

VILLAGE OF GENESEO  
BOARD OF TRUSTEES

May 21, 2012

PRESENT:

Richard B. Hatheway, Mayor  
Benjamin W. Gajewski, Trustee  
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

PUBLIC PRESENT:

Howard Appell      Becky McKeown

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the May 7, 2012 regular meeting were reviewed. Trustee Gajewski moved to approve the minutes as amended with second from Trustee Wilcox. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion carried.

2. MAIN STREET GRANT UPDATE:

Applications for funding were submitted in a timely fashion and were reviewed by the committee at a meeting on May 15 unfortunately lasting over five hours! Trustee Gajewski added that committee members ranked the projects from highest to lowest based on the grant criteria. In order to make the funding match, some projects were partially funded and there was a shifting between commercial and residential projects as the grant funding is awarded for both categories. Eighteen applications were received, amounting to request-for-funding totaling \$700,000. The committee is recommending that twelve of those be funded that will utilize the amount of the grant, \$344,500. The committee recommendations went to the Planning Board for their review in terms of planning board requirements. Some projects would not necessitate the full planning board process. The Village Board will review the projects at their June 4<sup>th</sup> regular meeting. They will then be sent to the State Historic Preservation Office for review and hopefully by late summer work may begin. The grant funding is for 75% of the project cost with 25% being funded by the business owner.

As for the streetscape portion of the grant award, a committee met last Thursday. David Matthews from In. Site: Architecture prepared a preliminary design for Main Street. The committee consisted of Mayor Hatheway, Deputy Mayor Brennan, Street Supt. Frazier, Liz Porter and David Matthews, with input/advice from Julie Marshall and Louise Wadsworth. Plans will be revealed at the June 4<sup>th</sup> meeting and there will be an opportunity for public input before any work begins.

3. GENESEO BUILDING ANALYSIS:

Earlier this spring, Clark Patterson Lee coordinated a review of the exterior of the building and provided an analysis. That report was sent to the State Historic Preservation Office for a courtesy review of the trim work, brickwork and window replacement. They responded with some questions for the architect. While those are being worked out, perhaps a meeting can be set up with the Town to see what the next steps might be. The Town Board has indicated that they would be willing to fund a portion of the project. The total project cost is estimated to be \$235,000 and Mayor Hatheway has written to the County grantsman Bernie Thoma to see whether or not there is any grant funding available for a project of this nature.

4. UNITED WAY PLANS:

The United Way Day of Caring is this Thursday. Karen Rumfola is organizing projects for the volunteers. Supt. Frazier suggested that the volunteers could do some work in the parks as far as weeding, mulching and edging. There is a group of about 50-60 adults willing to work on projects from 9AM until noon that day.

5. PORTAGEVILLE BRIDGE PROJECT:

A few years ago discussion started on plans to replace the Portageville bridge trestle that spans over the Letchworth gorge. The bridge is part of the Norfolk Southern Railroad direct route from Buffalo/Ontario through Binghamton to the east coast. Because of the age of the bridge trains are forced to slow down to 10 mph, and have a limited weight load, to go over it. A representative of the railroad, Michael Fesen visited Mayor Hatheway asking him to write a letter of support to various state and federal agencies advocating for a new bridge. It is felt that a new bridge would provide a boost to the transportation economy in western New York. The Board concurred.

6. COUNTY CONNECTIVITY PLANS UPDATE:

The Genesee Regional Transportation Council awarded a grant to the County Planning Dept. in their quest to devise a plan to connect modes of transportation throughout the County. They include biking, walking, bus lines, vehicles, etc. Genesee has served as the pilot community during the grant phase which began over a year ago. A meeting was held last Tuesday with village and town officials to identify hot spots throughout the county. The information is still being gathered.

7. RG&E MAIN STREET PROJECT:

RG&E is replacing a gas line from Bank Street to Court Street. They have been drilling under the sidewalks and feeding the lines through. Liberty Construction is the contractor. If anyone has concerns about the project they can either talk with the construction manager, Kevin Baszto or Supt. Frazier. Their hope is to finish the job before Summer Festival begins on July 13<sup>th</sup>.

