

bid price of \$380,000. Clark Patterson Lee also recommends adding on Alternate GC-2 (Second floor west elevation window replacement including half-circles/round tops) at a cost of \$35,000 and GC-7 (Column and Pilaster base stone enclosure work) at a cost of \$20,150. The total amount of the bid would therefore be \$435,150. Window Specialist Inc. installed the sample window upstairs. The thought about adding the second floor west windows would be that the scaffolding will be erected and once it is there, it would be good to have all the work done. Deputy Mayor Brennan, Ron Maxwell and Jason Frazier sat in on the interviews with the contractors. There will be one contractor for all of the work including the masonry and brickwork that will be done.

Trustee Duff entered the meeting.

Jon Norris distributed copies of the recommendation to the board members present along with excerpts from the bid documents for detail purposes. Jon explained that Window Specialist has performed two jobs at the College, one on the Doty Building and the other on the Wells Building. In the post-bid process, Jon wanted to make sure that the contractor (Window Specialist) was also familiar with masonry projects; he was comfortable with the responses that were given.

Jon went into detail with regard to exterior doors that will be installed on the second floor in anticipation of access to fire escapes in the future. Items used in the project will add ease of maintenance as well as durability and preservation. Abatement work is also included in the project as well as new sealant applications. As far as mechanical work, there are three exhaust penetrations in the hallway window on the main level. Those will be taken out and then re-installed when the new window goes in. Minor electrical work is involved as there is a telephone cable into one of the sashes and a radio antenna work at the rear of the building as well as a new light fixture to be installed. There are some electrical outlets in the pockets of the windows that will be moved to one side on the masonry wall.

The budget was \$330,000 when the process began and the low bidder started out at \$380,000. When the process began, the project involved repair rather than replacement of windows. The repair approach was projected to cost approximately \$167,000 and the replacement windows alone amount \$193,000. In terms of holding off doing the project, Jon walked around the building again and found even more deterioration in a year since when the process began. There are allowances built into the project amounting to \$54,000 for generators, etc. that might be used during the project.

Jon stated that there is strategic phasing to the project to accommodate people working in the building while the project is progressing. Discussion of the column work took place and Jon explained that there will be stone cladding placed over the deteriorated stone. This approach was submitted and approved by the State Historic Preservation Office. Vertical and horizontal members will be placed over the material and will be pinned and sealed in place. No further water would get into them. The bases themselves will be 3-4 inches larger than they are now.

Warranties are generally 20 years on the windows and there will be a ten-year warranty on the column base material.

Mayor Hatheway questioned what the pleasure of the Boards would be as far as accepting the recommendation of Clark Patterson to award the bid to Window Specialist Inc. Supervisor Wadsworth stated that the Town Board approved the project and agreed to contribute up to \$100,000 at their March 8, 2012 meeting. Deputy Mayor Brennan moved to accept the base bid and the two alternates from Window Specialists Inc. based on Clark Patterson's recommendation as well as Code Officer Ron Maxwell and Village Supt. Jason Frazier in the amount of \$435,150 (base bid \$380,000 plus Alternate GC-2 for \$35,000 and GC-7 for \$20,150). Code Officers Ron Maxwell and Dean O'Keefe and Jason Frazier will be closely involved in the project as well as Town Supt. Larry Levey. Trustee

Gajewski seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye.

Town Councilman Jerry Wrubel made the motion to accept the Villages' decision to award the Geneseo Building project to Window Specialists of Lancaster, New York for \$380,000 plus two alternates for a total cost of \$435,150 based on Clark Patterson's recommendations and to contribute \$100,000 to the project as was approved at the March 8, 2012 Town Board meeting. Councilman Taylor seconded the motion and the vote was as follows: Councilperson Irwin-Aye, Councilman Taylor-Aye, Councilman Wrubel-Aye, and Supervisor Wadsworth-Aye. The motion carried.

Mayor Hatheway concluded the discussion by stating that the roof is done on the Geneseo Building, the windows will be replaced, the shell will be preserved. It is a historic moment! Thank you! The Town Board adjourned their portion of the meeting.

#### 4. TINA COTTONE-STROLLIN' FOR COLON WALK:

The second annual Strollin' for the Colon Walk/Run (sponsored by the University Of Rochester Medical Center's Division of Gastroenterology and Hepatology) is scheduled for Saturday, April 20, 2013. Tina Cottone, Ginny Gullo and Chris Meyers came before the Board to present the tentative schedule, brochure and letter of intent. Activities will begin and end at the Cottone Auction House on Court Street and will run from 8:30AM until 3PM on that day. This year's event is in memory of Toni Moore who lost her battle with colon cancer recently. \$17,000 was raised last year and some of the money was used to help fund the Livingston County Department of Health's Main Street Goes Blue campaign that takes place in March.

Tina spoke with Chief Osganian and the Sheriff's Department and stated that there will be volunteers at street corners and the plans are the same as they were last year. A fee was paid last year to the GPD for their assistance.

