

VILLAGE OF GENESEO
BOARD OF TRUSTEES

January 26, 2009

PRESENT:

Richard B. Hatheway, Mayor
Sandra F. Brennan, Deputy Mayor
John Fox Jr., Trustee
Bradley R. Hill, Trustee
Thomas J. LaGrou, Trustee
Marsha B. Merrick, Clerk/Treasurer
J. Thomas Reynolds, Attorney

PUBLIC PRESENT:

Howard Appell Daphne Allen Wess Audsley

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 7:00PM. The minutes of the January 5, 2009 meeting were reviewed. Deputy Mayor Brennan moved and Trustee Hill seconded the motion to adopt the minutes as amended. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, Mayor Hatheway-Aye, and Trustee Fox-Abstain.

2. Y PROPOSAL:

Mayor Hatheway invited Genesee/Wyoming YMCA Executive Director representative Wess Audsley to offer the Y proposal for the 2009 Summer Recreation Program. Wess thanked the Board for allowing him the time and introduced Daphne Allen who is a member of the summer rec/camping committee for Geneseo. The essence of the proposal for 2009 is to expand on the program that was offered in 2008, based on the response of the community survey. The difference is to offer a full day program (9AM to 4PM everyday) for the six-week period during July and August. There would also be early hours available at 7AM and hours (4-6PM) for late pickups. Along with the contribution from the Village and Towns of Geneseo and Groveland, the proposal projects \$25 (based on 120 kids per day) from each kid per week and \$33,000 from the municipalities to pay for the program. The cost per hour would amount to \$2.02 with 71 cents (of the \$2.02) paid for by the child's family and the municipalities will pick up the difference. According to information obtained, approximately 20% of the Geneseo Central School student body qualified for free lunch programs, Wess stated. The Y would solicit charitable contributions to offset the cost for folks that are not able to pay for their children to attend the program. The plan is to use all facilities available in the community and include field trips as well.

State funding for the program (usually around \$9,000 per year from the NYS Office of Children and Family Services) is in jeopardy according to information obtained by Clerk Merrick at a meeting held at the Livingston County Youth Bureau last week. Contained within a *Youth Development Block Grant* proposed by the State effective January 1, 2009, is a plan to consolidate the streams traditionally used to fund youth programs. This translates into a complete program overhaul by the State and would include funding for *Alternatives to Detention, Alternatives to Residential Placement and Secure/Non-secure Detention Services* programs that were traditionally funded through the Dept. of Social Services. Funding for these programs could essentially use up the money available and then it would not be there for programs like municipally run summer youth recreation. In any event, Program Director Keith Mitchell cautioned municipalities to *seriously consider* charging fees for their programs and be ready for certification of the programs by the State. Clerk Merrick learned that the Village of Lima currently has been charging \$100 per child for their six-week program.

With regard to the swimming program absent last year, Wess stated that the program would be reinstated this year. Swimming instruction is a large part of the Y's commitment. The cost of the swimming component is not included in the proposal as yet. Once the basic program is in place, discussion can take place about the swimming component. Deputy Mayor Brennan said that the swimming program would be very important on her agenda for the kids and wondered if the pool use would be free at the Central School. Wess had not explored the cost as yet or the availability of the facility but stated that the Y would like to create fitness programs including learn to swim and aquatic programs year round in Geneseo. The Y is committed to *waterproofing* kids and making water safety a priority. As for swimming at GCS, Wess added that the Village has a real partner in Supt. Tim Hayes and he is very supportive of offering these opportunities to residents.

In terms of personnel, Wess stated that last year 14 of the 17 counselors were Geneseo residents. They would like to get underway as soon as possible in order to line up staff for the 2009 program and to get the word out in the community about the program.

This program has no transportation component, Wess stated. He said that the big bus would arrive at the Park last year, and only 5-6 kids would get off. Parents dropped off the vast majority (~90%) of participants. Rather than providing transportation for a few kids, it would be better to redirect the money where it can be better spent.

Mayor Hatheway asked if the Board was supportive of going forward and perhaps asking Wess to prepare a contract to be acted on. Trustee Fox thought it would be appropriate for them to prepare a contract. Wess said the contract would be reflective of the proposal placed before them verbally tonight; the essence and concept of it will not change. Wess asked for the Board to consider making a decision subject to contract review and review by the Village Attorney. Sandy said she was supportive of continuing the program but asked for further conversation among the Board members before a decision is reached. Wess thanked the Board for their time and they thanked him for his proposal.

