

VILLAGE OF GENESEO
BOARD OF TRUSTEES

June 16, 2008

PRESENT:

Richard B. Hatheway, Mayor	Marsha B. Merrick, Clerk/Treasurer
Sandra F. Brennan, Deputy Mayor	J. Thomas Reynolds, Attorney
Bradley R. Hill, Trustee	Eric Osganian, Police Chief
Thomas J. LaGrou, Trustee	

PUBLIC PRESENT:

None

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 7:00 PM. The minutes of the May 19, 2008 (including May 28) regular meeting were reviewed. Deputy Mayor Brennan moved and Trustee Hill seconded the motion to adopt the minutes as presented. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

The minutes of the June 2, 2008 regular meeting were reviewed. Deputy Mayor Brennan moved and Trustee Hill seconded the motion to adopt the minutes as presented. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

2. CHIEF OSGANIAN:

Recently David Beers was interviewed as a candidate for the part-time position vacated by Jason Yasso, according to Chief Osganian. However Christopher Bryant resigned his full-time position as of yesterday and now there is a full-time position open. Chief would like to move David into that position at step two of the wage schedule. Officer Bryant was at step five in the schedule and had health insurance benefits. Officer Beers, as a new hire, would not be eligible for health insurance benefits for six months. In a month the Chief would like to fill the part-time position.

The Board asked about the short notice received from Officer Bryant. Chief Osganian stated that a job opened up for him with the Wyoming County Sheriff's Department sooner than he expected.

With regard to Mr. Beers, he currently is employed by Mt. Morris PD and has experience with Rochester Police Department. After further discussion, Trustee Hill moved to appoint David Beers to the full-time position of police officer upon recommendation of Chief Osganian and start him out at step two as a result of his previous experience. Deputy Mayor Brennan seconded the motion. All were in favor.

In response to a request, Chief Osganian provided Mayor Hatheway with a list of grants and explained some of the budget transfers made at the close of the fiscal year. Other equipment was discussed with the Chief, particularly the black patrol vehicle and the unmarked vehicle.

3. HIGHLAND PARK GRANT PROCESS:

Update: Deputy Mayor Brennan provided an update on the progress of the property purchase offers. She has been in contact with Chiara and Csapo (through Fred Evangelista). Hopefully the Fitzpatrick revised appraisal will be delivered by Friday. Sandy suggests that the Board go forward with the application with the final prices for the parcels that have been obtained. Attorney Reynolds worked with the Csapo offer and put some language in about the drainage easement. Sandy showed Mr. Evangelista a photo that MRB prepared for the grant including the stormwater area.

The Board then reviewed the total cost of the proposal which should be in the area of \$600,000 without the acquisition costs. The current proposal is a little high, according to Stu Brown and items should be prioritized in order to reduce the amount requested. Sandy suggested that the Board look through the items and move some of them to a possible phase II of the project. The items appeared on a list prepared by MRB as such:

- Athletic Field Construction including drainage improvements \$248,350
- Trail Construction including a retaining wall (\$13,750) total cost \$45,950
- Playground area (\$83,800)
- New structures: Pavilion (\$63,950), Building renovations (\$30,000) and new concession stand (\$29,875)

Trustee Hill suggested that the new pavilion be removed for now at a savings of \$63,950, the playground equipment portion of the project be reduced by \$35,000 (striking the relocation of existing equipment and restoration amounts and reducing the new equipment to \$40,000). The retaining wall on the walking trail was also eliminated at a savings of \$13,750. The total saving with these modifications was \$112,700, which should cover the property acquisitions and bring the grant application amount in keeping with the program.

Deed copies of the properties that are to be acquired are needed, and Attorney Reynolds will work on that aspect. The application must be finalized by June 30. Sandy will be in touch with Stu tomorrow to make sure all is in order. Dick reported that letters of support have been coming in from the various entities.

Reynolds asked the Board to consider a resolution to accept the purchase offers for Heap, Csapo and Chiara and authorize the Mayor to sign the documents. Trustee Hill so moved and added that the purchase offers would be for the appraisal amounts. Deputy Mayor Brennan seconded the motion and all were in favor.

