

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Trustee
Margaret Duff, Trustee
John Fox, Deputy Mayor
Thomas J. LaGrou, Trustee

Marsha B. Merrick, Village Clerk/Treasurer
Carol LaVigne, Town Assessor

PUBLIC PRESENT:

Howard Appell Members of the GCS Class – Participation in Government
Sean Rollins, Jessica Fraries, Jennifer Frazier,
Brandon Ellers

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the January 9, 2012 regular meeting were reviewed. Deputy Mayor Fox moved to approve the minutes as presented with second from Trustee Brennan. The vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, Mayor Hatheway-Aye, and Trustee LaGrou-Abstain due to absence. The motion carried.

2. TECHNOLOGY INITIATIVES – DEPUTY MAYOR FOX:

John thanked the Board members for their input about technology initiatives that are being explored. One is about replacing the file servers (purchased in 2000) that are housed in the boardroom. Rather than purchase a new file server for the Clerk's office programs, files and documents, they can be moved to a file server housed at Integrated Systems in Victor, NY, the Village's technology service provider. For a service fee of approximately \$287 per month and an installation/start-up fee of \$273, the programs and files the Clerks use on a daily basis would be accessed from a file server in Victor. This would allow for off-site storage in case any catastrophic event occurs (fire, etc.) and would also allow, through an Internet connection, employee access to programs and files off-site as well. In essence this would be "cloud computing". *Cloud computing is the delivery of [computing](#) as a [service](#) rather than a [product](#), whereby shared resources, software, and information are provided to computers and other devices as a metered [service](#) over a [network](#) (typically the [Internet](#)).* (Wikipedia definition).

The second option would be to replace the file server hardware and software including a back-up system at an approximate cost of \$5-\$8,000. For the past 10 years, files have been backed up using a tape drive system. Each day, Clerk Lund goes into the file server cabinet and removes the back-up tape (holding the information backed up the night before) and replaces the tape so that a back-up can be performed automatically by the file server each night at approximately 10PM. Last October the clerks purchased five new tapes at a cost of \$395 and since the server has become rather unstable, the file back-ups have been intermittent.

The other file server houses the police programs and records. It was thought that the court files also "lived" on that file server, but that does not appear to be the case any longer. The thought is to move the other file server into the Police office until a decision is made on file hosting for police purposes. In any event, the file servers will no longer be housed in the boardroom thus eliminating the need for the "tower" or computer armoire as it was referred to in 2000 when it was purchased to house the Town and Village file servers. Integrated would take the armoire in trade for some of the work that will need to be done to make the transition.

Another technology transition that could be made is to gradually eliminate printers at each work station. Currently every user has a printer on his/her desk. The office Toshiba copier has the capability to be networked into the computers and used as a printer/copier/fax thus eliminating the need for printers, fax machines and the consumable supplies that goes with each (toner, print cartridges, etc.) Currently the Toshiba copier is leased by the Clerk's office. The cost for the lease is spread between all of the departments that use the copier (water,

sewer, historian, clerks, board members, parking, zoning, planning, etc.). The lease will expire in 20 months and it would be Deputy Mayor Fox's suggestion to purchase the next copier. The individual desk printers would be phased out and the fax machine that now resides in the boardroom would no longer be necessary. John proposes to save \$1,300 per year in consumables and printer equipment if that transition took place.

Dave O'Hare, sales rep for Integrated Systems, has been working with Deputy Mayor Fox, Clerk Mack, Chief Osganian and Clerk Dulmage to research the best way to either replace the file servers, or move departments to cloud computing. He assures the team that the conversion can take place quickly and the thought right now is to move the Clerk's files and programs to the cloud as soon as possible to solve the backup issue and to insure continuity in the case of a server failure. As for the police programs and file server, Chief Osganian is exploring other options and will continue to use the police server for a short time longer until a decision can be made.

Discussion followed. Trustee LaGrou was concerned with the monthly fee for hosting the clerk's programs and files. Trustee Duff had a question about the backup process. Trustee Brennan has had consultation with those affected by the outdated file server system. Deputy Mayor Fox then moved to accept the *Application Hosting Contract Agreement* from Integrated Systems to provide network file services for the hosted application. The applications will be accessible via the Internet through Microsoft Terminal Server technology. The cost for the service will be \$273 for installation and \$287.60 monthly for a contract term of three years for six users (Clerks Merrick, Mack and Lund, Code Officer O'Keefe, Mayor Hatheway and one laptop computer). Trustee Brennan seconded the motion and the vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. Mayor Hatheway and the Board thanked John for researching the situation and coming to a resolution.

3. FIRE CONTRACT WITH TOWN:

Trustee LaGrou moved to accept the contract for fire and ambulance services provided to the Town of Geneseo Fire District at a contract price of \$139,000 including \$37,000 allocated for debt service and \$37,000 for future equipment purchases. The contract price is the same as last year. Trustee Duff seconded the motion and all were in favor.

4. GROVELAND AMBUALANCE CONTRACT:

Trustee Brennan moved to accept the contract for ambulance services to a portion of the Town of Groveland at a contract price of \$10,584 based on ambulance call history from 8/1/2010 to 7/31/2011 (111 calls for service including 48 hospital transports and 63 non-transport calls) and authorizing Mayor Hatheway to sign the contract on behalf of the Village Board. Trustee Duff seconded the motion and all were in favor.

