

VILLAGE OF GENESEO
BOARD OF TRUSTEES

September 10, 2012

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
Margaret Duff, Trustee
Benjamin Gajewski, Trustee
Bob Wilcox, Trustee
Marsha B. Merrick, Village Clerk/Treasurer

ALSO PRESENT:

Becky McKeown-Genesee Sun
Roseann Mayo and Liz Porter – Decorations Committee

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the August 20, 2012 regular meeting were reviewed. Deputy Mayor Brennan moved to approve the minutes as corrected with second from Trustee Wilcox. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion carried.

2. GENESEO BUILDING:

A sample window will be delivered by the end of the week and it will be installed shortly thereafter. Supt. Frazier will oversee the project and Supervisor Wadsworth has been kept apprised.

Trustee Duff entered the meeting.

3. PARKING METER FEES:

The subject of whether or not to raise the parking meter fees has been discussed among the merchants and others in the Main Street area. Perhaps a compromise can be worked out: rather than increasing the fees, the meters could be reprogrammed to accept only quarters. A quarter would still pay for one hour of parking. Following discussion, Trustee Wilcox moved to reprogram the meters to accept quarters only and not change the meter time duration or the one and two hour meter distribution along Main Street and in other metered areas. Deputy Mayor Brennan seconded the motion. Fees and violation penalties will remain the same. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Wilcox-Aye, Mayor Hatheway-Aye, and Trustee Duff-Nay. The motion carried.

4. REQUESTS:

The 29th ARC Ramon Rocha Run/Walk is scheduled for Saturday, September 29th. Event organizer Jeff Thomas has applied for a noise permit for a musical performance by 78RPM (light jazz) at St. Mary's Church from 11AM until 1PM. Trustee Wilcox moved approval of the permit and Deputy Mayor Brennan seconded. All were in favor.

A request has been received from Jim Whitehead, organizer for the Prospect and upper Center Street neighborhood block party to block off Prospect Street. The event is scheduled for September 30 from 2-5PM. The Board was supportive and the public safety departments will be notified.

A request was received from Richard Armstrong representing U-Knighting for Change. Following up on last year's event, they would like to have a block party on Wadsworth Street on September 28th. The Board gave approval for the event with the condition that details will be worked

out with the public safety departments. Trustee Wilcox suggested a three-hour limit as far as blocking off the street.

A request was received from Heather Greene, Geneseo Central Senior Class advisor to have a senior class picture taken at the Fountain on Main Street on Wednesday September 19th at 2PM. Approval was given as long as the event is coordinated with the public safety departments, specifically the Police Department.

Trustee Gajewski entered the meeting during the discussion of requests.

5. ASSOCIATION MEETING:

The next meeting of the Association of Village Boards of Livingston County will be held in Geneseo on Wednesday September 19th. There will be a porch reception at the Hatheway's on Second Street at 6PM followed by a dinner and meeting at Highland Park.

6. SEWER GRIEVANCE DAY:

The annual re-evaluation of sewer units for commercial properties is taking place and letters have gone out to affected business owners. They will be given an opportunity to "grieve" those changes to the number of units they are assigned on September 27th from 4-6PM. Mayor Hatheway explained the process of re-assessing sewer units annually for commercial properties based on their February consumption. "Grievance day" is held to hear any reasons why property owners should not have increased units. Board members will take shifts during that time to meet with folks. Trustees Brennan and Wilcox will attend from 4 to 5, Duff and Gajewski from 5 to 6, and Mayor Hatheway from ~4:30 to 5:30.

7. 457 PLAN RECOMMENDATION:

Clerk Merrick provided the Board with a memo about the 457 Plan bid process. A request for proposals was sent out in June for the deferred compensation plan that fourteen of the thirty eligible Village employees participate in. The Plan that has been in existence for Village employees since 1996 has been administered by Nationwide Retirement Solutions for several years. Periodically the plan should be "shopped" according to guidelines. A request for proposals was advertised in June and three firms responded: Nationwide, Security Benefit Company and Mutual of America.