8. CLASS OF 2012 PICNIC RESOLUTION:

The Class of 2012 (SUNY) treasurer applied for a noise permit to host bands in Highland park from noon to 4PM on May 10 in addition to having a catered BBQ. Following refusal by the Village Board to grant a noise variance for that location in a residential area, the group decided to hold the event at the Village Park. It was a good decision. The speakers for the music were facing each other in a north/south direction. The music from the event carried throughout Main Street and was very noticeable. One vehicle ended up tearing up a lot of grass in the newly seeded area and a bill has been sent for that remediation. All in all it was a good event and the organizers were very thankful for the flexibility on the part of the Village to suggest an alternate location.

9. GOOD NEIGHBOR COMMITTEE:

The Rotary Club Good Neighbor Committee hosts events for youth including bowling parties and other opportunities. The committee holds their monthly meeting in our boardroom.

10. DEC GRANT APPLICATION:

Trustee Duff is working with Supt. Frazier to submit a grant application to DEC for this year's round of funding.

#### 11. MISCELLANEOUS CORRESPONDENCE:

There is a grant program available for improving ways to get kids to school via walking, biking, etc. There might be some funding available to improve the walking path along Route 39 to the Central School. Heather Ferrero at the County Planning Department is looking at various programs. The path is eight feet wide in order to allow for the snowplow on the Village DPW pickups. Any program to improve the path would be in cooperation with the Central School. Paving the path would probably not be an option in terms of cost and in terms of preservation.

#### 12. PUBLIC SAFETY:

There are two new members for the fire department and Trustee Wilcox moved approval of their membership: Jason Lew and Jared Deck. Trustee Gajewski seconded the motion and all were in favor.

Trustee Wilcox commended the Police Department on the work they do especially recently in light of the accident at Stan Johnson's house at the corner of Highland Road and North Street. A vehicle came through the intersection from Lima Road and collided with Stan's house and two vehicles parked in his driveway.

#### 13. PUBLIC WORKS:

The College is installing a master meter for water on Park Street with the hope to start using it on July 1. Supt. McTarnaghan is working with the Town on water testing to avoid any further THM complications. Further study is being done on the water tank project that will hopefully alleviate the situation permanently.

Trustee Duff sent an email in her absence and stated that she found out from Supt. Frazier that Court Street resurfacing will start this week. The College is continuing their work projects and will be closing Park Street.

#### 14. TRUSTEES:

Trustee Duff via email: As of Friday, April 27<sup>th</sup>, Erik Fix from the YMCA has taken a position as the Executive Director of the Genesee County United Way. Margaret plans to contact Scott Taylor to see how that will impact our summer program planning and implementation.

Margaret also expressed concern about Highland Park overflow parking. Apparently folks are entering the exit only area and parking on the left side of the access route. The resident who contacted her was impressed with all of the work done at the Park but is concerned that there might be an accident. Suggestions were made to ease the concern in that parking area.

Trustee Gajewski: Ben has discussed the technology situation with Deputy Clerk Mack and found out that her printer has now been networked through the server and that should clear up the issue. It seems like the migration to the cloud has been accomplished.

Ben attended the Genesee Finger Lakes Planning Council workshop in Pittsford and reported that it was very useful and time well spent.

Trustee Wilcox: Bob will have a follow up on the presentation made in Mary Mohan's SUNY class. The communities were very well represented. There were many attendees and they were split into small groups. Bob, Will Wadsworth and Louise were in a group concerned with rental housing. The students have a lot of complaints about the landlords, and plans are underway to set up a committee with landlords and students, as well as Trustee Wilcox and Supervisor Wadsworth and SUNY's Wendi Kenney. Everyone was encouraged that a dialogue will take place and hopefully improved conditions will result.

15. CLERK/TREASURER:

Clerk Merrick distributed the March financial report to the Board. She will be meeting with Chuck Bastian on Wednesday to go over some bookkeeping journal entries in order to finalize the permanent financing transactions at year end. The serial bond funds will be coming in on the 22<sup>nd</sup> of May and the bond anticipation note will be paid off on the 25<sup>th</sup> of May.

16. MEETING RECESS:

With no further business to discuss, Trustee Gajewski moved and Trustee Wilcox seconded the motion to recess and then reconvene on May 30 at 3:00PM. The vote was as follows: Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting recessed at 6:21PM.

