

VILLAGE OF GENESEO
BOARD OF TRUSTEES

May 4, 2009

PRESENT:

Richard B. Hatheway, Mayor	Marsha B. Merrick, Clerk/Treasurer
Sandra F. Brennan, Deputy Mayor	Fire Chief Andrew Chanler
John Fox Jr., Trustee	1 st Assistant Chief David Dewar
Bradley R. Hill, Trustee	2 nd Assistant Chief Frank Manzo
Thomas J. LaGrou, Trustee	

PUBLIC PRESENT:

Howard Appell

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 7:00PM. The minutes of the April 20, 2009 public hearing were reviewed. Deputy Mayor Brennan moved to approve the minutes as presented. Trustee Hill seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

The minutes of the April 20, 2009 regular meeting were reviewed. Trustee Fox moved to approve the minutes as presented. Deputy Mayor Brennan seconded the motion and all were in favor.

2. FIRE DEPT. INSTALLATION OF OFFICERS & ANNUAL REPORT:

Mayor Hatheway delivered the oath of office to three officers of the Fire Department, Chief Andrew Chanler, 1st Assistant Chief David Dewar and 2nd Assistant Chief Frank Manzo.

Chief Chanler stated that this is his 7th year as chief (five in his first term of office and two in his current term). He was Dave Dewar's first assistant chief and Frank Manzo was *his* first assistant chief. The offices seem to rotate among these three members these past few years. Karen Dewar has once again agreed to serve as ambulance captain, and holds the record for the most years in that position.

Chief Chanler presented the Board with the most recent annual report. The fire year runs from April 1 until March 31. The report contains statistics for fire and ambulance activity as well as an annual treasurer's report. Statistics last year amount to 1,597 EMS calls and 259 fire calls. Roughly 50% of the calls are in the Village and 41% in the Town with the remainder being mutual aid calls. The busiest fire months last year were April/May with 26 calls each. The slowest month was March with only 13 calls. Daytime hours are the busiest between 10AM and 2PM and the slowest time of day is between midnight and 6AM. EMS calls amounted to 362 in the Village, 365 in the Town, 255 calls to SUNY, and 109 calls to Groveland. The remainder was mutual aid in other townships. In terms of numbers of calls, it was an average year for both sections of the department.

Andrew highlighted a couple of major incidences in the report and pointed out a wide variety of additional statistics including the fact that 29,000 man hours were logged for a variety of activities including training and standby time for the ambulance. The Mayor pointed out that if that service were paid, it would amount to a cost of more than \$600,000 in wages alone.

Beyond that, there are municipalities around us that respond to fewer calls and have paid personnel, Andrew pointed out. Geneseo Fire Department has a very dedicated group of volunteers and is able to turn out as many firefighters during the day as they can at night. Crews are assigned to ambulance duty day and night. Total membership has generally hovered around 80-90, but the department has managed to sustain a membership of 100 for over a year now. One third are SUNY

students. Calls are dispatched through the County 911 center with dispatchers setting the priority of calls based on information received from the caller.

Both of the new ambulances are in service now, Chief Chanler continued. Everyone was trained on the new rigs and equipment was installed during that time. The transition from the old rigs to the new ones has gone very well.

Mayor Hatheway and the Board expressed their deep appreciation for all of the volunteers and for the great service they provide to the Village and the Town. Andrew, Dave and Frank thanked the Board for their assistance with everything.

