

VILLAGE OF GENESEO
BOARD OF TRUSTEES

March 22, 2010

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
John Fox Jr., Trustee
Bradley R. Hill, Trustee
Thomas J. LaGrou, Trustee

Marsha B. Merrick, Village Clerk/Treasurer
Jason Frazier, Streets Superintendent
Eric Osganian, Police Chief
David Parish, Town/Village Historian
Daniel Quinlan, Water/Wastewater Dept.

PUBLIC PRESENT:

Howard Appell Chris Metcalf

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 5:00PM. The minutes of the March 8, 2010 meeting were reviewed. Deputy Mayor Brennan moved to approve the minutes as presented with second from Trustee LaGrou. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

2. HISTORIAN DAVID PARISH:

David commended Marsha and her staff for being so helpful to him including working on the new display that officially opened today in the front hallway. It is entitled, Once Upon a Time and includes photos of businesses on Main Street in earlier days, the Geneseo Academy and the covered bridge over the Genesee.

David hopes everyone has looked at the historian's annual report that was distributed earlier in the month. Statistics are about the same as last year, with email bringing in more business each year. Mayor Hatheway commented that it is amazing the number of people that come in contact with David's office. David said more and more people are getting involved with www.USGenWeb.org, a website devoted to assisting with genealogy.

The latest edition of Bear Facts was distributed. APOG has asked if they can incorporate the 'Bear Facts' into their newsletter and the Board was supportive of sharing that information.

Horatio Jones, Pride of the Genesee, should be completed in four or five months. Horatio is David's sixth book. Some descriptive excerpts were distributed to the board members.

David received a letter last week from Robert Weible, Chief Historian for NY State. David sent his annual report to him and received a response back that Mr. Weible is very interested in the plans for David's *state of the art historian's office*. David is still hopeful that will be included in the renovation plans for the Geneseo Building.

There is interest in re-forming a historian's advisory committee, which was a working committee during the planning for the 175th anniversary of the Village in 2007. Hopefully a committee can be formed with the first item of business being research of the Italian/American section of Geneseo known as Beantown.

There is still a desire to have a historic marker placed at the corner of Route 63 and Court Street to mark the location of the prisoner of war camp.

One final note, on April 4 the Geneseo Young at Heart Club will be the first organization to have the opportunity to see a power point presentation on the historic meaning of the Big Tree in Geneseo.

David thanked the Board for all their assistance and hopes that the history questions just keep on coming. The Board thanked David for his continued work

3. CHRIS METCALF:

Chris came before the Board to ask permission to use the ball fields at Highland Park. He is coaching a travel baseball team affiliated with the *Monroe County Baseball Region* for 10, 11, 12 year old kids. The team has been practicing and is ready to compete in Friday 'road' games and Sunday 'home' games. The games will take place starting the last week in April and carry through the last week in June. Kids in the league are the same kids that are in Little League. The league is fully insured and affiliated also with USSSA (United States Specialty Sports Association). Everything is paid for and covered, Chris continued, they just need a place to play, preferably the main Highland Park field from 6-7:30PM on Sunday nights. Trustee LaGrou stated that use of the fields would not conflict with Little League, and if a conflict should arise, the new league would move their game elsewhere. After discussion, Deputy Mayor Brennan moved to approve the use of the field by the travel baseball league contingent upon receiving a written request with contact information and roster and a certificate of insurance. Trustee LaGrou seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

4. 2010-2011 DRAFT BUDGET:

Mayor Hatheway stated that Clerk Merrick put all of the budget requests together and formed the budget that is presented to the Board this evening. One budget line that has really been hit hard this year is the NYS Retirement contribution for all employees. Another item that is impacting the budget is the debt service for the fire truck and trying to put money away for the next fire truck. In addition, some of the income lines have been impacted, for example sales tax revenue and the utility gross tax are down (the reason for the latter is that many folks are using Energy Service Companies (ESCOS) and the decreased income of the utility decreases the amount paid to the hosting municipality). Otherwise, the departments have been very, very responsible in their requests; they see the problems that lie ahead and have submitted reasonable budgets.

The departments outlined their individual plans: Chief Osganian said police is looking for a small increase to their car reserve line as last year it was decreased and now he would like to see it reinstated.

Trustee Fox spoke to the fire budget and stated that the numbers are still being reviewed and massaged. \$5,000 is earmarked for projects and that would be used to set aside money for replacement of the air packs with a total project cost of \$55,000 projected. Mayor Hatheway pointed out a line in the budget to "equipment reserve": half of that amount will be contributed by the Town (\$37,000), is allocated for reserve and thus shows up on the income (Revenue) side. There is nothing significant on the ambulance side of things; some adjustments in fuel, Trustee Fox continued, to allocate those expenses to ambulance instead of fire. There is also money being put aside for the next ambulance purchase.

