

VILLAGE OF GENESEO
BOARD OF TRUSTEES

February 25, 2008

PRESENT:

Richard B. Hatheway, Mayor	Marsha B. Merrick, Clerk/Treasurer
Sandra F. Brennan, Trustee	J. Thomas Reynolds, Attorney
Bradley R. Hill, Trustee	
William S. Lofquist, Trustee	
Robert D. Wilcox, Deputy Mayor	

PUBLIC PRESENT:

Howard Appell	John Fox	Rick Vattimo	Tom LaGrou
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1. MEETING OPENED:

Mayor Hatheway called the meeting to order at 7:00PM. The minutes of the February 11, 2008 meeting were reviewed. Trustee Lofquist moved and Deputy Mayor Wilcox seconded the motion to adopt the minutes as amended. The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed.

2. HIGHLAND PARK:

Mayor Hatheway reported that Sean Ledwith called on Tuesday (after the last Village Board meeting) from Florida, but planned to present the board with a petition in support of the proposed field changes at Highland Park. Nothing has been presented to the Village at this time. The Mayor then proposed that the permanent outfield chain link fence remain where it is through the up-coming little league season, but then be replaced with temporary fencing that could be taken down or put in place in minutes. According to Supt. Welch, it would be much better to remove the fence after the season is over rather than pulling it up now. The fencing on the foul lines (10 foot variety) would stay.

Trustee Brennan wondered what Dick meant by "the end of the season" and the response was July 1st. It was noted that Doug feels that the Village has use for the chain-link fencing once it is removed. Dick feels that the temporary fencing (28 sections each 10' long) could be securely stored to the side of the fields but be readily available for use either at the park or elsewhere. Trustee Lofquist wondered if the temporary fencing met the requirements of the little league organization. Dick responded that there do not seem to be any Little League regulations regarding fencing. It would also be safer than chain link fence.

Sandy wondered if there is a scheduling procedure for the park. Clerk Merrick said that Little League has reign during the season and then summer recreation comes along. Other groups use the park on a sporadic basis also.

Rick Vattimo entered the meeting at that point in the discussion and Dick outlined the decision that was just made: to take up the permanent fence after this season and replace it with temporary fencing. The foul line and backstop fences would remain. Rick wondered if removing the fence would be at the expense of little league and Dick indicated that the Village could remove the permanent outfield fencing and use it for some other purpose.

With regard to formation of a recreation committee to look at recreation opportunities in the Village as a whole and this situation in particular, Bill suggested some names for a recreation committee. Dick suggested adding someone from the Central School and possibly a senior citizen representative. Sandy mentioned putting together an application to the Office of Parks & Recreation Grant Program for all four parks (Village Park, Highland Park, Kelsey Field, and the River Access Park). She wondered if it would be the goal of this committee to perhaps submit something to the

Village Board for consideration in a grant proposal. Bill suggested that a goal for the committee could be to provide specifics that fit into the generalities of the master plan. That could be used in grant applications, which might include acquisition of property, parking and future use of the former DPW site. Dick summed up the charge to the committee to *explore recreational opportunities in the Village*.

Dick said that there was a suggestion put forth in terms of the fencing, and wondered if there should be a motion; the Board felt that consensus would suffice and there was consensus for the plan outlined tonight. The lights are not an issue at this point in time and were not an issue for little league until 2009 as was understood in the initial meeting with Sean Ledwith last August.

Trustee Brennan noted that the Planning Board recently submitted a report to the Village Board which summarized information about the lighting proposal, but included no recommendation. Rick Vattimo asked for a copy of that report and wondered if there was to be vote on the lights. Sandy stated that a formal proposal was not submitted requesting the lights and with that submittal an environmental assessment would have to be performed since this is such a major change to the park and the environs. It would be the responsibility of the “developer”, she added. Rick wondered if there are templates that can be used for that assessment and Sandy stated that there are some standard forms that can be used. Trustee Lofquist thought that the Village should be the applicant (since the Village owns the property) and should complete the forms. Sandy disagreed. Attorney Reynolds said that it would be prudent for the Board to gather the information both pro and con and then use the environmental assessment form to tell the public what was being considered and then the public could present their input. Sandy says that would be Part II of the form; the Little League folks would have to provide the information in Part I. Tom said Bill’s point is that the Village owns the park and it is up to the Village to decide what to put there. Trustee Hill said that Rick thought they did that already and presented the information to the Planning Board. Bill thinks that Little League, as user of the park, came to the Village Board and asked them to consider their request and it is up to that board to carry it through. Sandy disagreed and stated that they have not provided enough information to attempt to do Part II and also doesn’t feel that is the Village’s responsibility to expand little league activities in the park. Rick feels that all the information has been given that was requested by the village engineers. If it is a different format that is required, then they will respond to that. Sandy wondered if Attorney Reynolds could talk with the DEC attorney to get a clarification as to who should do what.

