

VILLAGE OF GENESEO
BOARD OF TRUSTEES

July 25, 2011

PRESENT:

Richard B. Hatheway, Mayor
John Fox, Deputy Mayor
Thomas J. LaGrou, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

PUBLIC PRESENT:

Howard Appell Mike Madigan

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the July 11, 2011 regular meeting were tabled.

2. INTER-GREEK COUNCIL BLOCK PARTY:

Mike Madigan came before the Board representing the Inter-Greek Council to ask permission to hold a block party on Wadsworth Street on October 22, 2011 between noon and 5PM. The group plans to hold a family style event to familiarize the students in the organization with the folks in the community and to raise money for a scholarship. The party will culminate a week-long *charity-based* and *awareness-based* gathering of members of the various fraternities and sororities. Representatives of the Council will be applying for a noise permit for a four-hour block within the timeframe of the block party. The residents in the area will be invited to the event and Council members plan to hand out flyers throughout the Village. The Board was supportive and Deputy Mayor Fox moved to allow the Council to proceed with their plans for *Geneseo U-Knighting for a Better Life Week* and in so doing, review plans with Chief Osganian and Chief Chanler in the process. Trustee LaGrou seconded the motion and the vote was as follows: Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. Mike thanked the Board for their consideration.

3. WATER ADVISORY:

A water conservation advisory went into effect last Friday based on recommendations from Supt. McTarnaghan in conjunction with the Livingston County Health Department. The problem was caused by the Town and York needing to fill their tanks simultaneously, thereby creating a potential water shortage in the Village. The advisory was lifted today at 1PM.

4. II PROJECT UPDATE:

Deputy Mayor Fox reported that the contractors are starting to box in the storm sewers as the utility (water, sanitary and storm sewer) connections have all been completed on Wadsworth Street. Street work will now commence and they are starting with the curbing. Work on Court Street continues with the water/sewer connections taking place to the individual properties. The project is on schedule based on the flow chart that was compiled in June.

5. HIGHLAND PARK:

Trustee Brennan received a note from one resident with regard to installing a fence or some other barrier to the park property. Supt. Frazier will look into what can be done, but the consensus is that no new fencing will be erected. Notification has been received that the second payment from the Parks Department has been received in the amount of \$174,307.98. There is approximately \$66,000 left to collect at project completion.

Grant Administrator Bill Reemtsen advised Clerk Merrick that a financial audit would be necessary when the project is completed. Clerk Merrick drafted and sent out a request for proposals and received three proposals by the deadline date of 7/22/11. Quotes ranged from \$2,200 to \$2,950. Following review, Deputy Mayor Fox moved to accept the quote submitted by Freed, Maxick & Battaglia PC in the amount of \$2,200 for the audit of the Highland Park Improvement Project in compliance with the NYS Office of Parks & Recreation regulations. Trustee LaGrou seconded the motion and all were in favor.

6. ENERGY AUDITS:

Mayor Hatheway reported that Patrick Drexler, representing EnerPath came in the office offering a free energy assessment and a chance to save 70% of the cost of recommended energy efficient lighting upgrades. Apparently money has been set aside for energy improvements specifically in lighting. The program brochure lists NYSEG and RG&E as participating in the program. After the audit was completed, Mr. Drexler returned with proposals to replace the existing fluorescent light bulbs with energy efficient bulbs promising to provide improved lighting quality, better color and longer lamp life. One proposal, for the wastewater treatment plant promised a simple return on investment of 71% and payback in 16.9 months of the Village's contribution to the cost of \$523.85. Total project cost was \$1,746.38 with \$1,222.53 being the RG&E contribution. Other business that have had the work done include Touch of Grayce and Conrad's. However, Mr. Drexler asked that a *waiver of prevailing wage* letter be signed so that the work could be done without paying prevailing wages. Upon consultation with NYCOM and the NYS Dept. of Labor, it was found that a municipality should sign no such waiver. Mr. Drexler stated that he would have to re-work the proposals based on payment of prevailing wages and would get back to us. Mayor Hatheway mentioned that Niagara Mohawk or National Grid has a similar program, and he will inquire about cost savings at the WTP. Trustee LaGrou stated that the fixtures could be made energy efficient by a simple change in bulb and other minor adjustments that perhaps the DPW crew would be able to accomplish.