A committee was formed to review the plan consisting of three department heads, Chief Osganian, Clerk Merrick and Supt. McTarnaghan. The proposals were reviewed by the committee members and discussed with the employees. Following that review, the committee prepared a recommendation to the Board to remain with Nationwide Retirement Solutions as plan provider. Various points were compared between the three plans including the strength of the company, the fund selections, the fees (which are totally paid for by the employees contributions-there is no cost to the Village other than administrative costs to handle the paperwork, etc.), and fund performance.

Deputy Mayor Brennan moved to approve the recommendation of the committee and continue to contract with Nationwide Retirement Solutions as Plan Administrator for the employees deferred compensation 457 Plan. Trustee Wilcox seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

8. MISCELLANEOUS CORRESPONDENCE:

The Conesus Lake Watershed Council recently approved their 2013 budget; the cost for the Village will be \$23,867.09 including \$19,059.09 for the Inspection Program and \$4,808.00 for

Watershed Manager Services. This is the same amount as was stated in their original budget estimate for 2013.

County Public Health Director Joan Ellison sent a letter inviting the Village to once again join the County and other participating villages in Livingston County in the Main Streets Go Blue initiative during March 2013. The initiative focuses on raising awareness and utilization of colon cancer screenings among community members. There is an informational meeting for the campaign on Wednesday October 3 at the County Buildings in Mt. Morris. Trustee Duff agreed to attend the meeting.

Information was sent to Mayor Hatheway from the Wadsworth Library trustees highlighting the many events and services provided by the Library and their 130 volunteers. The annual Library budget amounts to around \$300,000.

The *Shop Livingston County* campaign now includes several *Rolling Cash Mobs*. The cash mob concept began in August 2011 with the idea that encouraging a large number of people to shop at a small business during a given period of time would offer economic vitality to that small business and help the community. Cash Mobs will occur in Geneseo on September 15, Mt. Morris on September 22 and Dansville on September 29 from 11AM until 2PM each day.

A liquor license application was received for the proprietors of The Statesman, 86 Court Street.

Amy Sheldon from the SUNY Geology Department has been in contact with Mayor Hatheway regarding the Drains to Streams program. SUNY students will be sampling water in the storm drains in selected areas of the Village. Students will also be looking into marking the storm drains to alert the public to the program and to be careful of what is deposited into the drains eventually ending up in the river. The Board was supportive.

A letter was received from a Westview Crescent resident whose property backs up to Livingston Street. A lot of debris had accumulated from underneath a deteriorating guardrail at the end of Livingston Street. The resident was concerned that the debris would be pushed into a new fence that they installed at the rear of their property. After submitting pictures to the Village office, Supt. Frazier had the debris cleaned up and removed very quickly including some heavy items. The old guardrail was also removed and a new concrete barrier (donated to the Village from Geneseo Central School) was put in place. All in all, the entire area was improved. The resident was very pleased with the prompt solution and the services provided by the DPW staff.

9. PUBLIC SAFETY:

Chief Osganian's activity report includes a press release regarding a hazing incident that occurred. The incident is under investigation and the Chief has been in discussion with University officials. There were 685 calls for service during the last month indicating an increase of 100 over this time period last year. The Department is very active, Deputy Mayor Brennan commented. There were officers on foot patrol through the Park during the last concert held on August 31st. Their presence was welcomed.

Trustee Wilcox reported that on the fire and ambulance matters; there are both new members and resignations. Bob then moved to approve membership for Rommel Kirchoff and Michael Creamer. Trustee Gajewski seconded the motion and all were in favor. Trustee Wilcox moved and Deputy Mayor Brennan seconded the motion to accept resignations from Kate Gardner, James Semmel and Joseph Harris. All were in favor and the motion carried.

One bid was received for the firehall façade project. The bid was from Whitney East, General Contractor in Rochester. They were the contractor on the building expansion project back in 2004. They have also worked on other projects for the Village. Following review by Chief Chanler and upon his recommendation, Trustee Wilcox moved to award the Fire Hall Façade Renovation Project to Whitney East, General Contractor, for the bid price of \$14,900. It was noted that a second bid was

submitted after the deadline, therefore could not be taken into consideration, that the project was advertised, the bid was received in a timely fashion and money has been budgeted to fund the project. Deputy Mayor Brennan seconded the motion and all were in favor.

As for the ambulance purchase, bids were due last Friday, the 7th and no bids were received. Therefore, Chief Chanler has asked to re-advertise with a proposal deadline of September 20. The Board was supportive.

