

VILLAGE OF GENESEO
BOARD OF TRUSTEES

November 1, 2010

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Trustee
Margaret Duff, Trustee
John Fox, Jr., Deputy Mayor
Thomas J. LaGrou, Trustee

Marsha B. Merrick, Clerk/Treasurer
David Woods, Planning Board member
Will Wadsworth, Town Supervisor

PUBLIC PRESENT:

Howard Appell Barry Caplan Paula McClure

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:30PM. The minutes of the October 18, 2010 regular meeting were reviewed. Trustee Brennan moved to approve the minutes as amended with second from Trustee Duff. The vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

2. BARRY CAPLAN – CHRISTMAS SING REQUEST:

Barry asked the Board if Main Street could be closed from the log cabin to the fountain for the annual holiday sing, to be held on December 3rd between 6 and 7PM. Trustee Brennan moved to approve the request to close Main Street for that purpose on that date as has been done for the past 25 years. Trustee LaGrou seconded the motion and all were in favor. Barry thanked the Board for their cooperation.

3. HIGHLAND PARK PROGRESS:

Trustee Brennan reviewed the progress of the Highland Park project. Dick and Sandy met with Supt. Frazier recently to go over plans to plant new bushes and trees in areas of the park currently identified by stakes/ribbons. Landscaping items have been ordered. The new playground equipment has been delivered and is being installed. The crew will assume responsibility for the playground surface. The new portion of the trail (approximately 2,500 feet) has been completed with the addition of surface material (which will be handicap-friendly). The DPW crew will complete the rest of the trail before next spring. The entire loop of the trail will be quite extensive when it is completed.

Deputy Mayor Fox entered the meeting.

Mayor Hatheway added that the new storage shed is in place (on a concrete pad) and blends in very nicely with the surrounding residences. A lot of the driveway has been completed and the pavers are being laid towards the parking lot. The concrete pad foundations have been completed for the restroom/concession stand and the new pavilion. Services have been connected. Jason is most definitely thinking ahead and the Board agreed that he and the crew have done a great job

overseeing the project. The ice rink will be in the same location as in the past and plans are to have it open this winter as usual. Everything is coming together. The contractors should be done by the end of November, but finishing touches can be added in the spring including some additional fencing which might be necessary on the west side.

4. CODE/PARKING INITIATIVES:

- Grease traps: According to Village Code, they are required in certain establishments; however, this requirement has never been enforced. Letters will go out from the Code Office that traps must be installed and must be inspected periodically. All food purveyors who cook on site are affected.
- A-frame signs: Trustee Brennan mentioned the many 'temporary' signs that are along 20A, and wondered if the Code Office could look into perhaps reviewing the wording that allows their use. David Woods referred to the Code: it states that the signs could be displayed during business hours. A-frame signs in the Main Street area were also discussed.
- Parking regulations: Code Officer O'Keefe has found issues with the placement of some of the 'no parking' signs and is making a list of items that might need review and revision.
- 18 Wadsworth Street: Mayor Hatheway noticed a special use permit request to the Planning Board for a change from a one-family to a two-family house on Wadsworth Street. The public hearing was held on Wednesday October 27, and will be continued this Thursday. Acting on his own, Mayor Hatheway wrote a letter in opposition to that request, which was submitted to the Planning Board.

5. BUSINESS DISTRICT INITIATIVES:

- Supporters of Main Street: Trustee Brennan reported that the SMS group had a *Meet & Greet* last Monday here at the Geneseo Building in the courtroom. There were 36 businesses represented. It was a good meeting with a lot of energy. Mayor Hatheway and Deputy Mayor Fox attended along with Town Supervisor Wadsworth and Town Councilman Manapol. There is a follow-up meeting with some of the business owners and members of the SMS tonight to learn how to help market Main Street businesses.
- Façade Program: Falling in line nicely with the above is the Village's façade program to be unveiled next Monday evening at 7PM in the Geneseo Building. This is the result of the Village having entered into an agreement with the Livingston County Development Corporation to be part of their Downtown Program. Sandy encouraged everyone to attend. Rick Hauser will be there to give a preview of the draft guidelines for the façade improvements. Once they are public, the next step is for Village Board to consider them.

6. FINANCES:

- Healthcare: Mayor Hatheway compiled a summary of costs for the two benefits, healthcare and pension. Premiums for our current health and dental insurance program will rise another 13% in January (payable in December), amounting to ~\$35,000 annually. The bad news is the budgeted

amount for this benefit was lowered in anticipation of adopting a less expensive plan during union negotiations.

- Retirement: Costs have been projected for 2011-2012 including a \$20,000 increase for the police benefit and \$30,000 for all other employees. Together it amounts to an increase of \$50,000 for 2011-12 just in pension costs. The question is, how do we come up with \$85,000 in next year's budget without reducing staff?
- Summer recreation program expenses: Clerk Merrick put costs together for the past 3 summers and sent the accounting out to the Towns of Geneseo and Groveland.