Bill Greene would like an opportunity to discuss energy options also with the Village and he will be doing that at the August 8 board meeting.

7. BANNER REQUESTS & REGULATIONS:

Three groups requested a banner display for October, Kiwanis, the Alzheimer's group and Chances & Changes, Mayor Hatheway reported. A two-week display timeframe is stated in the Village regulations. Dick wonders if a week would be better. There are about a dozen groups that use the banner display line. Another issue is one that was brought up by the current Kiwanis president suggesting that non-profits be exempt from paying the newly instituted \$50 fee for the display. Dick would like the Board members to re-think the fee with the rationale being that displaying the banner is a task of the DPW department. Extra crew members are not being brought in to do the job and as such the 'cost' to display the banner is an indirect rather than a direct cost.

8. CLARK PATTERSON PROPOSAL:

Mayor Hatheway sent the proposal via email to the Board members prior to the meeting. The bottom line is \$22,235 (not including an allowance of \$2,000 for hazard sampling and an allowance of \$3,500 for mortar sampling and laboratory material analysis and a \$200 reimbursable expense allowance) to put the specs together for exterior work to the building including: brick re-pointing, repair and cleaning, exterior trim repair and painting, exterior window sash and trim repair. Clark Patterson would also prepare the bid package and coordinate mortar analysis, obtain quotes for hazard surveys, review historic guidelines and standards, prepare a NYS Existing Building Code review, and attend board meetings to detail progress and answer questions (2).

Discussion followed. Deputy Mayor Fox then moved to proceed forward and approve the proposal received from Clark Patterson dated July 22, 2011 at a cost not to exceed \$22,235 understanding that they will bill only for the hours and costs actually incurred and to approve the additional items as outlined above (hazard sampling, mortar sampling etc.). Trustee LaGrou seconded the motion and the vote was as follows: Deputy Mayor Fox-Aye, Trustee LaGrou-Aye and Mayor Hatheway-Aye. Mayor Hatheway sent the proposal to Supervisor Wadsworth but has not heard back and added that the Town has been supportive of assisting the Village with the projects on preserving and protecting the building in the past.

9. LOG CABIN ISSUES:

Supt. Frazier, Rotary and Summer Festival representative Dick Gallivan and a representative from the Garden Club will be meeting soon to sort out items that have been stored in the cabin and to organize items that will remain there. Various groups are using the cabin and the condition of the storage areas has become a concern, Mayor Hatheway reported. Trustee Brennan has been handling this issue recently.

10. UPWP PROGRESS:

United Planning Work Program: the County obtained a Genesee Transportation Council grant under the UPWP to study the possibility of a *countywide transportation plan that fosters partnerships and connections between government, private, non-profit and educational agencies for the purpose of supporting and promoting a vital and sustainable Livingston County for existing and future residents and visitors alike*. Although the project area includes all 26 municipalities in the County, the Village of Geneseo has been selected as the Pilot Plan Study Area. A committee is being formed, Mayor Hatheway reported, with invitees Trustee Brennan, Arlene Somerville, David Woods, Louise Wadsworth, Claren Kruppner, Dawn Aprile, and David Matthews along with a representative from the College and one from the Town. The initial meeting is set for August 3 here at the Geneseo Building.

11. MEETINGS:

- Congresswoman Hochel on August 15 in the Courtroom of the Geneseo Building from 1-4PM
- Senator Gallivan on August 23 at Miceli's at 10AM. Discussion topics should be submitted to his office prior to the meeting.

12. MISCELLANEOUS CORRESPONDENCE:

- Ad for Business Development Loan Program: Program Administrator Kathy Dear put together an ad to publicize the program, Mayor Hatheway reported. A total of \$445,000 has been loaned out since 1999, and there is currently \$156,000 available now (half of which can be loaned to any one business).