3. RENTAL HOUSING UPDATE:

The order of stipulation has been signed by the Court and all systems are go, according to Attorney Reynolds. The stipulation agreement only applies to those landlords listed. As for the rental housing law itself, the six-month period in which to register a rental property begins now and Code Officers Maxwell and O'Keefe have asked if they could send a letter to the landlords alerting them to that timeframe. All rental housing landlords will have to register their property, have it inspected and pay a fee every three years. A letter was sent in June 2005 with fees and registration due by June 2006. Dick stated that it would be nice to have this in place by August 15, 2009. Board members suggested that a calendar could be worked out so that the Code Officers can start doing the inspections and have many of them completed during the summer months. A new letter will go out to the landlords requesting that properties be registered by August 15 and have their inspections done by that date as well. Trustee Fox thinks six months is a reasonable timeframe for that process. Deputy Mayor Brennan suggested that the registrations be done by June 1. Perhaps the inspections will be staggered so that they don't all come due every three years. The Code Office will take over from here.

After June 1 the Trustees would like a report from the Code Officers as to what the status of the registrations is at that time.

4. BUSINESS DEVELOPMENT LOAN PROGRAM APPLICATION:

Attorney Reynolds stated that he looked at the application submitted by Randy Cofield for the 4th Athletica loan and the recommendation from Stu Brown's (administrator for the Village Business Development Loan Program) office. There are some questions for the Board to consider. The interest rate on the loan would be approximately 3.5% on \$50,000 for a term of seven years. Third party documentation of the project costs would be necessary according to the information from Stu Brown's

office and evidence that the firm's contribution of at least \$50,000 is available and committed to the project. Attorney Reynolds pointed out that there isn't much collateral in this deal and there wasn't in the last one; but the Village Board is getting a personal guarantee from the owners. Also, they have a solid track record in that the Cofields have faithfully fulfilled their on-going commitments to the Village.

Trustee Fox suggested asking for a letter of credit from the bank. Attorney Reynolds said there is nothing in the recommendation that says they can't go out and get a loan for the balance of the \$50,000 personal guarantee amount and wondered if a loan commitment from a lender for \$50,000 is different than a personal guarantee. Deputy Mayor Brennan suggested that Attorney Reynolds write a letter to Mr. Cofield asking him for the satisfactory evidence of the guarantee. The evidence is in addition to their personal guarantee, Trustee Fox stated. Based on Stu Brown's recommendations, the Board asked Attorney Reynolds to write to Mr. Cofield and tell him that they appear to be supportive but would like him to provide the additional items.

Trustee Fox wondered about the seven-year term as most of the equipment has a life shorter than that. It was concluded that Attorney Reynolds has been asked to write to Mr. Cofield and then the Board will act on the application perhaps at the next meeting. It was noted that as of December 31, 2008, the Community Development cash account balance was \$96,863.17 but that payments had been received in January increasing that amount to \$100,078.97.

5. MRB MEETING:

Deputy Mayor Brennan and Mayor Hatheway recently met with Supervisor Wadsworth, MRB representatives, Village streets/water/sewer administrators and Town Highway Supt. Larry Levey and Mike Gielen. They had a very productive meeting with the idea of considering the Village and Town water systems as a whole. There is now good communication between Village water operators and Town water personnel.

The most immediate action that is required is how to get sufficient water to the Lowe's project. The Village is willing to accept whatever the developers and Town decide is the best way to go from Reservoir Road. That has been left up to the Town at this stage. Discussion of placement of master meters in the Town was also discussed. All agreed a master meter would be installed.

Discussion followed with regard to federal stimulus package funding that has been anticipated with the new administration: possible projects for the package would be to clear up some issues on Court Street, Mayor Hatheway stated. The aforementioned Wadsworth project (which is not eligible for the stimulus package) would encompass all water, sewer lines, storm sewer lines and street surfacing. At the north end of Wadsworth Street are issues with undersized lines that tend to affect the County buildings when there is a problem (line break, flushing of the mains, etc.). Supt. McTarnaghan would like to fix that. Farther west on Court Street, there are additional I&I issues. In addition, there is another sewer line tie-in at the top of Court street by the Bolt House (5 Main) with a suspected cross connection of sanitary and storm sewer lines. Also included could be clearing up the sewer line issue between Main and Wadsworth Streets and the easements involved. Steve would like to look at the entire area in terms of a project and see what it would cost. In order to do that, an engineer would need to be hired to design the project, Mayor Hatheway continued. The stimulus package items must be *shovel ready*. Our projects were included with the County list that went to the State.

Trustee Fox wondered if the College metering system could be included with that project and Dick responded yes, that he had asked MRB to include that as well. Ryan Colvin wants to talk to County Grantsman Bernie Thoma to see what monies might be available for these projects on the Village's urging and will be coming down this week to discuss this further. Trustee Hill asked how much it would cost for MRB's work and Ryan will have that forthcoming.

Trustee LaGrou entered the meeting

6. BUDGET PROCESS:

A follow-up letter will be going out to the department heads to officially begin the budget process. Trustee Fox suggested that the liaisons for the specific department have an opportunity to meet with Clerk Merrick and Budget Officer Hatheway prior to the Budget Committee meetings. Dick said that this would be an additional step between the way things have been done in the past and the way they will be done this year, and welcomed the input. The budget will be presented to the Board of Trustees in mid March.

