

VILLAGE OF GENESEO
BOARD OF TRUSTEES

February 22, 2011

PRESENT:

Richard B. Hatheway, Mayor
John Fox, Jr. Deputy Mayor
Margaret Duff, Trustee
Thomas J. LaGrou, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

PUBLIC PRESENT:

None

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the February 7, 2011 regular meeting were reviewed. Trustee LaGrou moved to approve the minutes as presented with second from Trustee Duff. The vote was as follows: Trustee Duff-Aye, Trustee LaGrou-Aye, Mayor Hatheway-Aye, and Deputy Mayor Fox-Abstain.

2. II PROJECT UPDATE:

Infrastructure Improvement Project: Plans have been made available (one set in the office, one to Jason and one to Steve) and a pre-construction meeting has been planned for Friday at 10AM. The bids are due on March 9 at 2PM. A letter has been sent to the Health Department requesting approval to replace the water main between Court Street and the York meter pit. MRB's Pat Nicoletta has provided Mayor Hatheway with a notice of intent for his signature that will be sent to DEC describing construction activity to take place in the spring. Everything seems to be in good shape for the project, Mayor Hatheway concluded. Steve McTarnaghan has done a good job talking to the homeowners in the area seeking easements for the sanitary line to serve the Main Street residences.

MRB has been awarded the contract for engineering services with the College for the installation of the master meters and Pat Nicoletta will be meeting with George Stooks, Assistant VP in charge of Facilities on Friday.

3. PLANNING DEPARTMENT:

- Ash Tree inventory: Mayor Hatheway reported that last Friday we received the Livingston County Ash Tree inventory from the County Planning Department. They have identified and inventoried every ash tree on public property in Livingston County. 56 trees have been identified on Village and County property (boulevards, rights of way etc.). An exceptionally thorough job was done on the inventory. Due to the threat of the Emerald Ash Borer, the Village will purchase no more ash trees.
- Census Boundary survey: The Census Bureau checks on an annual basis with the local municipalities to determine if there have been any changes in boundaries during the year. Rather than the Village serving as the focal point, the County Planning Department has volunteered to assume that responsibility; our Census Coordinator, Aprile Mack is fully in favor-the Board concurred.
- Webinars: Every member of the ZBA and Planning Board is required to accumulate four hours per year in training sessions. The County keeps track of who has attended training and how many hours they attended. Now training is being offered as a Webinar (short for Web based seminar, a presentation, lecture, seminar transmitted over the Web), making it easier than ever to keep up with the training requirements.

4. SUMMER FESTIVAL:

A request has been received from Rotary to use the Village Park and host the annual Summer Festival July 8-10. The Board was supportive.

5. BUDGET PROCESS:

The first meeting was today with the Budget committee consisting of Mayor Hatheway, Deputy Mayor Fox, Clerk Merrick, Chiefs Chanler and Osganian, Streets Supt. Frazier and Water/Wastewater Supt. McTarnaghan. All of the departments have been very conscientious in submitting their requests, Mayor Hatheway stated. They are essentially submitting flat budgets. That portion of the budget is under control; however the personnel costs (salaries, wages and benefits) are not. What is it we can do to reduce personnel costs? Another conversation that took place was about raising some additional revenues. For example, charging for use of the pavilions, the possibility of raising parking fines, the possibility of raising fees for public notices for the ZBA and Planning Board, Police security details for special events when they are asked to assist with a fundraising event, and possibly charging for park use (Village Park, Highland and Kelsey Field). The committee is looking at increasing water and sewer rates as well.

Along with that, it appears the State will not be funding youth recreation next year amounting to a loss of around \$6,800 income for the Village, according to County Youth Director Keith Mitchell. Bridging that gap is another budget consideration. At the bottom of Keith Mitchell's letter, he adds: *Without access to state funds, a recreation program that so chooses may charge fees or request donations.*

Other items that have to be taken into consideration are 1) financing for the Highland Park improvements, which will all be from the General Fund; and 2) the II project that has a portion from the General fund as well as from Sewer and Water. These projects thus will impact the tax rate.

6. MAIN STREET PROGRAM:

The New York Main Street grant program informational meeting is scheduled for this Thursday night at 5:30 here at the Geneseo Building. The purpose of the meeting is to determine if there is interest on the part of the Main Street area merchants to participate in a grant application. County Grants Coordinator Thoma Development will be presenting the program.

7. MISCELLANEOUS CORRESPONDENCE:

The RG&E claim for damage to a gas line while the Village was repairing a broken water line on Stuyvesant Manor has been turned over to our insurance carrier.

