

# Geneseo Town Board Meeting - Thursday, December 12, 2013

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A Regular Meeting of the Geneseo Town Board was held on Thursday, December 12, 2013 in the conference room of the Geneseo Town Office Facility.

PRESENT: William S. Wadsworth, Supervisor  
Roberta Irwin, Deputy Supervisor  
Felicisimo Manapol, Councilman  
Jerald Wrubel, Councilman

ABSENT: Richard Taylor, Councilman

ALSO PRESENT: Ed Russell, Underberg & Kessler  
Larry Levey, Highway Superintendent  
Patti LaVigne, Town Board Member-Elect  
David Woods, Planning Board Member  
David Parish, Town & Village Historian  
Jean Bennett, Town Clerk, Recording Secretary

**MEETING OPENING, APPROVAL OF MINUTES, ABSTRACT OF VOUCHERS & BUDGET TRANSFERS:**

At 5:30 pm, Supervisor Wadsworth called the meeting to order. Councilman Wrubel led the pledge to the flag and a moment of silence was held for our servicemen and women serving around the world as well as for residents of the Philippines who suffered from the recent and devastating Typhoon Haiyan. At this time, Supervisor Wadsworth invited Councilwoman-Elect LaVigne to sit at the Board table for the remainder of the meeting.

The Board reviewed the **minutes of November 14th**. Ms. Irwin moved and Mr. Wrubel seconded the motion to approve the minutes of November 14, 2013 as presented. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye; Wrubel-aye. Nays: None.

The Board reviewed the **December abstract (abstract #12) of vouchers**. During this review, Supervisor Wadsworth informed the Board that the Town has received a request from the Village of Geneseo for payment of \$100,000 towards a Windows Specialist invoice for the 119 Main Street renovation project. He reminded Board Members that at their meeting of March 8, 2012, the Town Board resolved to contribute up to \$100,000 toward the renovation project. Ms Irwin moved and Mr. Wrubel seconded the motion to approve payment for vouchers #1815 through #1894 on abstract #12 in the following amounts:

General A vouchers	\$ 79,800.34
General B vouchers	\$ 25,489.69
Highway DA vouchers	\$ 45,014.96
Highway DB vouchers	\$ 26,275.48
Special Light District SL vouchers	\$ 345.01
Sewer District SS1 vouchers	\$ 821.67
Water O&M SW0 vouchers	\$ 21,351.21

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Water Dist #1 SW1 voucher                      \$    9,960.00  
totaling \$209,058.36, and authorize payment of \$100,000 to Windows Specialist Inc. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Wrubel-aye; Manapol-aye. Nays: None. The voucher to Window Specialist will be on the January abstract since it came in late and was not included on the proposed budget transfers for tonight.

Mr. Wrubel moved and Mr. Manapol seconded the motion to approve the ***budget transfers*** as attached to the official minute book. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Wrubel-aye; Manapol-aye. Nays: None.

### **ACCOUNTING SERVICES:**

The Board reviewed quotes from Raymond Wager for accounting services. The fee to review the 2013 two Justices' accounts is not to exceed \$1,500 and the fee to review the 2013 Town Clerk and Tax Collector accounts is not to exceed \$1,750. Mr. Wrubel moved and Ms. Irwin seconded the motion to authorize the Supervisor to sign the agreements with Raymond F. Wager, CPA , for accounting services at a cost not to exceed \$1,500 for review of Court accounts and a cost not to exceed \$1,750 for Town Clerk and Tax Collection accounts. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye; Wrubel-aye. Nays: None.

### **ORGANIZATIONAL MEETING:**

Mr. Wrubel moved and Ms. Irwin seconded the motion to schedule the Organizational Meeting for 7:00 PM on Thursday, January 9<sup>th</sup>. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye; Wrubel-aye. Nays: None.

### **2014 CODE ENFORCEMENT AGREEMENTS:**

Ms. Irwin moved and Mr. Manapol seconded the motion to authorize the Supervisor to sign the Intermunicipal Agreement with the Town of Groveland for 2014 Code Enforcement Services, as on file in the Town Office. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye; Wrubel-aye. Nays: None.

Mr. Manapol moved and Ms. Irwin seconded the motion to approve the Intermunicipal Agreement with the Village of Geneseo for 2014 Code Enforcement Services, as on file in the Town Office. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye; Wrubel-aye. Nays: None. Board Members signed the Agreement.

### **TOWN/VILLAGE HISTORIAN:**

Town and Village Historian David Parish addressed the Town Board. He is thinking about events that would be appropriate to hold for the 225<sup>th</sup> anniversary of the Town. He has been writing "our Town", about the common people who have contributed to Geneseo over the past 225 years, with an emphasis on the women who have contributed. David continued that the book on Lower Court Street has sold out and has a waiting list. One gentleman from Texas who grew up on Court Street is doing some

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additional research and will be in to present his research findings at a community event. Mr. Parish also thanked the Board for attendance in 2013 for 3 workshops on small town development and passed out his newest "Bear Facts" pamphlet.

### **ZONING REVISION PROJECT:**

David Woods updated the Board on the progress of the Zoning Revision Project. On November 22<sup>nd</sup>, he had a lengthy meeting with John Steinmetz about John's questions relating to the Gateway Overlay District. The plan is to get rid of the Gateway Overlay District and have new multiple districts to eliminate confusion and duplication. The Steering Committee will be meeting in January.

The Town still needs to sign a contract with Steinmetz for the Farmland Protection Plan project and an extension from NYS Agriculture and Markets for the Farmland Protection Plan grant will be requested.