3. ATHLETICA – SEQR:

Through an oversight, Mayor Hatheway noted that the Board failed to address the SEQR aspect of the latest Athletica loan from the Business Development Loan Program. After reviewing the document, Deputy Mayor Brennan moved to adopt the following resolution:

RESOLVED, that in accordance with the New York State Environmental Quality Review Act (SEQR), the Village Board of Trustees of the Village of Geneseo, hereby designates itself to serve as lead agency to coordinate the environmental review of the following activity to be undertaken within the Village: *The expansion of the sporting goods business known as Athletica, Inc. including the acquisition of computer and other equipment and renovation of an existing bathroom to facilitate the expansion of its sales and customer service operations.* In its capacity as lead agency, the Village Board has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the project. The Village Board hereby accepts the environmental assessment of this project, prepared by Stuart I. Brown Associates, Inc. The Village Board further declares that, based on the environmental assessment, which has been prepared, it finds that the project will result in no significant impact on the environment. Therefore, the Village Board has determined that an Environmental Impact Statement will not be required and hereby issues a Negative Declaration under SEQR for the project.

Trustee LaGrou seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

Deputy Mayor Brennan then moved to re-affirm the motion approving the loan as it was made on March 16: *to approve the application for funding made by Athletica Inc. in the amount of \$50,000 under the BDLP program for a term of five and a half years, with interest only payments for the first six months of the loan term. The interest rate will be variable annually and based upon an average of the rates quoted by the local branch offices of Key Bank, Bank of Castile, HSBC and Five Star Bank for 12-month certificates of deposit, plus one percent (1%). Security for the loan would be provided by a security lien on the equipment, furniture and fixtures purchased and installed as part of this project and personal guarantees from the principals of the firm.* Trustee Hill seconded the motion and all were in favor.

4. LIMA ROAD PROJECT:

In order to proceed with the project and obtain the federal stimulus funding, MRB has submitted a proposal for work that has already been completed and work that still needs to be done. Tasks already completed include: the initial project proposal/final design report form for each segment of the project, in accordance with the National Environmental Policy Act, the Environmental Process and Studies Assessment Checklist was completed, the NYSDOT Form 2R Projects Documentation of Safety Related Work and a review of pre-design submittals, coordinating with Livingston County and site visits as required. That work has already been billed for and paid to MRB and will be reimbursed through the stimulus funding.

As for work that still needs to be done, MRB plans to continue to attend meetings with the Village and NYS DOT to review project progress and complete required documentation and is prepared to provide detailed location maps, plans, design specifications, project estimates and manage construction as required by the stimulus funding guidelines. MRB will also coordinate administration and bidding responsibilities and provide additional services as outlined in the proposal.

Fees for the work already completed amount to \$4,327.50 and have been billed to the Village, Mayor Hatheway continued. Fees for the remainder of the tasks are estimated at \$10,015.00 for a total project cost for engineering to be \$14,342.50 not including any fees for construction inspection (required by the State). After discussion, Trustee LaGrou moved to approve the proposal (dated 04/27/2009) for professional services as outlined and authorize Mayor Hatheway to sign the document. Deputy Mayor Brennan seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. Mayor Hatheway noted that normally these tasks would not be necessary in a basic resurfacing project, but due to receiving the federal funding of the project, they must be completed.

5. GENESEO BUILDING:

Mayor Hatheway and Trustee Fox met with Clark Patterson architect Jon Norris last Friday morning to go over the steps to be taken in order to prepare a report that will be used for grant applications. The good news is that the conversation now is about this building, no other sites or options are in the mix, Mayor Hatheway reported. Jon will look into the possibility of installing the elevator inside the building rather than at the rear. There will still need to be a third exit, and accessibility to all three levels. It was first thought that basement access might not be possible although new information from the Code Office says that might not be the case. Trustee Fox said it was a great meeting and he appreciates the opportunity to be a part of the discussion. Chief Osganian has been investigating swing space possibilities for the Police Department. Communication systems are a major consideration.