13. PUBLIC SAFETY:

Chief Osganian reported via Mayor Hatheway that calls to ARC residences have increased due in part to a change in the mental hygiene law. Calls were previously handled internally by the agency running the residence and they still are, but now the local law enforcement agencies are also notified.

Deputy Mayor Fox moved to approve the following new members to the Fire Department: Deanna Wihlen, Christopher Steves, Amy Farabaugh, and George Wisniewski and to accept the following resignation: James Sheflin. Trustee LaGrou seconded the motion and all were in favor.

According to Deputy Mayor Fox, there was a lot of work and planning that went into the Air Show stand-by services provided by the Fire and EMS Department. There were two incidences during the show along with a recent garage fire on Center Street. Chief Chanler saw to it that a

complimentary note was sent to Chief Osganian for the excellent traffic control and other assistance given during the fire.

Specs have been drafted and sent out and will be due on August 22 for the diesel exhaust system for the firehouse, according to Deputy Mayor Fox. Tim Brinduse is still working on the specs for the front façade work at the firehouse.

The Board discussed and reviewed the details of the accident involving Officer Raymond Goulet and another vehicle at the Doty curve early Friday morning. Officer Goulet suffered minor injuries and was treated and released by Strong Hospital. The police vehicle was totaled in the accident and the other driver has been charged with driving while intoxicated.

14. PUBLIC WORKS:

Trustee LaGrou reported several miscellaneous items from Supt. McTarnaghan including meter reading, fixing a water break on Court Street, and assisting with the II project.

15. TRUSTEES:

Deputy Mayor Fox: no further report.

Trustee LaGrou: Spoke as a representative from the Livingston Country Club about the possibility of the Club tying into the sanitary sewer system. Mayor Hatheway responded that the II Project hopefully would address the capacity issue at the wastewater treatment plant; however, it doesn't make sense to extend sewer service to the Town when additional development within the Village boundaries might be limited due to the WWTP being at capacity. Discussion followed with regard to what businesses and properties have sewer services outside the Village.

16. CLERK/TREASURER:

Clerk Merrick reported that she has received notification of an application to the State Liquor Authority to renew liquor licenses for both Club 41 and the Idle Hour.

Following review by Deputy Mayor Fox, voucher numbers 103-198 (for general, water, and sewer funds) were presented for approval. After discussion, Deputy Mayor Fox moved and Trustee LaGrou seconded the motion to approve general fund vouchers in the amount of \$110,183.41. The vote was as follows: Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion Deputy Mayor Fox moved and Trustee LaGrou seconded the motion to approve water fund vouchers in the amount of \$45,663.61. The vote was as follows: Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Fox moved and Trustee LaGrou seconded the motion to approve sewer fund vouchers in the amount of \$25,609.59. The vote was as follows: Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion Deputy Mayor Fox moved to approve Highland Park Project vouchers in the amount of \$2,113.50. Trustee LaGrou seconded the motion and all were in favor.

After discussion, Deputy Mayor Fox moved to approve Infrastructure Improvements Project vouchers in the amount of \$173,957.84. Trustee LaGrou seconded the motion and all were in favor.

After discussion, Deputy Mayor Fox moved to approve a Community Development voucher in the amount of \$142.50. Trustee LaGrou seconded the motion and all were in favor.

17. PERSONNEL ISSUES:

Deputy Mayor Fox moved to enter into executive session to discuss a personnel issue relating to a specific employee. Trustee LaGrou seconded the motion and following a unanimous vote the session began at 6:15PM.

Trustee LaGrou moved to come out of executive session at 6:25PM. Deputy Mayor Fox seconded the motion and all were in favor. The Board agreed on a response to the grievance filed by Jeff Drain. A copy of the response will be sent to SEIU Union Representative Corinne Zajac as well.

18. MEETING CLOSE:

With no further business to discuss, Deputy Mayor Fox moved and Trustee LaGrou seconded the motion to adjourn. The vote was as follows: Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 6:26PM.

Marsha B. Merrick, Village Clerk