10. HOLIDAY DECORATIONS COMMITTEE:

Deputy Mayor Brennan stated that the committee consists of Jason Frazier, Angel Berry, Sandy, Liz Porter and Roseann Mayo. They recently met in Jason's office on Riverside Drive to review the current inventory of holiday decorations including three large wreaths that go across Main Street and other items. The group came to the conclusion that there is an abundance of mis-matched items. Liz Porter spoke about energizing the entire business district including all of Main Street. The group is aware that a committee is still working on how to use the Streetscape grant funds. The *Committee for Enhancing Christmas in the Village of Geneseo* sent a letter to Mayor Hatheway stating: *The present and future conditions of decorating our important two block commercial area were discussed. Foremost in our agreement was the hope to achieve a unified and beautiful holiday in display which would lead one along Main Street during the holidays in concert with the numerous activities occurring during December for the community and public. The committee recommends the use of lights and banners or flags to achieve this goal.*

In our discussion, we repeatedly returned to the long hoped for colonial fixture light poles on either side of Main Street which would most effectively provide symmetry, and a much sought after esthetic "leap" for our beautiful central thoroughfare and Village.This committee is very mindful that there are 365 days in the year, and these lights would do so much to improve and provide the most impact to Geneseo's Main Street.

It appears that the merchants would also like to see the streetlights updated. With the new light poles, decorations could be displayed easier as well. It's difficult to spend money on decorations that are not easily utilized or even seen on the older poles and the spacing of the poles is also a problem.

Discussion followed with regard to additional funding for the streetlight project and the obstacles the project might encounter along the way. The three committees (Streetscape, Decorations and the Merchants) will be meeting and discussing the issue before the next Village board meeting is scheduled for September 24. A recommendation will come forth from those discussions other than the one already proposed by the "Enhancing Christmas" group represented tonight.

The Board thanked the committee members for their work thus far and they thanked the Board for their consideration.

11. PUBLIC WORKS:

The following items were reported for Supt. McTarnaghan: the microstrainer building was painted as well as the digester covers at the wastewater treatment plant. Some equipment needs repair and they are waiting for parts to become available; a water meter is being replaced on a water line in the vicinity of the Doty Building; and Steve is waiting to hear back from MRB about another meeting to discuss the SUNY master meters.

The following items were reported for Supt. Frazier:

1. The State Department of Transportation has completed paving Court Street from Riverside to Route 63 and is continuing out Route 39. They are out past Nations Road and are paving to Avon and stopping at Routes 5 & 20. The crew has helped out with sweeping the milled area and will also be painting the crosswalks and school crossings.

2. Supt. Frazier recommends to the Board to accept the bid for tree trimming and the removals from Terry Tree, LLC for \$10,250.00. The bids came in as: Ted Collins Associates \$ 22,326.00, and Terry Tree LLC \$27,850.00 for the entire project (including pruning on Oak, North, Haley and Stuyvesant and removals on Elm, Lima, North Street and Center/Prospect). The streets are priced out separately and based on what he has left in the budget (\$10,500.00) he would only have enough funds to do certain streets rather than the entire project. Looking at Oak Street and the removals, Ted Collins would be priced at \$10,651.00 and Terry Tree at \$10,250.00. Following discussion, Trustee Duff moved to approve the recommendation of Supt. Frazier for the tree trimming and removals from Terry Tree Service at \$10,250. Trustee Wilcox seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.
3. Crews have been continuing to work on sidewalk replacement. We have poured and replaced sidewalk sections on Oak, North, Prospect, Court and Main Streets.
4. Livingston Street: (see reference to this project under Miscellaneous Correspondence) The crew cleaned up the end of the street, removed the guard rail and installed a Jersey barrier with reflectors. A resident on Westview Crescent had installed a new PVC fence at that end of the street and this barrier will protect the fence from snow plowing and possible debris damaging the new fence.
5. Flowers are starting to be removed as needed. The crew did a very nice job in the beautification of the Parks and Main Street areas this year and there were many compliments.

12. TRUSTEES:

Deputy Mayor Brennan: Sandy reported that the dog park committee met and Dale Sells has researched dog parks in general. Dale is excited about it; another meeting will be held in a few days.

