

Geneseo Town Board Meeting

Thursday, September 8, 2016

A Regular Meeting of the Geneseo Town Board was held on Thursday, September 8, 2016 in the conference room of the Geneseo Town Office Facility.

PRESENT: William S. Wadsworth, Supervisor
Roberta Irwin, Deputy Supervisor
Jerald Wrubel, Councilman
Patti LaVigne, Councilwoman
Matthew Griffo, Councilman

ALSO PRESENT: Larry Levey, Highway Superintendent
Courtney Kennedy, Town Clerk
Ronald Maxwell, Code Enforcement Officer
Dan Gocek, Underberg & Kessler
Robert Harris, Planning Board Member
Thomas Dougherty, Sheriff
Tom Hill
Joanne Harris
Joe Ferrero

MEETING OPENING, APPROVAL OF MINUTES & ABSTRACT OF VOUCHERS:

Supervisor Wadsworth called the meeting to order at 7:00 p.m. The flag was pledged and a moment of silence was held in memory of Alfred Dietrich and in honor of the men and women serving around the world.

Councilman Wrubel moved and Councilwoman LaVigne seconded the motion to approve the minutes of August 25, 2016, as presented. Motion passed with voting as follows: Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None. Supervisor Wadsworth abstained from voting as he was not present at the August 25th meeting.

Councilwoman Irwin moved and Councilman Wrubel seconded the motion to approve payment for vouchers #604 through #672; and to add vouchers #673 and #674 in the amount of \$2500.00 and \$75.00, respectively, on abstract #9 in the following amounts:

General A vouchers	#604 thru #672	\$65,737.66
General B vouchers	#604 thru #671	\$4,973.17
Highway DA vouchers	#604 thru #672	\$9,308.84
Highway DB vouchers	#604 thru #661	\$4,025.18
Special Lighting District voucher	#624	\$237.23
Sewer District vouchers	#604 thru #606	\$93.88
Water O&M SWO vouchers	#604 thru #625	\$6,862.49
Water District #1 voucher	#600	<u>\$98.14</u>
	Total:	\$91,336.59

Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: none.

OFFICE SECURITY:

Councilman Griffo moved and Councilwoman Irwin seconded the motion to purchase, install and set up a panic button system in the town office for \$499.00 and to pay the monthly security fee of \$41.95, as quoted by Anthony Cicoria on July 13, 2016. Additionally, the board requests Mr. Cicoria attend the next board meeting on September 22, 2016. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: none.

WATER ASSESSMENT ROLL PUBLIC HEARING:

At 7:16 p.m. Supervisor Wadsworth opened the public hearing on the Water Assessment Roll. There were no comments at this time and the hearing was left open for further comments.

Geneseo Town Board Meeting

Thursday, September 8, 2016

At 8:16 p.m., with no comments on the Water District Assessment Roll, Councilman Wrubel moved and Councilwoman Irwin seconded the motion to **close the public hearing**. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

Councilman Wrubel moved and Councilman Griffo seconded the motion to **adopt the 2016 Water District Assessment Roll**. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

TOM HILL RE: GENESEO WEBSITE:

Tom Hill approached the board to discuss the revisions he has been making to the government website: www.geneseony.org. Mr. Hill will be meeting with department heads to obtain documents and information that each department wishes to have listed on the website. The town board was presented with Mr. Hill's original **invoice** for website revisions totaling \$2500.00. After discussing the revisions, Councilman Wrubel moved and Councilwoman LaVigne seconded the motion to pay this invoice and add it to Abstract #9. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

CODE ENFORCEMENT VEHICLE:

Councilwoman Irwin moved and Councilman Griffo seconded the motion to purchase a 2016 Subaru Impreza for \$19627.00 as quoted by Van Bortel Subaru. This vehicle will replace the current, 2005 Ford pickup that is used by the Code Enforcement Officer. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

CONESUS LAKE/LONG POINT PARK:

Councilwoman LaVigne informed the town board that a meeting was held on August 31, 2016 to discuss changes to the **Long Point Park Master Plan** in response to comments made at the public hearing in April. Councilman Griffo requested that the record reflect all of Councilwoman LaVigne's hard work, the entire board concurred. Councilman Griffo moved and Councilman Wrubel seconded the motion to make a **negative declaration** on the Full Environmental Assessment Form for the Long Point Park Master Plan. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

