

VILLAGE OF GENESEO  
BOARD OF TRUSTEES

March 24, 2008

PRESENT:

Richard B. Hatheway, Mayor	Marsha B. Merrick, Clerk/Treasurer
Sandra F. Brennan, Trustee	J. Thomas Reynolds, Attorney
Bradley R. Hill, Trustee	Frank Manzo, Fire Chief
William S. Lofquist, Trustee	Douglas J. Welch, Streets Supt.
Robert D. Wilcox, Deputy Mayor	Steve McTarnaghan, Water/Wastewater
	Eric Osganian, Police Chief

PUBLIC PRESENT:

Howard Appell	John Fox	Tom LaGrou	Tim Brinduse
Roger Johnson	Dennis Staley		

1. MEETING OPENED:

Mayor Hatheway called the meeting to order at 7:00PM. The minutes of the March 10, 2008 meeting were reviewed. Trustee Lofquist moved and Deputy Mayor Wilcox seconded the motion to adopt the minutes as amended. The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed.

2. 2008-09 BUDGET PRESENTATION:

Mayor Hatheway stated that at this time the budget committee is ready to present the tentative budget to the Board of Trustees. It is a work in progress. The tax rate on this tentative budget is \$6.49 per thousand up from \$6.32 for 2007-08, just under a 3% increase. The budget includes \$65,000 for the Geneseo building under budget code A1620.2. The amount anticipated for insurance coverage has been decreased in hopes that through the bid process there will be a reduction in that expenditure. Sandy asked about the health insurance situation and Dick stated that there are two more years on the union contracts (DPW & Police) and as the health insurance is a negotiated item, nothing much can be done until those negotiations begin in early 2010. Sandy said it looked as though the budget is pretty conservative in some of the line items.

Dick stated that within the budget are allowances for funds to be transferred to equipment reserves. Chief Osganian asked that his equipment reserve line be increased by \$5,000 to allow for vehicle replacement every year instead of the typical eighteen-month schedule.

Sandy asked the department heads to highlight what they saw as being different in this year from the last. Supt. Welch spoke first and stated that since he will be retiring in July, he has deferred planning for large projects to his replacement. With regard to his street maintenance budget, \$40,000 is allocated from A5110.4 (of a line total of \$76,800) to seal the streets. There was a \$20,000 performance bond received from the developer (Geneseo Land Corp. VanEps) to pave Westhampton. The CHIPS (Consolidated Highway Improvement Program) funding (\$39,203) can go toward street paving projects also.

Bill asked Doug about new sidewalks and the plan is to replace sections that are in need of repair as in prior years. A particular project will involve the corner (South & Main) by the gas station. Bill wondered about the north side of South Street along the cemetery and Doug said that will be a tough one; there is not a lot of land on that side of the road to provide for a decent boulevard.

Fire Chief Manzo presented the fire and ambulance budget. The fire department budget is flat again this year; it has stayed flat for the last two years. Fire Department management is looking to purchase a new vehicle to replace the pumper-rescue truck (314). Funding for that purchase will be supplemented by ambulance billing revenues as it responds to all motor vehicle accidents for rescue

operations. The ambulance side of the budget is flat as well and supported in full by the ambulance billing revenue. Some of that revenue will be used to purchase a new ambulance this year. Another one might be squeezed into this budget year as well, Frank continued. Dick remembers a few years back we bought them every five years and now one is being purchased every two years. Frank said that the ambulance would be bid out rather than single sourcing the equipment (as was previously discussed). The specifications for the equipment will be broadened somewhat in order to obtain a minimum of two quotes.

Sandy thanked Frank for his past service (he will be relinquishing his position as fire chief in April) and for welcoming her when she first came on the Board. She looked forward to the defibrillator being delivered to the Geneseo Building; Frank said that they are on back order and EMS Coordinator Bill Sheahan will make sure that happens. Frank plans to attend the April 21 Village board meeting with the fire department annual report.

Police Chief Osganian stated that he had planned to get a new patrol car this summer and perhaps bring the K-9 program back if grant funding can be obtained. The current K-9 vehicle is being repaired at the BOCES Center in Mt. Morris and will be taken to auction after it is repaired and painted.