The Board was supportive by consensus and offered whatever assistance was needed. Tina asked about the reservation forms and was told they would not be necessary. As far as the insurance waiver, Tina has discussed this with Insurance Agent Andrew Chanler, but because the event is to start and finish on private property in the Town, Village requirements are moot. Tina, Ginny and Chris expressed their appreciation for the Board's support and look forward to another successful event.

#### 5. WATER PROJECTS UPDATE:

The bid documents for the Reservoir Road Water Tank Site Piping Improvements are now ready for distribution and bids will be due on February 21. The next Board meeting will be held on February 25<sup>th</sup> and the hope is to award the materials bid at that meeting.

#### 6. HIGHLAND PARK PROJECT CLOSEOUT:

Grand Administrator Bill Reemtsen sent the final closeout package to Lynn LeFeber, Grants Representative for the NYS Office of Parks, Recreation and Historic Preservation. Also received was a finished as built drawing of the park dated January 16, 2013. The total project amounted to \$951,480 and the Village contributed all but \$364,059 (the amount of the grant).

#### 7. STREETScape:

Mayor Hatheway stated that as a result of our discussion at the last meeting we agreed to seek the advice of the Streetscape Committee once again and have Jason Frazier bring in some pictures of the bases for the poles that are of interest..

Ben added that the replacement APOG street signs are nearly ready for production; he has been working with the sign shop and the State, as some of the signs will be placed on a State highway. It is good to see that portion of the project come to fruition.

8. MEETING WITH COLLEGE OFFICIALS:

The spring meeting will be held on February 27<sup>th</sup> at 8AM at the Big Tree Inn.

9. BUSINESS DEVELOPMENT LOAN PROGRAM:

Board members received a copy of a letter sent to Jay Phillips from grant administrator Kathy Dear regarding the loan he has with the Village. It is expected that he will meet with the Board on February 25<sup>th</sup>.

10. MISCELLANEOUS ITEMS:

Two people are needed for the Livingston County Downtown Partnership sign and façade committee. Trustee Gajewski volunteered and another person will be chosen.

The Board agreed that the new tourism brochure is great!!!!

The next meeting of the Association of Village Boards will be held in Lima on February 20<sup>th</sup>.

The Rotary Good Neighbor Committee continues to meet in the Geneseo Building once per month and they also provide the Board with meeting minutes. They are doing a lot for youth in the community.

Notification was received from Kevin Niedermaier, Director of the Livingston County Office of Emergency Management of a workshop for public officials scheduled for Monday February 25<sup>th</sup> starting at 6PM. The workshop is designed to review local rules and responsibilities, local situational awareness, recovery from a disaster and an overview of continuity of operations and government in the event of a disaster.

11. PUBLIC SAFETY:

Deputy Mayor Brennan moved to approve Fire Department membership for the following: Patricia Fogarty, Angela Maresca, Alexander Clark, Michael Skroupa, Johanna Acito, Benjamin Canellys, Thai Donenfeld, Vinh Nguyen, Richelle Pennington, and Isaac Teboul. Trustee Duff seconded the motion and all were in favor.

Deputy Mayor Brennan and the Board received the annual report from Police Chief Osganian. The Board concurred that the Chief and his department do a great job and the report is excellent.

12. PUBLIC WORKS:

Notification has been received from the Department of Environmental Conservation that the annual Wastewater Treatment Plant comprehensive inspection took place on January 24, 2013. The facility was found to be in compliance with the requirements and limitations set forth in the State Pollutant Discharge and Elimination permit.

Trustee Gajewski reported that according to Supt. McTarnaghan, the crew has been helping with snow removal. Regarding the repair of the Geneseo master meter, Town Supt. Larry Levey will be taking care of that. Recent water main breaks have been time consuming. Steve has prepared his budget worksheets for the upcoming process.

13. TRUSTEES:

Deputy Mayor Brennan reported that there will be a meeting next Monday of the celebrations/decorations committee to review the decorations purchased this year and possible additions for next season.

Trustee Duff - no further report.

Trustee Gajewski - nothing further.

14. CLERK/TREASURER:

Clerk Merrick stated that the auditors have been working diligently going over the finances for fiscal year ending May 31, 2012. They were here for about a week and will be coming back for a short period of time in the near future to finish looking at records.

Budget requests will go out to the various departments this week and the process will begin for fiscal year 2013-14. The end of the current year is looming and approaching very fast!

15. OLD BUSINESS:

Deputy Mayor Brennan brought up researching further the possibility of a pedestrian crosswalk at Volunteer across from Wegman's Plaza. The idea would be to extend the sidewalk past the Village/Town boundary line. Perhaps the Village and Town crews could work on this together. The Board was supportive of further conversation between Sandy and Councilman Manapol to see how this might be accomplished.

16. MEETING CLOSE:

With no further business to discuss, Deputy Mayor Brennan moved and Trustee Gajewski seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 6:58PM.

Marsha B. Merrick, Village Clerk