6. FYI:

- LCEMC Award – The Livingston County Environmental Management Council has honored the Genesee Valley Conservancy with the 2009 Earth Day award.
- Garden Club – presented the Village with another redbud tree planted by the watering trough on Center Street. The Garden Club also presented an environment award to GCS students for their Genesee Green program.
- Tour de NY – the event will not take place in 2009.
- CHIPS funding – the CHIPS allocation was kept low during the budget building process, but the Village has been contacted and will be awarded \$148 more dollars than last year (a .29% increase).
- Caruso Letter – Mr. Caruso (54 Second Street) would like the Board to consider silencing the fire alarms atop the Genesee Building.
- College-Community Council – Mayor Hatheway reported that the Council (a group of about 30 people including supervisors, economic development folks, tourism representatives) met last Thursday to talk about events taking place at the College and in the community. One topic emphasized at the last meeting was steps that the College takes to address underage drinking.
- Livingston County's Annual FAM Tour – the tour is set for June 11, 2009 and will include many stops throughout the County including ones in Mt. Morris, Genesee and Dansville.
- Website information – Deputy Mayor Brennan highlighted several points from the update prepared by Arlene Somerville. The number of genesee.com website 'hits' continues to grow. They have gone from 5,600 in March 2008 to 18,000 in March 2009. Arlene believes it is due

in large part to the website upgrade. The business directory section of the site has received 2,093 hits. Other sections include where to shop, where to eat, etc. Sandy added that this is a vital function of the tourism committee and an example of how funding for tourism is money well spent. Other avenues for publicity include Geneseo ads that run in the Livingston County travel guide, the Letchworth State Park travel guide (70,000 copy distribution) and in one for the Finger Lakes (another 30,000 copy distribution).

7. REQUESTS:

- ✓ Noise Permit(s) – One request is for music during a birthday party at 115 Center Street on August 28 from 7-10PM. The second is for music during a graduation party at 31 North Street on May 9th from 7-10PM. The Board was supportive of both events and Trustee Hill will follow up with each of the organizers.
- ✓ Field Hockey – The Gems Field Hockey team had asked to use Kelsey field this fall for their games and practices. Geneseo Central School uses the field in the fall for their modified team soccer events. After relaying that information to the Gems and offering Highland Park as an alternative, the Gems feel that they can share the field with the Central School. They don't think that Highland Park has enough room for them. Trustee LaGrou will talk with Jason Frazier and see where they might be able to play.

8. LEGAL ISSUES:

The Oak Valley Inn property is due to foreclose or be sold on the 11th of May, Mayor Hatheway reported. If the property sells, there might be some money coming back to the Village (for the outstanding BDLP loan of approximately \$100,000). If there is a foreclosure, that would not be the case. Attorney Reynolds suggested that the Board give authority to the Mayor or Deputy Mayor to act in the best interest of the Village in any last minute negotiations and to give Attorney Reynolds the authority to act if there is a sale of the property. Trustee Fox so moved with second from Trustee Hill. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

With regard to rental housing, Trustee Fox was approached by a landlord with some questions about information requested on the registration form. He will follow up with the Code Office and Attorney Reynolds if necessary.

The Shepard sewer connection and paperwork for the annexation process is progressing according to Attorney Reynolds.

9. PUBLIC SAFETY:

Trustee Hill highlighted items in Chief Osganian's monthly report. There have been 662 calls for the year, which has increased from last year. Interviews for the open part-time position narrowed down to Benjamin Swanson. Benjamin lives in Mt. Morris and works part-time for Nunda PD. Trustee Hill moved to appoint him to the open part-time position vacated by Daniel McLaughlin with second from Trustee Fox. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

Chief Osganian will be going to Syracuse on Tuesday and Wednesday to accept the Law Enforcement Challenge award for traffic safety. GPD is a three-time winner of this award.

Chief Osganian completed the COPS grant application along with GCS Supt. Tim Hayes for 35 radios for the Police Department and the school busses.

10. PUBLIC WORKS:

Trustee LaGrou talked to Supt. McTarnaghan who finished the concrete pad for the generator and the parking area at the wastewater treatment plant. Steve also reported to Tom that a number of items were ordered recently for the water treatment plant and that the summer help will soon be starting soon.

