

VILLAGE OF GENESEO  
BOARD OF TRUSTEES

April 23, 2012

PRESENT:

Richard B. Hatheway, Mayor  
Margaret E. Duff, Trustee  
Benjamin W. Gajewski, Trustee  
Bob Wilcox, Trustee

Marsha B. Merrick, Village Clerk/Treasurer  
Andrew Chanler, Fire Chief  
Stephen Zabrocki, Second Assistant Chief

PUBLIC PRESENT:

Howard Appell            Becky McKeown

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the April 2, 2012 regular meeting were reviewed. Trustee Wilcox moved to approve the minutes as presented with second from Trustee Gajewski. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion carried.

The minutes of the April 2, 2012 public hearing on the budget were reviewed. Trustee Duff moved to approve the minutes as amended with second from Trustee Gajewski. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion carried.

2. GENESEO FIRE DEPARTMENT-ANNUAL REPORT AND INSTALLATION OF OFFICERS:

Chief Chanler distributed the annual report with final numbers amounting to 284 fire calls and 1,696 ambulance calls between April 1, 2011 and March 31, 2012. New records of the number of calls were set by both the fire and ambulance service. The report included comparisons from the two previous years. There were 13 responses to calls in the Town of Groveland, down slightly from 18 in prior years. Calls within the Village (including SUNY) and Town are split approximately on a ratio of 50/50. Mutual aid assist at the scene has been running one time each year. Many graphs and charts were included in the report to document monthly activity, times of activity and types of calls as well as hours logged for several purposes. It was noted that the "on-duty" hours amounted to 24,731 for the year. There were many photos also included in the report.

The ambulance report was included as well. A graph illustrates the trend in the number of ambulance calls dating back to 1997. Call locations, type and outcome charts are included. A financial report was also included.

Andrew concluded by stating that the time expended and personnel management administrative work is increasing. Much money is saved by having a volunteer force. There was a nice turnout of residents for the open house this past Saturday. The purpose of the open house is a statewide recruitment effort and open houses are held throughout the State for that purpose. The Board commended Chief Chanler and the volunteers on another year well done! The report will be distributed and presented to the Town Board as well.

3. "OFFICIAL STATEMENT":

The official statement, prepared by BPD Inc. for the serial bond purchase has been received and will go out for the bidders. Along with that, Standard and Poor's, a credit rating bureau, has been assessing the economic viability of the Village and therefore, the likelihood that the Village will be able to pay for the debt incurred by the borrowing. Clerk Merrick has put a lot of effort into gathering the information needed to respond to the questions posed both in a conference call on Monday, April

16<sup>th</sup> and subsequent emails. Chuck Bastian was also included in the conference call. The resulting rating for the Village of Geneseo was received today and it is an A rating. For a small municipality, we would need an interpretation as to whether that is the best it could be. The last credit rating performed by Moody's in 1989 was an A rating. The community is in good shape economically Mayor Hatheway concluded, and he thanked Clerk Merrick for getting the job done.

#### 4. 2012-2013 BUDGET:

The budget is finished with a tax rate increase of 16 cents per thousand and including a tax levy increase within the allowable tax cap imposed by State law. Once the tax rate is set, it can't be changed. The general fund budget is balanced with an appropriated fund balance of \$43,747. Trustee Wilcox moved to approve the general fund budget of \$2,914,073 with a tax levy of \$1,520,000 and a tax rate of \$6.66 per \$1,000 of assessed valuation. Trustee Duff seconded the motion. The budget shows a reduced amount for the police salary line as one full-time position will remain open at the start of the fiscal year. The budget also does not include any funding of the K-9 program. There have been a few calls that utilized the K-9 services of Rosko (and resulted in two arrests), but the question is whether this level of activity is enough to warrant the \$5,000 annual price tag. That program is probably the most conspicuous item that was eliminated in order to get the budget into a manageable position. Rosko the dog belongs to the Village and is a Village asset. However, he is approximately 4-5 years old and has perhaps another 4 years left for police work. He thus has little value to another police agency due to the re-training he would need to get with a new handler. Further discussion will be required before any decisions are made with respect to Rosko. Mayor Hatheway concluded that cutbacks of this nature are sadly a sign of the times. Last year a water/sewer position was eliminated and this year one position in the PD has been downsized. Following discussion the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

