

VILLAGE OF GENESEO
BOARD OF TRUSTEES

April 19, 2010

PRESENT:

Richard B. Hatheway, Mayor
John Fox, Jr., Deputy Mayor
Sandra F. Brennan, Trustee
Margaret E. Duff, Trustee
Thomas J. LaGrou, Trustee

Marsha B. Merrick, Village Clerk/Treasurer
Andrew Chanler, Fire Chief

PUBLIC PRESENT:

Howard Appell

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the April 5, 2010 regular meeting were reviewed. Deputy Mayor Fox moved to approve the minutes as presented with second from Trustee Brennan. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, Trustee LaGrou-Abstain, and Mayor Hatheway-Aye.

. The minutes of the April 5, 2010 public hearing on the budget were reviewed. Trustee Brennan moved to approve the minutes as presented with second from Trustee Duff. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, Trustee LaGrou-Abstain, and Mayor Hatheway-Aye.

2. FIRE CHIEF ANDREW CHANLER – ANNUAL REPORT:

Chief Chanler presented the annual report to Mayor Hatheway and the Board and provided the following highlights. The fire department fiscal and operating year is April 1 to March 31. The report includes fire incidences, and a report of treasury monies along with the annual Emergency Management Service report.

During the past year, there were 253 fire calls and 1,554 ambulance calls; numbers consistent with the preceding year, Andrew stated. Volunteer ‘hours’ totaled 34,712, an increase of 3,000 hours from last year. One reason could be that more volunteers are recording standby ambulance time and perhaps better recordkeeping on the part of the volunteers. There are between 100-110 members currently on the roster.

The busiest month was May for fire calls and October for ambulance calls (153). Fire call breakdown per municipality amount to: 125 Village, 108 Town and 20 Mutual Aid. Ambulance call breakdown: Village excluding the College 590, 422 in Town, 297 for SUNY, 99 in Groveland and 146 for mutual aid. SUNY calls are on campus only; calls in the Village can be anywhere including off-campus housing. There were 5-10 fire calls on Campus. In the Ambulance Captain’s report, there is further information on where the aid was given. Livonia and Mt. Morris mutual aid calls are reciprocated on a regular basis, Andrew continued.

With regard to receiving mutual aid for an ambulance call, it was needed only once to respond, last January. There has been no need for outside help other than the standard fill in service. GFD volunteer crews are still available at all hours of the night and day.

The Department held their first fund drive in five years using the funds collected to update the water rescue equipment. An upgrade was also made (\$5,000) to the jaws-of-life equipment. The fund drive netted \$24,000, which is average and in line with what was collected in the past. The officers are undecided whether or not they will do another drive this coming year. On a historic note, the

ambulance service used to depend upon the fund drive monies until five years ago when the Village started billing for ambulance service.

The busiest time of the day is daytime; nights are slower. The percentage of calls responded to by the Department amounts to 99.8%. Last year they missed one backup ambulance call. There are currently 26 EMT/Paramedics on the roster. Eight members recently took the Firefighter 1 class, which entails almost as many study hours as an EMT responder. One third of the members are college students. Volunteer man-hour time amounts to six hours per participant per week.

There have been minor changes during the past year; there are now crews assigned to the second ambulance on weekends.

The Department has been turned down for a fire grant for 2009, which was for a diesel exhaust removal system. That was a setback, Andrew reported. The total cost is between \$40,000 and \$80,000 depending on the number of 'drops' provided in the garage.

There have been no takers for the truck yet, Andrew reported, and it remains still for sale.

Mayor Hatheway and the Board publicly thanked Chief Chanler for the time he and his fellow officers and volunteers put in. Well done!

3. MRB – HYDRAULIC MODELING PROPOSAL:

Mayor Hatheway stated that the Village has received a proposal from MRB, which has been discussed with Supervisor Wadsworth. The concept is to provide a strategic plan to examine the entire water system including the Village and Town component. According to the wording in the proposal, *the water systems are integrated and dependent upon each other under many circumstances and being able to make proper and appropriate decisions regarding these water systems is essential to planning in both the Town and Village. The water study will allow the Village and Town to review and plan for water system and hydraulic impacts during emergency or planned interruptions, evaluate existing and future demands on the water system, serve as a strategic plan for the replacement of dated and undersized existing waterlines, and investigate the need for additional public water supply within the community.* Specific tasks include:

- Coordinate and assist the Village and Town with Hydraulic flow tests within the existing water systems (testing performed by system operators).
- Gather and correlate existing water system mapping and data on existing water systems. The Village and Town have maps of the system, which includes digital information. However, the Village and Town mapping need to be formatted into the same data file type.
- Work with the Town and Village to identify all system interconnections (both open and closed valved connections) as well as information on the operation and settings of all system PRV's.
- Create composite base map of the Village and Town water systems.
- Complete an updated hydraulic model of the existing composite water system network.
- The hydraulic model will be able to be utilized by the Town and Village to evaluate possible impacts on the water system due to development, failures, shutdowns, etc. and will help to determine how to address impacts in an efficient and expeditious manner.
- With assistance and cooperation from the Town and Village, identify and assess future water demands and water service areas. Assess existing and future demands from water systems served by Geneseo (i.e. York, Groveland and Leicester).

