

VILLAGE OF GENESEO
BOARD OF TRUSTEES

March 10, 2008

PRESENT:

Richard B. Hatheway, Mayor	Marsha B. Merrick, Clerk/Treasurer
Sandra F. Brennan, Trustee	J. Thomas Reynolds, Attorney
Bradley R. Hill, Trustee	
William S. Lofquist, Trustee	
Robert D. Wilcox, Deputy Mayor	

PUBLIC PRESENT:

Howard Appell	Julie Matthews	Margaret Duff	Wess Audsley
Gretchen Roth	John Fox	Daphne Allen	Kate Campbell
Kathy Booth (8:33PM)	Corrin Strong (8:42PM)	Paul Scipione	Rosemary Visco

1. MEETING OPENED:

Mayor Hatheway called the meeting to order at 7:00PM. The minutes of the February 25, 2008 meeting were reviewed. Deputy Mayor Wilcox moved and Trustee Brennan seconded the motion to adopt the minutes as amended. The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed.

2. SUPERVISOR WADSWORTH-GENESEO BUILDING:

Supervisor Wadsworth was unable to attend the meeting as planned, but sent a memorandum to the Board. Mayor Hatheway reported that he spoke with Will and was informed that the Town Board had formally accepted the bids for the roof project after receiving the recommendation from Jon Norris.

The Village has now also received that recommendation. The proposal is to accept the bid from Leo J. Roth Corporation in the amount of the base bid of \$356,000, which includes replacing the 100-year old slate roof with slate-like imitation slate tile roofing material, new gutter and downspout system, attic mechanical ventilation and insulation. Two alternates recommended are replacing the existing front roof access with a rear access (\$7,300), and repairing and re-roofing the hose tower (\$22,000), for a total contract price of \$385,300. Trustee Brennan questioned whether the bid was lower than was expected (around \$400,000) and the response was yes. Sandy moved to accept the proposal from Leo J. Roth for a total contract price of \$385,300, and further stipulated that the Village would be responsible for 60% (including engineering fees of \$36,000), with the Town responsible for 40%. Deputy Mayor Wilcox seconded the motion and all were in favor.

3. YMCA INITIATIVE – WESS AUDSLEY:

Mayor Hatheway stated that there has been a group of Town and Village residents working to bring a YMCA to Geneseo and have been in contact with the office in Batavia. Wess Audsley, CEO/Executive Director of the Genesee/Wyoming YMCA, Inc. saw the Village's advertisement for a recreation director and called to ask whether the timing might be right to establish a program in Geneseo. After meeting with him and Erik Fix, Branch Director, the Mayor felt it would be appropriate for them to discuss their concept with the Board tonight.

Wess introduced the very active local volunteer contingent, Julie Matthews, Daphne Allen and Kate Campbell, who are part of a group of community members trying to get the Y established in Geneseo. Wess thanked the Board and the committee for being present tonight.

Wess described how the Y might get established in the community *without* building a large new facility to house the many programs they offer. They have a business model for rural communities that do not have a YMCA facility, but are still able to offer a viable program. That business model would involve the Village contracting with the Y to oversee the recreation program in place, thereby the Y gaining a foothold in Livingston County and specifically Geneseo. Wess added that the Y could provide folks with a tremendous program.

Summer recreation programs currently run by the Y (City of Batavia, Village of Warsaw, Village of Perry and a resident camp at Camp Hough on Silver Lake) are program driven, and not about warehousing kids or babysitting kids; instead they try to achieve and foster positive outcomes from the participants. The programs are registration based: kids are registered; they arrive in the morning or afternoon and are provided care until given back to their parents. A full-day program can be provided so that quality and quantity time is spent with the kids. In a full-day setting more of an impact can be made. The Y provides a credible and useful option; school does it 10 months out of the year, the Y can provide that same care for the summer months. The current Geneseo Youth Recreation program is a morning only drop-in program. The Y premise is to upgrade the current program and offer things that we cannot offer. Administration of the program is comprehensive; the Y would handle payroll, insurance, training - something they do really well and something that is not currently comprehensively done. The Y would contract with the Village of Geneseo, it would be their job to fulfill Geneseo goals and objectives and they would look to fill positions with current staff as their first candidates. Wess concluded that hopefully their involvement with this community would not end with the summer program. They provide programs for soccer, family fun nights, basketball and other sports. Taking care of peoples' children, and providing services are ways to make a positive difference in the community. The best part of the YMCA is not the building, but having YMCA in the community.

Dick said that during the initial meeting with Wess and Erik we (Dick & Clerk Merrick) were very enthused. Things then moved along quickly and we had another meeting today including Gretchen Roth and Deputy Mayor Wilcox. Dick feels that even though a decision cannot be reached tonight, the conversation should continue. This would be a wonderful opportunity for us and for the recreation program and it is almost providential that it came along right now. If we were in a larger suburban area with a larger population we could put up a building; since we're not we need to find out how we can do this and provide an opportunity for residents.

