

VILLAGE OF GENESEO  
BOARD OF TRUSTEES

January 28, 2013

PRESENT:

Richard B. Hatheway, Mayor  
Benjamin W. Gajewski, Trustee  
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Becky McKeown                      Howard Appell                      Phil Jones

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. Approval of the minutes of the January 7, 2013 regular meeting was tabled until the next meeting.

2. WATER SYSTEM IMPROVEMENTS:

Mayor Hatheway and Clerk/Treasurer Merrick met with financial counselor Chuck Bastian and Bill Davis from MRB to discuss the project financing. The bond resolution was passed on January 7 and a notice was published according to statutory guidelines. After thirty days, a notice of estoppel must be published and then after 20 days, spending on the project can commence. The time period runs out at the end of February. Material procurement documents will be prepared for the piping and connections by MRB Group. The bids will be due by February 20, with the expectation the bid can be awarded at the March 4<sup>th</sup> meeting of the Village Board.

The schedule for construction includes having the contractor begin work on the tank after the College students leave in May. The tank will be drained and the construction will take approximately six weeks to accomplish. Because of its complexity, this project will require a high degree of coordination from all the entities that purchase water from the Village of Geneseo. The Village will continue to supply water throughout the system and continue to fill the Town and York's tanks, but all water will be bypassing the Reservoir Road tank.

In the end, the system will be much improved, Mayor Hatheway concluded, and considerably less water will be used for flushing the lines throughout the system. The project cost is estimated to be \$225,000 with \$50,000 being contributed to the project by force labor crews performing some of the work.

At the same time the tank is being modified, a second project will take place at the water plant. This project includes new process controls computer upgrades and related work. That portion of the project will amount to \$120,000; with engineering and contingencies the total for the two projects is an estimated \$400,000. We will close on the bond anticipation note sometime in May.

3. TELEPHONE SYSTEM PROPOSAL:

Deputy Clerk/Treasurer (and purchasing clerk) Mack sent an email on the phone system to the Board members outlining the three proposals and the associated costs. The current phone system in the building has been in use for at least 25 years with individual phone replacements during that time.

The recommendation from the committee is to purchase the RelComm phone system. They use the same equipment as Frontier, which is a digital phone system as opposed to an internet based system as quoted by Integrated Systems. RelComm supplies phone systems to Geneseo Central School, Livingston County and local business Athletica. The recommendation would be to go ahead with the capital expenditure project to upgrade the phone system in the Geneseo Building including Village Clerk's office, Town/Village Court and Police Department. One additional phone would be purchased

and placed in the Historian's Office. This will be a hard wired phone system and the building would be re-wired to accommodate the new equipment.

Following discussion, Trustee Wilcox moved to purchase a phone system for the Geneseo Building from RelComm Voice and Data Communications Company, Rochester, Buffalo, Syracuse NY and Raleigh, NC, based on the recommendation of the committee including 15 phones, six existing phone lines and 1 new phone in the Historian's office at a cost of \$12,127.00. The project will be a capital expenditure for the building and will not be charged to the individual departments. Trustee Gajewski seconded the motion and all were in favor.

#### 4. GENESEO BUILDING PLANS:

The bid opening for the project will take place on the Thursday, January 31<sup>st</sup> at 11AM. Jon Norris from Clark Patterson will be present for the bid opening. Hopefully the project can be awarded early in February and can commence soon after that.

#### 5. STREETLIGHTS:

The conversation continues, Mayor Hatheway reported. The poles that have been purchased cannot be returned. There has been some conversation about getting bases for the poles that would cost approximately \$600 each. Deputy Mayor Brennan's suggestion was that before the Board makes a decision, the issue goes back to the streetscape committee for their consideration of the base options and other amenities. There is no rush now as the holidays are over and the chance to decorate the new poles has passed until next season. The Board members agreed.

#### 6. SUMMER RECREATION PROGRAM:

Jeff Rose and Mayor Hatheway met with the new YMCA CEO Scott Taylor and Executive Director Rob Walker today. There is a new program director in place at the Y and they are quite anxious to move things along and host the Geneseo program again this year. They are very anxious to continue their efforts in Livingston County and have a presence.

