

VILLAGE OF GENESEO  
BOARD OF TRUSTEES

August 4, 2008

PRESENT:

Sandra F. Brennan, Deputy Mayor  
John Fox Jr., Trustee  
Bradley R. Hill, Trustee

Marsha B. Merrick, Clerk/Treasurer

PUBLIC PRESENT:

Adam Veazey (Scout)          Debbie Veazey          Scott Ledwith

1. MEETING OPENED:

Deputy Mayor Brennan opened the meeting at 7PM. Minutes were tabled due to the absence of Trustee LaGrou.

2. 14 CENTER STREET UPDATE:

Deputy Mayor Brennan reported that Clerk Merrick heard from the appraiser last week with questions about what was to be surveyed and if there was a survey underway. Marsha sent him a copy of the drawing of the property that was prepared by Supt. Welch prior to his retirement. There are a couple of different prospects for purchase of the home. APOG folks still have an interest in meeting with the Board about their interest in the property. Brad wondered about the sidewalk that has been proposed on the west side of the property and three light poles that are also proposed. He has been questioned about whether or not the lights could be lamps rather than regular streetlights. Sandy said that would be considered when the final plans for the property are developed.

Sandy said that perhaps the property configuration could be reviewed at the next meeting.

3. GENESEO BUILDING ROOF PROJECT UPDATE:

Sandy spoke with Dean O'Keefe this afternoon and reported that he has been in touch with Mark Henry from Clark Patterson who has a punch list that they would like to review with the contractor. Ron Maxwell and Dean looked the project over and did not come up with any more items outstanding. The project might be deemed finished in as soon as 7-10 days.

The latest portion of the project involved building up the property at the north side of the building in order to facilitate storm drainage. The Town and Village crews worked together to bring in a substantial amount of gravel and get that accomplished. According to Supt. Frazier's report, *the Town of Geneseo Highway brought us stone and we used the material to backfill the drain tile and waterproofing on the north wall. This also made the grade in that area better and water will drain into the tile more efficiently.*

4. RIVER ACCESS PARK IMPROVEMENTS – SCOTT LEDWITH:

Eagle Scout candidate Scott Ledwith brought the Board up to date on his plans to purchase the wood for the benches and the trees. Trustee Hill suggested that Scott contact Supt. Frazier for placement of the six benches and for advice on the trees. Scott asked the Board to consider approving the fund match; he has collected \$238 so far. Trustee Fox said that if additional funds are raised, those would be matched as well and Scott will look for reimbursement when all funds have been collected.

5. ZONING PROJECT PROGRESS:

Sandy reported that the zoning committee met last week and looked over all the written comments as well as a couple verbal comments. Sandy anticipates that the final draft will be delivered

soon and turned over to the Village Board before the next meeting. The comments submitted by Premium Development were reviewed and many of them were taken into consideration in the final draft.

The *incentive zoning* was taken out of the revisions at this time, Sandy informed the Board.

#### 6. LEGAL ISSUES:

All but three signatures have been obtained on the rental-housing document and Attorney Reynolds is readying it for final presentation to Judge Taddeo.

#### 7. MISCELLANEOUS CORRESPONDENCE:

Deputy Mayor Brennan reported that a Local Government Efficiency grant program has been proposed. Last year a similar program was the Shared Municipal Services Incentive (SMSI). Nothing was done last year but this year there are a couple ideas that can be pursued, she continued. Certainly the building would be the first thing to think about. There is also a Unified Court System grant program and Sandy attended a teleconference meeting on that program last Thursday along with Town Justice Haskins. The program has available \$30,000 for one or \$60,000 for two municipalities working together. She feels if the Town and Village work together, funding could be obtained for most of the second floor improvements minus the elevator.

Genesee Valley Council on the Arts is offering grant-writing seminars around the County.

With regard to the Village notice for nuisance property owners, Sandy was surprised to see that so many incidences had occurred (36 in a six month period). Trustee Hill stated that in looking at the list, some procedural issues have been raised. One issue has to do with differentiating apartments from the entire complex, and another deals with the inevitable court involvement on some issues. Police, court, the code office and Clerk Lund are working with Brad on the fine points of enforcing the nuisance abatement law.

Town of Geneseo Clerk Jean Bennett sent the Gateway Towne Center project findings statement to both Mayor Hatheway and Clerk Merrick. Sandy explained that the document deals with SEQR issues; after the agency accepts the final environmental impact statement, they then have to respond. The findings document contains 86 comments and will be interesting to review.

As has been discussed in the past, the Village Code book is not up to date. Many local laws have not been included in the codebook and Attorney Reynolds, the Code Officers and the administrative staff have all agreed that it should be done. The Mayor's perspective has been that review of the code has been in the works for years and final revision of the book should wait until that process has been completed. Attorney Reynolds said once you get it up to date (with inclusions of legislation passed from 2003 to present) it wouldn't be a big task to change other sections as needed. Sandy then advised the Board of a critique that was done by Code Publishers who noted things that needed to be reviewed within the codebook. Ron Maxwell has a copy of the critique and asked for a couple of weeks to evaluate it. The cost to bring it up to date now (without including the items from the critique) would be \$5,550 - \$5,810 including the cost to update the online version of the codebook. That cost would include 10 books. After sitting down with the administrative staff, it was determined that 30 books in total were needed (putting 5 in reserve for sale). Trustee Fox said that he doesn't see anything wrong with spending approximately \$7,000 (including the additional books) to update the code, but felt more comfortable waiting for a full board to make the final decision. Clerk Merrick clarified that it hasn't been a lack of responsibility in updating the code since 2003, but rather the fact that revisions have been pending since that time and the general consensus was to wait until those were completed rather than piece-mealing the updates one by one.

