

VILLAGE OF GENESEO
BOARD OF TRUSTEES

May 5, 2008

PRESENT:

Richard B. Hatheway, Mayor	Marsha B. Merrick, Clerk/Treasurer
Sandra F. Brennan, Deputy Mayor	
John Fox Jr., Trustee	J. Thomas Reynolds, Attorney
Bradley R. Hill, Trustee	Douglas J. Welch, Street Supt.
Thomas J. LaGrou, Trustee	

PUBLIC PRESENT:

Howard Appell	Scott Ledwith	Connor Callahan
Bill Louvain		

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 6:00 PM. Trustee Fox moved to enter into executive session at 6:01PM to discuss personnel issues (medical, financial, credit or employment history of a particular person, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension). Trustee Hill seconded the motion and all were in favor.

Trustee Hill moved to come out of executive session at 7:04PM with second from Deputy Mayor Brennan. All were in favor. No action was taken during the session.

2. MINUTES CONSIDERATION:

The minutes of the March 24, 2008 meeting were reviewed. Trustee Hill moved to adopt the minutes as presented. Trustee Brennan seconded the motion and the vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye and Mayor Hatheway-Aye. Trustee Fox and Trustee LaGrou abstained as they were not Trustees when this meeting occurred

The minutes of the April 21, 2008 regular meeting were reviewed. Trustee Fox moved and Trustee Hill seconded the motion to adopt the minutes as written. The vote was as follows: Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, Mayor Hatheway-Aye and Deputy Mayor Brennan-Abstain. The motion passed.

The minutes of the April 28, 2008 special meeting were reviewed. Deputy Mayor Brennan moved and Trustee Fox seconded the motion to adopt the minutes as presented. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed.

3. EAGLE SCOUT PROJECT:

Trustee Hill introduced Scott Ledwith and Connor Callahan to the board members. Connor Callahan (a sophomore at Geneseo Central) spoke first and presented his plan to build and place five picnic tables at the River Access Park in order to 'add atmosphere'. He researched the plans for the tables used by Eagle Scout Ben Esham, and noted those table have worked out well in the Village Park. He stated that if there were no objection he would like to use those plans. An \$85 cost per table (using treated 2" x 4"s and hardware) estimate was determined. Connor presented the Board with a Google image of the park layout indicating where the tables could be located. He also heard about the possibility of placing a grill at the park for picnics. Mayor Hatheway stated that the York/Leicester Kiwanis club has offered two grills, but they have not yet been delivered. Brad indicated that Doug Welch would be consulted as to their placement when they arrive. Deputy Mayor Brennan suggested that Connor speak with Doug about the placement of the tables as well with regard to mowing etc.

Connor said the tables would be constructed so that they can be tipped up for mowing. Brad asked how long would it take to make the tables and Connor stated that a “crew” of 10-15 people per table would work and the entire task would take a couple of days. It was determined that Doug’s crew would probably place and install the grills (with the posts in the ground). Connor would like to start his project during the middle of June and finish it by the middle of July. Funding is not yet in place for the tables. He is looking for a small amount of funding from the Village and perhaps some local interest as well.

Scott Ledwith (a senior at Geneseo Central) approached the Board with his plan to build six park benches located near the two ponds and plant 50 trees in the berm area of the River Access Park. The benches will be constructed of 1” x 4” x 8” pressure treated boards with appropriate hardware. Brad is concerned about vandalism with the benches and Scott suggested chaining them or permanently fixing them into the ground. The timeframe for his project is to start at the end of the school year and finish by the middle of July. The approximate cost is \$45 per bench with a total project cost of \$270-\$300; he is also looking for a small amount of help from the Village and further fundraising from the community. Mayor Hatheway suggested planning a bottle and can drive during summer festival because there are a lot available in the Village Park that are not being recycled. He suggested that they talk with Dick Gallivan, Chair of the Summer Festival about the possibility of placing some recycle bins or barrels in the park for that purpose.

Deputy Mayor Brennan wondered about the “donation” from the village and Trustee Fox suggested that the Village match whatever amount they are able to raise and go about it that way; incentive is important. The Board agreed with that proposal.

