

PRESENT:

Richard B. Hatheway, Mayor	Marsha B. Merrick, Clerk/Treasurer
John Fox Jr., Trustee	J. Thomas Reynolds, Attorney
Bradley R. Hill, Trustee	Eric Osganian, Police Chief
Thomas J. LaGrou, Trustee	Frank Manzo, Past Fire Chief
	David Parish, Historian

PUBLIC PRESENT:

Howard Appell	Erik Fix (YMCA)	John & Frosti Hunsinger
Sean Ledwith	Jim Mullin	Kathy Root
Gretchen Roth	Lynn LaGrou	Sherry Keihl
Kate Capel	Julie Matthews	

1. MEETING OPENED:

Mayor Hatheway opened the meeting at 7:00 PM. The minutes of the March 24, 2008 meeting were reviewed and tabled until Trustee Brennan returns.

The minutes of the April 7, 2008 regular meeting were reviewed. Trustee Fox moved and Trustee Hill seconded the motion to adopt the minutes as presented. The vote was as follows: Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed.

The minutes of the April 7, 2008 public hearing were reviewed. Trustee Hill moved and Trustee LaGrou seconded the motion to adopt the minutes as presented. The vote was as follows: Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed.

2. DAVID PARISH – ANNUAL HISTORIAN REPORT:

David thanked the Board for the time to present his annual report and to introduce himself to the two new Board members. David stated that he had three positive things to share:

- ❖ It was a number of years ago that he became the Town/Village Historian and had in his possession one file cabinet in his home containing historic records and photographs. Since then the collection has grown substantially and he invites everyone to visit his office in the Geneseo Building to view the numerous items in the present collection.
- ❖ David noted that the requests for research have become more sophisticated by way of the worldwide web. The whole *complexion* of local history has changed as well, he reported. The “boomers” want much more information. The “old timers” used to remember back two or three generations (he mentioned long time Village residents Doris Passage and Judge Robert Houston who had a wealth of information stored in their memory banks); but now that they are gone, it’s much more difficult to obtain information. He tries to write down everything he can and stated that heritage projects are going on all the time.
- ❖ He stated that there are very nice historical collections in the County and they have been recently catalogued.

In conclusion, David read a quote from the 1937 Livingston Republican regarding the Geneseo Building: *The Village so thoroughly appreciates this building, it seems difficult to imagine that Geneseo ever existed without it.* David hopes that the historian will have a new office space on the main floor of the building when it is renovated so that folks can view the collection and senior citizens might have access to the materials.

Trustee Fox wondered if there could be a cataloging of the Town/Village collection and David responded that he has access to systems that might make that happen.

Mayor Hatheway commended David for his work on the 175th Anniversary Committee and for organizing that celebration. The Board thanked him for his report and looks forward to the many historic events taking place in the community.

3. FRANK MANZO – FIRE DEPARTMENT ANNUAL REPORT:

Past Chief Manzo highlighted the annual fire department report that was presented to the membership on April 1st, and is presented to the Board tonight:

- During the year there were 217 fire calls, 113 in the Village, 90 in the Town and the remainder in the surrounding towns.
- There were 1,571 EMS calls (approximately 100-150 to SUNY) and 99.7% were covered with a Geneseo ambulance.
- Members gave 112,633 volunteer hours to the department including training, responding to calls, and fire prevention classes. 20,000 of those hours were EMS type calls and 80,000 of the hours were logged for EMS duty (on call) and the remaining hours were spent in the fire protection service and other activities. He noted that if those “hours” were paid at a minimum wage, it would amount to an exorbitant amount of taxpayer money.
- The membership rolls numbered 99 at the end of the fire year with an additional 4 mutual aid members. A great percentage of those members are SUNY students and Frank noted again that the department would be “in trouble” if not for the help of the students. The vast majority of the members have less than five years of service.
- No vehicles were purchased in this fire year but maintenance was performed on all of the equipment routinely and when repairs were necessary.
- A lock system was installed on the Fire Hall providing keyless entry into the building. Members have *keyfobs and wallet swipe cards* making the building much more secure and persons entering can be traced.
- Other building improvements include new furniture for the lounge making it homier and more comfortable for members on duty to stay at the station thus lowering response time for the department.
- A new generator was placed on line so that the fire hall can stay in operation during a power outage.
- A new file server was installed (necessary to operate the lock system) as well as speakers for the audio/visual equipment. Six EMS laptops were purchased in order to comply with State requirements to prepare pre-hospital care reports. There are now laptops in each of the three ambulances (two in service and one back-up) enabling those reports to be sent to the hospital before the patient arrives. (These purchases are with EMS funds – not using taxpayer revenue.)
- A new “jaws of life” tool was purchased as well as new rescue air bags.
- Recruitment & Retention: The committee started to sign up a few new members. They are looking at a “marketing campaign” to recruit more folks.
- 1st Assistant Chief David Dewar conducted his annual fire prevention events for area school children and presentations were made for Rotary and area Cub Scouts.
- Events this year included the fire at 16 Center Street and one fatal motor vehicle accident at Route 390 exit 8. There were numerous other motor vehicle accidents but no other structure fires to speak of, Frank reported.