5. TOWN PUBLIC HEARING:

The Town Board has scheduled a public hearing on *2012 Interim Moratorium on all Natural Gas and Oil Activities* on February 9th. That is the same evening the Village Board was planning to meet with the Town Board for an information session with Jon Norris regarding the Geneseo Building project. The Board consensus was to attend the meeting at 6PM rather than at 5:30 when previously scheduled.

6. ASSOCIATION MEETING:

The next meeting of the Association of Village Boards of Livingston County will take place in Mt. Morris at the Allegiance Bed & Breakfast on February 15.

7. FEBRUARY MEETING DATES:

The Board members discussed the February meeting schedule since February 20 is President's Day and the office will be closed, deciding to hold the second February meeting on the 27th. Therefore February meetings will be on the 6th and the 27th and March meetings will be back on schedule (first and third Mondays).

8. MISCELLANEOUS CORRESPONDENCE:

A notification of intent to renew the liquor license for the Inn Between (Tom Basher) has been received.

9. PUBLIC SAFETY:

The annual report from the Police Department (for calendar year 2011) has been received from Chief Osganian. Also, Trustee Brennan spoke with the Chief this week and he is exploring the option of replacing the part-time officer who resigned the position recently.

Deputy Mayor Fox reported that the bids were opened this afternoon for the equipment and installation of a pneumatic, hose drop type diesel exhaust removal system for the firehouse. There were substantial differences in the two bids received particularly with the terms of the financing plan. Chief Chanler and the committee are not ready to suggest a bid award at this time pending further review of the proposals.

Deputy Mayor Fox also reported that there were 311 fire calls during the last calendar year which is slightly up over last year. Ambulance calls slightly increased over the prior year as well at 1,688. The annual Fireman's Banquet is scheduled for February 11 at the Big Tree Inn.

10. PUBLIC WORKS:

The following items were reported by Supt. Frazier:

- The crew has finished installing a manhole in the rear of the property at 2 Main Street in order to be able to flush the sewer line up to the Main Street tunnel. The line can now be flushed both ways from this location.
- The trees are being trimmed along the boulevard in the Woodbine subdivision. Reports of tree limbs interfering with large vehicles prompted that work.
- All of the holiday decorations have been taken down and Christmas tree pickup will continue through Monday, February 6.
- Equipment servicing is taking place during the mild winter season and salt use has only amounted to 75 tons so far. High winds, however, have kept the crews busy picking up debris.
- There was a water main break on Northview this month. It was repaired without incident.
- RG&E installed a new guide wire on the pole on Main Street in front of St. Michael's Church. That allowed the crews to take down a tree that was being used as a support.
- There has been a BOCES welding intern working at the shop. He has been able to repair the loader bucket, plow mounts, sidewalk plow mount and do some hard surface welding on the excavator buckets.

Mayor Hatheway added that Fort DeBadts will be taken down before the summer season of activity at Highland Park. A letter has been written by the Mayor to Don DeBadts.

11. TRUSTEES:

Trustee Brennan: Sandy reported that the committee has just about completed the revised Code work. There will be one more meeting scheduled to hopefully finish. A new consideration has come about, how to deal with street vendors. Clerk Mack has obtained sample legislation for that purpose.

Trustee Duff: nothing further.

Deputy Mayor Fox: John had a couple of questions, one about the town water issue and one about the YMCA status. Mayor Hatheway stated that a meeting was scheduled with Erik Fix from the Y on Wednesday.

Trustee LaGrou: Tom expressed an interest in installing a plaque at the watering trough at the corner of Temple Hill and Center Streets. He will consult with Historian David Parish as to wording for that plaque.

12. CLERK/TREASURER:

Following review by Deputy Mayor Fox voucher numbers 652-743 (for general, water, and sewer funds) were presented for approval. After discussion, Trustee Duff moved and Trustee LaGrou seconded the motion to

approve general fund vouchers in the amount of \$73,082.00. The vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Duff moved and Trustee Brennan seconded the motion to approve water fund vouchers in the amount of \$36,132.15. The vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Duff moved and Trustee LaGrou seconded the motion to approve sewer fund vouchers in the amount of \$16,165.29. The vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Brennan moved to approve an Infrastructure Improvements Project voucher in the amount of \$1,260.00. Trustee Duff seconded the motion and all were in favor.

After discussion, Trustee Duff moved to approve a Community Development voucher in the amount of \$25.00. Trustee LaGrou seconded the motion and all were in favor.

13. NEW BUSINESS:

Trustee Brennan moved to adopt Local Law #1, 2012 amending Chapter 117 of the Village of Geneseo Code to add Article VIII entitled "Commercial-Residential Real Property Tax Exemptions". Such amendment would allow a partial exemption from taxation by the Village for certain qualifying commercial or residential real property pursuant to NYS Real Property Tax law Section 485-n. Trustee Fox seconded the motion and the vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

14. EXECUTIVE SESSION:

Trustee Duff moved to enter into executive session to discuss a personnel issue. Deputy Mayor Fox seconded the motion and following a unanimous vote the session began at 6:23PM.

Trustee Brennan moved to come out of executive session at 6:59PM. Deputy Mayor Fox seconded the motion and all were in favor. No formal action was taken during the session.

15. MEETING CLOSE:

With no further business to discuss, Trustee LaGrou moved and Trustee Duff seconded the motion to adjourn. The vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 7:00PM.

Marsha B. Merrick, Village Clerk