The Supervisor and Mayor have agreed that it makes sense to share equally the cost for this modeling project, which is proposed to be \$27,500; funds have been included in the 2010-11 budget for this purpose, Mayor Hatheway continued. Jim Oberst (MRB engineer for the Town) has presented the plan to the Town Board, which is planning to vote on Thursday, April 22. After discussion, Deputy Mayor Fox moved to approve the proposal from MRB for the *Water System Hydraulic Modeling & Study*, with the proviso that the costs are to be shared equally with the Town, and authorize the Mayor to sign

the documents on behalf of the Village. Trustee LaGrou seconded the motion and the vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

4. UTILITIES:

RG&E: Supt. Frazier wrote to RG&E asking if they would be willing to take over the streetlights on Cavalry Road. Originally, a private contractor installed the wiring, the poles and the light fixtures. Several of them have needed maintenance and RG&E refuses to maintain them, since they were not involved with the installation. RG&E has proposed removing the existing fixtures, installing new underground wiring and new fixtures (8), with the additional cost to the Village street lighting utility bill being approximately \$200/month. The Board discussed the proposal; prior to reaching a decision, Trustee LaGrou will discuss it further with Supt. Frazier.

National Grid: Laurie Mastin, representative for National Grid, has been in conversation with Mayor Hatheway with regard to providing electric service to the new bank on Ryan Drive (Eastman Federal Credit Union-ESL). National Grid would like to *install a pole on the opposite side of Volunteer Road at the property line in the highway right-of-way for ESL to use for their customer underground service.* Mayor Hatheway responded that: *The plan for Volunteer Road (Town) and Veteran Drive (Village) was to have all utilities be underground. The light poles on Volunteer are considered to be 'temporary' until the properties east of the road are developed, according to Town Board stipulation. On the Village side, you might notice there are no overheads to Wal-Mart or to the 2 new retail establishments between Wal-Mart and Volunteer. We thus ask that feeds across Volunteer to ESL also be underground.* That's where the situation stands at this point, Mayor Hatheway concluded.

5. REQUESTS:

Senior Bash: The Geneseo Central School Senior Bash is scheduled for Friday evening June 26. A request has been made for the *Congratulations Seniors* banner to be displayed along with a Police escort back to school from the bus garage after the bash at 12:30AM. The Board members were supportive and Chief Osganian has been notified as well.

Wadsworth Street: Request from a student on Wadsworth Street to hold a Family Fun Day Block Party on Sunday, April 25 from noon-3PM. Chief Osganian did not have a problem with the event. The Board was supportive and Deputy Mayor Fox will contact the organizer to go over the noise ordinance stipulations.

Earth Day Activities: A request has been made by Arielle Aronoff, a SUNY Geneseo student to hold an Earth Day Event (April 22), featuring an art installation, at the Bear Fountain. Arielle, an active member of the Geneseo Environmental Organization stated that *the group would like to pick up litter from around the town and then display the trash as a statement to raise awareness regarding the effects of litter on the environment. By utilizing the Bear Fountain, a central point in the Geneseo Community, we hope to do just this.* Arielle further stated that *the art installation will be in place for one day only. On April 23, we will disassemble the installation and dispose of the trash appropriately. The fountain will not be damaged in any way and will be as clean or cleaner than its current state.* After discussion, the Board was supportive.

Geneseo Crew: The 12th annual Crew Club recognition event will be held on April 25 at Long Point Park

Noise permit request: A request has been received from a resident on Livingston Street for a live band performance on May 1st from 4-8PM. Deputy Mayor Fox will contact the organizer and go over the noise ordinance stipulations.

6. PUBLIC HEARINGS:

ZBA: The Board of Appeals will be holding three hearings on May 4th including consideration of an area variance for a deck at 4 Dorchester Drive, an area variance for an accessory structure at 10 Prospect Street and an area variance for signs at the ABVI Goodwill Store located in the Livingston Plaza.

Town of Geneseo: The Town will be having a public hearing to consider comments on the Draft Town of Geneseo Comprehensive Plan for the Town's Gateway District. That hearing will be held on May 13th at 7:15PM.

Shepard Annexation: The next step in the process is for the Village Board to hold a public hearing on the annexation; that is scheduled for May 3rd at 5:15PM.