Rick was surprised that the Planning Board did not share the information little league provided to them with the Village Board. He thought there would be a vote for or against the lights this year after the information was presented. Dick said he understood that the fencing was requested for 2008 and the lights would be considered in 2009 per the minutes of the August 6, 2007. Rick said that was not the understanding of the Little League group. Tom said it is unlikely that the timing will coincide for lights this year.

In conclusion, Dick said once the Village Board obtains more information they can go forward. Rick said Sean Ledwith would be the contact person.

3. LEGAL ITEMS & 14 CENTER STREET:

Trustee Hill moved to go into executive session to discuss *the proposed sale of real property when publicity might affect value* at 7:52PM. The motion was seconded and all were in favor.

Trustee Hill moved to come out of executive session at 8:13PM. The motion was seconded and all were in favor.

Deputy Mayor Wilcox then moved to adopt the following resolution regarding 14 Center Street:

WHEREAS, the Village of Geneseo has heretofore duly determined that the purpose hereinafter described constitutes a “type II” action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder (“SEQRA”); and

WHEREAS, the Board has determined that the structure situated on the real property located at 14 Center Street is surplus property and has no proper public purpose at this time; now therefore

IT IS RESOLVED by the Board of Trustees of the Village of Geneseo, New York, that the structure located on the real property at 14 Center Street in the Village of Geneseo is surplus property and shall be sold to (and removed from the premises) the highest bidder after publication of public notice except that the Board reserves a right to reject any and all offers it finds unsatisfactory and to contract with other than the highest offeror.

Trustee Brennan seconded the motion to adopt the resolution and all were in favor.

Attorney Reynolds and Deputy Mayor Wilcox drafted a notice of sale for publication and a sales contract (containing further information) to be given to prospective bidders.

4. GENESEO BUILDING:

Two bids for the roofing project were received and opened on February 15. The bid form included a base bid and three alternates; one bid was for approximately \$385,000 and one was for \$399,000, Dick reported. Alternate one involved adding a new hatch and a 20-year membrane roof at the hose tower access. Alternate two was an add-on to use imitation slate tile roofing at the hose tower and hose tower painting and repair and alternate three involved deducting for the use of an asphalt type of roof material. The two bid prices reflect the first two alternates but not the deduction for the third.

Jon Norris was pleased that the numbers were close indicating that the specs had been read and adhered to. The bid results were dropped off at the Town Office for their review as lead agency on the project. Both the Town and Village Boards will have to approve the project to go forward. However, Clark Patterson has not provided an award recommendation at this point. Dick stated that the project is on schedule, however, with site work beginning in early April and the actual roof work in June.

Sandy will put together the group working on the “work in action” sandwich board to let the people know the progress of the project. The Board was encouraged by the progress!!

5. GRANT OPPORTUNITIES:

Trustee Brennan thanked Stu Brown for working with Village representatives to enlist some Main Street merchants to apply for a small cities grant. Since that was unsuccessful, it will be put away for a year.

With regard to a historic preservation grant, Stu provided Sandy with a copy of a proposal that the Village submitted about 10 years ago. Sandy is willing to prepare a grant application for the Geneseo Building and will consult with Jon Norris as to what aspects of the building need to be included in the grant application. The Board was supportive.

Trustee Lofquist spoke about a transportation enhancement program grant that might help fund a bike path between Melody Lane and Cavalry Road. Sandy suggested including improvements to the path along Route 39 to the Central School. Bill will explore it further.

6. BUDGET DEVELOPMENT:

Deputy Mayor Wilcox and Mayor Hatheway met with department heads last Friday to initiate the process, Dick reported. These people are top notch when looking at planning etc. in terms of equipment needs etc., he commented. Deputy Mayor Wilcox agreed. Now the numbers will have to be brought together in a tentative budget that will be presented to the Board on March 24. Following that there will be a public hearing in early April and budget adoption slated for mid April.