Marsha B. Merrick, Village Clerk

MAY 30, 2012

The recessed May 21 meeting was reconvened at 3:00PM on May 30, 2012 with the following Board members present:

Richard B. Hatheway, Mayor	Marsha B. Merrick, Clerk/Treasurer
Sandra F. Brennan, Deputy Mayor	
Margaret Duff, Trustee	
Benjamin W. Gajewski, Trustee	
Bob Wilcox, Trustee	

PUBLIC PRESENT:

None

17. MEETING OPEN:

Mayor Hatheway reconvened the meeting at 3:00PM.

18: BUDGET TRANSFERS & VOUCHERS:

Deputy Mayor Brennan moved to approve the following budget transfers in the General Fund with second from Trustee Gajewski:

<b>From</b>	<b>To</b>	<b>Amount</b>
A1325.47 Clerk Misc.	A1325.2 Clerk Equipment	\$517
“	A1325.1 Clerk Personal Service	\$1,471
“	A1325.43 Clerk Computers	\$2,630
A1440.4 Engineering	“	\$277
“	A1325.45 Clerk Payroll Processing	\$540
“	A1325.46 Clerk Supplies	\$135
“	A1420.4 Law Contractual	\$2,760
A9010.8 NYS Retirement	A1010.4 Board Contractual	\$312
“	A1460.4 Records Management	\$835
A1110.1 Court Pers.Serv.	A1110.2 Court Equipment	\$70
“	A1110.4 Court Contractual	\$2,285
A1620.22 Buildings Projects	A1620.4 Bldgs. Contractual	\$4,222
“	A1620.1 Bldgs. Personal Service	\$66
A3320.2 Parking Equipment	A2989.4 DARE/K-9 Expense	\$132

“	A3510.4 Control of Dogs Contractual	\$150
“	A3320.1 Parking Personal Service	\$607
A5410.4 Sidewalks	A1640.4 Central Garage	\$1,767
A3120.21 PD Radios	A3120.23 PD Computers	\$1,301
A3120.24 PD Misc. Equipmt.	A3120.41 PD Repairs & Maintenance	\$805
“	A3120.44 PD Training	\$561
“	A3120.45 PD Phones	\$242
“	A3120.46 PD Uniform Cleaning	\$10
“	A3120.47 PD Computer Support	\$1,377
A1990.4 Contingent	A3120.42 PD Gas & Oil	\$3,557
A599 Fund Balance	A3120.48 PD Misc. Supplies & Cont.	\$3,979
A3410.21 FD Equipment	A3410.44 FD Repairs	\$1,277
A4540.42 Ambulance Fuel	A4540.21 Amb. Equipment	\$1,249
“	A4540.43 Ambulance Utilities	\$3,538
“	A4540.44 Repairs & Maintenance	\$359
“	A4540.46 Ambulance Miscellaneous	\$2,770
A4540.49 Amb.Health Etc.	A4540.45 Med-Ex Fees	\$2,443
A4540.41 Amb.Communicatns.	“	\$2,932
A4540.42 Ambulance Fuel	“	\$2,680
A4540.47 Amb. Uniforms Etc.	“	\$3,193
A4540.48 Amb. Training	“	\$337
A5110.21 Street Maint. Eq.	A5110.4 Street Maint. Contractual	\$296
A7140.22 Parks Projects	A7140.4 Parks Contractual	\$568
A1325.48 Clerk Copier	A7510.4 Historian	\$145
A3510.1 Control of Dogs Pers.	A8010.1 Zoning Personal Service	\$254
A8160.1 Refuse & Garb. Pers.	A8160.4 Refuse Contractual	\$532
“	A8140.1 Storm Sewers Personal Serv.	\$187
A8020.4 Planning Cont.	A8989.4 Code Enforcement Cont.	\$1,605
A9010.8 NYS Retirement	A9030.8 Social Security	\$1,922
“	A9035.8 Medicare	\$514
A1210.4 Mayor Contractual	A1210.1 Mayor Personal Service	\$8
A7140.22 Parks Projects	A5110.1 Streets Personal Service	\$3,469
A9730.7 Bond Interest	“	\$4,707
A5142.1 Snow Pers. Service	A7140.1 Parks Personal Service	\$5,297
A5142.1 Snow Pers. Service	A8560.1 Shade Trees Personal Service	\$1,550
A8160.1 Refuse Pers. Service	“	\$1,004
A9730.7 Bond Interest	A5182.4 Street Lighting	\$17,477
A8020.4 Planning Contractual	“	\$1,083
A1990.4 Contingent	A9060.8 Health & Dental Insurance	\$4,591
“	A3120.1 PD Salaries	\$20,035
A599 Fund Balance	“	\$41,155
A3410.20R FD Equipment	A9785.6 Inst. Purchase (Fire Truck)	\$7,566
“	A231F Fire Equipment Reserve Fund	\$62,934
A4540.22 Ambulance Equip.	A231A Ambulance Equipment Reserve	\$170,000