Trustee Fox reported that he had a meeting with Geneseo Highway Supt. Levey, Supervisor Wadsworth and Supt. McTarnaghan about a meter pit for the White Devon water line. It has been proposed that cost for the project be shared between the Town and Village. There has also been a discussion about the SUNY master meter project.

Trustee LaGrou reported that Matt McTarnaghan has completed classes at Morrisville toward his sewer license.

Deputy Mayor Brennan highlighted Supt. Frazier's report:

- ✓ The parks are in great shape and Little League opening day went well. Jason has requested some 'no parking' areas to be considered.
- ✓ Mulch is available at the Highland Road DPW parking lot.
- ✓ Spring clean up day was today and the crew picked up branches and debris from residents.
- ✓ The crew paved the parking area and the generator pad area at the wastewater treatment plant.
- ✓ Trees will be picked up at McNair Nursery for spring planting.
- ✓ Flowers are ready to plant from the greenhouse located at the wastewater treatment plant.

Deputy Mayor Brennan moved to approve the following part-time summer helpers: Gregory Peri (a college student able to start on May 11) and Xavier Copeland (a high school student able to start sometime in June). Trustee LaGrou seconded the motion and all were in favor.

Mayor Hatheway mentioned information he received from Dutch Vanry about disease resistant Princeton American elm trees. The information was forwarded to Supt. Frazier.

11. TRUSTEES:

Deputy Mayor Brennan: Sandy reported that the Supporters of Main Street group met today for their first meeting of the year. They reviewed plans for the Welcome Center, tourism, and the Arts Stroll. They reviewed things done in the past and thought about things for the future.

With regard to the Concerts in the Park, six \$1,000 sponsors have stepped forward for the performances. Sandy assured the Board members that the series will take place even though a little more fundraising is necessary. However, there is an issue with the electric service in the park. Trustee LaGrou met with Dick Gallivan to look at what is there and what improvements could be made. Tom proposes a 100-amp panel with a door (that locks) and shrubs around it affording plenty of power on the north exterior wall of the log cabin. He feels that locks should be installed on all the panels immediately. Tom worked up a quote for just materials of \$500 and feels that the DPW crew could do the work with his assistance. The Board was supportive of getting that project underway. The first concert in the series is planned for June 7th.

Trustee Fox: Preliminary information on swing space for the Courts has been given to the judges for their review. Hopefully they will meet this week to go over the options.

Trustee Hill: Brad talked to Jason about the treatment of the picnic tables (final sealing) to finish up that project at the River Access Park.

Trustee LaGrou: Tom talked with Andrew Chanler about the recreation committee and he is willing to serve in that capacity. Tom also talked with Ted Saunders, who is also willing. He has a couple more people in mind and might be able to meet with them before the next Board meeting.

12. CLERK/TREASURER:

The March Treasurer's Report was distributed to all Board members.

The Board considered a sign grant request made by the owner of the Clothes Horse II shop located at 9 Center Street. The sign was approved by both the Code Office (sign permit issued) and the Planning Board and cost \$1,506.60. Deputy Mayor Brennan moved approval of the sign grant for the Clothes Horse II in the amount of \$753.30 upon final approval by Stu Brown's office (as program administrator). Trustee LaGrou seconded the motion and all were in favor.

Clerk Merrick reported that one of the directional signs (write on, wipe off) that is no longer used in the office has been loaned to the Welcome Center. The Board was supportive.

The Board set the end of year meeting date for May 28th at 3:30PM.

13. EXECUTIVE SESSION:

Trustee LaGrou moved to enter into executive session to discuss personnel issues at 8:45PM. Deputy Mayor Brennan seconded the motion and all were in favor.

Trustee Hill moved to come out of executive session at 9:40 PM with second from Trustee LaGrou. All were in favor.

14. MEETING CLOSE:

With no further business to discuss, Trustee Fox moved and Trustee Hill seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 9:42 PM.

Marsha B. Merrick, Village Clerk