7. MISCELLANEOUS ITEMS:

Dick received an Office of the Comptroller publication via email entitled *21st Century State Aid Formulas: Revenue Sharing*. According to a graph contained within the publication, revenue sharing

to towns and villages has remained flat during the period 1994 through 2007, while aid to cities rose in 1995 and then again in 1999 and 2004. Aid to New York City has also remained flat until a large drop off in 2007. Dick described an illustration of the inequities in funding using the Village of Kenmore and the City of Tonawanda (population of both around 17,000): the Village of Kenmore received \$650,977 and the City of Tonawanda received \$2.6 million, yet the services each provides are equivalent. The Comptroller is looking at these formulas more closely. Sandy asked if there is a size limitation for a municipality to become a city and Dick's response was no.

Notification was received from the New York State Commission on Property Tax Relief (Chairman Thomas Suozzi) that there will be a workshop meeting held in Rochester on March 20.

Paperwork was received from the Environmental Management Council for nominations for Earth Day awards. Applications must be received by the middle of March.

8. PUBLIC SAFETY:

Deputy Mayor Wilcox reported that the police department is losing Rob Fuller, a part-time officer who will be going to Afghanistan on a federal assignment for a year. He would like to re-join us when he returns.

The Fire Department held their annual banquet celebrating their volunteers etc. The William D. Haley award was presented to Leonard Mack (Deputy Clerk Mack's husband). Congratulations to Leonard and thanks to all the volunteers for their service.

Bob has been following up on obtaining a defibrillator for the Geneseo building; but, according to Chief Manzo, availability is scarce for the moment.

Deputy Mayor Wilcox moved approval of membership to the Fire Department for Aline Heffernan and Christian Stiegler. Trustee Lofquist seconded the motion and all were in favor.

Deputy Mayor Wilcox moved acceptance of the resignation of Kara Szamborski and Mark Peri (to senior exempt status). Trustee Brennan seconded the motion and all were in favor.

Deputy Mayor Wilcox moved to declare an Epson computer scanner (model perfection 1250 – serial number DS5W258523) surplus to the needs of the Village. Trustee Brennan seconded the motion and all were in favor.

9. PUBLIC WORKS:

Doug reports that they are preparing for spring and summer by readying equipment and ordering supplies, according to Trustee Lofquist. The salt supply is holding up for the winter season. Also the ice rink has been very successful this year.

10. TRUSTEES:

Trustee Brennan: Sandy mentioned that the Conesus Lake Watershed Council is meeting this Friday and she will be attending. The council will vote on a new chairman (the former chairman was Wes Kennison) at this meeting according to information she received from Chairman Merrick.

The Supporters of Main Street are continuing to work with three interns from Mary Mohan's communication class on the fall festival project. The group will make a decision later as to whether it will be a go or not – they are putting some good effort into it, however.

Trustee Hill: Brad had a meeting with Bob Bonfiglio and Kathy Trainor (Center for Community) to discuss plans for the next Healthy Campus Coalition meeting scheduled for March and the litter clean up day that has been set for April 6 (Sunday). For that event, street captains will be nominated and Doug's crew will help with pickup etc. around the Village.

Trustee Lofquist: Bill reported that the draft of the zoning revisions is being distributed to the committee for review and they hope to meet next week and try to move toward a public meeting later in March. After that will be a formal referral to the Village Board.

Deputy Mayor Wilcox: Bob reported that 3,000 events calendar cards were distributed in the Pennysaver last week. Another 1,000 cards were made for placement around the Village and for Arlene to enclose in traveler information packets. Bob has received a lot of compliments on those.

Regarding the farmer's market, Bob drafted an advertisement to be posted in the Livingston County News and in the Pennysaver. The ad states that the Village is seeking *interested vendors for a possible Farmers Market beginning Summer 2008*. He will be attending the statewide farmer's market meeting at the armory in Rochester on March 7-8.

11. CLERK/TREASURER:

Clerk Merrick provided the Board with the January financial report, which the Board received.