Mayor Hatheway commented that having the students involved (30% of the members) is a blessing, but on the downside, it is misleading in terms of leadership potential. Frank responded that was a very good point. As they look through the current ranks, they struggle to find members who are willing to start at the bottom as lieutenant and work their way up to eventually becoming chief.

The Board thanked Frank for his service, for his report and for all the improvements that have been made through his years as Chief. Jim Mullin (past ambulance captain) was also thanked for his leadership and service.

4. YMCA UPDATE:

Trustee Fox moved to enter executive session to discuss negotiations with YMCA representative Erik Fix. The motion was seconded by Trustee Hill and the session began at 7:29PM after a unanimous vote in favor. Gretchen Roth was invited to participate in the executive session.

The Board ended the executive session at 8:07PM upon motion by Trustee Hill and second from Trustee LaGrou and a unanimous vote in favor. No action was taken during the session.

Eric explained two options offered by the YMCA to administer the summer recreation program in the Village of Geneseo: option 1 is a full day program running for 6 weeks from 9AM to 4PM with an option for early drop off and late pick-up, at a cost of \$30 per week per camper plus a Village share of \$30,000. Option 2 is a half-day program running for 6 weeks from 9AM to 1PM with an option for early drop off, includes bussing, at a cost of \$5 per week per camper plus a Village share of \$39,000. Field trips are included in both options with the same procedure that has occurred in the past, that is the camper paying for admission fees, etc. for those trips.

Enhancements include the program running four hours (9AM – 1PM) rather than the current 3-hour program (9AM – noon). Both options include a swim day each week at Camp Hough on Silver Lake. The swimming program is not available at Geneseo Central School this summer due to building renovations.

Mayor Hatheway stated that essentially another option is to keep the program as it is. Another option would be to look at a full day program but somehow obtain additional funding so that the \$30 fee per week could be reduced.

Trustee Hill was not comfortable making a decision without Trustee Brennan present. Therefore the Board decided to table the issue until Monday, April 28 at 3PM when a special meeting would be convened to decide the matter.

Comments from the public: On behalf of Kathy Root (who had to leave the meeting), Sean Ledwith asked how “tweens” (12-14 year olds) would be involved in the program. Erik Fix asked how they were involved in the past and Gretchen Roth stated that they participated and were registered in the program. Erik said that the Y program would be similar with age-appropriate activities for them to participate in and added that historically the Y has served “tweens” very well. Sean asked if they were required to stay within a station and Erik responded that there are options (for activities) within each station. Sean asked how old kids had to be to work at recreation and Erik responded that 80% of the staff must be 18 or older with some 16 year olds and 17 year olds hired also. Kids formerly on summer recreation staff will be encouraged to apply through the Y and the process can coincide with what applications have already been received.

Sherry Keihl was attending the meeting both as a mom and as a teacher. She is concerned about the soccer program and other high quality programs that are currently covered under the Village’s insurance policy as part of Geneseo Youth Recreation. Dick responded that those satellite programs are not part of any discussions we have had with the Y—we are talking only about the summer recreation component. However, somewhere along the line the Board will have to take a closer look at all of these programs that are now being run under the Youth Rec. umbrella. Should the Y assume responsibility for the summer recreation program, it will not impact these other programs.