SEQR Resolution: Stu Brown prepared the SEQR documents for consideration by the Board. Deputy Mayor Brennan moved that the following resolution be adopted:

WHEREAS, the Village of Geneseo intends to submit a grant application to the New York State Office of Parks, Recreation, and Historic Preservation for funding under the Land and Water Conservation Fund Act and Environmental Protection Fund Act to acquire adjacent parcels of land and to make improvements to the recreational facilities at Highland Park, and

WHEREAS, the proposed action is considered an "Unlisted action" under State Environmental Quality Review (SEQR) regulations and, therefore, requires that an environmental review be completed on the proposed project; and

WHEREAS, a Lead Agency must be established to oversee the environmental review; and

WHEREAS, the Geneseo Village Board desires to serve as Lead Agency for the purposes of conducting the environmental review; and

WHEREAS, the Geneseo Village Board has received and accepted the Environmental Assessment Form prepared by Stuart I. Brown Associates, Inc., dated June 16, 2008, that evaluates the potential impacts of the proposed action.

NOW THEREFORE BE IT RESOLVED, that as the Geneseo Village Board is the most directly involved agency to insure the overall coordination and implementation of the proposed action, the Village Board does hereby declare itself to be Lead Agency for the environmental review; and

BE IT FURTHER RESOLVED, that based on the Environmental Assessment that has been prepared, the proposed acquisition of land and the improvements at Highland Park will not create any significant adverse impacts on the human and natural environment, and the Village Board hereby issues a Negative Declaration for the proposed action.

This resolution shall take effect immediately upon its adoption. Trustee Hill seconded the adoption of the resolution and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

The Board thanked Sandy and Tom Reynolds for their work on the grant thus far. Tom will get the deeds and Sandy will deliver the purchase offers to the property owners.

4. LEGAL ITEMS:

Attorney Reynolds supplied the Board members with information documenting the history of the Hollis Business Development Loan.

5. GENESEO BUILDING:

The shingles are being applied, according to Mayor Hatheway with a portion of the south roof completed. The project is moving along well. There have been no complaints so far and no surprises. The hose tower area is to be finished up so that they can get that portion of the scaffolding down.

6. ACCESS MANAGEMENT PLAN:

Dick emailed the Board members last week that the AMP is here in final format. Although some concerns were raised during the study about some of the traffic data, Dick feels that the report should be formally accepted because some of the zoning language suggested has already been incorporated into the proposed zoning code. The AMP is like a comprehensive plan in that it has no impact without the zoning changes; it doesn't tell you what zoning changes to make but lays the framework to base decisions on, according to Sandy. Dick asked the Board if they were comfortable in adopting the access management plan, which is online with two hard copies available. The map is the most important part of the work, according to Sandy.

After further discussion and review, a motion to adopt the access management plan dated July 2007 and compiled by SRF Associates was made by Trustee Hill and seconded by Deputy Mayor Brennan. Sandy asked if the final report included responses to concerns raised by Bill Lofquist, Wes Kennison and Sandy. Dick responded that the final report is dated July 13, 2007, which is after the Public Hearing and after the meeting between the aforementioned individuals and SRF. Those concerns should have been addressed. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

7. UPWP GRANT ACTIVITIES:

The request for proposals for the circulation and parking study of the Main/Court/North Street intersection was advertised in the NYS Contract Reporter and in the local newspaper. Consulting firms responding number approximately 30 at this date. A matrix that is to be provided by the County Planner will be used to assist in the selection process.