Mayor Hatheway wrote to Bill Reemtsen (grant administrator) to ask what can be done about the delay in the reimbursement by the State for the Highland Park project. Bill is putting together the Village's share of the project using force labor and equipment rates supplied by Supt. Frazier along with the value of the DPW property. Raw numbers indicate that \$655,880 has been spent on the project through January.

There has been communication between Jason, Pat Nicoletta and the contractor to finish the rest room building at the park and deadlines have been imposed to get that work done.

Word has been received today that Bill Reemtsen sent a letter to Karen Ferguson along with documents for each phase of the project. Karen is the Grant administrator for the Office of Parks in the Genesee Region.

Teresa House staff members sent a note thanking the Village DPW and other employees for their donation of \$125 in memory of John LaGrou.

8. PUBLIC SAFETY:

- Groveland Ambulance Contract: The proposal is for \$5,000 for the current year services provided by the Geneseo Ambulance Corp to the Town of Groveland. Deputy Mayor Fox moved to approve the ambulance contract with Groveland for \$5,000 for the 2011 year. Trustee Duff seconded the motion and all were in favor. It is understood the renewal process will get started earlier for the next contract, and that adjustments will need to be made.
- FD Banquet: Mayor Hatheway commented that the banquet was well attended.
- Reimbursement for private police details: The Board discussed the possibility of charging for overtime generated by private, fundraising groups that request police security and/or closure of streets. Two years ago Trustee Hill had asked Chief Osganian to put together a review of the costs currently being absorbed by the Village. Charging \$50 per man-hour would generate about \$3,000 per year. The Board was supportive of further discussion on the topic.
- Geneseo Building security: Chief Osganian has been researching installation of panic alarms for the front office, police office and court office based on the workplace violence survey that was recently taken. Simplex, the current fire alarm provider has given a quote of \$2,564 with an additional monitoring fee of \$405 per month (for eight alarms). Simplex also recommends updating the fire alarm system in the building as well. Discussion followed.

9. PUBLIC WORKS:

Supt. McTarnaghan reported via Trustee LaGrou that he has been talking with the Main Street property owners about the II project and easements that might be necessary for that. Along with that, he and the crew have been helping the DPW crew with snow removal and performing routine maintenance. Steve is also working on the budget for fiscal year 2011-12.

10. TRUSTEES:

Trustee Duff: Margaret wondered if more of the sidewalks could be salted in light of the recent thaw and re-freeze that just occurred. Several of the sidewalks were very treacherous. The board discussed the situation and reiterated that it is the property owner's responsibility to clean the sidewalk in front of their respective properties.

Trustee Duff was also concerned with the crosswalk across Route 20A at Prospect Street and the fact that motorists don't seem to routinely stop for pedestrians there. Discussion followed.

Deputy Mayor Fox: nothing further.

Trustee LaGrou: Tom talked to Insurance Agent Andrew Chanler about the farmer's market and Andrew strongly suggested that they get their own insurance for liability purposes. He suggested a \$1,000,000 liability policy with the Village listed as additional insured. He didn't think it was that expensive to obtain the insurance and didn't feel that it was a Village sponsored event that should be covered under the Village's liability policy.

Trustee LaGrou reviewed the application for the girls softball league submitted by Chris Phillips and had no problem with that program going forth under the auspices of Geneseo Youth Recreation. The program is for 5th and 6th grade girls and will be held at the Geneseo Central School softball field. They will be competing with teams from other schools and Chris will supply the roster and additional applications for volunteers after sign-ups take place.

11. CLERK/TREASURER:

Clerk Merrick distributed the December Treasurer's report to the Board.

Following review by Trustee Duff, voucher numbers 753-843 (for general, water and sewer funds) were presented for approval. After discussion, Deputy Mayor Fox moved and Trustee Duff seconded the motion to approve general fund vouchers in the amount of \$85,049.37. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Duff-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Duff moved and Deputy Mayor Fox seconded the motion to approve water fund vouchers in the amount of \$143,317.53. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Duff-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Duff moved and Deputy Mayor Fox seconded the motion to approve sewer fund vouchers in the amount of \$13,100.50. The vote was as follows: Trustee Duff-Aye, Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Duff moved to approve a Highland Park Project voucher in the amount of \$258.00. Deputy Mayor Fox seconded the motion and all were in favor.

After discussion, Trustee Duff moved to approve Infrastructure Improvements Project vouchers in the amount of \$15,940.27. Deputy Mayor Fox seconded the motion and all were in favor.

12. MEETING CLOSE:

With no further business to discuss, Deputy Mayor Fox moved and Trustee LaGrou seconded the motion to adjourn. The vote was as follows: Trustee Duff-Aye, Trustee LaGrou-Aye, Deputy Mayor Fox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 6:22PM.

Marsha B. Merrick, Village Clerk