Sandy wondered where the program might be held. Wess said that activities take place currently at Highland Park and the new program could probably be delivered right now at the same place. Other options can be pursued, as a result of on-going conversations with Tim Hayes at the Central School and SUNY Geneseo as well. Sandy wondered about kids that don't wish to participate in the program, would they still be able to use the park; the response was yes. They cannot, however, drop in and drop out without being a part of the program, Wess added.

Dick asked Julie Matthews about her feelings for this type of program; she felt it was a great opportunity. Currently the Village recreation program is in transition, while their group has worked hard at trying to have a YMCA presence in the community. It seems like a win-win situation for all involved. Wess said that the Y is a very inclusive organization; they do not exclude anyone from participating for financial reasons. At the same time, it has been their experience that there would be a positive response to additional and expanded hours of programming and higher levels of supervision.

Bob said that this would be a big change and wanted to make sure that *no child is left behind*. He feels that is essential. Wess said that after reviewing the program information provided by Clerk Merrick, there are 357 eligible kids in the school district. If we were 100% successful we'd have approximately 400 kids in the park. After the program starts, they would have to figure out what kids use it and what their ages are, and how many don't use the program. A ratio they like to use is 1 supervisor -10 campers. He stated that cost is only an argument absent of value; we have to show you

what the value is. The cost for the program is \$30-\$40 per child per week in Perry right now. Brad asked the duration and Wess said it has run 6 weeks in Perry and 10 weeks in Warsaw and Batavia. Summer is a long time. Whenever there is no school and whenever there is a need, the Y has programs to fill it. Bill asked if kids had to go all day and Wess said that even though you give us your kids, you don't need to beg for them back, we make those adjustments. We believe, however, programming and supervision are best done with whole days. Participants register by Thursday the week before for the following week; however as in any program setting there are folks who forget to register. We strive to plan ahead, however, for programming needs.

Dick said that the program provides a huge layer of protection in that kids must be signed in and out just like at school. That level of security is there at most of all the places our kids go, Wess said, and it's what parents expect.

Dick said the consensus seemed to be that the conversation should be continued. However, the Y must plan for senior staff, develop budgets and programs and would have to move forward as quickly as possible. May is approaching and if there is to be a paradigm shift in the community and we need to present it to the community we need to move quickly. Wess stated that whenever you want to meet we are available to you to get this program started. Bob wanted to assure Gretchen's position and Wess stated that she would be afforded the same opportunity to apply to the YMCA as anyone else.

Kathy Booth entered the meeting later and the Board gave her a summation of the YMCA proposal. Kathy's concern is that some kids won't be able to pay to come to the rec. program. Dick said it is very early in the conversation and fees have not yet been discussed. Bob said that there are folks that are concerned about that too. Kathy is also concerned about her staff and Bob explained that they would consider using our staff for the jobs, if they are qualified and are prepared for the training and pass all of the background checks that are performed. Bob said he thinks it is a good chance to get things going in this community as far as the YMCA. The Y effort over the long haul would be good for the community. Dick said it would be bad to dismiss the idea based on the fact that kids might not be able to pay, because there can be scholarships and other resources for funding – some that are not available to the Village but are available to the Y. In conclusion, the Board felt that this is as an opportunity to expand and enhance upon the way things are currently done, and that we need more details before we can reach a decision.

4. PARKS GRANT PROCESS:

Trustee Lofquist stated that he was charged with forming a committee to explore grant programs for the parks etc. He contacted Stu Brown and a report would be needed by early April for this grant cycle. Bill did not feel that there was enough time to form a committee and then prepare a report. Instead he started a focus group approach, meeting with the SMS group last week, SUNY representatives, Mark Linton at the Central School and other folks to get a good sense of how the parks are being used now and how they might be used in the future. He plans to submit a report (consensus document) to this Board and give the report to Stu also.

He is also considering nominees to a committee that once the grant submission process is over, will then decide how to proceed. The Board thanked him for his work thus far.

5. LEGAL ITEMS:

Rental housing might be coming to agreement but nothing has been signed at this point, Attorney Reynolds reported.

Regarding 14 Center Street, Trustee Brennan reported that the project does not require approval of the state historic preservation office, and we have not heard from APOG who contacted the historical landmark folks. Deputy Mayor Wilcox said that every effort has been made to check with

everyone before disposing of the house. The advertisement for sale and removal of the house have been posted and one prospective buyer has picked up the paperwork involved.