With regard to the water fund budget, it will be necessary to increase the water rates by 20 cents across the board. The increase last year was 15 cents per 100 cubic feet resulting in a rate of \$2.15. The new rate would be \$2.35 per 100 cubic feet resulting in the cost of residential use going up sixty-seven cents per month or \$8 per year. A new minimum bill would be \$23.50 per quarter. The overall water consumption has dropped as a result of folks using water efficient toilets and washing machines as well as conservation measures. The amount of water being pumped is pretty steady; however, overall revenue is down. Another factor is that the debt service on the Court/Main/Wadsworth Street project will begin at the end of the new fiscal year and the debt service on the water plant improvements circa 1995 is not retired for a couple of years. Overall the water budget amounts to \$1,216,750 using \$52,200 of appropriated fund balance and including that 20 cent rate increase. Even with the rate increase, Village water is the least expensive in the County, and well below the average cost of water in western NY. Following further discussion, Trustee Gajewski moved to approve the water fund budget with second from Trustee Wilcox. The vote was as follows: Trustee Gajewski-Aye, Trustee Duff-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

The sewer budget remains just as it was presented in March. The rate for one sewer unit will be maintained at \$55 per quarter (or approximately \$18 per month) which is lower than the average noted on a recent survey of surrounding communities where the **rate per month** amounted to \$32. Following discussion, Trustee Duff moved to approve the sewer fund budget in the amount of \$905,850 using \$6,050 of appropriated fund balance and allowing the rate per unit to remain at \$55 per quarter. Trustee Gajewski seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

5. BUILDING FEE SCHEDULE:

At the request of the Code Office, Clerk Mack emailed schedules to the Board members with proposed fees that are similar to fees on the Town schedule. Increases are requested for most categories including building permit fees for single and multi-family units, commercial renovations, accessory buildings, porches and decks, chimneys, fireplaces and other appliances including hot water tanks, pools, final certificates of occupancy (not under building permits), renewals of building permits, and other code office items. The proposed fees are based on the estimated length of time the Code Officers expend during inspections. Included on the list is a *Temporary Structure/Tent Permit*. That is not currently included in the Village Code and therefore that item could not be enforced in the Village schedule of fees. Following discussion and review, Trustee Duff moved to adopt the fee schedule as prepared by the Code Office and adopted by the Town Council and to make the changes effective June 1. Trustee Wilcox seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

6. UNITED WAY:

United Way (Karen Rumfola, Regional Director) is organizing their Day of Caring to be held on May 24. They are looking for jobs to do in the community and Jason Frazier came up with a great idea of putting them to work in the Village Park. The workers would be area employees from Wegmans, Five Star Bank and ESL Credit Union. They will be working for 3-4 hours and plan to edge around the trees, weed, spread mulch and paint benches around the Village and in the park.

7. HEARTHSIDE CATS:

A request has been received to hold their annual walk on May 6<sup>th</sup>. The Board was supportive of the fundraising event.

8. CONCERT SERIES:

The concert series is organized and ready to go. There is a nice lineup of acts this year, Mayor Hatheway commented.

9. ARBOR DAY:

The Garden Club will have a tree planting ceremony this coming Friday, April 27<sup>th</sup>.

10. UPCOMING WORKSHOPS:

Mayor Hatheway distributed information on various upcoming workshops.

11. MISCELLANEOUS CORRESPONDENCE:

The annual Alzheimer's Association Walk is planned for Saturday, October 20 and a request was received to hold the event in the Village. The Board was supportive.

APOG (Kurt Cylke) applied for a noise permit for their annual event at the Homestead on June 22 from 7-10PM. Discussion followed with regard to other events being held that same evening. Trustee Duff moved to approve the request pending review by Chief Osganian. Trustee Wilcox seconded the motion and the vote was as follows: Trustee Duff-Aye, Trustee Wilcox-Aye, Mayor Hatheway-Aye, and Trustee Gajewski-Abstain.

An application for the renewal of the liquor license at The Statesman has been received.

Notification has been received that SUNY Geneseo did not receive the 2012 Earth Day Award from the Livingston County Environmental Management Council. The College was nominated for its long-term commitment to environmental conservation efforts including the operation of the Presidential Commission on Sustainability, the completion of the Climate Action Plan, the submission

of the Carbon Action Plan and the implementation of a number of strategies to help reduce the College's environmental impact.

12. PUBLIC SAFETY:

Trustee Wilcox had nothing further to add as far as the FD except that he and Ben have had a full tour and orientation of the facilities.

As for the Police Department, Chief Osganian submitted his monthly report to Board members; he also reported that he has attended the conference where the department received the law enforcement challenge award again this year.