Regarding a school resource officer, Geneseo Central School currently does not have a resource officer and Supt. Hayes would like to obtain one, Mayor Hatheway reported. The first proposal for funding included provisions for 1/3 of the expense to be paid by the school, and then 2/3 of the expense to be paid by the Village and the Towns of Geneseo and Groveland. The Town of Groveland Board turned that proposal down; they feel it would be much fairer to run the program through the school budget (as is the case in Livonia). Eric and Dick looked at the possibility of having that person (the SRO officer) on staff eight weeks during the summer and then work for the school the rest of the year. Eric factored in all of the costs for the officer including salary, equipment, benefits and vehicle. Another factor is that the school would want to have input as to who that person might be. Factors such as the negotiated "wheel" schedule have to be taken into consideration as well; GPD officers are on a 4/2 (4 days on and 2 days off) schedule and the officer at the school would work on a 5/2 schedule. It is somewhat complicated, but things can be worked out, Dick concluded; talks with Geneseo Central will continue.

Direct Village funding for the Wadsworth Library is out of the budget, Dick reported, as the Library was successful in their quest to form a library district and obtain funding through that means.

Funding for partial replacement of parking meters has been included in this budget.

Supt. Welch summed up his reaction to the general fund budget by stating that the Village has the best facilities, the best equipment, and the best of everything with only 3% increases to the tax rate every year. He thanked the Board for that and hopes that trend continues. Dick added that the department heads should be commended for continuing to submit responsible/reasonable budget requests. Bob added that because the crews frequently work together (DPW/water/sewer) there is a real team effort that is cost efficient.

Supt. McTarnaghan stated that the water budget will be maintained with only small increases for energy costs, chemical costs, etc. There will not, however, be a water rate increase. The same is true on the wastewater (sewer) budget, and there will not be any increase to those rates this year either.

Sandy said it would be good to study the budget in the next few weeks and perhaps come up with more questions.

Dick said that when you think about it in broadly, we have a \$4,000,000+ budget; the Board is responsible for managing a \$4 million dollar operation with twenty full-time employees.

### 3. ROGER JOHNSON & TIM BRINDUSE – WAR MEMORIAL PLANS:

Mayor Hatheway stated that Roger and Tim have been working on a proposal for the war memorial area in the Village Park. Roger stated that the planning process actually began about a year ago when he and Dennis Staley considered better accommodating chairs and spectators during ceremonies and other events in the park. They brought it to the post's attention (VFW Post 5005) and then asked local architect Tim Brinduse to translate an idea for a permanent platform into a real architectural format. (Tim agreed to donate his time for the project.) Roger stressed that this is not a veteran's project; they want everyone to be involved and invited to participate. Tim Brinduse explained his concepts to the Board. The project consists of a 20' x 28' brick platform including a *memorial keystone* area which will hold 200 bricks that can be purchased by folks desiring a memorial to their loved one. The thought was rather than scattering memorial bricks throughout the platform, a keystone area would allow for them to be placed in one section. The drawing includes a *tinted (concrete) sidewalk* leading from the Park Street sidewalk to the platform for wheelchair access. Roger explained that they would like to enlist the help of the Village crew for a small portion of the sidewalk and to bring electric conduit to the platform. Supt. Welch has offered his support but will be retired when the project kicks off after the Summer Festival has closed in July.

The VFW will sponsor fundraising events for the project and they would love to have the sale of the bricks be so successful as to fund the entire project. A possible "brick sale" is being tentatively planned for the Summer Festival.

Dick wondered if the Garden Club had been consulted; Tim responded that he did talk with representatives and they did not have a problem with the project whatsoever. The garden around the post light will have to be relocated, however. Dick suggested that Roger talk with Garden Club President Kay Robinson as well.

Bob feels it is a great idea and feels that the community will get behind it much like they did for the clock repair a couple of years ago.

The Board was supportive and Roger thanked them for that and reiterated that it is a community project. The project has many plusses and will be a real asset. Trustee Brennan moved to encourage the project to move forward with Village support. The motion was seconded by Trustee Hill and all were in favor.

### 4. LEGAL ITEMS:

One bid was received for the sale and removal of the house at 14 Center Street. The bidder's name is Michael Neyhart, owner of *Look of Distinction Construction & Remodeling*. Several contingencies were listed as follows:

- Rear porch to be removed
- Overhead house electric wires to be removed
- All light posts, electric wires and pillars in parking lot to be removed as needed
- All obstacles, including but not limited to the following items to be removed; trees, tree limbs and fences
- Portion of parking lot will need to be closed for up to five days
- Due to the exceedingly high cost of moving the structure, an allocation of \$14,500 towards the moving cost shall be paid to contractor upon the completion of the home removal.

