

VILLAGE OF GENESEO  
BOARD OF TRUSTEES

December 17, 2012

PRESENT:

Richard B. Hatheway, Mayor  
Sandra F. Brennan, Deputy Mayor  
Margaret Duff, Trustee  
Benjamin W. Gajewski, Trustee  
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

None

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 3:05PM. The minutes of the December 3, 2012 regular meeting were reviewed. Deputy Mayor Brennan moved to approve the minutes as amended with second from Trustee Wilcox. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

2. GENESEO BUILDING:

**Exterior project:** Mayor Hatheway reported that he met with Jon Norris last Thursday and spent a couple of hours going over the bid specifications. The documents will be ready for distribution by December 27 and bids will be due on January 31 with a pre-bid conference scheduled for January 8. The goal would be for the Village and Town to award bids on February 11. Specifications call for window replacement, pointing, cleaning and selected replacement of bricks and painting of woodwork and trim on the building. There will be one general contractor. The project should take about five months and will hopefully be completed by the end of July. The DPW and Highway Department crews will be involved with some aspects, such as taking down part of the drop ceiling in the courtroom so that the windows can be replaced in that area of the building. Prior to the start of construction, a staff meeting with the architect and contractor will take place so that all building occupants can be fully informed of what to expect.

**Phone system upgrade:** Deputy Mayor Brennan reported that Clerk Mack has been reaching out to firms that might be able to upgrade the Geneseo Building phone system that has been in existence for at least 25 years. Currently she has obtained two proposals, one from Frontier (the current provider) and one from Integrated Systems. After the first of the year, plans are to interview those two companies as well as Time Warner if they would like to submit a proposal. The cost of the upgrade looks to be in the \$15-\$20,000 range.

3. WATER SYSTEM PROJECTS:

**Plant upgrade:** Trustee Gajewski stated that a recent review of the operating system at the plant uncovered critical items that need to be addressed as well as optional items that could be included in an overall project. The project will involve replacing the control panel at the water plant and upgrading the computer equipment that works along with that. Everything involved in that process will be brought up to date. Redundancy is also an issue so that if one computer goes down, another can take over. The required upgrade project would cost in the range of \$70,000, with an additional ~\$50,000 for the optional improvements. M.W. Controls would be working on the upgrade. Along with that, an overall up-to-date schematic of the electronics would be included so that anyone working with the controls would be able to see what the process involves.

**Tank reconfiguration:** The project involves changing the piping at the tank so that all the water that is pumped at the treatment plant flows into the tank before it is provided to the Village and other users. This will correct the current situation of sometimes stagnant water remaining uncirculated in the tank. The project will cost approximately \$225,000 with a \$50,000 reduction in that price if DPW and Town Highway crews can assist with some of the installation. Preliminary work can be done during this winter and then the tank will be taken out of service for re-plumbing right after the College lets out in May.

**Financing:** Mayor Hatheway wrote to Chuck Bastian at BPD Municipal Financing to ask how to proceed with these two projects from a financing aspect. One plan would be to finance the projects using a Bond Anticipation Note and then hopefully pay it off before the permanent financing would take place. The payments on the 1995 plant upgrade will be finished in January 2014 with one payment being made this month and then the final \$100,000 payment occurring in December 2013. Chuck said that if that was the plan, the first step would be for the Board to consider a short environmental impact statement for the combined project. The form was drawn up and Deputy Mayor Brennan reviewed it with the Board.

The name of the project is: *Reservoir Road Water Storage Tank Improvements and Miscellaneous Improvements at the Water Treatment Plant*. The description is as follows: *The projects will involve alterations to the Reservoir Road Water Storage Tank and site piping to improve water quality, replacement of flow measurement equipment at the Reservoir Road Booster Pump Station, and SCADA and miscellaneous improvements at the existing Water Treatment Plant buildings*. The project involves .5 acres and will comply with existing land use regulations and will involve the NYS Department of Health (Livingston County) for approval of plans for public water supply improvements, the Town of Geneseo (DOT work permit) and the Town Board for plan review. All questions in Part II and III were answered responding that there would be no adverse implications or affects on the environment. Following review of the document, Deputy Mayor Brennan moved to adopt the following resolution with second from Trustee Wilcox:

***DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE***

***FOR***

***RESERVOIR ROAD WATER STORAGE TANK IMPROVEMENTS AND MISCELLANEOUS IMPROVEMENTS AT WATER TREATMENT PLANT VILLAGE OF GENESEO, LIVINGSTON COUNTY, NEW YORK***

**WHEREAS**, the Village of Geneseo Board of Trustees (hereinafter referred to as Village Board) has reviewed and accepted the State Environmental Quality Review (SEQR) Short Environmental Assessment Form (EAF) Parts I, II & III on the above referenced Reservoir Road Water Storage Tank Improvements and Miscellaneous Improvements at the Water Treatment Plant Projects (hereinafter referred to as Action); and

**WHEREAS**, the Village Board has determined the Action to be Unlisted and is subject to a single agency review pursuant to Part 617.6 (b) (4) of the SEQR Regulations; and

**WHEREAS**, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in EAF; and

**NOW THEREFORE BE IT RESOLVED**, based on the review of the Short Environmental Assessment Form, the said Action **WILL NOT** create or result in any significant adverse environmental impacts and the Village Board hereby issues a Negative Declaration for the proposed action; and

**BE IT FINALLY RESOLVED**, the Mayor be and is hereby directed to sign and issue the Negative Declaration form as evidence of the Village Boards determination of environmental non-significance.

The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion carried and the resolution was adopted.

**4. WRESTLING PROGRAM:**

Mayor Hatheway met with Danny Carman and Jason Jarvis who would like to reinstitute the Geneseo Tuff Guys Wrestling Program. The program would be held for six weeks, two nights a week at the Central School. The organizers would like the program to be included under the auspices of the Geneseo Youth Recreation. An application and budget was received, although we would still need to obtain copies of the coaching certificates. Following review by the Board, Trustee Wilcox moved approval of the Geneseo Tuff Guys Wrestling Program January 2 through March 31, 2013 under the auspices of Geneseo Youth Recreation contingent upon receiving copies of the coaching certifications and a roster of participants. Approval is also contingent upon review and approval of our insurance agent. Deputy Mayor Brennan seconded the motion and all were in favor.

**5. CONNECTIVITY MEETING:**

A meeting was held on December 6 involving NYS Dept. of Transportation representatives, Town Highway, DPW, Supervisor Wadsworth, the Mayor, Planning Board Chair Woods and other representatives from the County and Village. The purpose of the meeting was to discuss the possibility of connecting Millennium Drive to Veteran Drive. One landowner has been and still is reluctant to go along with any plan to connect the two thoroughfares crossing her property. Discussion followed.

**6. EMPIRE STATE GAMES:**

Part of the games will take place on the SUNY campus in July. There will be a need for housing and food for 1,000 athletes, families and spectators.

**7. MISCELLANEOUS CORRESPONDENCE:**

Correspondence has been ongoing with Jay Phillips as to his plans to relocate Papa Jay's Restaurant. Hopefully plans will be in place by the first meeting in February as was stipulated by the Board in November.

The local McDonald's restaurant on Lakeville Road will be razed and rebuilt in 2013. The developer has applied for a sign variance to the Zoning Board of Appeals. A hearing will be held on January 8.

Notification has been received from Provo House Properties Inc. doing business as the Seacow Grill that they have applied for a liquor license. The restaurant will be located in the former Starbucks building on Lakeville Road.

Recommendations from our insurance carrier, NYMIR, suggest that battery kill switches be installed on the three International trucks and that a fire alarm system is installed at the DPW garage location. Supt. Frazier will look into these items.

A letter was received from local business owner Neal Moynihan who is concerned about the new light poles and fixtures that have been chosen. The Board discussed the situation and Supt. Frazier will check into the cost of the more decorative poles.

A letter was received from the NYS Dept. of Transportation with regard to the Portageville Bridge project. There will be a public hearing on January 10 at the Genesee River Restaurant and Reception Center in Mt. Morris.

A letter was sent to the Town ZBA with regard to the Hammocks housing project.