6. TOWN LOCK BOX PROPOSAL:

The Town Board has scheduled a public hearing to review a local law that would require certain structures to have a key lock box installed to aid the Geneseo Fire Department when responding to calls for emergency service. Rather than doing things in parallel, Mayor Hatheway suggested, once the Town passes their version of the law, the Village Board would be able to consider similar legislation. The Board agreed.

7. NYS DOT:

With regard to the recent (last fall) striping of Route 20A in the vicinity of Prospect Street, a letter to DOT asked them to reconsider the ‘passing zone’ that was allowed. They have responded that they will *modify the markings* to prohibit passing between Second Street and the top of the hill at Temple Hill. However, this length of highway will not be re-marked until the next pavement-marking season.

8. COUNTY PROPOSAL:

The County has presented a proposal to create additional parking on Millennium Drive, as a result of the imminent opening of the dialysis treatment unit, Mayor Hatheway reported. The proposal includes creating parking spaces on the eastern boundary of the County property using ten feet of the Village right of way on Millennium Drive. They will also be installing a driveway (one-way) means of egress for emergency vehicles along the front of the property as well as some sidewalks. Doug has asked about installing a sidewalk along Millennium near the proposed parking area. At this point in time, it is broad conceptual proposal, Dick concluded.

Trustee Lofquist asked about the width of the road and apparently it is wide enough to accommodate the plan. Deputy Mayor Wilcox wondered why they were giving up parking spaces and Dick illustrated that they are actually adding more. The Board was wondering about the need for a third curb cut onto Millennium and how that might be avoided; however, overall they were supportive at this point, but will discuss possible modifications with County officials.

9. RURAL WATER ASSOCIATION AGREEMENT:

The next step in the infiltration and inflow study of the sewer system involves smoke testing the collection system. The New York Rural Water Association is able to assist Supt. McTarnaghan with that testing; however they would require a *hold harmless indemnification agreement* before that testing can begin. Attorney Reynolds did not have any problem with the agreement. Therefore, Trustee Brennan moved to adopt the following agreement with second from Deputy Mayor Wilcox:

The undersigned Village agrees to hold harmless the New York Rural Water Association (hereafter NYRWA), its Board of Directors, agents, servants and employees, and all affiliated entities thereof as may now or may hereafter exist, against all claims, suits, losses or expenses by reason of any liability arising out of or in consequence of the performance of the NYRWA assistance provided and/or imposed by law upon any and all loss or damage, claim, demand, suit or action including death, damage to property, and from all costs and expenses incurred on account of any such claim, including, without limitation, attorneys’ fees and disbursements, caused by or directly or indirectly arising throughout

the duration of any work/assistance provided by the NYRWA and authorized under the Village receiving such assistance.

The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed.

10. DPW SUPT. POSITION:

An advertisement for the position has been drafted and submitted to the County Personnel Department (Civil Service) for their review. The revised draft was distributed to the Board members. The Board considered it excellent and ready to go. Trustee Lofquist moved to proceed with the job advertisement as drafted by Mayor Hatheway and approved by the County Civil Service department. Trustee Hill seconded the motion and all were in favor. Dick will form a committee to review the applications before the deadline date of April 10, 2008. The goal would be to have the new hire in place by June 1.

11. INSURANCE CONSULTATION SERVICES:

Clerk Merrick asked the Board to consider the contract with B.M.A. Consulting Services, Inc. (Brian J. Baty, President) to

- Develop an exposure analysis for the purposes of determining risk exposure and tolerance.
- Develop specifications for the purpose of soliciting competitive (insurance) quotes. This includes the review, analysis, and recommendations for all proposals submitted.
- Negotiate renewal premiums, terms, and conditions with the incumbent agent and/or insurance carrier, as necessary.
- Maintain and update exposure information as provided by the Client and determine the insurability of each.
- Verify the accuracy of all property, liability and workers compensation policies issued during the term of this contract.
- Verify the accuracy of all premium invoices, or as requested.
- Verify the accuracy of all premium audits.
- Request and receive endorsements issued to the current policies; verify the accuracy of each.
- Request and receive certificates of insurance, as needed.
- Assist in filing claims, as needed.
- Review and monitor loss and claim information, both paid and reserved, for the purpose of developing the appropriate risk management and underwriting programs.
- Attend insurance review meeting as necessary.
- Review and market Statutory Disability Insurance, as needed.
- Review, market and analyze health insurance.

The term of the agreement is March 1, 2008 (because the process has been initiated to review the current insurance program and solicit bids) until February 28, 2009. Clerk Merrick explained that Mr. Baty could be kept on from year to year or could provide his services only when the insurance coverage is 'shopped'. Payment for the contract is either \$5,000 in one lump sum or \$500 per month for ten months.