Erik Fix summarized by saying that the Y is confident that they can deliver a superior program and once it takes hold it will be a positive thing for the community. Dick thanked everyone for the questions and comments.

5. HUNSINGER REQUEST:

Mr. & Mrs. Hunsinger purchased property at 4231 Reservoir Road, just east of the Village line. John Hunsinger stated that the septic system on the property has leach fields that are not draining very well anymore. He is looking into the possibility of tying into the Village sewer system. He has already been to the Town Board who instructed him to appear at the Village level. He heard also that Reservoir Road could possibly be populated very heavily in the near future, with the possibility of a sewer line being installed. He does not want to spend thousands on a new leach field, only to be required to tie into the sewer line if it is installed in the future on Reservoir Road.

Dick responded that in the past, when requests to be part of the Village sewer system have come in from out of district users, the answer has been no. The Village has zero control over out of district users in that if the bill is not paid, it is impossible to levy those charges to tax bills we do not issue. Attorney Reynolds offered the solution of annexation, which is a possibility as Mr. Hunsinger's property is contiguous to the Village line on two sides. Mr. Hunsinger noted that there are two possible connection sites to the Village sewer line, one being in the Geneseo Square Plaza and the other at the main on Lakeville Road. Attorney Reynolds stated that logistics are not the problem, but being out of the district is. Another problem is that when repairs must be made on the line and there are out of district users and one of them refuses to pay.

With regard to annexation, Dick explained the difference between Village and Town taxes and Town and Town taxes (Village residents pay a lower portion of Town taxes even though they pay an additional Village tax). Public water fees are higher in the Town (and there is a capital charge on the tax bill) than they are in the Village and sewer rates are higher. In the annexation process, the Village Board has to agree to accept the property and the Town Board has to agree to relinquish the property. There is no access to a sewer line on Reservoir Road; he would have to obtain easements through the Aprile property and tie in to the Village line on Lakeville Road; he could not tie into an existing lateral. Mr. H. was instructed to have an attorney contact Attorney Reynolds to start the annexation process if that is what he decides to pursue.

Mr. and Mrs. Hunsinger thanked the Board for their time and information.

6. HIGHLAND PARK:

Sean Ledwith wondered about completing work on the backstop for the coach pitch field; could the overhang consisting of two 4' x 6' angled panels be installed so that the foul balls wouldn't go into the tennis courts? Sean said the backstop fence in the other corner is temporary and can be removed easily. Sean reminded the Board that Saturday morning is opening day.

7. POLICE GRANTS:

Chief Osganian reported that he has recently received three grants: \$5,000 from Assemblyman Burling for the K-9, \$21,635 from Sheriff York (Stop DWI) to purchase a vehicle, and a law enforcement challenge award. He reported that the Village of Geneseo department is only one of the three departments in the State to win the challenge award. Notification was also received from the State of New York Division of Criminal Justice Services that the Village of Geneseo Police Department would also be the recipient of a license plate reader (a \$20,000 piece of equipment) to be installed in the new car paid for with STOP DWI funds from the Sheriff. Mayor Hatheway commended the Chief and the department for all of these accomplishments in the last few weeks and

added that it is important that the Board acknowledge the work Eric has done in obtaining this grant funding.

With regard to the K-9, Eric met this morning with Trustees Fox and Hill. He has received donations for the program of \$11,000 over the past three years and there is every expectation the donations will continue and the program will possibly fund itself. Eric said the presence of the dog caused drug arrests to skyrocket and those arrests have decreased since the dog has been t out of commission. Trustee LaGrou thinks the dog is a great idea; Trustee Fox is in favor of the dog and in favor of the school resource officer program as well.

John asked Eric if he could list the grants for this year and where they fit into the 2008-09 fiscal year.

Trustee Fox then made a motion to reinstitute the K-9 program as of June 1, 2008. Trustee Hill seconded the motion and all were in favor.

With regard to officer Jason Yasso, Eric explained that Jason currently works for GPD on a part-time basis and is a full-time officer with Avon Police Department. Jason has applied for the full-time position open at GPD (Officer West's position) and Chief Osganian would like to employ him on a full-time basis. Trustees Hill, Fox and Chief Osganian interviewed Jason who would like to become the next K-9 officer for the Village (he has K-9 training). Trustee Hill moved to appoint Jason Yasso from Leicester to replace Sam West upon recommendation of Chief Osganian as of June 1, 2008. Trustee Fox seconded the motion and all were in favor.