Sandy also reported that she encountered a list serve for folks in some communities whereby any notice of any meeting or any other public notices are sent to constituents via email or text messages. Discussion followed and examples were given of similar programs. It might be something to think about for Geneseo.

With regard to the Code changes that have been in the works for several months, the Board set a public hearing date and time of October 1st at 5:15PM. As part of that process, a full environmental review was necessary and Deputy Mayor Brennan went over the document with the Board. The sections of the Code that are to be amended include the following:

- Chapter 33: Alcoholic Beverages
- Chapter 77: Noise
- Chapter 90: Public property, Damage to
- Chapter 105: Streets and Sidewalks
- Chapter 112: Swimming Pools
- Chapter 123: Vehicles & Traffic
- Chapter 130: Zoning & Subdivision of Land

The intent of the amendments is described in the narrative thus: Part 1: A. Site Description: The site description listed for this action is taken from the SEQR (State Environmental Quality Review) Full Environmental Assessment Form for the entire Village rezoning approved on January 5, 2009. B. Project Description: It should be noted that the action addressed in this SEQR process is not a site-specific project, but rather the amendment of regulations that will direct future development in a way that is consistent with the recently completed Comprehensive Plan. As such adoption of the revised code by the Village of Geneseo will have an indirect impact only. Part 2: 19) Character of Existing Community: In 2007, the Village of Geneseo adopted a Comprehensive Plan, the purpose of which was to provide a framework for planning and policy decisions over the course of the next 10-15 years.

The mission statement found in the Plan states: “Protect what we have, be purposeful in what we add”.

After reviewing all of the criteria used to determine the impact these amendments will have on the environment, it was determined that the “*project will not result in any large and important impact(s) and, therefore, is one which will not have a significant impact on the environment.*” Deputy Mayor Brennan then moved to adopt the following resolution: Each of the potential impacts identified in Parts 1 and 2 of the full Environmental Assessment Form have been evaluated against the criteria in section 617.11 of the SEQR regulations. None of the expected impacts from the adoption of this Amendment to the Code are likely to have any large or significant impacts. Although certain impacts may result from future development that is in accordance with the amended Code, the adoption of the code per se will not have any large or significant impacts on the environment. Furthermore, any new development that might impact the environment would need to be evaluated in a project specific environmental review pursuant to SEQRA. The Village seeks to amend its Code to reflect the vision, goals, objectives and recommendations expressed in the Comprehensive Plan. Adoption of the amended code would possibly affect the character of the existing community as identified and accepted by the local community in the Comprehensive Plan. Trustee Gajewski seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion carried. The amendments will now be sent to the County Planning Board for their review.

Trustee Duff: Margaret is in the process of setting up a meeting with Jeff Rose and the folks from the Y to discuss this summer’s recreation program.

Trustee Gajewski: no further report.

Trustee Wilcox: Bob reported that the tourism committee is working with a new graphic designer and is in the process of changing the nature of the tourism brochure to make it more useful. The new style promises to be more map orientated and will not feature large ads for the various entities. The committee plans to work on the project during the winter season.

With regard to the Temple Hill Cemetery, Trustee Wilcox offered to work with members of the Board and get together a group of people that are concerned about the future of the cemetery especially in terms of finances. The group met and brainstormed ideas including forming a *friends of the cemetery group*. Another meeting is planned for the 19th of September. The law has changed and municipalities *are* able to help the cemeteries within their jurisdiction. The town is helping with the situation and perhaps it will be a Village consideration at budget time. It was noted that the house on the property has been rented to generate income.

13. CLERK/TREASURER:

Clerk Merrick distributed the May treasurer’s report to the Board members and reported that the 2011-12 Annual Financial report has been submitted to the State. As has been done in the past, Clerk Merrick also prepared a 2011-12 Fiscal Recap report showing all the fund balances for the various funds and a listing of debt service. Mayor Hatheway went over the report with the Board.

Clerk Merrick reported that Clerk Mack is at NYCOM meeting in Lake Placid, NY this week.

14. MEETING CLOSE:

With no further business to discuss, Trustee Gajewski moved and Trustee Wilcox seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 7:20PM.

Marsha B. Merrick, Village Clerk