## 8. PUBLIC SAFETY:

**Police: part-time position:** Deputy Mayor Brennan participated in the interviews for a new officer to replace Ed Kenney who resigned his position. Police Chief Osganian has recommended Brandan Flickner for the part-time position. Brandan is ready willing and able to perform duties for the police department. Deputy Mayor Brennan moved to approve the appointment of Brandan Flickner for the job effective immediately. Trustee Wilcox seconded the motion and all were in favor.

In other news, Chief Osganian notified the Board that three of the full-time officers have been out for various health reasons in the past week. The part-time and overtime hours for shift coverage will reflect those absences.

**Fire: Town Fire Contract as well as Groveland Ambulance Contract:** The contracts were approved by both municipalities after being prepared. The fire contract for the Town of Geneseo remains the same at the contract price of \$139,000 (\$65,000 allocated to operating expenses, \$37,000 for debt service and \$37,000 to be used for future equipment purchases) for a term of one year. Following review by the Board, Trustee Wilcox moved approval of the Town fire contract with second from Deputy Mayor Brennan. All were in favor and signed the document.

The contract for ambulance services between the Village of Geneseo and the Town of Groveland was prepared upon review of the number of calls that did not involve a transport and thus were not billed back to insurance carriers. The number of those calls for the past year (8/1/11 thru 7/31/12) amounted to 45. The rate per call is \$168 based on a per mile rate of \$10.50 and an average of 16 miles. Therefore, the cost for this year's contract amounts to \$7,560 (a reduction from last year's contract price of \$10,584. Trustee Wilcox moved approval of the contract between the Village of Geneseo and the Town of Groveland for ambulance service for a one year term at the contract price of \$7,560. Trustee Duff seconded the motion and all were in favor.

## 9. PUBLIC WORKS:

Supt. Frazier submitted the following report:

1. The Town hauled salt for the Village and there is approximately 400 tons of salt ready for the winter season.
2. All salt and plow trucks are ready to go for the year.
3. The crew has been using up their vacation time this month.
4. The Village of Geneseo entrance signs are being refurbished. We also have been repainting the Municipal parking lot signs.
5. Leaf collection has been completed for the year.

For the record Trustee Wilcox had a fairly new resident give high compliments to Supt. McTarnaghan and the water department personnel. Steve went out personally and found out that a problem a resident was having with a water line was the Village's responsibility and it was repaired.

## 10. TRUSTEES:

Deputy Mayor Brennan: nothing further

Trustee Duff: Margaret asked if the SUNY water meters were in operation and the response was affirmative. Also, it was confirmed that the restrooms at Highland Park will be kept open through the year and monitored by the DPW and the GPD.

Trustee Gajewski: Ben commented that Highland Park does get used extensively during all the seasons of the year.

Trustee Wilcox: Bob noted that the tourism committee is looking forward to obtaining final approval of the map promotional piece.

With regard to the Healthy Campus Coalition, the committee is looking at alternative sentencing arrangements for offenders. A judge from Pembroke has experience in the process and also serves as president of the State Magistrates Council.

11. CLERK/TREASURER:

Clerk Merrick distributed the July financial report to the Board and advised them that the request for proposals has been sent out and advertised for audit services. Also the employee handbook has been updated with the new policies and a draft was submitted to Mayor Hatheway. He plans to convene a committee to review the handbook after the first of the year.

Following review by Deputy Mayor Brennan, voucher numbers 576-659 (for general, water, and sewer funds) were presented for approval. After discussion, Deputy Mayor Brennan moved and Trustee Duff seconded the motion to approve general fund vouchers for \$131,201.22. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Brennan moved and Trustee Duff seconded the motion to approve water fund vouchers for \$120,712.30. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Brennan moved and Trustee Duff seconded the motion to approve sewer fund vouchers for \$19,313.07. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Brennan moved and Trustee Duff seconded the motion to approve an HR13-Highland Park Project voucher for \$874.35. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Brennan moved and Trustee Duff seconded the motion to approve a Community Development Fund (Main Street grant program) voucher for \$9,000. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

12. MEETING CLOSE:

With no further business to discuss, Deputy Mayor Brennan moved and Trustee Duff seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 5:00PM.

Marsha B. Merrick, Village Clerk