## 8. PUBLIC SAFETY:

Chief Osganian submitted the July activity report to the Board. Noted also by Trustee Fox was the safety seat check held yesterday at the Fire Hall. Eleven vehicles were checked for proper installation of child seats and 17 individual seats were checked. Only a small number were installed correctly, proving that this type of event is very worthwhile. Department personnel gave away seven seats supplied by the Governor's safety seat grant program.

Elections were held for the department (union) and Officer Yasso is now the union president, Officer Piedmonte is the vice president, Officer Beers is the treasurer and Officer Goulet is the secretary.

Requests for police security have been received from both the Red Cross (for the craft show at the Armory in November) and from the Central School during home football games. The Trustees present at the meeting decided to hold a discussion of these requests until the full board was present.

Information was received from Fire Chief Chanler: In June and July the department averaged 109 calls for ambulance service and 22 fire calls. Generally, during the summer months, total calls average about 100 per month. Andrew also mentioned to Trustee Fox that there are 80-85 members on the rolls (Trustee Hill said officially it is 96). This number with approximately 1/3 of them students is a pretty good membership for the Village.

## 9. PUBLIC WORKS:

Supt. Frazier submitted a report to the Board and Sandy highlighted the following:

- Sidewalks are almost completed in front of the courthouse, and the crew will continue to work on sidewalks through August.
- All of the street sealing has been completed including Country Lane, Highland, Seminole, Megan, Seneca and Temple Acres.
- The final paving work was completed on Steeplechase and Westhampton last Friday.
- Rubbish (brush pickup) will take the crew two to three days to complete this week.

Sandy talked to Supt. McTarnaghan today and reported that the crew spent a day patching the digester cover as it had a lot of pinhole leaks in it. He said things are going well; Doug might be completed with his job identifying all the water valve locations this week. Next week the information can go to MRB and when it comes back Doug can review it to make sure everything was included.

With regard to committee designations, the Board members discussed that it might be better to have a primary contact with one department rather than two members sharing a department. Trustee Fox said that it would be worth trying and Trustee LaGrou also agreed that it would be worth trying to see if it works more efficiently for the transfer of information between the departments and the Board. After discussion, they decided to have Trustee Fox work with the Fire Department, Trustee Hill work with the Police Department, Deputy Mayor Brennan work with the water and sewer departments and Trustee LaGrou work with the DPW department.

## 10. TRUSTEES:

Deputy Mayor Brennan reported that the first meeting of the Route 20A Pedestrian Safety committee was held last week. The committee consists of a combination of Village and Town representatives, as well as business people. Hop Manapol is on the committee from the Town, Bob Freiburger from the Village Planning Board, UPS store owner, David Walker, Linda Poste, who has made several suggestions to Sandy in the past, Kathy Trainor for her experience and training in running the busses (LATS), Cynthia Oswald from the Chamber of Commerce, and perhaps someone from the County Planning Board (Sandy has yet to make that contact but she will). The committee will look at the stretch of highway between Wegmans and Main Street to see what can be done to improve pedestrian access and safety. They plan to invite retired NYS DOT representative Claren

Kruppner to advise them how best to work with the transportation department. The charge to the committee is only for six months, Sandy stated, and in the preliminary meeting, the group came to a good understanding of the goals, etc.

Trustee Hill: Brad is looking into the possibility of establishing a 501c-3 plan (not for profit certification through the IRS) so that the Village could receive donations. Sandy suggested that he check with Julie Marshall in the County Office of Economic Development who might be able to help with that.

11. CLERK/TREASURER:

Clerk Merrick presented the Board with the preliminary fiscal year end recap for 2007-08 showing healthy fund balances in all the funds. The Board reviewed the report.

Trustee Fox asked Clerk Merrick to re-order the abstract (to show expenses per month by account number rather than alphabetically). A spreadsheet format was produced and John appreciated that different way of reporting the monthly purchases.

12. NEW BUSINESS:

The Board discussed a sewer unit computation issue that has been discovered resulting in additional charges being levied against a particular apartment complex account.

The Board discussed municipal governing issues and ideas with Scout Veazey who is working on a civic merit badge.

13. EXECUTIVE SESSION:

Trustee Hill moved to go into executive session to discuss matters relating to the *employment history of a particular employee* at 8:40PM. Trustee Fox seconded the motion and all were in favor.

Motion to come out of executive session at 9:12PM made by Trustee Fox. Trustee Hill seconded the motion and all were in favor. No official action was taken during the session.

14. MEETING CLOSE:

With no further business to discuss, Trustee Hill moved and Trustee Fox seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, and Trustee Fox-Aye. The motion passed and the meeting adjourned at 9:15PM.

Marsha B. Merrick, Village Clerk