Jason said his department is trying to keep expenses flat; however \$7,800 was added for the village entrance signs. They have kept \$5,000 for the log cabin roof project, a project that didn't get accomplished this year but is still targeted for completion. Community groups will be contributing to this \$10,000 project as well. Other requests are equipment oriented. Income projected for equipment sent to auction amounts to \$50,000. Jason said they are looking at a new sweeper next year or the year after; this would be a major purchase in the area of \$200,000. Rollover CHIPS money amounts to \$101,000 currently with another \$50,000 added in 2010-11. Hopefully that money will be used for the Wadsworth/Court/Main Street I & I project. The trees budget was discussed with tree removals and replacements slated for various streets in the Village. Streets to be sealed this year include: Tuscarora,

Westview, Melody, Crossett, School, Orchard, Elm, Park, the north end of Second, and the middle/north end of Main. Temple Hill is to be repaved if ARRA Stimulus funding is provided.

Dan Quinlan stated that the water rates are proposed to stay the same, and funding is available to do the GAC project without borrowing. The other major item is \$20,000 that has been put in for modeling: this will involve engineers creating models of the water system that will help when the Town forms another water district or a water main break occurs— rather than creating a model at the time. It would lend the opportunity to plan in advance. These two items were anticipated last year when the water rates were increased, Dan commented. Testing fees are expected to go down this year; some tests won't be needed again until 2014. Testing costs in the wastewater (sewer) budget will go down as well. Supt. McTarnaghan suggested increasing the tapping fees and allowances were put in the tentative budget for that. Fees ranged from \$800-\$1,000 around the county; currently the Village charges \$200 per tap.

As far as the wastewater budget, Supt. McTarnaghan proposed increasing the sewer rates by \$5, to \$55 per quarter per unit. The sewer budget 'big ticket' item is the debt service payment for the upgraded treatment plant, Mayor Hatheway pointed out, amounting to \$217,380 for principal and interest or 27% of the total budget. Hopefully money can be put aside for equipment repair, Dan concluded, as they had a major grinder replaced this year at a cost of \$19,705.

As this is the *tentative* budget, there will probably be some reductions forthcoming, Dick concluded. The general fund especially needs some work done as the appropriated fund balance on this draft amounts to \$141,213, which is unacceptable. If anyone wants to talk about the budget at all with the department heads or with the budget officer (Mayor Hatheway), there is always the opportunity. At this point any increase in property tax will be less than three percent.

5. YMCA PROPOSAL:

Mayor Hatheway asked if the Board was ready to authorize him to sign the contract for services with the YMCA for the summer recreation program. Discussion followed. Deputy Mayor Brennan moved to approve the contract with YMCA for the standard summer recreation program at a cost of \$41,000 based on 120 children attending and authorizing Mayor Hatheway to sign the contract. It was noted that a specialty program contract for the older children is still forthcoming from the Y. Trustee Fox seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

6. HIGHLAND PARK UPDATE:

The archeological survey has been completed according to Supt. Frazier. It appears there were no archeological concerns noted because the site had been disturbed previously. Deputy Mayor Brennan reported that there are new schematics of the park improvements available. The Board discussed the changes that include a revised egress that has been turned into a very nice pathway for people to walk on as well as exercise 'stations' and an educational component that will allow folks to identify trees similar to activities at the Arboretum. Architects living adjacent to the park have been asked for their input and MRB's Pat Nicoletta has incorporated those ideas into the new plans. There will be another informational meeting on Thursday, March 25 from 4-6PM at the Depot building.

7. SIGN GRANT PROGRAM REVISION:

Discussion has been postponed until the next meeting.

8. USDA RESPONSE:

Mayor Hatheway reported that the estimated funding package is of the loan variety according to correspondence received from Rural Development. They are offering a loan of \$856,000 (sewer)

and another one of 908,000 (water) and no interest rate was offered. Financing the storm sewer portion of the project is not offered. Dick will be meeting with Rural Development tomorrow in Canandaigua.

9. SERVICE REQUESTS:

A request has been submitted by the Genesee Valley Citizens for Peace and the Genesee Ecumenical Coalition for Peace via Liz Porter to hold a peace vigil at the fountain on March 25 to *sadly commemorate the seventh anniversary of the invasion of Iraq*. This request is being worked out with the police department in terms of closing Main Street.

APOG's request to close Main Street for the Commemoration of the Bear Fountain on May 22 is being worked out and Kurt Cylke will be meeting with Chief Osganian later in the week.

APOG has applied for a noise permit for a June 18th fundraiser with music from 7-10PM at 71 Center Street. The Board was supportive.

10. ASSOCIATION DATES:

The next meeting is April 21 in Livonia at 6PM.

11. MISCELLANEOUS CORRESPONDENCE:

The 17th Annual Local Government Conference will be held on Houghton Campus on May 5th.

The next Village/College meeting is scheduled for April 12 at 8AM at the Campus House. Invitations will go out this week.

Union negotiations will be taking place soon as each contract (DPW and Police) expires on May 31.

