

VILLAGE OF GENESEO
BOARD OF TRUSTEES

July 26, 2010

PRESENT:

Richard B. Hatheway, Mayor
John Fox, Jr., Deputy Mayor
Sandra F. Brennan, Trustee
Margaret E. Duff, Trustee

Marsha B. Merrick, Village Clerk/Treasurer

PUBLIC PRESENT:

Howard Appell

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the July 12, 2010 regular meeting were reviewed. Trustee Brennan moved to approve the minutes as presented with second from Deputy Mayor Fox. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, and Mayor Hatheway-Aye.

2. ENTRANCE SIGNS – DEPUTY MAYOR FOX:

Two quotes were obtained for the two signs (one on Route 39 near the Armory and one on Route 20A at Main Street): \$7,740 from Sign Language Inc. (Village share \$5,982.33, SUNY portion \$1,757.67 and one from Alpha Graphics for \$12,092.76 (Village share \$8,377.56 and SUNY portion \$3,715.20). The Alpha Graphics representative explained to Deputy Mayor Fox that the difference is that they use raised letters cut out and glued to the sign versus carved lettering. Alpha Graphics does not use gold paint, however, and Sign Language does. The consensus is to use Sign Language to begin work on the signs that will require a 50% deposit to start the project.

Deputy Mayor Fox forwarded a copy of the agreement the Town has with the University to share in the cost of the signs to the Board members for their review. The contract date or agreement date is still needed, as are the dimensions of the sign. Attorney Reynolds has reviewed the document. Sign language will be responsible for placing the signs, and Jason Frazier will be involved with removal of the current signs that will be placed at other entrances into the Village.

Following further discussion, Deputy Mayor Fox moved to approve the draft contract between the Village and SUNY for entrance signs into the Village on Route 39 near the Armory and on Route 20A at Main Street contingent upon stating the exact dimensions of the sign and inserting a contract date. Trustee Duff seconded the motion and the vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, and Mayor Hatheway-Aye.

Deputy Mayor Fox asked the Board to consider approval for the design of the signs as noted in his handout as sign "A" and sign "B", Trustee Duff so moved with second from Trustee Brennan. All were in favor.

3. GENESEO BUILDING GRANT PROPOSAL:

The Village has received an application copy from Thoma Development that was submitted to the NYS Office of Parks, Recreation and Historic Preservation for an Environmental Protection Fund 2010 Historic Preservation grant. The title of the project is Geneseo Building Project. The total project cost is listed at \$2,211,000 based on recent calculations by Jon Norris, Clark Patterson Lee Inc. Funding for the project will also be pursued with Senators Gillibrand and Schumer and Congressman Lee. Trustee Brennan mentioned that Senator Schumer is planning a visit to Geneseo soon.

4. HIGHLAND PARK UPDATE:

Grant Administrator Bill Reemtsen reported via email that the MWBE Utilization Plan was received from contractor Marianacci and Karen Ferguson (Local State Historic Preservation Office Representative) emailed both the Marianacci plan and the LeFrois plan to the State Official in Albany for their review. Marianacci does not feel that he can meet the MBE requirements (Minority Owned Business Enterprises) and is asking for a waiver. LeFrois has planned to meet both the Minority Owned and the Women Owned Business requirements.