Discussion followed about the number of vehicles in the rotation and the mileage on each.

The Board thanked Eric again for his extensive work in finding grant funding and Eric thanked the Board for their support.

8. LEGAL ITEMS:

Attorney Reynolds reported that the appraisals for properties surrounding Highland Park will start coming in sometime soon for the park grant.

Regarding the Center Street property, Dick stated that the Board has to have a discussion on that; the west wing has been demolished and removed. The question is to determine what to do next to get the maximum amount of return from the property.

Regarding the Rental housing issue, Tom reported that the settlement stipulation documents should be arriving by the middle of this week. The holdup this time is verifying the ownership names to go with the parcels listed.

9. GENESEO BUILDING ROOF PROJECT:

Work began on the building today; the abatement folks will be here tomorrow. After the abatement process is finished, the scaffolding will go up, Mayor Hatheway reported.

10. GENESSEE TRANSPORTATION COUNCIL GRANT:

Dick attended a meeting in Canandaigua where they approved a Genesee Region Transportation Council planning grant to fund a study of the Court/North/Main Street intersection. A steering committee consisting of representatives from the County, College, Town, Village, Central School, residents and the transportation council will be formed. Angela Ellis, who is the new County Planning Director, is willing to assist us, as she is a member of the Genesee Transportation Council. The first task is to write a request for proposals to seek professional help for the research. The funding includes \$2,500 in cash, and \$2,500 in services from the Village, and \$60,000 from the federal government. The report will hopefully be finished by October. Trustee Fox asked what we hope to accomplish. Dick responded that the objective is to reach consensus on a plan to mitigate existing

conditions at the intersection. No construction grants can be obtained without first completing this planning he added. Possible committee members were discussed.

11. PUBLIC HEARING NOTICE – 33 HIGHLAND ROAD:

Notice has been received from the Village Board of Appeals about the house at 33 Highland Road, which is contiguous to Highland Park. They propose to erect an 850 square foot addition (25' x 42') that fails to meet the side yard set back of 15', but does not affect the park. The hearing is scheduled for May 6.

12. DA REQUEST FOR INFORMATION:

Notification has been received from Livingston County District Attorney that the office is prosecuting certain graffiti cases in the Town and Village of Geneseo. The request for information has been passed on to Supt. Welch for completion with regard to details of what was vandalized and costs for repairs.

13. DEC RESPONSE:

Notification has been received from DEC regarding the River Access Park. A field inspection on April 4, 2008 finds the work to be complete in accordance with the conditions of the permit (to grade a slope and install a 10' wide access ramp and launch pad into the Genesee River). DEC thanks the Village for their cooperation in complying with the permit and making an important contribution to the continued well being of New York's valuable natural resource. The Board acknowledged that the access point is the only one to the Genesee River between Letchworth Park and Avon.

14. MISCELLANEOUS CORRESPONDENCE:

Mayor Hatheway stated that the renewal agreement with the Town of York for the supply of water has been languishing for some time. A copy of the agreement was distributed to the Board members. It stipulates the Village will supply the Town of York with up to 800,000 gallons of water daily for the next ten years. The Town of York agrees to maintain the master meter located in the Town of Geneseo near the Village line on the east side of the Genesee River immediately north of the east abutment of the old river bridge (the "Connection Point"). Trustee Fox thought it was interesting that York was going to supply the master meter; John questioned whether it might be better if the Village supplied the meter. Mayor Hatheway stated that the meter has been the responsibility of York for the past ~70 years, and York recently installed a new one. There is a provision in the agreement for either party to test the meter at their own expense; however, the Town of York is responsible for all the costs of maintaining the meter and shall provide for its replacement if necessary. The agreement is dated April 18, 2008 and runs for 10 years hence. Upon motion by Trustee Fox, permission for the Mayor to sign the agreement with the Town of York was granted. Trustee LaGrou seconded the motion and all were in favor.

A couple of weeks ago Eddie Caruso notified the Village he was applying for a liquor license for Mama Mia's. We have since been notified that the request has been rescinded, Mayor Hatheway reported.