Trustee Hill moved that the Board accept the proposals from both the Scouts for the tables, benches and the acquisition of trees for the River Access Park. Deputy Mayor Brennan seconded the motion and all were in favor. Scoutmaster Bill Louvain thanked the Board for their offer to help at the park and he stated that he and Dick had talked about this 5 or 6 years ago and now it is happening; a wonderful thing!

Scott Ledwith asked to remain at the Board meeting in order to fulfill criteria for another civic badge and Mayor Hatheway stated that the meetings are open to the public.

4. LEGAL ITEMS:

Appraisals came in on two other parcels contiguous to Highland Park: Fitzpatrick (part of tax map #81.9-2-7.1) and Simms (tax map #81.9-2-9). The appraisals amount to \$49,400 for Simms and Fitzpatrick at \$14,700. Discussion followed about the dimensions of the Fitzpatrick parcel, as Mr. Fitzpatrick would not be willing to sell the whole parcel and would have to subdivide. The Simms parcel is a separate lot. Dick asked the Board if they were interested in submitting a purchase offer for the subdivided Fitzpatrick lot and the Simms parcel contingent upon obtaining the parks grant to purchase the properties. Attorney Reynolds added the question of whether or not the Board wanted to add another contingency on the Fitzpatrick parcel (the least expensive of the three) stating that the offer would not stand unless the other parcels are purchased (Csapo and Simms). Dick said he thought it would have to be contingent upon obtaining the Csapo property but not necessarily the Simms property.

After discussion a motion was made to authorize the Mayor to sign the purchase offers for the Simms property (appraised at \$49,400) and the Fitzpatrick property (appraised at \$14,700) contingent on obtaining the grant and obtaining the Csapo property (contingency only for Fitzpatrick property purchase) by Deputy Mayor Brennan and seconded by Trustee Hill. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion carried. The Board noted that this completes the purchase offers for three of the five properties potentially available around the park perimeter.

5. GENESEO BUILDING ROOF PROJECT:

The project is progressing according to Mayor Hatheway. The asbestos trailer is gone indicating that the abatement process is complete. The asbestos was in the tar by the flashings and was easier to remove than first thought.

One complication in the project, however, might involve a change order to stabilize the ceiling joists. Deputy Mayor Brennan moved to authorize the Mayor to sign the change order (if necessary at a cost up to \$3,000) to take care of the ceiling joists as explained by the structural engineer in charge. The Town will also be made aware of the situation. Trustee Hill seconded the motion and all were in favor.

With regard to relocating the building electric service underground, the Board concurred that the Village would be willing to take care of that cost themselves.

6. YMCA UPDATE:

Dick wrote to Livingston County Youth Bureau Director Keith Mitchell and he feels that the State funding for the recreation program will still be available. Dick also wrote to Groveland and Geneseo supervisors to update them on the status.

The latest contract from the YMCA was emailed to the Board members for their consideration. Trustee Fox wondered about the dollar amount due for the additional time (early drop in fee); he doesn't feel that should be open-ended. John also wondered about the 'number' of kids; what happens if there aren't 120 kids, but maybe 190 or how can that be reconciled. The \$39,000 is predicated on 120 kids, Dick said. Also the statement about the \$5 fee will have to be removed from the contract.

Brad wondered about the 'maintaining swimming pool clause' that should be removed and Dick stated that he noted that change already in an email to Erik Fix and added that if anyone finds any other items that need changing, they should let him know.

With regard to the letter from Paul Hazard outlining several basketball, soccer and softball camps for summer, Dick stated that he and Clerk Merrick would be meeting with the insurance consultant next week and can discuss this issue. Trustee LaGrou asked if the programs wouldn't be covered and Dick said no, but it (the issue of 'satellite sports camps') has to be looked at. Deputy Mayor Brennan pointed out the paragraph that stated: *In the future we are hopeful that we can maintain the partnership with the town (village) that would make the insurance issue more manageable from the Town's end as well. We tremendously value the support and commitment the Town has given our youth, but at the same time, understand we may need to look at insurance differently as our town and school move forward together. We are confident that if the Town could provide insurance for the summer programs of 2008, that this would give both the Town and the school the opportunity to look at the insurance issue closer, to ensure these programs in the future.* It was noted the author meant 'Village', not 'Town'.