5. COMMUNICATIONS:

- Second Street residents: A letter has been sent to residents describing a possible parking line re-spacing. The letter stated that *an internal study by the Department of Public Works has determined that there are sixty (60) to sixty-three (63) available parking spaces between South Street and North Street (on the west side of the street). Currently these spaces can be identified by white paint on the curb, markings which will be extended to the street pavement by mid-August.* Trustee Brennan asked if a decision has been made and Mayor Hatheway explained that there would be no decision until there is a public hearing to consider a local law to change the Code. There is a concern expressed by residents with regard to backing out of their driveways. Another concern was that Second Street is in the National Landmark district and the lined parking spaces might detract from that status. A lot of the comments that have been received have been from folks that live on the east rather than the west side of the street. Folks were also concerned that perhaps meters were the next step, but the Board has not discussed that topic. The main goal is to define the parking places so that driveways are not blocked in and that line of site at intersections is improved. Consideration will be given to those places where parking might be a hindrance; the entire plan is still under advisement.
- DOT: An official order has been received from NYS Department of Transportation and filed with the Secretary of State amending the speed limit on Route 20A between Reservoir Road and the easterly boundary of the Village to 35 mph effective June 17, 2010. The speed limit will remain 45 mph from the eastern boundary of the Village out to Country Club Road in the Town. The State DOT will post new signs on the thoroughfare.
- Sheriff York: Notification has been received from the Sheriff that \$15,049.50 has been allocated to the Geneseo Police Department based on 2009 DWI arrests.
- County Planning Board: A letter has been sent from County Planning Director Angela Ellis to David Matthews congratulating him on his appointment to the County Planning Board. David will represent the Village of Geneseo in the seat that was recently vacated by Bob Yull.
- Attorney Reynolds: A letter was received from Attorney Reynolds and shared with all departments regarding the fact that emails are public information and as such, *discoverable*. The letter went on to say that *anything public servants do, is fair game to discover, as well as anything that can be recorded by electronic means.* Any communication whether it is by paper document, email, gmail, and text messaging is subject to open meetings laws and the Freedom of Information Act. The Board discussed the letter and gave examples of how the technology can be used and abused.
- NYCOM with regard to National Grid: According to an email received from NYCOM director Peter Baynes, the original settlement will be amended and the original deadline

date to act on the agreement of July 30, 2010 will be postponed. Certain language in the settlement agreement will be amended.

- Jennifer Mark: A request was received to hold a neighborhood block party on Seminole Avenue on August 23 from 3:30–6:30PM. The organizer is planning a bounce house for the kids and asks to close the street to allow safe movement from area to area. The Board was supportive and notification will be sent.
- YMCA: An update on this summer's program was requested and they promise to have one by the middle of the week. Deputy Mayor Fox added that there is a new branding for the company and he showed the Board what they plan to do and other information gleaned from a recent steering committee meeting.
- Garden Club: The annual request to use the log cabin for flower arrangements from now on until the October Kiwanis Antique Show was received. The Board was supportive of that use but added that other groups use the cabin also.

6. CODE REVISIONS NEEDED:

- Parking regulations: Second Street, University and Wadsworth will all have possible changes to the marked parking places enumerated in the Code. All of these changes will be considered in one public hearing scheduled by the Board for September 13 at 5:15PM.
- Speed limit - Route 20A: Since DOT has approved a change in the speed limit from Reservoir Road to the easterly Village line, the Village Code will need to be changed. The Board set a public hearing for this amendment to the Code for August 9th at 5:15PM.
- Zoning - Shepard property: Upon recommendation of the Village Planning Board, the Board resolved to zone the recently annexed Shepard property located at 4154 and 4162 Reservoir Road MU-2 (Mixed Use) per Section 130-36 of the Village of Geneseo Zoning Code upon motion made by Trustee Brennan. Deputy Mayor Fox seconded the motion and the vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, and Mayor Hatheway-Aye. The resolution was adopted and the Board set a public hearing for re-zoning of the Shepard property for August 9, 2010 at 5:30PM. The Board instructed Clerk Merrick to send a referral to the County Planning Board to consider the zoning classification of MU-2 for the property.

7. PESH:

Mayor Hatheway reported that a meeting on July 14 with NYS Department of Labor Senior Safety & Health Inspector Darren Mrak went well. The Village Board will need to consider drafting and implementing a workplace anti-violence policy. In order to begin that process, a risk assessment survey will need to be conducted within the various departments.

8. MISCELLANEOUS CORRESPONDENCE:

The Board reviewed a preliminary letter of credit estimate from the Design Engineer, Larson Design Group for the Hampton Inn, 4240 Lakeville Road. MRB's Scott DeHollander has completed a review of the letter dated July 23, 2010 and states: *Based on the provided information, it appears that a Letter of Credit in the amount of \$189,008.70 is sufficient for the project. Therefore it is advisable*

that the Village Board approves the same by resolution at the next meeting. Trustee Brennan so moved to adopt a resolution to approve the letter of credit for the Hampton Inn in the amount of \$189, 008.70 pending review by Attorney Reynolds specifically with regard to terms of the letter and an expiration date for the work to be completed. Deputy Mayor Fox seconded the motion to adopt the resolution and the vote was as follows: Trustee Brennan-Aye, Trustee Duff-Aye, Deputy Mayor Fox-Aye, and Mayor Hatheway-Aye.

