

A regular meeting of the Geneseo Town Board was held on Thursday, March 11, 2010 in the conference room of the Geneseo Town Office Facility.

PRESENT: W. Wadsworth, R. Irwin, F. Manapol

ABSENT: D. Dwyer, R. Taylor

ALSO PRESENT: J. Coniglio-Town Atty, M. Zea-Conesus Lake Association, S. Brennan-Village Trustee, K. Johnston, L. Rowling, K. Fitzsimmons, R. Gallivan

**MEETING OPENING, APPROVAL OF MINUTES & VOUCHERS:**

Supervisor Wadsworth called the meeting to order at 7:00 pm. Councilwoman Irwin led the pledge to the flag and a moment of silence was held for men and women serving around the world.

The Board reviewed the minutes of February 25<sup>th</sup>. Ms. Irwin moved and Mr. Manapol seconded the motion to approve the minutes of February 25, 2010 as presented. Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye. Nays: None.

The Board reviewed the abstract of vouchers. Ms. Irwin moved and Mr. Manapol seconded the motion to approve the payment of the following vouchers in the indicated amounts:

General A Fund vo #192 through #260	\$37,146.98
General B Fund vo #192 through #262	\$10,880.47
Hwy DA Fund vo #192 through #261	\$38,496.61
Hwy DB Fund vo #192 through #257	\$5,845.40
Water O&M SW0 Fund vo #192 through #258	\$9,307.94
Water District #1 SW1 Capital Fund vo #199 thru #255	\$50,125.87
Water District #2 SW2 Capital Fund vo #196 thru #255	\$94,510.11
Water District #3 SW3 Capital Fund vo #213	\$4,407.00
Sewer District #1 SS1 vo #193 & #213	\$71.07
Special Light District SL Fund vo #222	\$361.46
Booher Hill Rd water Capital Fund H2 vo #196	\$163.34
Highway Vehicle Capital Fund H3 vo #196	\$136.04

Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye. Nays: None.

**DISCIPLINARY PROCEDURES:**

Ms. Irwin moved and Mr. Manapol seconded the motion to adopt the following disciplinary procedures for Town employees:

Town of Geneseo Corrective Action / Disciplinary Procedures\*:

1. First infraction:

Disciplinary action for (appropriate) section

Upon discovering a deficiency the Department Head and or another Town representative will meet with and re-instruct the employee in the proper procedure(s). The employee will also be informed that unannounced spot checks may be conducted to assure compliance.

A letter acknowledging this training will be signed by the Department Head and employee. One copy will be given to the employee and one placed in his/her personnel file.

Severe infractions and/or violations of laws as determined in the town's sole discretion may result in immediate termination.

2. Second infraction:

The Department Head and/or another Town representative will meet with the employee to review first and second infractions. The employee will be made aware of the consequences of a third infraction. The actions taken will be documented and signed by all present. One copy will be given to the employee and one placed in his/her personnel file.

Severe infractions and/or violations of laws as determined in the town's sole discretion may result in immediate termination.

3. Third Infraction:

A third infraction may result in disciplinary action up to and including immediate termination.

\*This corrective action/disciplinary procedure policy as applied to unionized employees shall be interpreted consistently with the then current union contract and/or Section 75 of the Civil Service Law.

Motion passed with voting as follows: Wadsworth-aye; Irwin-aye; Manapol-aye. Nays: None.

**2010 SUMMER CONCERT SERIES:**

Richard Gallivan addressed the Board regarding the 2010 summer concert series. Geneseo Productions Inc, a not-for-profit corporation, has been formed to bring musical entertainment to the Geneseo community at no cost to those attending, and will be organizing the concerts. The first concert will be a continuation of the Art Stroll on June 18<sup>th</sup> and the remainder of the series will be held on consecutive Saturdays starting July 17<sup>th</sup> and running through August 28<sup>th</sup>. All performances will be from 7 to 9 pm in the Village Park. Mr. Gallivan continued that they are seeking ten (10) primary sponsors at \$1000 each and he requested that the Town become a primary sponsor to the event(s).

The Village is also considering being a primary sponsor of the series. Ms. Fitzsimmons spoke about the expenses associated with the concert series, including costs for the bands, advertising, mailing expenses (an estimated 500 letters to past and future supporters of the concert series), as well as a tent over the bands. Ms. Brennan added that they had applied for grant funding through the Genesee Valley Council on the Arts but were turned down as the Council on the Arts is not adding any new concert series to their funding.

Mr. Manapol moved and Ms. Irwin seconded the motion that the Town be a primary sponsor of the 2010 summer concert series at \$1000. Motion passed with voting as follows: Wadsworth-aye; Manapol-aye; Irwin-aye. Nays: None.

**LONG POINT PARK:**

Mr. Manapol reported he met with the Livingston County Department of Health regarding requirements for signage at Long Point Park. He advised that some of the signage will need to be changed in order to meet the recommendations of the Health Department.

An ad for lifeguards for the 2010 summer season will run in the Genesee Valley Pennysaver.

**MISCELLANEOUS:**

At the request of the Town Clerk, it was the consensus of the Town Board that Councilman Taylor should audit the **2009 Town Clerk and Tax Collection books**. Additionally the Supervisor will review bank statements month to month during tax collection period.

Due to the Town of Genesee owning property within 500 feet of Five Star Bank, a notice of the Town Zoning Board of Appeals **public hearing for signage at Five Star Bank** was in Board packets. No comments were made at this time.

Also in Board packets was an invitation to Board Members to join in the celebration of the **200<sup>th</sup> anniversary of the Genesee Central Presbyterian Church**. A banquet and program are to be held on Saturday May 1<sup>st</sup>. Any Board members who plan to attend should respond by April 16<sup>th</sup>.

Supervisor Wadsworth reported that the grant for **public water in the Lima/Elm/North Road area** has been submitted to Rural Development.

**ADJOURNMENT:**

At 7:35 pm Ms. Irwin moved and Mr. Manapol seconded the motion to adjourn the meeting. Motion passed unanimously. Jean Bennett, Town Clerk