12. PUBLIC SAFETY:

Police Personnel: Trustee Hill reported that Officer Ryan Swanson left the Village force on March 15 to take a position with the Livingston County Sheriff's Department. Chief Osganian recommends hiring Christopher Matteson to fill the position. Trustee Hill moved to hire Christopher Matteson to fill the part-time police officer position vacated by Ryan Swanson. Trustee LaGrou seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

Trustee Fox moved to approve membership for Hannah Dodge, Kristen Laird and Julie Montesano and to accept the resignation of Matthew DiMicelli. Trustee Hill seconded the motion and all were in favor.

Trustee Fox reported that Chief Chanler is applying for a Federal fire grant to pay for some new radios. The Village contribution should the funding be granted would be \$1,000.

Trustee Fox reported that the bid amount of the old fire truck has been lowered to \$35,000. The original expectation was \$50,000 and then \$40,000 and now \$35,000. Trustee Fox moved to accept a bid of \$35,000 for old pumper 314. Deputy Mayor Brennan seconded the motion. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Reluctantly Aye. Mayor Hatheway considers the truck a bargain even at \$50,000.

13. PUBLIC WORKS:

Deputy Mayor Brennan reported on DPW items:

- Cold patching of streets is being done on warmer days.
- The crew is servicing equipment in the shop during the colder days.

- Work is being done in Highland Park: rolling yard areas, repairing the grills, repairing playground equipment and Jason is obtaining a quote to resurface the tennis courts.
- Terry Tree was hired to grind the brush pile. Double ground mulch is available to residents at the old DPW complex on Highland Road for pickup.
- The crew has made water service line repairs on Woodbine, North Street, and Oak Street.
- A catch basin was repaired near Wadsworth Street and new walls were poured inside the catch basin.
- Trees will be ordered in late April. Jason has received tree quotes.
- RG&E is providing a quote to put their own fixtures on Village poles on Cavalry Drive and they will be taking over the streetlights. They are also providing a quote to extend streetlights out to the Village limit on Lima Road.
- RG&E will hook up temporary power to a pole for the Highland Park Depot to have power through the summer while the old DPW garage is demolished. Power did run from the DPW garage to the Depot.
- A community service worker has been doing litter pickup, painting and cleaning. He has more hours to contribute.
- Lend-A-Truck requests have been coming in. Mayor Hatheway mentioned that he has submitted an application to NYCOM for a Service Award for the program.

Trustee LaGrou reported that two curb stops have been repaired, one on Oak Street and one on Woodbine per the Water/Sewer department. Spring clean up is taking place at both the water and sewer plants and the water tank property. Several water meters have been replaced. DEC performed their comprehensive inspection of the Wastewater Treatment Plant and according to a letter received by Mayor Hatheway, *this facility is found to be in compliance with the requirements and limitations set forth in the State Pollutant Discharge Elimination System (SPDES) permit. The buildings and equipment are clean and well maintained. The infiltration and inflow measures in the collection system are continuing and this appears to be having a positive impact on influent.*

Trustee LaGrou left the meeting (6:43PM).

14. TRUSTEES:

Deputy Mayor Brennan – no further report.

Trustee Fox – no further report.

Trustee Hill: with regard to the Healthy Campus Coalition, he plans to attend the next meeting. Trustee Fox stepped up to attend the meetings from now on and Mayor Hatheway will write to Bob Bonfiglio to confirm that.

Mayor Hatheway and the Board members stated how much they appreciated what Trustee Hill has done during his term on the Board. Brad not only served on the Healthy Campus Coalition, but also was instrumental in creation of the River Access Park, in drafting the nuisance abatement law, and many other issues. He has been a conscientious liaison to the Police Department as well. Brad stated that he appreciates the support that has been given him the last four years.

15. CLERK/TREASURER:

Voucher numbers 875-959 (for general, water and sewer funds) were presented for approval. After discussion, Trustee Hill moved and Deputy Mayor Brennan seconded the motion to approve general fund vouchers in the amount of \$103,866.01. The vote was as follows: Deputy Mayor Brennan-aye, Trustee Fox-Aye, Trustee Hill-Aye, and Mayor Hatheway-Aye.

After discussion Deputy Mayor Brennan moved and Trustee Hill seconded the motion to approve water fund vouchers in the amount of \$36,780.02. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, and Mayor Hatheway-Aye.

After discussion, Trustee Fox moved and Deputy Mayor Brennan seconded the motion to approve sewer fund vouchers in the amount of \$15,860.51. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, and Mayor Hatheway-Aye.

After discussion Trustee Hill moved to approve Highland Park Project vouchers in the amount of \$8,651.62. Deputy Mayor Brennan seconded the motion and all were in favor.

After discussion Deputy Mayor Brennan moved to approve an Infrastructure & Improvement voucher in the amount of \$2,002.50. Trustee Hill seconded the motion and all were in favor.

After discussion Trustee Fox moved to approve a Lima Road project voucher in the amount of \$42,863.89. Deputy Mayor Brennan seconded the motion and all were in favor.

16. MEETING CLOSE:

With no further business to discuss, Trustee Hill moved and Trustee Fox seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 7:16PM.

Marsha B. Merrick, Village Clerk