The bid price for the house was \$10. The Board considered the proposal and Mayor Hatheway stated that the concept when we purchased the property in 2006 was to provide access to the municipal parking lot and increased parking. Trustee Brennan added that teardown and removal costs for the house have been approximated at \$20,000. Trustee Lofquist stated that he would like to break even on the property and not have any further monetary outlay and Trustee Hill agreed. Attorney Reynolds said that the next step would be to consider a 'counter-offer' and perhaps negotiate with the bidder so

that there is no further cost to the Village. Dick added that perhaps Supt. Welch could be consulted regarding how much it will cost to perform the contingency work listed above. Attorney Reynolds will review the bid package and any counter offers will go through him.

Attorney Reynolds spoke with Attorney LaGrou today and Will Wadsworth is meeting some of the rental housing folks together tomorrow night to get their signatures on the settlement agreement. Tom will check with Mr. LaGrou on Wednesday and offer notary services if they are needed.

Attorney Reynolds is working on some of the details on the new Athletica (Cofield) loan.

With regard to the Lock Box proposal, Tom will look at the draft sent over today and then the Board can schedule a public hearing for the new legislation. Business owners would have a year to comply.

#### 5. GENESEO BUILDING:

Mayor Hatheway reported that a letter has been sent by Jon Norris to Leo J. Roth awarding the project and giving the go-ahead to proceed!

#### 6. EPA NOTICE:

*A Notice of Determination was received from the Environmental Protection Agency (EPA) on March 12 stating that: On August 16, 2007, the Village of Geneseo self-disclosed possible violations to the U.S. Environmental Protection Agency (EPA), pursuant to EPA's "Incentives for Self-Policing: Discovery, Disclosure, Correction and Prevention of Violations," 65 FR 19618, April 11, 2000, effective May 11, 2000 (Audit Policy). The EPA has reviewed the disclosure to determine eligibility under the guidelines of the Audit Policy, and is herein issuing a determination regarding this matter.*

*Pursuant to the Audit Policy and based on information provided, we have determined that the facility meets the conditions of the Audit Policy for 100% elimination of the total gravity-based penalties of \$202,800 which could have been otherwise assessed for the violations outlined in the disclosure reports.*

Mayor Hatheway reported that this is a result of the Village doing due-diligence and working with Woodard & Curran to perform the self-audit. All of the issues were resolved that could have resulted in hefty EPA consequences. The cost of the self-audit process was \$4,200 – money well spent!

#### 7. MILLENNIUM DRIVE PARKING IMPROVEMENTS:

Mayor Hatheway received a call from Dennis Barefoot (County Highway Deputy Superintendent) with regard to parking area improvements at the County facility. The Board was in general agreement with the parking lot layout, but had reservations about a new another curb cut so close to Route 20A. Dennis replied that they could resolve that issue by reconfiguring the planned egress road. The Board members were supportive.

#### 8. TRANSPORTATION PLANNING GRANT & PARKS GRANT:

Trustee Lofquist announced that the Village received a \$60,000 Unified Planning Work Program (UPWP) planning grant from the Genesee Transportation Council for the Main Street-North Street-Avon Road corridor. The proposal is three-fold: one portion of the grant would be used to take study the Court Street/Main Street/North Street intersection. A second portion would be used to study pedestrian/bike access to that area, and the third portion would be used to study North Street: the design, appearance and function of the street. At some point very soon, the Village Board will need to convene a committee and draft a request for proposals for professional services to undertake the study. In the end, hopefully a plan will be developed for the area to attach to actual construction grant applications in the future. Bill hopes to be involved in that process. The Board thanked him for pursuing the grant funding.

Trustee Lofquist has also been meeting with various groups to discuss Village parks in general. There is a grant program to provide up to \$500,000 with a 50/50 match meaning that the Village would have to spend as much as is requested. The Village's match might be financial or labor, materials or property, Bill continued.