The Monroe County Planning Department has recently performed a "Statistical Analysis of Parking by Land Use". The goal of the publication (available online) is to *aid municipalities in the evaluation of their current parking standards for future development and provide current parking data for developers and consultants.*

At Sheriff York's presentation at the April 16th Association Meeting he mentioned a bike race on August 10 that would start at Honeoye Lake and travel through Springwater, Dansville, Nunda, Mt. Morris, Geneseo, and Avon, and then on to Rochester. The route is 110 miles and the Sheriff stated

that there would be 60,000 bikers. Howard Appell heard that there would be on the order of 50-100 bikers.

The County organized ribbon cutting ceremony for the new dialysis center was well done and nicely attended, Mayor Hatheway stated. The center is a real plus for the County with 36 clients already signed up. The center will be open six days a week at the Millennium Drive location.

15. PUBLIC SAFETY:

Public safety issues were addressed earlier in the meeting.

16. PUBLIC WORKS:

No report at this time.

17. TRUSTEES:

Trustee Fox: reported that he has visited all the departments including water, sewer, and DPW. He remarked that the Village has a very wonderful system that we should be very proud of and financially it is in good shape.

Trustee Hill: reported that the river access park officially opened Saturday with little fanfare; however Howard Appell will run an article in the Livingston County News this week. The article will highlight the lower pond for "fishing" (catch and release) and access to the Genesee River for kayaks and canoes. Two Eagle Scout candidates plan to attend the May 5th Village Board meeting to present project proposals for the park. Brad stated that a "porta-john" would be necessary at least from Memorial Day through Labor Day and he obtained rates for that service amounting to approximately \$345 for the season. After a brief discussion it was determined that Doug Welch could take charge of that issue as well as placement of a refuse container. Signs will also be installed informing the public of "no swimming" allowed in the ponds and other rules and regulations.

Trustee LaGrou had no report other than items that had been previously discussed.

18. CLERK/TREASURER:

Audit Report: Mayor Hatheway stated that the procedural report has been received from our auditors and distributed to the Board for their review. Trustee Fox was particularly interested in the last two items containing management responses as follows:

- ✓ *Management will be undertaking a thorough review of all purchasing policies, which will include compiling a list of approved vendors.*
- ✓ *The Village Board is now reviewing budget to actual reports on a quarterly basis.*

As was also stated in the audit, Trustee Fox would like to consider instituting a process of dual signatures on the checks at some point in the future (for checks with large dollar amounts).

With regard to the 2008-09 Budget, Mayor Hatheway stated that it would be appropriate to adopt the budget, which establishes the tax rate at this point in time. Line items can be changed, as fiscal conditions dictate, but the tax rate cannot be altered once the budget is adopted. Trustee Hill was concerned with the possible under-funding of fuel costs in the proposed budget as costs in the last few months have increased 20%. Dick assured him that the costs could be funded and adjusted internally. After discussion, a motion to approve the 2008-2009 budget (\$4.2 million dollars) was made by Trustee Hill and seconded by Trustee Fox with the proviso that we ask the department heads to reevaluate their budget lines with respect to fuel costs. The vote was as follows: Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The budget was hereby adopted.

Voucher numbers 1006-1091 (for general/water/sewer funds) were presented for approval. After discussion, Trustee Hill moved and Trustee Fox seconded the motion to approve general fund

vouchers in the amount of \$85,447.10. The vote was as follows: Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed.

After discussion Trustee Fox moved and Trustee Hill seconded the motion to approve water fund vouchers in the amount of \$27,160.14. The vote was as follows: Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed.

After discussion, Trustee LaGrou moved and Trustee Fox seconded the motion to approve sewer fund vouchers in the amount of \$182,015.87. The vote was as follows: Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed.

19. PERSONNEL ISSUE:

Two candidates were interviewed today for the position of Supt. of Public Works. Trustees Hill and Fox stated that both of their interview “teams” strongly supported one of the candidates for the position; the Mayor concurred. The Mayor will contact the candidate and discuss terms and conditions of employment.

20. MEETING CLOSE:

With no further business to discuss, Trustee Fox moved and Trustee Hill seconded the motion to adjourn. The vote was as follows: Trustee Fox-Aye, Trustee Hill-Aye, Trustee LaGrou-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 10:40PM.

Marsha B. Merrick, Village Clerk