13. PUBLIC WORKS:

The following items were submitted by Supt. Frazier:

- Auction: Trustee Duff moved to declare the following items surplus to the Village needs so that they can be taken to the Palmyra Auction on May 12, 2012: 2005 Chevrolet 2500HD Pickup with VIN#1GCHK29U15E101024, 2011 Bobcat S185 Skid-Steer (Serial #A3L940673), 2006 John Deere X700 lawn mower (Serial #MOX700A010224), and a 2004 Tenco all season 10' dump box with a salt spinner. Trustee Gajewski seconded the motion and all were in favor.
- Fifty trees purchased from DEC have been planted in Highland Park; twenty pine trees along the exit of the grass parking area and twenty trees along the fence line of the McDonald's backyard.
- A Spring Snow Crabapple tree was planted for the Garden Club in the Village Park along the line of crabapple trees near Route 20A.
- The RG&E/DDS crew did the restoration in the Village Park and along South, Main and Route 20A where the boulevards were disturbed with recent construction. A long section of sidewalk was also replaced in the area of the Village Park.
- Crew members were on vacation this month for a week.
- Crews did some repairs on the police cars last week.
- Crews have been fabricating a batting cage area out of some leftover fence and pipe. The nets were in very bad shape and could not be used any longer.
- The crew applied top soil and seeded the area where the fort used to be.
- Court Street milling and paving will be completed the week of May 14 weather permitting.
- The crews were ready for the snow today with trucks loaded with salt.

With regard to the water/sewer department, Trustee Gajewski reported that Supt. McTarnaghan has been working with MRB on water tank modifications, the crew has been reading and repairing water meters and a tour of the wastewater treatment plant was given to SUNY students. Notices for inspections of pressure reducing valves have been given to the various entities and water and sewer taps have been made on School Street for construction projects in that area.

MRB has put together a draft work plan for the tank modification, Mayor Hatheway reported. It will take 30-45 days to complete the project and the tank will be off-line for that period of time. That poses a great concern for Supt. McTarnaghan. The project will not commence until probably mid-May next year (2013). Perhaps a bladder can be rented to act as a buffer for the system. A meeting has been scheduled next Monday (April 30) to discuss the project further. Representatives from both the Health Department (County and State) and EPA (Environmental Protection Agency) will be included in the discussion.

14. TRUSTEES:

Trustee Duff: Margaret mentioned that Dale Sells is interested in working on the design of the dog park in Highland Park. Also, Jay Phillips (Papa Jay's) had an excellent idea for the farmer's market and he was referred to Bob Wilcox and Ben Gajewski.

Trustee Gajewski: Ben stated that he and Bob had visited all the various departments of the Village operations.

Trustee Wilcox: Bob visited with Bob Bonfiglio from the College and noted that on May 8<sup>th</sup> at 6:45PM in Milne 213 there will be a dialogue about "quality of life" in Geneseo. Students in the class have been studying and discussing the topic in Professor Mary Mohan's class in Conflict, Negotiation and Mediation.

Along those same lines, Bob said that something to think about is a "social host law". This has been passed in the Village of Alfred and might be something to consider here. Bob also distributed information for reporting underage drinking, any crime, illegal parties, and illegal drug use. The Livingston County Sheriff's Office Tip Line is 243-7100. Posters with that information are being distributed in various places around the community.

15. CLERK/TREASURER:

Following review by Mayor Hatheway voucher numbers 903-994 (for general, water, and sewer funds) were presented for approval. After discussion Trustee Duff moved and Trustee Wilcox seconded the motion to approve general fund vouchers in the amount of \$81,322.36. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Duff moved and Trustee Wilcox seconded the motion to approve water fund vouchers in the amount of \$52,427.58. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Duff moved and Trustee Gajewski seconded the motion to approve sewer fund vouchers in the amount of \$215,000.67. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Duff moved to approve a Highland Park Project voucher in the amount of \$2,000.00. Trustee Wilcox seconded the motion and all were in favor.

After discussion, Trustee Duff moved to approve Infrastructure Improvement Project vouchers in the amount of \$2,486.35. Trustee Wilcox seconded the motion and all were in favor.

After discussion, Trustee Duff moved to approve a Community Development voucher in the amount of \$498.75. Trustee Wilcox seconded the motion and all were in favor.

After discussion, Trustee Duff moved to approve a Geneseo Building Project voucher in the amount of \$10,685.00. Trustee Wilcox seconded the motion and all were in favor.

Clerk Merrick distributed the February Treasurer's Report to the Board.

16. EXECUTIVE SESSION:

Trustee Duff moved to enter into executive session to discuss a personnel issue. Trustee Wilcox seconded the motion and following a unanimous vote the session began at 7:10PM.

Trustee Duff moved to come out of executive session at 7:15PM. Trustee Wilcox seconded the motion and all were in favor. No formal action was taken during the session.

17. MEETING CLOSE:

With no further business to discuss, Trustee Wilcox moved and Trustee Duff seconded the motion to adjourn. The vote was as follows: Trustee Duff-Aye, Trustee Gajewski-Aye, Trustee Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 7:16PM.

Marsha B. Merrick, Village Clerk