Councilman Wrubel moved and Councilwoman Irwin seconded the motion to adopt the Long Point Park Master Plan with the following revisions:

- 1) The wording for "Goal: Make Long Point Park Financially Self-Sustaining" on pages 17 and 20 will be changed to "**Goal: Increase the Sources of Funding to Supplement the Existing Long Point Park Budget.**"
- 2) Under "Goal: Increase Park Utilization" on page 21, number three (3) will be changed to "**Offer family entertainment such as movies, concerts, dances, mini golf or children's rides.**" Number five (5) "Offer food and concession stands" will be changed to "**Allow food and concession stands.**" Number six (6) "Bring back the mini golf and rides" will be deleted.

Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

The town board was informed that there were a couple of issues after Catholic Charities' event on August 20, 2016. After discussion, Councilman Wrubel moved and Councilwoman Irwin seconded the motion to refund a portion of Catholic Charities' security deposit and to add a voucher in the amount of \$75.00 to Abstract #9. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

Councilwoman LaVigne updated the board members on the **ash trees** at Long Point Park. Ms. LaVigne informed the board members that a meeting was held with Brice June of the NYSDEC and a survey was conducted to get an idea of which trees are at risk, healthy, and possible to save. The cost to inject the chosen trees will be approximately \$2500.00 and will need to be

Geneseo Town Board Meeting

Thursday, September 8, 2016

performed a total of three times. Ms. LaVigne hopes to seek funding for this by finding grant and/or donation opportunities.

HIGHWAY/WATER/SEWER:

Councilwoman Irwin moved and Councilman Griffo seconded the motion to adopt the following resolution for Snow and Ice Control on state roads:

STATE ROADS SNOW & ICE CONTROL

RESOLVE, that the agreement which became effective July 1, 1974, between the County of Livingston and this Town, relating to the control of snow and ice on the State Highways within this Town, and such adjacent territory within said County as might be agreed upon by the County and the Town Superintendent of Highways, and the changes and modifications of said agreement heretofore approved by this Town, be and the same hereby are extended for an additional period of one year, until June 30, 2019.

Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

MISCELLANEOUS:

Supervisor Wadsworth informed the board members that the transition to Paychex has not been as smooth as expected. Since this transition, Williamson Law Book has notified the town that they will now provide a payroll service, "Municipal Payroll Service". While the upfront cost is higher than Paychex, this service will reduce the time office staff spends processing each payroll and reduce reporting issues. The town of Geneseo will begin using the **Williamson Law Book MPS** by October 1, 2016.

Supervisor Wadsworth informed the board members that he received a letter from the Livingston County Board of Elections. Due to the number of students registering to vote, an additional voting district is necessary. Students will now be able to vote on campus.

Supervisor Wadsworth informed the board members that changes to the FLSA (Fair Labor Standards Act) will go into effect December 1, 2016.

EXECUTIVE SESSION:

At 8:20 p.m. Councilwoman Irwin moved and Councilman Wrubel seconded the motion to enter into Executive Session to discuss contract negotiations. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

At 8:34 p.m. Councilwoman Irwin moved and Councilman Wrubel seconded the motion to exit Executive Session, with no action taken. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

CODE ENFORCEMENT OFFICE:

Councilwoman Irwin moved and Councilman Griffo seconded the motion to hire a full-time **Code Office Administrator** at an annual salary not to exceed \$35,000. This individual will oversee the scheduling and documentation of the Code Enforcement Office. This position will require adherence to Civil Service Law and exam requirements. A member of the board will meet with Livingston County Personnel to obtain a job description and other relevant information prior to advertising. Motion passed with voting as follows: Wadsworth-aye, Irwin-aye, Wrubel-aye, LaVigne-aye, Griffo-aye. Nays: None.

ADJOURNMENT:

At 8:37 p.m. Councilman Griffo moved and Councilwoman Irwin seconded the motion to adjourn the meeting. Motion passed unanimously.

Courtney Kennedy, Town Clerk