In order to prepare an application for that grant funding possibility, Bill compiled a report on the parks using the information he gleaned from the various discussions. One of the priorities listed in the document is acquisition of land around the perimeter of Highland Park. Bill presented a map entitled *Highland Park & Adjacent Parcels*. The map shows several vacant contiguous parcels that would add substantially to the park area if they were to be acquired. Transferring the DPW property to become part of Highland Park could be used toward the match of funds for the grant program. The addition of a perimeter-walking path would be a great asset, Bill concluded. The Board was very impressed with Bill's report. Stu Brown would like the Board to adopt the report; Bill feels that the Board to take office in April should consider that. In addition, if the idea of trying to acquire some property is appropriate, then before the next Board meeting the property owners should be contacted to obtain letters of intent to sell their parcels to the Village. Another item is to obtain rough estimates on demolishing the old DPW building and establishing the perimeter trail. The deadline looms ahead with an early April due date to Stu Brown. The Board agreed that it was worth pursuing and thanked Bill again for his work on the project thus far.

#### 9. YMCA UPDATE:

Mayor Hatheway stated that there isn't much new to report other than that he and Gretchen Roth met last Wednesday with the village administrator in Perry. He described how the Y operates in Perry. The program in Perry is only for Village residents. It is not school district wide like our program. They had a half-day program and then expanded to a full day program for five weeks. They will be expanding to a six-week program soon. Perry was used to having a fee structure and no one has ever been left out of the program for not being able to pay. It was a very positive meeting and a good response from them. Gretchen met later the same day with Y representative Wess Audsley.

Also, Wess did make some preliminary contacts in this area to see if there would be groups to offer scholarships etc.

On a related note, the Geneseo pool is not available this summer. According to Supt. Hayes, the roof project at the school does not allow the building to be occupied during that process.

Trustee Brennan wondered if the people that are currently applying for jobs would not be needed if we contracted with the Y. Dick stated that in the Perry contract, 80% of the hires must come from the Village of Perry. Sandy wondered when there would be a proposal from the Y people and Dick said that they would be coming forward with one soon. As soon as we learn more we can get a meeting together and figure out how to proceed, Dick concluded.

#### 10. ASSOCIATION MEETING:

The next meeting will be hosted by Geneseo and held at the Big Tree. Sheriff York will be giving the presentation.

#### 11. UPCOMING MEETINGS:

The Healthy Campus Coalition clean up day is April 6 and the next meeting will be held on March 31 at Central Presbyterian Church.

APOG conference *Envisioning the Future, Embracing the Past* will be held on April 5.

Livingston County Planning Director David Woods plans to retire, with a celebration on April 9 at the Government Center.

The new Livingston County Visitor's guide has been published and is available.

Livingston Cares is planning future trips to Biloxi Mississippi. The trip in March had 59 participants, according to Mayor Hatheway.

Spring fest originally scheduled for April 26 is not going to happen in the Village Park, Mayor Hatheway reported.

A recent Washington Post article entitled "Hysteria is in Parts per Billion" discusses the safety of drinking water. The premise is that perhaps the same microorganisms have always been in the water but the measuring techniques have become extremely sophisticated allowing even the tiniest substances to be detected. The Board agreed that water supplied by the Village of Geneseo is consistently clean and safe and of excellent quality.

The Livingston County Youth Bureau 2008 Teen Recognition Award Recipient list was received and Janelle Veazy is on the list.

Deb Lund attended a parking meeting on campus and Dick provided copies of her notes.

The Noyes Dialysis Center ribbon cutting is scheduled for 11AM on Wednesday, April 9 at 4616 Millennium Drive in Geneseo.

#### 12. PUBLIC SAFETY:

Deputy Mayor Wilcox moved that the following new members be approved for the Fire Department: Richard Davies, Kevin Atwood, Ryan Pratt, Adam Dumas and Sean DeBoyace and that the following resignations be accepted: Mark Democker and Jennifer Casindle and Senior Exempt status for Tom Moran, Mike McCaughey and Tom D'Aprile. Trustee Hill seconded the motion and all were in favor.

#### 13. PUBLIC WORKS:

The equipment is ready for spring according to Trustee Lofquist. The crew is performing routine fire hydrant replacements this week and catch basins next week. Work on the ball fields will take place after that. The street sweeper will be coming out when it gets a little warmer and the ice is off the streets.

The DOT is prepared to give their report on the Route 63 Corridor study; a preliminary briefing is scheduled for this Friday at 2PM on Jefferson Road and the public meeting is scheduled for April 3 in Alexander.