7. PROPOSED SEWER EASEMENT:

Supt. Frazier and McTarnaghan have suggested placing a sanitary sewer manhole in the backyard of 4 Main Street in order to have access for cleaning the line that extends from Main Street across lots to Court Street. This line must have been installed when easements were not a consideration. If we were to gain access to 4 Main through properties at 2 Main and 9 Court, we could install a manhole in order to service the existing sanitary sewer transmission line. Jason and Steve will discuss the possibility with the property owners so that the proposed easement can be staked out. Once we have a description, Attorney Reynolds will be enlisted to draw up the necessary easements.

8. MISCELLANEOUS CORRESPONDENCE:

The County has submitted a UPWP grant application for a public transportation study to the Genesee Regional Transportation Council. Apparently 24 applications have been received requesting funding on the order of \$1.74 million. Only \$434,000 is available. The first review of applications will take place on November 17.

The APO Pledge Class completed a service project for the Village. The students picked up trash around the Village and Supt. Frazier supplied them with trash bags.

The Town Board had scheduled a public hearing regarding the extension of Water District #1 to 3950 Long Point Road for November 15th. That hearing has since been cancelled.

The Strang's (17 Tuscarora) wrote a letter of thanks for tree work completed by the DPW crew last May. Two wind destroyed Village-owned maple trees were replaced with Cleveland Pear trees this spring.

The County Board of Supervisors, along with County Administrator Ian Coyle and Sheriff John York, has extended an invitation to a ribbon cutting ceremony for the new Livingston County Jail addition on November 4 at 11AM.

9. PUBLIC SAFETY:

The Board received the monthly report of activity from Chief Osganian. Trustee Brennan highlighted several items.

Deputy Mayor Fox reported from Chief Chanler that there were 21 fire calls during October with two mutual aid responses in Livonia and York, along with 175 ambulance calls. The annual fund drive will take place soon with the money

earmarked for replacement coats, helmets, pants and boots. They are also looking to purchase more portable radios. Trustee Brennan moved to approve membership for the following: Jonathan Lau, Kristen Kapunek, Michael Lanni, Jerry Varughese, William Rutan, Carolyn Schwartz, Steven Singley, and Matthew Nanos and to accept the following terminations: David Wickson and Michael Quenell and resignations from Sean DeBoyace, Tyler Massaro, Amy Phelps, Angela Chu, and Kyle Wasserman. Margaret Duff seconded the motion and all were in favor.

10. PUBLIC WORKS:

Trustee LaGrou reported on the following items from Supt. McTarnaghan:

- The crew is working to fix a leak in one of the digester covers.
- Another smoke test was performed at the Armory. Roof drains are not connected to the sanitary sewer system, but the back parking lot runoff is.
- A larger area for testing water meters was built.
- The new truck has been outfitted with a snowplow and bed liner.
- The spill prevention report has been updated and water meter reading is completed for this quarter as well as the annual sludge haul away.
- Miscellaneous routine tasks including water and wastewater sampling, answering questions and requests and checking on contractors at the Park project.

11. TRUSTEES:

Trustee Brennan: Sandy asked the Board to consider a sign grant application for The Wedding Dress & Tux shop at 37 East South Street. The Planning Board approved the sign with a slight alteration in color at their meeting on October 27. The total cost of the sign is \$1,725 and the grant amount would be \$862.50. Trustee Brennan moved approval based on the Planning Board recommendation and upon final approval from grant administrator Stu Brown's office. Trustee LaGrou seconded the motion and all were in favor.

Trustee Brennan mentioned that the new occupant of the former Verizon store has approached her as to whether or not he can apply for a sign grant. The wording in the grant program guidelines will be reviewed.

Trustee Duff: Margaret is working on the master plan project and is thinking about developing measurements for some of the objectives and perhaps a 'check-in' approach for some of the others. She would also like to set up a *town meeting* to gather folks together and discuss how the objectives might be coming along.

Deputy Mayor Fox: John responded to the property owner who had an issue with the sidewalk replacement and encouraged him to pay the bill for that replacement.

Deputy Mayor Fox: John had questions about the water/sewer bill format and wondered if the term WATER/SEWER could be stamped above the name and then folks would know that the bill was enclosed. Clerk Merrick will talk it over with Deputy Clerk Mack to see what changes could be made.

Trustee LaGrou: Tom has information about the winter youth basketball program that plans to start up soon and would like to be covered under the Geneseo Youth Recreation program.

12. CLERK/TREASURER:

Clerk Merrick had no report at this time.

Mayor Hatheway noted that the office will be closed a week from Thursday (November 11) in honor of Veteran's Day. The Board discussed the holiday schedule and moved the January meetings to January 10 and 24, 2011.

13. PERSONNEL ISSUES:

Town Supervisor Wadsworth joined the Board meeting to discuss Village-Town personnel issues. Trustee LaGrou moved to enter into executive session to have that discussion. Trustee Duff seconded the motion and following a unanimous vote the session began at 6:40PM.

Trustee Brennan moved to come out of executive session at 8:04PM. Trustee Duff seconded the motion and all were in favor. No formal action was taken during the session.

14. MEETING CLOSE:

With no further business to discuss, Trustee Brennan moved and Deputy Mayor Fox seconded the motion to adjourn. The vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 8:05PM.

Marsha B. Merrick, Village Clerk