7. BOARD OF ELECTIONS:

The Board of Elections is taking over the entire election process even to the point of training, hiring and paying election inspectors, which is a very good thing, Mayor Hatheway reported. The Board will no longer be required to approve a list of election inspectors as in the past.

8. MISCELLANEOUS CORRESPONDENCE:

A letter was received today from Catholic Charities representative Eric Pederson. They would like to have a fundraiser for the Livingston Emergency Assistance Fund (providing heating assistance to those who need it) involving soliciting donations and passing out informational flyers on Ryan Drive in Geneseo on Saturday, February 21. Chief Osganian is not in favor of the location proposed or of providing police protection for this event. Mayor Hatheway will write a letter to Eric Pederson expressing that and suggesting that perhaps they solicit donations on private property such as in front of Wal-Mart or on the Genesee Valley Plaza property.

The next Association of Village Boards meeting will be held in Nunda on February 18 with State Senator Catharine Young as the speaker.

Reviewing a report of building permits issued during last year shows only one new house was built in the Village during 2008. The economic slowdown most definitely has hit home!

A note was received from the Finger Lakes Planning Council about the 2010 census. Deputy Clerk Aprile Mack will be taking care of that as she worked on the last census in 2000.

9. PUBLIC SAFETY:

Trustee Fox reiterated the 2008 Fire Department statistics as reported by Trustee Hill at the last meeting.

Trustee Fox has been invited and looks forward to attending the next meeting of the fire council.

The report documenting the advantages of financing the fire truck through a lease/purchase agreement rather than a traditional Bond Anticipation Note (BAN) has been put into a more readable format.

With regard to the annual Med-Ex billing contract for ambulance fees, Chief Chanler received and reviewed the forms necessary for contract renewal. Fees will remain the same for 2009 and Mayor Hatheway will sign the documents for renewal.

Police: Trustee Hill reported that the Chief's annual report was distributed to the Board members. The report lists all grant funding received, training, and events that occurred during the year. Court fines, parking, and many different revenue streams are outlined within the document. The Department averaged 7.5 tickets per day in 2008, a considerable increase over past years. Trustee Fox wondered how many of the tickets issued were issued to Village residents. Trustee LaGrou and the Board members thought it was a great report and thanked the Chief for being so comprehensive and thorough.

“	to Land & Buildings Reserve Account	\$27,000
From A9720.7 Statutory Installment Bonds Interest to	“	\$2,700
From A4540.22 Ambulance Equipment Reserve to A4540.21 Ambulance Equipment		\$33,000
From A599 Fund Balance to	“	\$5,000
From A1420.4 Law Contractual to A1460.4 Records Management		\$1,795
From A599 Fund Balance to A1620.22 Buildings Projects		\$19,537
From A4540.43 Ambulance Gas & Electric to A1325.47 Clerk Miscellaneous*		\$5,000
From A599 Fund Balance (grants) to A3120.41 Police Vehicle Maintenance & Repairs		\$2,000
“	to A3120.42 Police Gas & Oil	\$5,000
“	to A3120.48 Misc. Supplies	\$5,000
From A3410.41 FD Communications to A4540.41 Ambulance Communications		\$1,500
From A3410.42 FD Fuel to A4540.42 Ambulance Fuel		\$5,000
From A3410.44 FD Repairs to A4540.46 Ambulance Miscellaneous		\$7,000
From A3410.21 FD Equipment to	“	\$5,000
From A3410.46 FD Misc. to		\$2,600

*Ambulance funds transferred to Clerk for Ambulance Billing Clerical Tasks

Water Fund

From F8340.22 Transmission Line Projects to F8320.22 Source of Supply Projects	\$15,040
From F1420.4 Law Contractual to F1460.4 Records Management	\$887
From F8340.21 Transmission Line Equipment to F1440.4 Engineering	\$5,000

Sewer Fund

From G1420.4 Law Contractual to G1460.4 Records Management	\$887
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A motion to accept the budget transfers was made by Trustee Hill and seconded by Trustee LaGrou and all were in favor.

Voucher numbers 730-836 (for general/water/sewer funds) were presented for approval after review by Trustee Hill. After discussion, Trustee Hill moved and Deputy Mayor Brennan seconded the motion to approve general fund vouchers in the amount of \$177,425.57. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye and Mayor Hatheway-Aye.

After discussion Deputy Mayor Brennan moved and Trustee Fox seconded the motion to approve water fund vouchers in the amount of \$45,225.96. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed.

After discussion, Trustee Fox moved and Trustee Hill seconded the motion to approve sewer fund vouchers in the amount of \$12,137.24. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

13. MEETING CLOSE:

With no further business to discuss, Trustee Fox moved and Deputy Mayor Brennan seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 9:40PM.

Marsha B. Merrick, Village Clerk