The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Deputy Mayor Brennan moved to approve the following water fund transfers with second from Trustee Duff.

<b>From</b>	<b>To</b>	<b>Amount</b>
F1325.41 Clerk Phone	F1325.42 Clerk Postage	\$10
F1990.4 Contingent	F1325.1 Clerk Personal Service	\$1,360
F8320.1 Source of Supply Prs.	F8310.1 WTP Personal Service	\$13,690
F8340.1 Trans/Dist. Pers.	“	\$6,517
“	F8330.1 Purification Pers. Serv.	\$751
F8320.4 Source Cont.	F8330.4 Purification Contractual	\$3,155
“	F8340.4 Trans/Dist. Contractual	\$4,350
F9901.9 Transfer to	A5031 General Fund for DPW Bond	\$10,000
F9901.9 Transfer to	A5031 General Fund for Code Expense	\$10,000
F8320.20R for GAC (filter media) replacement to F231P Projects		\$15,000
F8340.22 Water Line Projects	F231L Reserve for line projects	\$54,000

The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Trustee Duff moved to approve the following Sewer fund transfers. Deputy Mayor Brennan seconded the motion.

<b>From</b>	<b>To</b>	<b>Amount</b>
G1990.4 Contingent	G1325.1 Clerk Personal Service	\$1,360
G8110.1 Sewer Admin. Pers.	G8130.1 STP Personal Service	\$11,300
G8120.4 Sewers Contractual	G8110.4 Sewer Admin. Contractual	\$750
“	G8120.22 Sewer Projects	\$70
G9730.6 BAN Principal	G9730.7 BAN Interest	\$1,597
G9901.9 Transfer to	A5031 General Fund for DPW Bond	\$10,000
“	A5031 General Fund for Code Expense	\$10,000
G8120.22 Line Projects	G231L Line Reserve	\$50,000

The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

Following review by Trustee Wilcox, voucher numbers 996-1105 were presented for payment.

After discussion Trustee Gajewski moved and Deputy Mayor Brennan seconded the motion to approve general fund vouchers in the amount of \$255,185.71. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Duff moved and Trustee Gajewski seconded the motion to approve water fund vouchers in the amount of \$69,669.19. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Brennan moved and Trustee Gajewski seconded the motion to approve sewer fund vouchers in the amount of \$21,390.63. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Brennan moved to approve Highland Park Project vouchers in the amount of \$239,723.02 (including the BAN payoff). Trustee Gajewski seconded the motion and all were in favor.

After discussion, Trustee Duff moved to approve Infrastructure Improvement Project vouchers in the amount of \$2,059,466.09 (including BAN payoff). Trustee Gajewski seconded the motion and all were in favor.

After discussion, Trustee Duff moved to approve Community Development vouchers (including vouchers for the new Papa Jay's loan) in the amount of \$9,862.17. Deputy Mayor Brennan seconded the motion and all were in favor.

Clerk Merrick distributed the April Treasurer's Report to the Board.

Regarding the July meetings, the Board agreed to change the meeting dates to the 9<sup>th</sup> and 23<sup>rd</sup> rather than the 2<sup>nd</sup> and 16<sup>th</sup> as originally scheduled.

19. MEETING CLOSE:

With no further business to discuss, Trustee Gajewski moved and Trustee Duff seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 3:40PM.

Marsha B. Merrick, Village Clerk