8. COUNTY RESOLUTION:

A year ago the County had asked for letters of support for a grant application they were preparing. They are applying for a similar grant this year and would like the Village Board to consider the following resolution:

WHEREAS, Conesus Lake is an extremely valuable resource for Livingston County, the region, and the State. Among other benefits, it provides drinking water to residents of the Village of Geneseo; and

WHEREAS, Increasing development pressures in the watershed and required standards for public drinking water supplies make it imperative that we continue to pursue a comprehensive intermunicipal approach to the management of the Lake and its watershed; and

WHEREAS, During the past nine years, the Village of Geneseo has participated in the creation and implementation of the Conesus Lake Watershed Management Plan through its active participation on the Conesus Lake Watershed Council; and

WHEREAS, the Village concurs with the Management Plan's recommended priorities for implementation, specifically, that the remediation of eroded streambanks at specified locations within the watershed will help to improve the water quality of Conesus Lake; and

WHEREAS, This project promises to demonstrate the water quality benefits of remediating eroded streambanks within the Conesus Lake watershed;

THEREFORE BE IT RESOLVED, that the Geneseo Village Board of Trustees is in full support of the Town of Livonia application, on behalf of the Village of Livonia, the Town of Conesus, and Livingston County, for funds to implement the recommendation of the Conesus Lake Watershed Management Plan to remediate eroded streambanks within the watershed. This project would reduce the amount of sediment that enters Conesus Lake and improve the quality of the water in the Lake.

Deputy Mayor Brennan moved to adopt the foregone resolution and Trustee Hill seconded the motion. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye and Mayor Hatheway-Aye. The motion carried.

9. SUMMER SPORTS CAMPS:

Dan Carman has organized a wrestling camp to be held at the Doty Building (SUNY) on Monday and Wednesday evenings beginning June 16th and continuing through the end of July. He requests that the program be held under the auspices of Geneseo Youth Recreation so that a certificate of insurance can be issued to the College. Clerk Merrick discussed the proposal with insurance agent Chanler who stated that it is a Board decision whether or not to insure the camp. Mayor Hatheway stated that Mr. Carman requested the certificate first on June 6. Discussion followed with regard to the timing of the requests, the locations of the camps being held, and the need for background checks and some protocol for future requests. Mayor Hatheway suggested a conversation with YMCA reps Erik Fix and Wess Audsley as to how they handle these requests. Deputy Mayor Brennan suggested checking with insurance consultant Brian Baty also. Deputy Mayor Brennan then moved to give Mr. Carman permission to hold the camp with the stipulation that there will be changes next year especially regarding lead time (three months was suggested), background checks for coaches and other helpers and procedures. Trustee LaGrou seconded the motion and all were in favor.

10. INFLOW/INFILTRATION STUDY:

Sanitary sewer smoke testing has been taking place in certain areas of the Village, Mayor Hatheway reported. Supt. McTarnaghan's crew provided a printout of the results today showing that the study has identified areas of concern. There is a lot of information being gleaned from the smoke testing and when remediation takes place in the problem areas, more capacity at the sewer plant could eventually be realized.

11. NOTICES RECEIVED:

Notification has been received that the owners of the Temple Hill Bed & Breakfast are requesting a freestanding sign. The Board of Appeals will hold that hearing on July 1, 2008.

A retirement gathering will be held on June 28th for Douglas Welch at the Villa on the Green.

12. MISCELLANEOUS CORRESPONDENCE:

In accordance with the applicable regulations on behalf of the Geneseo Planning Board, the Findings Statement for the Gateway Town Centre Project was received from Harris Beach, Attorneys

at Law. Mayor Hatheway stated that the document would be on file in the Clerk's office for anyone who wished to review it.

The next Arts Stroll will be Friday night, June 20, 2008.

Notification has been received from Time Warner Cable that they are separating from Time Warner Corporation. They promise that it will be a seamless spin-off and not affect any cable services.

The Town asked that the Village support their application to the Office of Parks and Historic Preservation for a grant. Mayor Hatheway wrote a letter of support for that effort.

The Oak Tree ½ marathon and 5K Race are scheduled for August 31. The Board was supportive of these events.

13. PERSONNEL ACTIONS:

Mayor Hatheway explained the process necessary to create another position for Village Streets Superintendent. The first thought was to create a trainee position, but after consultation with the County Personnel Office, it would be better to create another street superintendent position rather than a trainee. After discussion, Deputy Mayor Brennan moved to create the second position of Village Streets Superintendent for the Village of Geneseo (see also minutes from July 7, 2008 amending this motion to read: *retroactive to June 2, 2008*). Trustee LaGrou seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion carried. It was understood that when Supt. Welch retires on 6/30/08, one of the positions would remain vacant.