7. WATER SYSTEM MAPPING:

Dick distributed the information from MRB (dated November 7, 2007) on the project and wondered if that was acceptable to the Board. Trustee Fox asked what happens after the mapping is complete. Dick responded that now that the sewer system mapping is done, then water will be completed, and then the storm sewers would probably be next. John's point was once the mapping is done, what happens with it? Dick responded that DPW personnel would use it to pinpoint the locations of the mains and valves, so they will be able to know exactly where to excavate when problems occur. John wondered if the process is identifying any problems and Dick stated that the mapping is really to identify the location not the condition of the infrastructure. Dick said the sewer system has been evaluated as far as condition and Supt. Welch has determined what needs to be done as far as water

lines and connections. Trustee Fox would like to see a plan for the infrastructure and Dick responded that a lot of that Doug has been handling along the way and is being recorded before he retires.

With regard to the proposal for the water system mapping, Trustee Hill moved to approve the project for MRB Group and Dick Thomas including surveying and mapping the Village water system hydrants and valves for a lump sum fee of \$14,800. For an additional \$9,000 as a sub-contract the water service curb stops could be included. Trustee Fox seconded the motion to approve the entire project at a cost of \$23,800. It was noted that the project is supported very strongly by Supt. Welch and Supt. McTarnaghan. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion carried.

8. KLEIN REQUEST:

Andrea Klein, Director for SUNY Campus Scheduling & Special Events has requested permission to include a wine/beer tasting event during Homecoming on Saturday, September 27 in the Village Park. Mayor Hatheway didn't see a problem with it, but Deputy Mayor Brennan wondered about liquor liability issues. Dick responded that it would be the responsibility of the people serving the alcohol and CAS (Campus Auxiliary Services) would be in charge. After further discussion, Deputy Mayor Brennan moved to approve the request of Andrea Klein on behalf of CAS to have a beer/wine tasting tent in the Village Park for Homecoming 2008. Trustee LaGrou seconded the motion and all were in favor.

9. UPWP UPDATE:

Mayor Hatheway stated that the committee is forming and will meet in the next few weeks to get the process started.

10. MISCELLANEOUS CORRESPONDENCE:

In honor of Arbor Day, the Garden Club presented the Village with two nice variegated dogwood bushes for the Village Park which were placed on either west corner of the cabin, Mayor Hatheway reported.

Bob Recotta sent a notice of intent to renew the liquor license at Livingston Lanes.

A resident of Ambassador Apartments sent a note of apology for a noise disturbance on April 12.

Dan and Betsy O'Mara sent a letter with regard to vehicles passing on the right especially on South Street (Route 20A). Sandy stated that along those lines, she would contact Councilman Manapol and start working on a pedestrian committee.

A recent article in the Mt. Morris Shopper (brought in by Clerk Merrick) mentions fundraisers to supplement the \$35 fee charged for youth recreation programs.

The Village received the annual franchise fee in the amount of \$50,580.85 (the budgeted amount was \$45,000) from Time-Warner.

11. PUBLIC SAFETY:

In an email from Chief Chanler to Trustee Fox, he noted that during April there were 25 fire calls, and 133 ambulance calls with 100% coverage by the ambulance crew.

Chief Osganian's report was distributed to the Board members. With regard to the K-9 agreement, there are changes to be made to the prior agreement made with the last officer. The agreement deals with shift arrangements and the ownership of the animal. These items would also have to be approved by the union, Dick said; the Board was supportive, but will await formal approval until after union approval. Personnel Attorney Lippitt has reviewed the proposed changes. Dick said

that notification has been received for funding the program from Assemblyman Burling and Senator Volker.

12. PUBLIC WORKS:

Trustee LaGrou talked to Supt. McTarnaghan who mentioned the security system being installed at the Water Treatment Plant. Steve is also working on the Annual Water Quality Report that will be published soon in the Genesee Valley Pennysaver.

Bid specifications are being prepared for the pickup truck and for a new mower.

All of the standard water tests are being passed along the way.

With regard to the 'marina' (River Access Park), there is more activity now and signage will have to be installed to direct people through the proper route for that access, according to Trustee Hill.