A copy of a letter from Greg O’Connell to Michael Catillaz (SUNY College Advancement) was received indicating a donation to the Geneseo Foundation for the community fund to renovate the Emmeline Austin Wadsworth Bear Fountain on Main Street. Since the bear was determined to be one of the three most memorable things that SUNY grads remember about the community, donations have been coming in to the community fund for continued maintenance and repairs.

Notification was received from Julie Marshall (Livingston County Economic Development) that the Small Cities grant funding for ABVI Goodwill has been approved (\$300,000). The groundbreaking ceremony for the store is scheduled for this Thursday at 2PM. Mayor Hatheway plans to attend.

9. PUBLIC SAFETY:

Notification has been received from the NYS Governor’s Traffic Safety Committee that the PD has been awarded \$3,200 for the Child Passenger Safety program. Trustee Brennan also reported that new officer Aaron Chase has been ‘learning the ropes’ and working with the officers on duty.

10. PUBLIC WORKS:

Trustee Margaret Duff reported the following from Supt. Frazier’s report:

- Temple Hill was milled and paved with 3” of material. Topsoil was applied to the shoulders and the street edging was completed.
- Streets to be sealed in the next week or two include: Tuscarora, Melody, Haley, and Main (north end). Work on Main will be done during the overnight hours.
- Crews are using the street sweeper to clean out the catch basins around the Village and basins have been repaired on North/Main and Second Street.
- Crews have been painting crosswalks, stop lines and parking stalls throughout.
- A leaky water service line was repaired at 5 Main Street with no complications.
- Sewer flushing for the season has been completed.
- Roadside mowing will continue through the growing season.
- Riverside Drive is ready for oil and stone paving, Suit-Kote will be doing the work.
- Terry Tree Service has been called in to take care of the trees damaged by recent storms. RG&E plans to remove trees at Highland and 20A at Main Street.
- Quotes are being obtained for a new gasoline fuel control system at the Fire Hall filling station. The current unit is 15 years old.
- Jason is obtaining quotes for the removal of asbestos roof material at the old DPW building soon to be demolished.
- Tim Clymo is still on sick leave following knee surgery on June 8. He hopes to be back at work mid-August.
- The DPW puts up signs, trash cans, recycle cans and a tarp on the brick pavers at the Village Park for each concert night.

11. TRUSTEES:

Trustee Brennan: The concerts continue to be very successful and well attended. Last Saturday's concert was cancelled, however, due to the weather. The next concerts are scheduled for the 24th (The Tabletop Three), and the 31st (Po Boys Brass Band).

Trustee Duff: no further report.

Deputy Mayor Fox: no further report.

12. CLERK/TREASURER:

Clerk Merrick advised the Board that she received the application for renewal of the CAS liquor license (Big Tree Inn).

Following review by Trustee Duff, voucher numbers 094-187 (for general, water and sewer funds) were presented for approval. After discussion, Deputy Mayor Fox moved and Trustee Brennan seconded the motion to approve general fund vouchers in the amount of \$105,966.59. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Brennan moved and Trustee Duff seconded the motion to approve water fund vouchers in the amount of \$36,716.34. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Fox moved and Trustee Duff seconded the motion to approve sewer fund vouchers in the amount of \$11,478.55. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Brennan moved to approve Highland Park Project vouchers in the amount of \$4,609.05. Deputy Mayor Fox seconded the motion and all were in favor.

After discussion Deputy Mayor Fox moved to approve an Infrastructure & Improvement voucher in the amount of \$19,530.00. Trustee Duff seconded the motion and all were in favor.

After discussion Trustee Duff moved to approve a Community Development voucher in the amount of \$197.50. Deputy Mayor Fox seconded the motion and all were in favor.

13. MEETING CLOSE:

With no further business to discuss, Deputy Mayor Fox moved and Trustee Brennan seconded the motion to adjourn. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 6:40PM.

Marsha B. Merrick, Village Clerk