Trustee LaGrou then moved to appoint Jason Frazier to the newly created position of Village Streets Superintendent. Trustee Hill seconded the motion and all were in favor.

14. PUBLIC SAFETY:

Trustee Hill reported that ambulance bids will be due on July 16 and hopefully a recommendation for award will be ready for the July 21 meeting of the Village Board. All three ambulances will remain in service.

Mayor Hatheway reported that Andrew, Charlie Parent and David Dewar discussed the truck replacement (pumper 314) with him recently and funding options were reviewed.

15. PUBLIC WORKS:

Trustee LaGrou checked in with Supt. McTarnaghan and Supt. Frazier and highlighted Supt. Welch's report as follows:

- Patching streets: the streets are being repaired and made ready for sealing.
- River Access: the grills donated by the York-Leicester Kiwanis club are ready for placement in the park. Signs have also been delivered: 'No Swimming or Wading' and 'Catch & Release Fishing' and a directional sign for placement near Court Street.
- DPW shop: a new planter and sign have been installed.
- Contaminated soil: Nature's Way has been stirring and spraying the soil pile at the shop. DEC has been in contact although it is uncertain as to when the final testing and closure of the project will take place.
- Supt. training: Jason Frazier started training on June 9th and Supt. Welch has been working with him in the mornings and using up vacation time in the afternoons.

Two pickup truck bids were received today and opened by Dan Quinlan (Steve McTarnaghan is on vacation). Dan submitted a memo to the Board asking them to consider awarding the purchase of a new 2009 pickup to Sun Chevrolet in the amount of \$29,563. This was the lower of the two bids, and we have dealt with this vendor in the past. Trustee Hill so moved with second from Trustee LaGrou. All were in favor.

16. TRUSTEES:

Deputy Mayor Brennan: Sandy submitted a tourism committee report and stated that two of the most important things they put together are the Gem of Geneseo brochures and the cardstock Main Street maps. The Town and Village contribute a small portion of money to the group. Another great program involves introducing Main Street to SUNY orientation participants. The Town/Village Tourism group put together the first two arts stroll and the third is scheduled for Friday night, June 20th.

Regarding 14 Center Street, an email was received from APOG president Joan Ballard stating that APOG has not given up on seeking ideas for the house. Dick asked about the appraisal and it has not been ordered as yet pending a final drawing of the parcel as it will look after the driveway is designed to the municipal lot. The electric pole will be moved soon and the fee has been paid to RG&E for that.

During Summer Festival, Center Street will be partially closed overnight with tents placed in the parking lanes near the Main Street intersection.

Trustee Hill: Discussed with Doug and Jason about the placement of grills, benches etc. at the River Access Park. Placement will depend on mowing ease and other issues.

Trustee LaGrou – no further report.

17. CLERK/TREASURER:

Permission was granted to Geneseo Kiwanis to hold the 8th annual Auto Show in the Village Park on July 13, 2008.

Voucher numbers 001-085 (for general/water/sewer funds) were presented for approval. After discussion, Deputy Mayor Brennan moved and Trustee LaGrou seconded the motion to approve general fund vouchers in the amount of \$138,395.43. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye and Mayor Hatheway-Aye.

After discussion Deputy Mayor Brennan moved and Trustee Hill seconded the motion to approve water fund vouchers in the amount of \$92,111.34. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed.

After discussion, Trustee Hill moved and Deputy Mayor Brennan seconded the motion to approve sewer fund vouchers in the amount of \$59,457.91. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

After discussion, Deputy Mayor Brennan moved to approve Community Development vouchers in the amount of \$2,755.50. Trustee Hill seconded the motion and the vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye.

Clerk Merrick advised the Board that 6 Wadsworth Street has been empty for years and not livable (declared so by the Code Office). The property owner has requested that the water/sewer fees not be charged. After discussion the Board agreed to render the account inactive and review the status of the property with the Code Office.

18. MEETING CLOSE:

With no further business to discuss, Trustee Hill moved and Deputy Mayor Brennan seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 9:25PM.

Marsha B. Merrick, Village Clerk