7. BUDGET:

One major change made to the budget since it was presented at the public hearing on April 19th was to increase the police salary line to the 2009-10 level of funding at \$540,000. In order to fund it, \$20,000 was cut from the health insurance line, while the appropriated fund balance line was increased by \$20,000, to \$70,000. Making the police line item change would effectively preserve the full-time police position, Mayor Hatheway stated. Other than that the budget remains as developed with the tax levy amounting to \$1,430,500 (an increase of 3.6%) and the tax rate at \$6.84 per thousand (an increase of 2.85%) of assessed valuation.

Discussion followed about certain equipment purchases contained within the proposed budget for next year. Following that discussion, Deputy Mayor Fox moved to accept the general fund budget in the amount of \$2,738,012 with a tax levy amount of \$1,430,500 and an appropriated fund balance of \$70,000 with a tax rate of \$6.84 per thousand of assessed valuation. Deputy Mayor Fox also moved to approve the water fund budget in the amount of \$1,120,050 with the current rates in effect and using \$90,000 of fund balance and to approve the sewer fund budget in the amount of \$807,020 with a \$5 per unit per quarter rate increase (pending a public hearing necessary for that increase scheduled for May 17th at 5:15PM) and using no appropriated fund balance. Trustee Brennan seconded the motion and the vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

Along with that, Deputy Mayor Fox moved to adopt the following resolution: RESOLVED, that the Board of Trustees of the Village of Geneseo hereby authorizes the expenditure of up to \$69,000 towards the purchase of a mini excavator and implements, a skid steer loader, and other miscellaneous equipment from the General Fund Equipment Reserve. Trustee Brennan seconded the motion and all were in favor. It is anticipated that some monies will be reimbursed to the reserve fund when the old equipment sells at auction.

8. COMMITTEE LIAISONS:

A discussion of committee assignments took place. Following that discussion, Trustee Brennan will be the liaison to the Police Department, Trustee LaGrou will serve the water/sewer department, Trustee Duff will serve the DPW department and Deputy Mayor Fox will continue as the liaison to the Fire Department.

9. UPDATES:

Highland Park: Trustee Brennan reported that there was a meeting today with Pat Nicoletta and Bill Reemtsen along with Supt. Frazier and Mayor Hatheway. The last two appraisals have been received and have been forwarded to the Office of Parks and Recreation. Bill Reemtsen believes they have been approved; however there has been no formal word yet. After those are approved, an application for payment from the grant funding can be made. As for park design, all of the

considerations expressed by those attending the public meetings have been taken into consideration, and Pat will start on the final design. All work that can be done by the DPW crew will be done and the rest of the work will be contracted out. The archeological survey has been completed; informal word is that no historical artifacts were discovered. As for the trail easements necessary from the Stuyvesant Manor residents, Sandy stated that Attorney Reynolds has been consulted for input on how best to approach that aspect. One resident asked about liability issues if there were to be an easement on their property. A way to alleviate that would be to purchase the small amount of property from the residents. It will cost time and money to do that if there are mortgages on the three properties in question. Mayor Hatheway and Clerk Merrick met with Chuck Bastian (BPD Municipal Finance) today to discuss a bond anticipation note (in the amount of \$239,059) for the project to help with cash flow. Expenses have amounted to \$137,964.34 at the end of February including property purchases. There will probably be a second BAN in the fall and then permanent financing when the project is completed, Mayor Hatheway stated. Purchase of the Chiara property is progressing as well.

Wadsworth Street: Mayor Hatheway reported that the next step in the process is to decide whether to finance the project through Rural Development or through private financing. It would be more money annually to finance the project through the traditional means, but in the long run the amount of interest payments would be less. The disadvantage of working with Rural Development is that there might be a delay in getting started because of the application process. The goal is to 'go out to bid' on the project late this year or early 2011. MRB is ready to start the design phase as soon as possible.

10. MISCELLANEOUS CORRESPONDENCE:

Mayor Hatheway appointed Ron Palmer to fill the vacant spot on the Zoning Board of Appeals.

A letter was received from someone who recently visited Highland Park. Mayor Hatheway will respond.

Ben Gajewski and Mayor Hatheway walked within the Genesee Valley Conservancy and the Island Preserve area nearby.

A letter was received from the Regional Transit Service in regard to the Livingston Area Transportation Service. They are planning an event celebrating the naming of 50 new buses on Saturday May 8th at the County Highway Facility on Gypsy Lane. They have named buses after employees' children/grandchildren.

The Genesee Garden Club is planning their annual Arbor Day event on Friday, April 30 at Wadsworth Library. Mayor Hatheway plans to attend as they dedicate a tree and present an Environment Award to Julie Brocklehurst-Woods, Master Gardener.

Mayor Hatheway has been in conversation with Wess Audsley (YMCA) with regard to the Y planning special programs for the older kids to attend summer recreation. Wess wants to review programs in the area that might already be covered rather than duplicate sports offerings.