Issues encountered with last year's program were discussed. The length of the program was also discussed and it was decided that the current 4-hour per day program is good for the typical six-week duration. The program director and Jeff Rose will discuss further; it seems as though things can get on track, Mayor Hatheway stated. Scott will be presenting a proposal for the Village Board to consider soon. The contract price has been around \$40,000.

#### 7. FAÇADE PROGRAM:

Louise Wadsworth sent information and a timeline for the program this year. There will be an informational meeting on January 29<sup>th</sup> at 7PM at the County Government Center. The applications will be due by March 15, awards will take place on April 15 and projects must be completed by fall. There will be a meeting of an ad-hoc committee on March 26 to review the applications. The program provides a 50/50 match for projects up to \$5,000.

#### 8. SENIOR BASH:

Dan Nolan sent information on the 20<sup>th</sup> anniversary of the Geneseo Central School Senior Bash to be held on Friday June 21. They would like permission to display a banner across Main Street and have a Police escort down Main Street at the conclusion of the evening's activities. The Board was supportive.

#### 9. MISCELLANEOUS CORRESPONDENCE:

The next meeting for the Main Street Goes Blue campaign is scheduled for February 6<sup>th</sup> at 6:30PM in Mt. Morris on Murray Hill at the Health Department.

The New York State Department of Health sent a letter to Stephen McTarnaghan, Chief Water Operator, *applauding your commitment to providing optimally fluoridated water to the community and efforts to help improve oral health and reduce tooth decay. The Department has been informed that the Village of Geneseo was awarded a Water Fluoridation Quality Award from the U.S. Centers for Disease Control and Prevention (CDC). This award recognizes your initiatives to maintain community water fluoridation in 2011.*

The next meeting of the Association of Village Boards will be held February 20<sup>th</sup> in Lima.

Deputy Mayor Brennan received a call from Code Officer Ron Maxwell. Ron reminded the Board that they will need to set a fee for the required permit for mobile food vendors. It was suggested that an annual fee might be on the order of \$200. It was stipulated that this fee would apply only to non-community sponsored events.

#### 10. PUBLIC SAFETY:

Trustee Wilcox reported for Chief Chanler that the annual banquet will be held on February 16<sup>th</sup>. Trustee Wilcox then moved to approve a new member to the department, David Wickson. Trustee Gajewski seconded the motion and all were in favor. The new ambulance should arrive in late March.

Regarding the Police Department, Mayor Hatheway reported that the Chief has inquired about seeking a civil service list from the personnel office at the County. Checking the list does not obligate us in any way to hire.

#### 11. PUBLIC WORKS:

Trustee Gajewski reported that Supt. McTarnaghan said they put in a new chlorine pump at the plant and completed their DEC inspection at the Wastewater Treatment Plan. There was a water main break on Reservoir Road and a leak at the Central School that is slated for repair on Thursday. The Court Street Town master meter has broken and will need repair. There was a meeting on Friday with MRB to talk about the tank project. The plans for that are being submitted to the Health Department.

On the DPW side of things, Supt. Frazier sent along the following items:

1. The crew installed our newly refurbished Village of Geneseo sign on Lima Rd. We moved the sign to the east near the Village line, and took the old one down to rehab.
2. Asphlund is trimming trees and removing and dangerous trees for RGE. This service is a real benefit to the Village as it is being done by the utility company.
3. The salt supply has been adequate so far this season.
4. Crews were out on a water break Friday night until 1AM on Reservoir Rd. Our main feed to the Village that transports 1 million gallons per day, cracked. Crews had to cut a section out and replace. It was a struggle; everything was freezing up on us as the temperature dropped to 3 degrees that night. Our crews are the best in the business.
5. Crew is out stump grinding any trees that were removed.
6. Christmas tree collection is still going on. Crew will pick up every house's tree in the Village.
7. Equipment gets serviced on all of inventory during the winter months.
8. The ice rink has seen a lot of activity the past weeks. Hopefully the warm weather this week doesn't thaw the ice too much.
9. The Dog Park has also seen a lot of paw tracks inside the fenced in area.