### **CONSOLIDATED ASSESSMENT PROGRAM:**

Supervisor Wadsworth reported that an application for the **Consolidated Assessment Program (CAP)** has been completed for the Town of Geneseo and submitted to the regional NYS Office of Real Property Tax Services, and the Intermunicipal Agreement with the Town of Groveland for a shared Assessor has been filed with the Commissioner of the NYS Department of Taxation and Finance, as required by §579 of Real Property Tax Law. In addition to these two documents, Supervisor Wadsworth advised that the regional office is requesting copies of the board minutes whereby the Town of Geneseo resolves to participate in the CAP program with the Town of Groveland and the Town of Groveland resolves to participate in the CAP program with the Town of Geneseo. Councilwoman Irwin moved that the Town of Geneseo participate in the Consolidated Assessment Program (CAP) with the Town of Groveland. Councilman Wrubel seconded the motion and it passed with voting as follows: Wadsworth-aye; Irwin-aye; Wrubel-aye; Manapol-aye. Nays: None.

### **LONG POINT PARK:**

The Board reviewed **Long Point Park's rules and regulations** and amended item #23 to read "23. Dogs or cats must be kept on a leash. As per NYS Health law, pet owners shall pick up any "deposits" left by their animal(s)." Ms. Irwin moved and Mr. Wrubel seconded the motion to adopt the Long Point rules and regulations with item #23 corrected. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Wrubel-aye; Manapol-aye. Nays: None.

The Board reviewed a request from the **Conesus Lake Association to hold their annual Arts and Crafts show and sale at Long Point Park** July 19<sup>th</sup> and 20<sup>th</sup>. In addition, they would need the use of the pavilion Thursday and Friday July 17<sup>th</sup> and July 18<sup>th</sup> for setting up. Since it is intended that the park's "carry in carry out" policy be enforced this upcoming summer and the Town is not going to provide a dumpster for the park users, it was agreed that CLA would have to provide a dumpster for their event. Mr. Manapol moved and Mr. Wrubel seconded the motion to allow the CLA to use the park for their Arts and Crafts Show and Sale event July 17<sup>th</sup> through July 20<sup>th</sup>, with the following provisions: a certificate of liability insurance be provided which meets the town's insurance requirements for organizations using

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the park; as in the past, the CLA will be charged for 3 days pavilion rental at resident pricing; CLA will provide a dumpster for their event. Motion passed with voting as follows: Wadsworth-aye; Manapol-aye; Wrubel-aye; Irwin-aye. Nays: None. It was agreed the CLA should be notified of the increase in pricing for the pavilion for 2014, as well as the additional conditions being required.

## **HIGHWAY / WATER / SEWER ISSUES:**

Highway Superintendent Levey reported to the Board on the results of the **bid opening for refuse removal from the Transfer Station in 2014**. Two bids were received, one from Waste Management and one from LT Disposal, as follows:

<b><u>Company</u></b>	<b><u>Compactor Bid</u></b>	<b><u>Open Top Bid</u></b>
<b><i>Waste Management</i></b>	<b><i>40 yd</i></b> \$76.75/month rental \$833.75/pull up to 13T	<b><i>40 yd</i></b> \$66.50/month rental \$613.75/pull up to 13T
<b><i>LT Disposal</i></b>	<b><i>40 yd</i></b> \$50/month rental \$750/pull up to 13T \$50/T over 13T	<b><i>40 yd</i></b> \$50/month rental \$525/pull up to 13T \$50/T over 13T

Superintendent Levey stated that though Waste Management's service is phenomenal, going with LT Disposal would save \$2900/year if the Town has the same number of pulls in 2014 as in 2013. Therefore, he recommended the Town Board award the bid to LT Disposal. Ms. Irwin moved and Mr. Manapol seconded the motion to award the bid for refuse removal for the Transfer Station in 2014 to LT Disposal. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye; Wrubel-aye. Nays: None.

## **PERSONNEL MATTERS:**

Ms. Irwin moved and Mr. Manapol seconded the motion to amend **Appendix C of the personnel manual** to reflect the two (2) new health plans being offered to employees, to read as follows:

### ***Appendix C - Healthcare Policies and Contributions***

Employees may choose between Excellus SimplyBlue Plus Platinum 1 Copay Option and Excellus SimplyBlue Plus Gold 6 HDHP option for Health Insurance and Excellus Smile Saver IV for Dental Insurance.

Beginning January 1, 2011 all full time employees who participate in the Health and Dental Plans will pay 5% of their Health and Dental policies and this will increase by 5% each year through 2015.

All employee contributions will be automatically deducted from the payroll.

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Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye; Wrubel-aye. Nays: None.

Supervisor Wadsworth reminded Board Members that both the ***Planning Board and Zoning Board of Appeals will each have a vacancy*** and Board Members should be thinking about possible candidates for those appointments.

### **MISCELLANEOUS:**

The Board discussed the account established for on-line purchases. The initial deposit of \$250 for monthly fees exceeds the estimated \$50 deemed to be sufficient. Ms. Irwin moved and Mr. Wrubel seconded the motion to reduce the petty cash in the on-line account to \$50, with the Clerk to submit monthly vouchers for reimbursement to the account for those fees. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Wrubel-aye; Manapol-aye. Nays: None.

Councilman Wrubel will review the Town Clerk/Tax Collector/on-line monthly bank statements since Councilman Taylor will no longer be on the Board after December 31, 2013. Councilman Wrubel was given those November bank statements.

Also included in Board Members' packets were the following items: October Supervisor's report; November Code Enforcement report; Notification of Wegmans' submission for an on-premise beer and wine application to the NYS Liquor Authority; Town of Avon's notice of public hearing on natural gas activity moratorium.

### **ADJOURNMENT:**

At 6:30 pm Mr. Manapol moved and Ms. Irwin seconded the motion to adjourn the meeting. Motion passed unanimously.

Jean Bennett, Town Clerk