11. PUBLIC SAFETY:

Chief Osganian received Officer Daniel McLaughlin's resignation. Daniel has taken a position with the Greece Police Department. The Board received the resignation with regret.

Chief Osganian and the Department have been awarded a Firearms Grant for purchase of new firearms.

Officer Beers slipped on the outside back steps of the Genesee Building and hit his head and strained his back. The ambulance was summoned; however, Officer Beers refused to be transported. Ambulance Captain Dewar checked him out and he went to his physician today. He is cleared to be back to work tomorrow.

12. PUBLIC WORKS:

Annual Water Quality Report: Supt. McTarnaghan has finished the 2009 report and shared a draft with the Health Department and with the Mayor. It will be published as an insert to the Genesee Valley Pennysaver. The report indicates that the Village system had only a 4% water loss (unaccounted for water). York has a 12.5% loss and Geneseo has a 16.44% loss.

Trustee LaGrou reported that the water/sewer crew is working on reading meters, along with fixing a plugged sewer line on Riverside Drive and repairing the heat exchanger at the Wastewater Plant. Steve is pricing out a new exchanger that might cost on the order of \$25,000. In light of that and the fact that other equipment will need to be replaced on an ongoing basis, he is in favor of raising both the water and the sewer rates. He would like to build a reserve fund for equipment purchases, not just line replacements. Genesee Valley Water newsletter has a message to Mayors about becoming a member of the New York Water and Wastewater network. Caledonia and LCWSA are members and there is no fee involved. Steve agrees that the Village should become a member of that network, even though we have informal mutual aid agreements already in place.

Trustee Brennan moved that the DPW be allowed to surplus the following equipment items: 2009 Bobcat S185 (serial number A3L935984), a 2004 John Deere mower with a 54" deck, a 2003 Chevrolet 2500 pickup truck (VIN # 1GCHK29U03E108933), a box of brooms for the sweeper, four trash pumps and one generator along with a 48" John Deere tractor snow blower. Trustee Duff seconded the motion and all were in favor. Along with that, Trustee Brennan reported the following items from Jason's report:

- A new backstop fence was installed at Kelsey Field.
- The park lawns were all rolled using the Town's roller.
- The River Access Park is open for the season.
- Opening day is Saturday for Little League and with that, the playground equipment (spring toys) have been repaired, the tennis court cracks are being filled, new infield clay dirt has been installed, and the restrooms at the park are open during the day and locked at night by the PD.
- The crew has been cleaning up the water line break areas (seeding, etc.) from over the winter along with hydrant replacements and curb stops have been repaired.
- Street surfaces (where there were water line breaks) will be repaired once the asphalt plants open for the season.
- A tree donated by the Garden Club was planted at the Library for Arbor Day.

13. TRUSTEES:

Trustee Brennan: Arlene Somerville is back in town and has provided an updated listing of the use of the geneseeony.com website. For the period April 7 through April 13 there were 479 "hits" per day. On Friday April 9th there were 519 hits. Restaurants and other services are the most visited sections of the website. Trustee Brennan stated that the money spent on tourism has paid off in making Geneseo much more accessible to those who might want to visit here.

Trustee Duff – no further report.

Deputy Mayor Fox – no further report.

Trustee LaGrou: reported that he and his family toured the western Caribbean on a cruise during the Easter break.

14. CLERK/TREASURER:

Clerk Merrick distributed the February financial report to the Board members.

Voucher numbers 960-1063 (for general, water and sewer funds) were presented for approval. After discussion, Deputy Mayor Fox moved and Trustee Brennan seconded the motion to approve

general fund vouchers in the amount of \$82,040.07. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, Trustee LaGrou-Aye and Mayor Hatheway-Aye.

After discussion Deputy Mayor Fox moved and Trustee Brennan seconded the motion to approve water fund vouchers in the amount of \$37,219.38. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, Trustee LaGrou-Aye and Mayor Hatheway-Aye.

After discussion, Trustee Brennan moved and Deputy Mayor Fox seconded the motion to approve sewer fund vouchers in the amount of \$200,547.26. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, Trustee LaGrou and Mayor Hatheway-Aye.

After discussion Deputy Mayor Fox moved to approve Highland Park Project vouchers in the amount of \$5,916.60. Trustee Brennan seconded the motion and all were in favor.

After discussion Deputy Mayor Fox moved to approve an Infrastructure & Improvement voucher in the amount of \$2,673.00. Trustee Brennan seconded the motion and all were in favor.

15. MEETING CLOSE:

With no further business to discuss, Deputy Mayor Fox moved and Trustee LaGrou seconded the motion to adjourn. The vote was as follows: Deputy Mayor Fox-Aye, Trustee Brennan-Aye, Trustee Duff-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 7:23PM.

Marsha B. Merrick, Village Clerk