13. TRUSTEES:

Deputy Mayor Brennan: reported that the zoning committee met last week and are almost ready to bring that project to conclusion. A public informational meeting is scheduled for June 19 at St. Mary's Parish Center. The goal is to have the drafts available to the public and the board members two or three weeks before that, she continued. Bill Lofquist and Sandy are willing to sit down with each Board member to discuss all of the changes before that meeting on June 19th. Once the public information meeting is held, the committee will formally present their proposal to the Board and then the Board will take it from there for a public hearing etc. Already there is a good executive summary, Sandy reported, approximately ten pages. That will be most helpful to understand the zoning as a whole and will encompass the zoning chapter of the code from beginning to end. Trustee Fox wondered if there was any coordination with the Town on this. Sandy said yes, in that the code officer handles both entities and Councilman Dan Dimpfl has been on the committee. Dean O'Keefe has been the code office liaison on the committee. John wondered if the proposed changes are parallel to what the Town is doing and Sandy said that over the years, both codes have been reviewed at different times. John thinks it makes sense that if there is a village and town so closely linked there should be similarities in the two zoning codes. Dick said they are working towards that but the Town has not as yet adopted their revised master plan, so we are a little ahead in that regard. Howard asked if the zoning changes coincide with the Village master plan ideas. Changes reflect the master plan, Sandy stated, but as far as if they are actually pointed out (specifically to coincide with the plan), she is not sure.

Trustee Fox – no further report.

Trustee Hill – Main Street merchants wonder if there can be additional garbage receptacles, and Supt. Welch placed one at the top of University and Main last week. Another one might be good at the top of Main and Court perhaps; however the Board was concerned about it staying on top of that rather steep grade.

Trustee Hill also reported that Supt. Welch would arrange for the installation of a portable toilet at the River Access Park in time for Memorial Day weekend. Trustee LaGrou is concerned that the items placed in the park might end up in the river; he hopes they will be anchored down. He also is in favor of mulching the picnic tables etc. rather than having to mow around everything. Howard Appell suggested that the Board think about closing the park when the river water is especially high and Sandy will explore ways to find out the elevation of the water and ways to monitor that.

Trustee Hill noted that he has been asked by the College to serve on the College/Community council twice a year. Mayor Hatheway currently serves in that capacity also.

Trustee LaGrou – no report.

14. CLERK/TREASURER:

Clerk Merrick asked the Board to consider a date for the last meeting of the fiscal year. Mayor Hatheway explained that the meeting is held to pay bills and perform any fund transfers that are necessary. The meeting on May 19th would be recessed and reconvened at the end of the month. The Board set the meeting to be held on May 28th at 3PM.

Ward Place request: A resident of 13 Ward Place requested that the street be closed off to traffic during the evening of May 17th. They would like a barbeque block party for friends, families and other residents of Ward Place. Trustee Hill voiced his support of the event and cited the Oak Street Block Party held each August. Trustee LaGrou didn't feel that the Ward Place event is the same as the Oak Street event. Trustee Fox wondered who owns the property and what have been past practices other than the Oak Street neighborhood party. Mayor Hatheway mentioned that this request is a little different in that there is a lot of traffic in the Village due to families here for graduation Saturday. Sandy suggested having time constraints (perhaps 4-7PM) and notifying the neighbors of the event. After further deliberation, the Board concurred that due to the high volume of traffic on that day, limited access of emergency vehicles on a narrow street, and alternative spots to hold a block party, it wasn't a good idea to grant permission to block off Ward Place on graduation weekend. Mayor Hatheway will convey that to the resident.

The 2008-09 Budget was distributed to the Board. Trustee Fox wondered if the Department managers reevaluated their fuel costs and the response was that the budget was prepared just as it was adopted on April 21.

John wondered about "shopping" the banks and finding better rates for Village funds. Dick stated that they did that a few years ago (June 2003) and HSBC Branch Manager Carol Carey has taken good care of the Village in the past. Before that funds were spread out between Key Bank, Marine Midland (HSBC), Wyoming County Bank (Five Star) and Bank of Castile (usually in the form of certificates of deposit) and when rates dropped a few years back that practice was stopped and funds were all kept at one bank.

15. MEETING CLOSE:

With no further business to discuss, Deputy Mayor Brennan moved and Trustee Hill seconded the motion to adjourn. The vote was as follows: Deputy Mayor Brennan-Aye, Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 9:00PM.

Marsha B. Merrick, Village Clerk