After review by the Board, Trustee Lofquist moved approval with second from Trustee Brennan. All were in favor. Clerk Merrick thanked the Board for taking this daunting task off her shoulders by enlisting the help of an insurance consultant.

12. HOMECOMING PLANS:

Andrea Klein, Director of Campus Scheduling and Special Events, has proposed a two-day event for College homecoming at the end of September. A large tent would be erected in the Village

Park on Thursday, September 25. On Friday there would be the *Friday Knight 5K Race/Walk* in the late afternoon followed by a chicken barbecue and entertainment. On Saturday there would be the *1st Annual Geneseo Block Party featuring a Taste of the Genesee Valley* including food vendors from the local and surrounding areas as well as music, lawn games and other festival type activities. The Board fully supported the event as was evident by a motion to approve the plans made by Trustee Hill and seconded by Trustee Lofquist. All were in favor.

13. UPCOMING MEETINGS:

- ✓ College: The semi-annual Village/College meeting will be held on April 2.
- ✓ Association of Village Boards: The next meeting to be held in April on the 16th will be hosted by the Village of Geneseo. Dick is working on a menu with Dan Mullin (Big Tree) and a guest speaker.
- ✓ NYCOM: May 15th – 2008 Main Street Economic Development Conference in Buffalo.
- ✓ Healthy Campus Coalition: The next meeting will be March 31 at Central Presbyterian Church.
- ✓ APOG: Historic Preservation & Economic Development II conference on April 5th.

14. MISCELLANEOUS ITEMS:

Ellen Herzman sent a note to Supt. Welch thanking him for delving into the drainage issue at the bottom of Oak Street.

15. PUBLIC SAFETY:

Chief Osganian's monthly report was received. Deputy Mayor Wilcox highlighted the fact that no replacement has been found yet for the open part-time position. Also Eric obtained two more grants, one for bulletproof vests and one for bike helmets. Calls are up 11% currently. .

There has been a rash of graffiti in the Village referred to as 'tagging' (tagging is any unauthorized marking, etching, scratching, drawing, painting or defacing of any surface of public, private, real or personal property). The alleged perpetrators have been apprehended.

16. PUBLIC WORKS:

Doug's crew has been busy with ice and snow removal.

17. TRUSTEES:

Trustee Brennan: The Conesus Lake Watershed Council meeting was last week. Supervisor Eric Gott from Livonia was elected chair. David Woods is retiring also and will not be there for the next meeting. Sandy stated that she has been the representative from the Village for the last two years, and is willing to relinquish that responsibility.

The SMS group enlisted the help of Mary Mohan's class again to look at ways to bring the college and community together, Sandy reported. Students selected topics to research, and presented their findings last week. Several presentations were made, one of which was on the nuisance abatement law and how information about that law might be conveyed to the students. Trustee Hill took the information to review. All of the presentations were very well done and suggested several ways for the two entities to interact, she reported.

Sandy reported that another meeting was held with the interns on the fall frenzy idea and it is moving along.

Trustee Hill: Brad checked with Clerk Lund today to see how many nuisance abatement letters have gone out (there have been 4). The results are good so far.

Clean up day is scheduled for April 6 and they are waiting to see how many students plan to participate. The event will be run by the Healthy Campus Coalition and will begin here in front of this building.

Trustee Lofquist: The zoning committee plans to meet tomorrow; consultants are working hard to produce nice concise summaries of what we have now and how it would be changed. Dick wondered how we are working it out with the consultants time wise and Bill said it was more task wise and not time wise. In other words, Bill thinks the contract amount still stands and even though the process has taken longer, the cost will be the same. Now the committee needs to be comfortable with what has been done thus far and then move toward a public meeting (not a hearing) and then a formal presentation to the board.

Deputy Mayor Wilcox: reported that the tourism committee met today.

With regard to the farmer's market concept, an ad was run to see how much interest there was in the area and a few responses have been received. Three or four vendors have been contacted and more are to be contacted tomorrow. It will not be easy to get the vendors; many of them are already committed somewhat. The market would have to be at an odd time when they are not somewhere else. Bob went to the Federation of Farmer's Markets meeting on Friday and met some wonderful, knowledgeable folks. All in all, Bob doesn't think it will be easy (to start up a market here) but extremely worthwhile.

18. CLERK/TREASURER:

Swain Ski & Sports sign grant: Now that the Planning Board has given their approval (on 2/27/08), Trustee Lofquist moved approval of the sign grant application in the amount of \$1,000 (total cost of the sign was \$2,143.80) pending final approval of Stu Brown's office. Deputy Mayor Wilcox seconded the motion and all were in favor.

19. MEETING CLOSE:

With no further business to discuss, Trustee Lofquist moved and Deputy Mayor Wilcox seconded the motion to adjourn. The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 9:11PM.

Marsha B. Merrick, Village Clerk