With regard to bidding out the property and casualty insurance coverage, Clerk Merrick had a call from Avon Village Clerk Robyn Harris. The Village of Avon has used an insurance consultant for the past several years and she suggested that we consider doing the same. Clerk Merrick stated that the Village used a consultant in 1999. The consultant would be able to handle the bid process, and review the bids after they are submitted to make sure all the coverage are comparable. The cost range would be around \$5,000 but would be well worth it to provide a good review of the bids received. The Board supported Clerk Merrick in her plan to contact the consultant.

The budget transfers were considered as follows:

GENERAL FUND

From A1110.1 Court Personal to A1110.4 Court Contractual	\$2,000
From A3120.45 Police Phones to A3120.47 Police Comp. Support	\$400
From A3120.21 Police Radios to A3120.24 Misc. Equipment	\$2,236
From A3120.22 Police Uniforms to A3120.23 Computers Etc.	\$727
From A3120.46 Police Uniform Cleaning to A2989.4 Dare K-9	\$1,460
From A3410.44 FD Repairs to A3410.22 FD Projects	\$17,890
From A4540.22 Ambulance Equipment Reserve to A4540.21 Amb. Eq.	\$32,000
From A4540.41 Ambulance Communications to A4540.46 Amb. Misc.	\$1,200
From A5182.4 Street Lighting Cont. to A5142.4 Snow Contractual	\$888
From A1990.4 Contingent to A8010.4 Zoning Contractual	\$2,000
" to A7550.4 Celebrations	\$3,266
From A8140.4 Storm Sewers Contractual to A8160.4 Refuse Cont.	\$2,000
From A599 Fund Balance to A9060.8 Health & Dental Insurance	\$30,000
From 1010.4 Board Contractual to A1210.4 Mayor Contractual	\$200
From A1420.4 Law Contractual to A1320.4 Audit Services	\$412
From A1460.4 Records Management to A6410.4 Publicity	\$500
From A8140.1 Storm Sewers Personal to A7140.1 Parks Personal	\$5,000
" to A8140.2 Storm Projects	\$225

WATER FUND

From F1010.4 Board Contractual to F8320.4 Audit Services	\$237
From F1325.43 Clerk Computer to F1325.42 Postage	\$300
From F8320.22 Source of Supply Projects to F8320.4 Source Cont.	\$18,750
F1950.4 Taxes & Assessments to F8330.21 Purification Equipment	\$6,818

SEWER FUND

From G1010.4 Board Contractual to G1320.4 Audit Services	\$236
From G1325.43 Clerk Computer to G1325.41 Clerk Phone	\$300
From G8120.21 Sewer Equipment to G8120.22 Sewer Projects	\$1,500

Trustee Brennan moved to approve the budget transfers for the general, water and sewer funds. Trustee Hill seconded the motion and all were in favor.

Voucher numbers 812-896 (for general/water/sewer funds) were presented for approval. After discussion, Trustee Hill moved and Trustee Lofquist seconded the motion to approve general fund vouchers in the amount of \$69,159.67. The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed.

After discussion Trustee Lofquist moved and Deputy Mayor Wilcox seconded the motion to approve water fund vouchers in the amount of \$34,818.75. The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed.

After discussion, Trustee Hill moved and Deputy Mayor Wilcox seconded the motion to approve sewer fund vouchers in the amount of \$11,407.49. The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed.

12. ACCESS MANAGEMENT:

Trustee Hill asked about the status and Trustee Lofquist said the application of the plan would be incorporated into the zoning revision. It's in limbo, Dick commented, and needs to be readdressed by the Town and Village.

13. NEW BUSINESS:

A letter sent to Planning Board Chairman Griffo from the County Highway Department indicates that the County is proposing parking improvements at the Millennium Drive Complex. Plans include an additional parking area and a one-way road from the west parking areas along the south side of the building to Millennium Drive. The parking area would encroach upon the Village right of way on Millennium Drive by approximately ten feet. The project is still in the planning stages, Mayor Hatheway reported.

14. MEETING CLOSE:

With no further business to discuss, Trustee Lofquist moved and Trustee Brennan seconded the motion to adjourn. The vote was as follows: Trustee Brennan-Aye, Trustee Hill-Aye, Trustee Lofquist-Aye, Deputy Mayor Wilcox-Aye, and Mayor Hatheway-Aye. The motion passed and the meeting adjourned at 9:40PM.

Marsha B. Merrick, Village Clerk