12. TRUSTEES:

Trustee Gajewski: Ben commented on a recent letter to the editor about the number of handicap spaces at local businesses and on Main Street. Discussion followed and it was noted that Code Enforcement had looked into the complaint previously.

Trustee Wilcox: Bob reported that the tourism committee has been very busy getting the new brochure out. The official unveiling will take place this Thursday between 6-8PM at the Hampton Inn. On another note, unfortunately there will be no further Arts Stroll events. The Healthy Campus Coalition is getting energized and along those similar lines, Bob attended the landlords meeting where a dozen or so landlords were also in attendance. It was well done and informative and will be ongoing.

13. CLERK/TREASURER:

Clerk Merrick distributed the October, November and December financial reports to the Board as well as the second quarter reports. Mayor Hatheway reviewed the reports with the Board and stated that if they had any questions or needed further explanation to see Marsha.

The following budget transfers were reviewed by the Board:

General Fund

From A5110.20R Street Equipment Reserve to A5110.210 Street Eq.	\$12,000
From A599 Fund Balance to A5110.210 Street Eq. for Backhoe	\$26,000
“ to A3410.22 FD Building Façade Project	\$16,650
From A4540.461 Amb. Admin. Fees to A1325.470 Clerk/Treas. Misc.	\$6,000
From A4540.48 Amb. Training to A3120.1 (For CPR training)	\$671.27
From A1325.47 Clerk/Treasurer Misc. to A1325.44 Clerk/Treas. Seminars	\$1,200
From A7310.4 Youth Programs to A7140.22 Park Projects	\$1,847
“ to A7140.4 Park Contractual	\$100
From A1990.4 Contingent to A5410.4 Sidewalks Contractual	\$1,277
“ to A8560.4 Shade Trees Contractual	\$1,976
“ to A1420.4 Law contractual	\$593
“ to A7550.4 Celebrations	\$622
“ to A8010.4 Zoning Contractual	\$3,707
“ to A9010.8 NYS Retirement	\$3,268
From A5110.4 Streets Contractual to A1640.4 Central Garage	\$500
From A3120.48 PD Miscellaneous to A3120.41 PD Repairs	\$50
From A4540.44 Ambulance repairs to A3410.44 FD Repairs	\$5,955
From A4540.451 Ambulance overpayments to A4540.45 Amb. Med-Ex Billng.	\$2,000

Water Fund

From F1325.42 Clerk/Treasurer Postage to F1325.44 Clerk/Treas. Seminars	\$300
From F8340.4 Transmission/Dist. Contractual to F8340.21 Trans./Dist.Eq. \$425	
From F8340.22 Transmission/Dist. Projects to F8320.22 Source Projects	\$13,642

Sewer Fund

From G1325.42 Clerk/Treas. Postage to G1325.46 Clerk/Treas. Supplies	\$300
From G8120.4 Sanitary Sewers Contractual to G8120.21 Sanitary Sewer Eq.	\$200
From G1990.4 Contingent to G8130.21 Treatment/Disposal Equipment	\$2,437

Trustee Gajewski moved approval of the fund transfers and was seconded by Trustee Wilcox. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Following review by Trustee Gajewski, voucher numbers 660-757 (for general, water, and sewer funds) were presented for approval. After discussion, Trustee Gajewski moved and Trustee Wilcox seconded the motion to approve general fund vouchers for \$98,907.91. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Gajewski and Trustee Wilcox seconded the motion to approve water fund vouchers for \$63,448.91. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Gajewski moved and Trustee Wilcox seconded the motion to approve sewer fund vouchers for \$20,486.46. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Gajewski moved and Trustee Wilcox seconded the motion to approve HR12-Geneseo Building Project vouchers for \$1,778.34. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Gajewski moved and Trustee Wilcox seconded the motion to approve HR18-Water System Improvement Project vouchers for \$4,739.69. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Gajewski moved and Trustee Wilcox seconded the motion to approve a Community Development Fund voucher for \$403.75. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

14. MEETING CLOSE:

With no further business to discuss, Trustee Gajewski moved and Trustee Wilcox seconded the motion to adjourn. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 6:26PM.

Marsha B. Merrick, Village Clerk