#### 14. TRUSTEES:

Trustee Brennan provided the Board with an article from US News and World Report entitled *Turning Out the Lights: The dangers of a bright night are becoming more apparent*. Another article she provided from Sunday's Democrat & Chronicle was entitled: *Village Stores Struggling: Residents spend the bulk of their money at malls and national chains*.

Sandy also provided information from the Conesus Lake Watershed Council on the Fishkill Management Plan.

Trustee Hill: met with Doug Welch this morning and they are planning to tentatively open the River Park Access on April 19. Additional improvements are in the planning process to make the park more user friendly. Brad will not be here for the clean up day on April 6 but new Board member John Fox agreed to stand in. Tractor Supply is giving gloves, and Wegmans has agreed to supply water for the event.

Trustee Lofquist: The zoning committee meets on Wednesday. Hopefully that will be the last meeting before a public presentation. The summaries are great and will be very helpful when that meeting takes place hopefully in April.

Deputy Mayor Wilcox would like to work still on the farmer’s market. He is a little more optimistic today than he was a few weeks ago about the venture. However in light of the fact that he will no longer be on the Board, one of the board members would need to be a part of the committee.

15. CLERK/TREASURER:

The February financial report was received by the Board members and the February year to date revenues and expenses were listed on the tentative budget that everyone received.

Royaltees & the Geneseo Store Sign Grants: Clerk Merrick presented for approval two sign grant applications from Neal Moynihan for his two businesses located at 90 Main Street. The sign grants are for The Geneseo Store in the amount of \$945 (total cost of the sign is \$1,890) and for Royaltees in the amount of \$648 (total cost of the sign is \$1,296). The Board was concerned that there were two applications for essentially the same building. Clerk Merrick expressed Deputy Clerk Mack’s assurance that the two signs were for two different businesses and the total package had gone through all the approvals necessary. After discussion, however, the Board decided to table the request until further explanation could be obtained.

Clerk Merrick stated that she received the bid documents prepared by BMA Consulting Services Inc. for the insurance package. The companies were assigned as follows by Brian Baty, insurance consultant: Chanler Agency: St. Paul/Travelers, Arrowhead, Trident, ESIP and VFIS; Tompkins Agency: Selective Insurance and NYMIR. Mr. Baty has requested that the “bidding agents” provide copies of ALL quotes presented on behalf of the Village, accompanied with “hard copy” quotation documents from the insurance company(s). Clerk Merrick noted that Jan Rogers of the Livingston Insurance Agency has declined to bid on the insurance package. Bids are due on May 19 and hopefully a recommendation will be made for coverage before the policies expire on June 1.

Deputy Mayor Wilcox moved to declare the following equipment from the basement in surplus to the needs of the Village (and Town as some items were left in the basement during the move – Town Clerk Bennett reported that the items could be discarded):

<u>ITEM</u>	<u>SERIAL NUMBER &amp; Other Information</u>
Okidata Okipace 10e printer	003A1038272
Dell Monitor (Parking)	Owned by Complus – ok to dispose
3 other monitors	Unknown departments
Lexmark Z23 printer	Unknown department
4 miscellaneous keyboards & 2 miscellaneous pointing devices (mice)	
Cannon CFX-L4000 Fax machine	was used by Town & Village clerks
Sharp UX-B700 Fax machine	Court item
Brother Intellex 1350m	unknown department
Okidata Lazar Printer Okipage 16n	801A0009909
Gateway computer (Town)	0025347711
CompUSA Computer	N8243522401
IBM 300PL Computer (Town)	23A0045
“	23A01H8
“	70-9VR17
ACER Computer (Clerk/Treas. Village)	
Okidata 24 pin printer	406A0093255
Kyocera printer (court)	APT9901873
“	XC47001341

Police evidence items to be disposed of:

2 computer monitors, 4 miscellaneous computers, 1 keyboard & 1 Dell printer



16. MEETING CLOSE:

Dick took the opportunity to thank Bill and Bob for their efforts over the last four years. More than anything else he expressed appreciation for their willingness to chip in and step up to the plate as needed. Bob and Bill both did that during their term in office and the Mayor hopes will continue to be involved in the future. Sandy and Brad also expressed their appreciation.

With no further business to discuss, Trustee Lofquist moved and Deputy Mayor Wilcox seconded the motion to adjourn. The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 9:51PM.

Marsha B. Merrick, Village Clerk